

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**November 17, 2010**

The Closed Session meeting was called to order at 4:39 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Roll Call	Trustee Alicia Anderson	Trustee Linda Garcia
	Trustee Tony Peña	Trustee Vivian Hansen
	Trustee Sonya Cuellar	

The Board of Education adjourned the Special Study Session at 5:54 p.m. and recessed before proceeding with the Regular Meeting.

**REGULAR BOARD MEETING**

The meeting was called to order at 6:08 p.m. by President Alicia Anderson in the Boardroom.

Administrators Present	David Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Stella Toibin, Assistant Superintendent-Educational Services Ranita Browning, Director-Business Services Kim Cole, Director-Special Education Patti Cummings, Director-Facilities Randy Gray, Director-Curriculum & Instruction Rosemary Green, Director-Personnel Manuel San Miguel, Director-Alternative Education Deborah Stark, Director-K-12 Curriculum Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Campus Jean Law, Principal-Buena Vista High School Richard Morgan, Principal-Adult Education Center
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Pledge of Allegiance	Rosemary Green, Director of Personnel, led the Pledge of Allegiance.
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Roll Call	Alicia Anderson	Linda Garcia
	Tony Peña	Vivian Hansen
	Sonya Cuellar	

Approve Agenda November 17, 2010 1.239	Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the Regular Meeting agenda of November 17, 2010.
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Regular Meeting Minutes  
October 27, 2010  
1.240

Trustee Garcia moved, Trustee Hansen seconded and the motion carried 5-0- to approve the minutes of the Regular Meeting held on October 27, 2010.

## REPORTS

Student Board  
Representatives

Ana Godoy, Paramount High School, Maria Rivera, Paramount High School-West Campus, Mirella Vargas, Buena Vista High School and Teresa Leavenworth, Adult Education Center, reported on school academic, athletic and extra curricular activities.

Employee Representative  
Reports

No CSEA representatives were present.

TAP President Deb Meyers reported that she continues with site visits and visited Gaines, Hollydale, and Adult Education schools.

Board Members' Reports

Trustee Cuellar expressed that she hoped everyone had a great Veteran's Day Holiday and also shared that she had the honor in being in Washington D.C. to accept the National Blue Ribbon Award for her school.

Trustee Hansen congratulated Trustee Cuellar on such a great accomplishment and honor in receiving the Blue Ribbon Award.

Trustee Garcia attended the Annual Fall LACSTA meeting.

Trustee Peña attended several PHS football games and parent meetings at Jefferson and Jackson school. He also wished everyone Happy Holidays.

Trustee Anderson wished everyone Happy Holidays.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Dr. Verdugo congratulated Trustee Cuellar as her school was the recipient of the National Blue Ribbon Award.
- Superintendent provided a presentation to several districts and city officials on our STAR after-school program.
- He attended the Pathways Volunteer Hospice 25<sup>th</sup> Anniversary Celebration.
- Dr. Verdugo attended the monthly Paramount Chamber of Commerce luncheon.
- He attended a Special Board of Education meeting to review a Redevelopment Agency and CDE settlement agreement.
- Dr. Verdugo along with several District administrators met with the Buena Vista WASC chairperson to discuss the upcoming WASC Accreditation visit.
- Superintendent Verdugo highlighted a recent publication of the Music Center Newsletter in which Mokler School was showcased.

### Recognition – Dr. Deborah Stark

The Board of Education and Superintendent recognized and

presented a plaque to Educational Services Director, Dr. Deborah Stark for being selected as the California Association of School Counselors', State Administrator of the Year. Dr. Stark received this recognition for the outstanding work in coordinating a comprehensive two-year professional development program for K-12 counselors.

#### Buena Vista High School : Goals, Progress & Plans

The purpose of the presentation was to provide the Board of Education with an update on Buena Vista's 2009-10 Alternative Schools Accountability Model (ASAM) indicators and to report on goals and plans for the 2010-11 academic year..

Jean Law, Principal-Buena Vista High School, reported that ASAM indicators used at Buena Vista High School for state accountability purposes are increasing attendance, monitoring suspensions, and growth in reading achievement. There are four possible performance levels for each indicator which include commendable, sufficient, growth plan, and immediate action.

Buena Vista achieved the goal of increasing attendance by nightly phone calls home through Blackboard Connect auto dialer for absences/tardy students, parent conferences, SART contracts for all students, SARB hearings and follow-ups on prior SARBs, and offering incentives such as monthly perfect attendance recognition and raffles, student of the month luncheons for academics, effort and citizenship, using SchoolLoop communication regarding the importance of attendance and special events/holidays, and teacher initiated attendance referrals.

Buena Vista High School has also been working on decreasing suspensions by using a progressive, school-wide disciplinary system with a focus on counseling. Teachers have developed individual Classroom Management plans and increased student engagement via active participation strategies in all classrooms. Counselors and administrators have an "open door" policy to work individually with students having difficulties. New students have an intake appointment to discuss school policies and a parent/student handbook is distributed.

The growth in reading achievement is due to the reading and writing across the curriculum with quarterly (or more frequent) writing assignments in all courses and weekly classroom visits and written feedback provided to teachers by administrators.

The number of Buena Vista High School's graduates has steadily increased over the past six years. In 2010, we saw the largest graduating class in the history of the school. There was also an increase in the CAHSEE passing rates for seniors from 56% in 2009 to 75% in 2010.

Goals for the 2010-11 school year include to continue to increase achievement in ASAM indicators, meet District-wide attendance goal

of 97%, increase the number of students who are proficient in meeting course standards by 10% and increase CAHSEE pass rates.

Next steps for Buena Vista High School include to prepare for the April 10-12, 2011 WASC Accreditation visit, ongoing faculty and administrative collaboration with PHS and PHS-West Campus PLC teams, to work on the Guidance Curriculum implementation and refinements to maximize the impact of the program.

**BOARD MEETING  
CALENDAR**

There were no changes to the Board Meeting calendar.

**HEARING SECTION**

There were no speakers for the Hearing Section.

**CONSENT ITEMS**  
0.241

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Consent Items.

**Human Resources**

Personnel Report  
10-07  
2.241

Accept Personnel Report 10-07, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

**Educational Services**

Consultant and Contract  
Services  
3.241

Approve the consultant and contract service requests authorizing contracts with consultants or independent contractors who provide specialized services.

Professional Activities Report  
10-02  
3.241

Approve the overnight and/or out-of-county study trips for students consistent with District policies and instructional programs.

**Business Services**

Purchase Order Report  
10-07  
4.241

Approve Purchase Order Report 10-07 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of  
October 2010  
4.241

Approve warrants for all funds through October with a total of \$9,843,271.15.

Donations  
4.241

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

**ACTION ITEMS**

## **Human Resources**

General Provisions  
Agreement for Candidate  
Fieldwork with California  
State University, Long Beach  
2.242

Trustee Peña moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the agreement with California State University, Long Beach for participation in the General Provisions Agreement for Candidate Fieldwork.

## **Educational Services**

New Course for Paramount  
Adult School – Custodial  
Services  
3.243

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve a new course, Custodial Services, for Paramount Adult School to begin second semester, 2010-11.

Application for an American  
Recovery and Reinvestment  
Act Enhancing Education  
Through Technology  
Competitive Grant  
3.244

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to ratify the submission for an American Recovery and Reinvestment Act Enhancing Education Through Technology Competitive Grant application for 2010-11.

Nonpublic School Placement  
for a Special Education  
Student  
3.245

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried to approve the placement for a special education student in a nonpublic school, as determined by the students' Individual Education Plan for the 2010-11 school year.

Paramount High School West  
Campus MESA Club's  
Participation in Solar Cup  
Event  
3.246

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the award to participate in the Solar Cup event for Paramount High School West Campus.

## **Business Services**

2010-11 Budget Adjustments  
4.247

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2010-11 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Self-Insurance Funds.

Application for Energy Survey  
and Energy Efficient  
Equipment Replacement  
4.248

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to authorize ratification of the grant application or an energy survey and energy-efficient equipment replacement.

Contract with Fiscal  
Management Assistance  
Team  
4.249

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the contract agreement with The Fiscal Crisis and Management Assistance Team to provide services to Paramount High School ASB staff.

Public Agency Retirement  
Service Supplemental

Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to approve the offering of the Supplemental Retirement

Retirement Plan  
4.250

Plan to eligible employees.

### **CONFERENCE ITEMS**

New Board Policy 0440-  
District Technology Use Plan

The Board accepted for first reading a proposed new Board Policy 0440 - District Technology Use Plan.

### **INFORMATION ITEMS**

#### **Business Services**

Monthly Financial Statements,  
October 2010

The Board received as information in J-200 format a Financial Statement for each fund for the months July to October 2010.

Monthly Financial Statement,  
October 2010 – Special  
Education

The Board received as information in J-200 format a Financial Statement for Special Education for the months July to October 2010.

Monthly Financial Statements,  
October 2010 – Health and  
Welfare

The Board received as information in J-200 format a Financial Statement for the Health and Welfare for the months July to October 2010.

Measure AA – Update on  
Professional Consultants and  
Timelines

The Board received as information an update of the current consultants and the timelines for the implementation of the Facilities Master Plan.

Administrative Regulation  
1330 – Use of Facilities

The Board received as information the revised Administrative Regulation 1330 – Use of Facilities.

### **ANNOUNCEMENTS**

President Anderson reported that the next Regular Meeting would be December 8, 2010, at 6:00 p.m. – Boardroom of the District Office.

### **CLOSED SESSION**

The Board adjourned to Closed Session at 6:51 p.m. to discuss conference with labor negotiator, conference with Legal Counsel-Existing Litigation, Conference with Legal Counsel-Anticipated Litigation, Student Discipline and Governance Team items.

### **OPEN SESSION**

The Board reconvened to Regular Session at 8:05 p.m. President Anderson reported that the Board had discussed Conference with Labor Negotiator, Conference with Legal Counsel-Existing Litigation, Conference with Legal Counsel-Anticipated Litigation, Student Discipline and Governance Team items.

The following action was taken in Closed Session:

#### **Educational Services**

Student Discipline  
Student E-3  
3.251

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to expel Student E-3 for the remainder of the first semester and second semester of the 2010-11 school year and student to complete 20 hours of community service.

**ADJOURNMENT**

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on November 17, at 8:06 p.m. in memory of former Paramount Unified School District employees Amelia Montoya and Ruth Thomas.

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David Verdugo, Secretary  
To the Board of Education

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President

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Vice President/Clerk