

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

October 26, 2011

The Regular meeting was called to order at 6:03 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Rosemary Green, Director-Human Resources led the Pledge of Allegiance.

Roll Call Trustee Tony Peña Trustee Sonya Cuellar
Trustee Linda Garcia Trustee Vivian Hansen -ILL
Trustee Alicia Anderson

Administrators Present David J. Verdugo, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/Early Childhood Education
Cindy DiPaola, Director-Maintenance & Operations
Randy Gray, Director-Curriculum & Instruction/Projects
Rosemary Green, Director-Human Resources
Troy Marshall, Director-Technology
Jim Monico, Director-Student Services
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal- Paramount High School-West
Richard Morgan, Principal-Paramount Adult School/CDS

Approve Agenda Trustee Anderson moved, Trustee Cuellar seconded.
October 26, 2011 Superintendent Verdugo informed the Board that agenda item
1.327 4.5-A was being pulled as it was discovered that services would
not be needed at this time. The motion carried 4-0 to approve
the Regular Meeting agenda of October 26, 2011 as amended.

Regular Meeting Minutes Trustee Garcia moved, Trustee Cuellar seconded and the motion
October 12, 2011 carried 4-0 to approve the minutes of the Regular Meeting held
1.328 on October 12, 2011.

REPORTS

Student Board Angelita Peralta-Paramount High School, Kimberly Galvez-
Representatives' Paramount High School-West Campus, Lizbeth Martinez-Buena
Vista High School, and Claudia Mejia-Adult School reported on
school academic, athletic and extra-curricular activities.

Employee Representatives' Reports

TAP President Deb Meyers continues her visits to sites and visited PHS-West and PHS. She was in attendance for the District PTA President's and Principals meeting and thanked Alicia Anderson for her assistance. She also met with Superintendent Verdugo and Dr. Conroy to discuss the budget and its triggers. She presented the Board with copies of a pie chart from CTE that illustrates how monies are distributed

No CSEA representative was present.

Board Member' Reports

Trustee Anderson attended the Paramount High School Wrestling Room dedication in honor of Coach Bob Witham and the PHS Varsity Football Homecoming game. She also attended the PHS Girl's Swim Meet in San Gabriel.

Trustee Cuellar attended the Paramount High School Wrestling Room dedication in honor of Coach Bob Witham and wished to thank everyone involved for the coordination and preparation of a successful event.

Trustee Garcia Wrestling Room dedication in honor of Coach Bob Witham and the PHS Varsity Football Homecoming game and the MESA Kick off event.

Trustee Peña attended Wrestling Room dedication in honor of Coach Bob Witham and the PHS Varsity Football Homecoming game and the PHS Varsity football game vs. Lynwood High School.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo along with Dr. Conroy continue their visits to school sites to provide staff with a Health & Welfare update.
- He attended the dedication of the Wrestling Room in honor of Coach Bob Witham and the PHS Varsity Football Homecoming.
- Superintendent Verdugo attended L.A. Arts Commission sponsored Arts Conveyance at the Music Center.
- Dr. Verdugo attended the first meeting of the year sponsored by Cerritos Community College to continue and strengthen the articulation and partnership with the college.
- Superintendent Verdugo attended the annual PHS Wacky Olympics event.

High School Accomplishments and Goals

Director Mr. Manuel San Miguel shared that the purpose of the presentation was to update the Board on Paramount High School's SMART goals progress for the 2010-11 school year and to report on new initiatives, including the role of academic coaches and how they support SMART goals.

Dr. Greg Buckner, Paramount High School Principal reviewed the high school's four (4) goals:

- Increase the percentage of students who pass core academic courses by 10%
- Increase the percentage of students who are on track for graduation by 7%
- Increase the proficiency rate of all significant subgroups taking the CAHSEE
- Meet AYP and API targets

Dr. Buckner added that for the past two years, the high school has not met the 10% goal increase in percentage of students passing the core academic courses.

The overall API score for Paramount High School has risen above 700 for the first time with the current API score being 705. The high school met API targets for Hispanic students, Socio Economic Disadvantaged students, English Learners students and Students with Disabilities but did not meet the target for African American students. Some AYP targets were met in Language Arts, but were not met in Math.

The following are new initiatives for Paramount High School:

- Core teachers were provided staff development on Direct Interactive Instruction
- Administrators focus on monitoring implementation of strategies during weekly learning walks, formal observations and PLC meetings
- Instructional Coaches provide support and feedback to teachers on the use of DII
- Academic Coaches participate on Coaching Institute with Pivot Learning Partners
- Advanced Placement offerings and enrollment have increased
- Tutorial Bell Schedule to support struggling students continues

Adriana Quintana, Math Academic Coach at Paramount High School also shared that Instructional Support and Modeling lessons are offered, they are using data to support and monitor academic progress, and also to modify instruction, they are also aligning Interim and Benchmark assessments and refining pacing guides to meet the rigor of the CST.

Morrie Kosareff, Principal-Paramount High School-West shared new initiatives for the West Campus that include the following:

- Increase the use of Common Interim Assessments
- Cycle of Inquiry
- Academic Interventions
- Grading
- Administrators focus on monitoring implementation of professional development during weekly learning walks,

formal observations and PLC meetings.

Sue Saikaly, PHS-West Language Arts Academic Coach added that the primary focus is to support teachers and students. They offer Co-teaching through modeling lessons, common planning with formed teams that look at structured planning. They continue to look at the alignment of Interim & Benchmark Assessments and the rigor of the CST and is it aligned. They also calibrate of grading for common courses and will also be calibrating gradebooks.

Next steps include:

- Paramount High School and West Campus will continue to provide and monitor the implementation of professional development for teachers, coaches, and administrators
- Coaches will support academic teams in developing SMART Goals and using the Cycle of Inquiry to measure progress Administrators will monitor academic teams' SMART goals to assure they align with school priorities and goals
- Coaches and administrators will meet regularly to discuss the results of interim assessments and plan support strategies for teachers and students

BOARD MEETING CALENDAR

There were no changes to the Board Meeting Calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.329

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 4-0 to approve the Consent Items.

Human Resources

Personnel Report
11-06
2.329

Accept Personnel Report 11-06, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2011-12 State Budget Act and related legislation.

Educational Services

Memorandum of
Understanding with Kaiser
Permanente
3.329

Approve the resubmission of Memorandum of Understanding with Kaiser Permanente – Downey to allow visiting physicians to educate students for the 2011-12 school year.

Memorandum of
Understanding with Los
Angeles County Office of
Education
3.329

Approve the Memorandum of Understanding with Los Angeles County Office of Education to provide assistance between the agencies in placing eligible children in the appropriate early education programs for the 2011-12 school year.

Business Services

Purchase Order Report 11-06
4.339

Approve Purchase Order Report 11-06, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of September 2011
4.329

Approve warrants for all funds through September with a total of \$8,846,078.36.

ACTION ITEMS

Human Resources

Fieldwork Placement Agreement with Cerritos Community College
2.330

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the agreement with Cerritos Community College for participation in fieldwork placement for Speech-Language Pathology Assistants.

Approve the Establishment of Stipends for ASB Activities
2.331

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 4-0 to approve the establishment of stipends for ASB activities.

Educational Services

Intent to Apply for Arts Education Partnerships Program Grant
3.332

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to approve participation in the Arts Education Partnership Program Grant. If funded, the grant will be implemented from July 1, 2012 through June 30, 2013.

Nonpublic School Placement for Special Education Students, 2010-11 School Year
3.333

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 4-0 to ratify funds for the placements for special education students in a California State School and nonpublic schools, as determined by the students' Individual Education Plan for the 2010-11 school year.

Resolution 11-16, Early Childhood Education, Reduction in Days of Operation
3.334

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to Adopt Resolution 11-16, authorizing one furlough day on May 25, 2012, the attendance will be reduced by 320 State funded students.

Business Services

Resolution 11-17, Measure AA Authorized School Projects, 2011 Series #2 G.O. Bonds
4.335

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 4-0 to adopt Resolution 11-17, approving the substantially final forms of the Bond Documents and authorizing the activities required to complete the issuance of the District's Series 2011 Bonds.

2011-12 Budget Adjustments as of September 30, 2011
4.336

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to approve the 2011-12 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Adult

Education Fund, School Facilities Fund, Special Reserve for Capital Outlay Fund, and Self-Insurance Funds.

Revised Board Policy 3100 - Budget
4.337

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 4-0 to accept for second reading and adopt revised Board Policy 3100 - Budget.

Revised Board Policy 4126 - Consultants
4.338

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to accept for second reading and adopt revised Board Policy 4126 – Consultants.

Agreement with Demsey,
Filliger & Associates

This item was pulled from the agenda.

INFORMATION ITEMS

Educational Services

Revised Administrative
Regulation 1312.3 – Uniform
Complaint Procedures

The Board received as information the required Williams Settlement Quarterly Uniform Complaint Summary for the first quarter July 1 - September 30, 2011.

Business Services

Monthly Financial Statements,
September 2011

Staff presented in J-200 format a Financial Statement for each fund for the months July to September 2011.

Monthly Financial Statements,
September 2011 – Special
Education

Staff presented in J-200 format a Financial Statement for the Special Education Fund for the months July to September 2011.

Monthly Financial Statements,
September 2011 – Self-
Insurance Fund – Health
and Welfare

Staff presented in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months July to September 2011.

Revised Administrative
Regulation 3280 – Gifts,
Grants and Bequests

The Board received as information is Administrative Regulation 3280 – Gifts, Grants and Bequests, which reflects changes in laws and policies.

Measure AA – Change
Orders for Paramount High
School – Phase III Field
House

Staff presents an update on Change Orders for Paramount High School – Phase III Field House within the Guaranteed Maximum Price.

Average Daily Attendance
Summary Report Through
September 22, 2011 and the
First Monthly School
Enrollment Report

Staff presented the monthly school attendance reports for 2011-12.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be November 16, 2011, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:11 p.m. to discuss public employment, public employee discipline/dismissal/release, student discipline and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:12 p.m. President Peña reported that the Board had discussed public employment, public employee discipline/dismissal/release, student discipline and governance team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on October 26, 2011 at 8:12 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk