

**STATUTORY MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**December 7, 2011**

The meeting was called to order at 6:06 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance                      Troy Marshall, Director-Technology, led the Pledge of Allegiance.

Roll Call                                      Trustee Tony Peña                                      Trustee Sonya Cuellar  
Trustee Linda Garcia                                      Trustee Vivian Hansen  
Trustee Alicia Anderson

Administrators Present                      David Verdugo, Superintendent  
Michael Conroy, Assistant Superintendent-Business Services  
Myrna Morales, Assistant Superintendent-Human Resources  
Deborah Stark, Assistant Superintendent-Educational Services  
Ranita Browning, Director-Fiscal Services  
Kim Cole, Director- Special Education  
Cindy DiPaola, Director-Maintenance & Operations  
Randy Gray, Director-Curriculum & Instruction  
Rosemary Green, Director-Human Resources  
Troy Marshall, Director-Technology  
Jim Monico, Director-Student Services  
Manuel San Miguel, Director-Secondary/Alternative Education  
Chris Stamm, Director, Student Nutrition Services  
Jeff Bowers, Principal-Gaines School  
Patricia Brent-Sanco-Principal-Tanner School  
Greg Buckner, Principal-Paramount High School  
Lynn Butler, Principal-Alondra Middle School  
Michele Dutton, Principal-Mokler School  
Linda Go, Principal-Keppel School  
Topekia Jones, Principal-Paramount Park Middle School  
Morrie Kosareff, Principal-Paramount High School-West Campus  
Jean Law, Principal-Buena Vista High School  
Kevin Longworth, Principal-Hollydale School  
Yuki Mio, Principal-Jefferson School  
Richard Morgan, Principal-Paramount Adult School  
Lisa Nunley, Principal-Jackson Middle School  
Elizabeth Salcido, Principal-Zamboni Middle School  
Beatriz Spelker-Levi, Principal-Collins School  
Connie Toscano, Principal-Los Cerritos School  
Kelly Williams, Principal-Wirtz School  
Pamela Williams, Principal-Lincoln School

Andrea Aguilar, Assistant Principal-Jackson Middle School  
Lee Besler, Assistant Principal-Alondra Middle School  
Kim Chavez, Assistant Principal-Paramount Park Middle School  
Damon Dragos, Assistant Principal-Paramount High School  
Greg Francois, Assistant Principal-Paramount High School  
Scott Law, Assistant Principal-Paramount High School-West  
Hector Lujan, Dean of Students-Paramount High School  
Valanitta Richard, Assistant-Principal-Paramount High School  
Yvonne Rodriguez, Assistant Principal-Paramount High School-West  
Linh Roberts, Facilitator/Supervisor-Instructional Improvement

## **OATH OF OFFICE**

Administration of Oath of Office to newly re-elected Board of Education members: Trustee Linda Garcia and Trustee Vivian Hansen.

## **BOARD ORGANIZATION**

Election of Officers –  
President  
1.1

Trustee Anderson nominated Trustee Linda Garcia for President and Trustee Hansen seconded the nomination. There were no other nominations. Trustee Garcia was elected President by a vote of 5-0.

Vice President/Clerk  
1.2

Trustee Cuellar nominated Trustee Vivian Hansen for Vice President/Clerk, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Hansen was elected Vice President/Clerk by a vote of 5-0.

Secretary to the Board  
1.3

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to designate the Superintendent of Schools, David J. Verdugo, as Secretary to the Board of Education in accordance with Education Code Section 35025.

Representative to Elect  
County Committee on School  
District Organization  
1.4

Trustee Hansen nominated Trustee Peña as the District's representative to elect members of the County Committee on School District Organization in accordance with Education Code Section 35023, and Trustee Garcia seconded the nomination. There were no other nominations. Trustee Peña was elected by a vote of 5-0.

Representative to Los  
Angeles County School  
Trustees Association  
1.5

Trustee Hansen nominated Trustee Garcia as the District's representative to the Los Angeles County School Trustees Association, and Trustee Anderson seconded the nomination. There were no other nominations. Trustee Garcia was elected by a vote of 5-0.

Establish Board Meetings –  
Day, Time, and Place  
1.6

Trustee Cuellar moved and Trustee Anderson seconded the motion to establish Board of Education meetings on the second and fourth Wednesday of each month, beginning at 6 p.m. in the Boardroom. The motion carried 5-0.

Superintendent Verdugo and Board of Education members recognized and thanked outgoing President Tony Peña for his

service to the Board of Education and to Paramount Unified School District, and presented him with a plaque. Superintendent Verdugo presented Trustee Peña with a Certificate of Merit from County Supervisor Don Knabe and the Paramount City Council.

### **REGULAR MEETING OF BOARD OF EDUCATION**

Approve Agenda  
December 7, 2011  
1.7

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the Regular Meeting agenda of December 7, 2011.

Regular Meeting Minutes  
November 16, 2011  
1.8

Trustee Hansen moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on November 16, 2011.

Special Meeting Minutes  
November 16, 2011  
1.9

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Special Meeting held on November 16, 2011.

### **REPORTS**

Student Board  
Representatives

Angelica Lopez, Paramount High School, Kimberly Galavez, Paramount High School-West Campus, Lizbeth Martinez, Buena Vista High School and Claudia Mejia, Paramount Adult School, reported on school academic, athletic and extra curricular activities.

Employee Representative  
Reports

No CSEA representative was present.  
No TAP representative was present.

Board Members' Reports

Trustee Anderson wished everyone Happy Holidays. She attended the CTA Board member dinner and also attended the CSBA Annual Education Conference in San Diego.

Trustee Cuellar wished everyone Happy Holidays. She attended the CTA Board member dinner and attended the CSBA Annual Education Conference.

Trustee Hansen wished everyone Happy Holidays. She participated in the City's Santa Train event and also attended the CSBA Annual Education Conference.

Trustee Garcia wished everyone Happy Holidays. She attended the PHS v. St. Francis Football game, the CTA Board member dinner and also the City's Annual Tree Lighting event.

Trustee Peña wished everyone Happy Holidays. He attended the PHS v. St. Francis Football game, the CTA Board member dinner, the City's Annual Tree Lighting event, and the CSBA Annual Education Conference in San Diego.

## Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo welcomed and thanked all administrators and PHS Government class students in attendance.
- Dr. Verdugo along with Board of Education members attended the CSBA Annual Education Conference held in San Diego.
- Superintendent Verdugo attended Alondra Middle School's "Stand Up to Bullying" event program and assembly.
- Dr. Verdugo attended the CTA/TAP sponsored Board members dinner.
- Superintendent Verdugo commended Dr. Randy Gray for facilitating the Federal and State programs compliance review.

### Bulletin Boards – Jefferson School

Principal Yuki Mio presented an overview of the Boardroom bulletin boards representing the Jefferson School educational program student work. The bulletin boards reflect the theme of "Celebration of the Holidays through our diverse cultures, of Jefferson School, and Student Achievement" and enhance the educational message sent to visitors and District office employees.

### Autism Program/ECE Update

Kim Cole, Director-Special Education/Early Childhood Education informed the Board that the purpose of the Early Childhood Education program is to ensure that all children will maximize success in school, provide high quality and enriching early education opportunities and experience success in the critical years of their K-12 education.

The District has seen an increase of over 200 students in enrollment in Early Childhood Education since 2003. The Curriculum for ECE students includes Open Court, using *Imagine It* which is a preschool program that introduces reading and writing strategies and skills to preschool students as preparation for kindergarten. *Growing with Mathematics*, is a preschool program that introduces a carefully sequenced development of mathematic concepts that provides a balance between teacher directed and student free choice activities.

In 2010, the ECE and Preschool Special Education teachers developed the Preschool Tiered Response to Intervention (RTI) Process through a grant with First Five LA. In partnership with First Five LA, Early Childhood Education and Special Education, preschool teachers received 6 training and classroom coaching sessions during 2010-11 school year with CESFL Consultants.

The Hollydale Autism program was in full implementation with the 2011-12 school year. The program is supported by site administrators, multidisciplinary team, program specialist, paraprofessionals and consultants with Autism Partnership. All staff have received a two day training by Autism Partnership on behaviors of autism and behavior modification strategies. Special Education classroom teachers and support staff continue to be trained on Applied Behavior Analysis strategies and behavior modification within the classroom three days per week. The program currently has 30

students in Kindergarten through 8<sup>th</sup> grade with an approximate 3:1 student to adult ratio.

*Open Court* is used in grades K-3 and *Language!* is used in grades 4-8<sup>th</sup>. The programs introduce the strategies and skills that address grade level standards in reading and writing. *McMillan Math* is used in grades K-2, *Harcourt Math* is used in grade 3 and *Math Triumphs* is used in grades 4-8<sup>th</sup>. The programs introduce the strategies and skills that address grade level standards for students who are on diploma track.

The Hollydale Autism program will continue training in best practices in Autism using District personnel. It will phase out support with Autism Partnership, monitor the Rethinkautism pilot program at Los Cerritos as a tool for additional support and expand program to Hollydale. We will continue to monitor the program effectiveness through data collection and observation.

#### Budget Update

Assistant Superintendent-Business Services, Dr. Michael Conroy provided the Board with a brief summary of the First Interim Budget that will be up for the Board's approval further in the agenda.

For the current 2011-12 budget year, Unrestricted Revenues, the District has budgeted \$81,672,091. The majority of District funding comes from the State Revenue Limit sources. The District also incurs \$11,899,600 in encroachment to cover other District programs that are NOT fully funded, i.e. Special Education, Transportation, Routine Restricted Maintenance, Community Day School, and Continuation School.

The District has budgeted \$82,838,792 in unrestricted expenditures for 2011-12. Education is a service related industry, consequently spends the majority share of its budgetary resources in personnel related areas. Employee salaries account for 67% of all expenses and employee benefits alone account for 20%. All personnel related expenses comprise 87% of all District expenses, leaving only 13% for District operational needs. The General Fund Revenues are based upon the Budget Act, and do not account for any possible, "trigger" budget reductions. The Department of Finance will publish its projections on December 15, 2011.

Our next steps include seeking approval from the Board of Education of the 1<sup>st</sup> Interim Budget with a Positive Certification. We will await for the Department of Finance Revenue Projections that will be released in the coming week, the determination of "trigger" cuts to education and in January 2012, the Governor's 2012-13 Budget Proposal.

Staff is and will continue to monitor the activities in Sacramento between now and the release of the Governor's Proposed Budget in mid-January.

Meeting Break Celebration

The Board of Education, staff and guests celebrated the election of the new 2012 officers.

The Paramount High School-West Choir, under the direction of Frank Navarrette, provided an entertaining musical tribute to the holidays.

**BOARD MEETING  
CALENDAR**

There were no changes in the Board meeting calendar.

**HEARING SECTION**

During the hearing section, Rosie Madrigal, a parent from Roosevelt School was in attendance and addressed the Board to request assistance in retaining her daughter's substitute teacher Ms. Meza, she expressed concern on overcrowded classrooms, the economy and how we need parents to assist and volunteer in their children's schools.

Also in attendance were three California State University Long Beach students' wishing to address the Board as part of their classroom project. Anthony Samperio, addressed the Board and discussed concerns as it relates to PHS students and Latino Education and College Bound opportunities being offered to students. He commented that Counselors should suggest to students on the A-G courses that should be taken and also promote the variety of scholarships available to them.

Joanna Carrillo, also a student at CSULB addressed the Board with concerns as it relates to College Awareness for students. She indicated that she believes students are not well informed about what courses are needed to take and suggests that teachers and counselors should speak to students and help mentor them on seeking a higher education. She suggested that a College Day be provided to students to help raise awareness. She thanked the Board of Education for their time.

Angelica Rios, a student at CSULB as well, addressed the Board as it relates to bringing awareness on how to close the Achievement Gap and Parental Involvement. She inquired as to what steps the District is taking to assist schools and teachers to raise the District's API.

**CONSENT ITEMS**  
0.10

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

**GENERAL SERVICES**

Professional Activity 11-02  
1.10

Approve Professional Activity Report 11-02 for the Superintendent's attendance at an out-of-state conference, as submitted.

**Human Resources**

Personnel Report  
11-08  
2.10

Accept Personnel Report 11-08, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon

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allocation of funding in the 2011-12 State Budget Act and related legislation.

### **Educational Services**

Consultant and Contract Services  
3.10

Approve the consultant and contract service request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Overnight and/or Out-of-County  
3.10

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

### **Business Services**

Purchase Order Report 11-08  
4.10

Approve Purchase Order Report 11-08 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Donations  
4.10

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

### **ACTION ITEMS**

#### **General Services**

Nominations for CSBA Delegate Assembly Region 24  
1.11

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to nominate any Board members on a California School Boards Association member board to serve a two-year term as representative to the California School Boards Association's Delegate Assembly from Region 24.

#### **Human Resources**

Clinical Practicum Agreement with California State University, Northridge  
2.11

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the agreement with California State University, Northridge for participation in the Clinical Practicum Program.

#### **Educational Services**

Acceptance of Funds from the Central Basin Municipal Water District for Paramount High School West Campus to Participate in the Solar Cup Event  
3.11

Trustee Anderson moved, Trustee Peña seconded, and the motion carried 5-0 to accept funds of \$2,500 to participate in the Solar Cup event for Paramount High School West Campus.

Revised Board Policy 5145.2 – Freedom of

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised

Speech/Expression  
3.12

Board Policy 5145.2 – Freedom of Speech/Expression which will establish consistency and uniformity with California Education Codes.

Revised Board Policy 5145.4  
– Nondiscrimination  
3.13

Trustee Peña moved, Trustee Anderson seconded, and the motion carried 5-0 to accept for second reading and adopt proposed revised Board Policy 5145.4 – Nondiscrimination reflecting current District practice.

Consultant Agreement with  
Long Beach Convention  
Center for the Paramount  
High School Senior Campus –  
Prom 2012  
3.14

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the consultant agreement with Long Beach Convention Center for the Paramount High School Senior Campus – Prom 2012 to provide banquet and location facilities.

MOP Agreement with  
Downey-Montebello Special  
Education Local Plan Area  
3.15

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to ratify and approve the Memorandum of Participation with Downey-Montebello Special Education Local Plan Area for the 2011-12 School Year.

Participation in California  
Medi-Cal Reimbursement  
Application and Medi-Cal  
Administrative Activities  
Application Programs  
3.16

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to ratify and approve the contract with Los Angeles County Office of Education for CAMRA LEA and MAA billings which would allow the District to be reimbursed for services provided to students with Medi-Cal benefits.

Tobacco Use Prevention  
Education Tier I Grant  
Application  
3.17

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to ratify the submission of the Tobacco Use Prevention Education Tier 1 Grant Application for the 2011-12 school year.

### **Business Services**

First Interim Report  
4.18

Trustee Hansen moved and Trustee Anderson seconded the motion to approve the First Interim Report with positive certification based on an adequate reserve projection presented.

Resolutions 11-24, 2011  
Restructured School Facility  
Bridge Funding Program  
4.19

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolutions 11-24, authorizing the final implementation of the District's 2011 Funding Program and subsequent replacement (payoff) of the Prior Funding Programs.

Resolutions 11-25 through  
11-34, Signature and Other  
Authorizations  
4.20

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adopt Resolutions 11-25 through 11-34, Signature and Other Authorizations for 2011-12.

### **CONFERENCE ITEMS**

#### **Educational Services**

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Revised Board Policy 5144 –  
Discipline/Punishment

The Board accepted for first reading the proposed revised Board Policy 5144 – Discipline/Punishment which will establish consistency and uniformity with California Education Codes.

## **INFORMATION ITEMS**

### **Business Services**

Average Daily Attendance Summary Report Through November 11, 2011 and the Third Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2011-12.

New Administrative Regulation 7215 – General Obligation Bonds

The Board received as information new Administrative Regulation 7215 – General Obligation Bonds.

### **ANNOUNCEMENTS**

President Garcia reported that the next Regular Meeting would be January 11, 2012, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 8:20 p.m. to discuss Public Employment, Student Discipline, and Governance Team Items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 9:39 p.m. President Garcia reported that the Board had discussed Public Employment, Student Discipline, and Governance Team Items.

The following action was taken in Closed Session.

### **Educational Services**

Student Discipline  
Student E-3  
3.21

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to expel Student E-3 for the first and second semester of the 2011-12 school year.

### **ADJOURNMENT**

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on December 7, 2011, at 9:40 p.m.

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David J. Verdugo Ed.D., Secretary  
To the Board of Education

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President

\_\_\_\_\_  
Vice President/Clerk

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