



General Information

Beginning of the Year Forms

The district has made a conscious effort to reduce the amount of paper sent home each year at the start of school. In line with this shift, we made the necessary and required district documents accessible via our website www.vcsedu.org/parents/beginning-school-year-forms or in the Focus Parent Portal.



The **Code of Student Conduct** handbook outlines disciplinary procedures as well as other district policies and procedures. Please read and acknowledge this policy manual. A Parent Signature Form will be sent home with your child and/or can be downloaded on the district website.

Other forms:

- Media Release form (gives permission for news media outlets [newspaper, radio, TV, etc.] to interview and photograph your student)
- Opt-Out Form (prohibits the release of directory information [including name, address and telephone number] for honor roll, yearbooks, district and school publications, etc.)
- Parent Guide and School Calendar (electronic version of this document)
- Parent Consent Form (required annually and acknowledges you have read and understand the Student Code of Conduct and the Electronic Information Services Acceptable Use Agreement)
- Bus Stop Release Form (for ESE, Pre-K, kindergarten, and first grade students indicating how your student will get home from the bus stop)

For additional resources on our Policies and Procedures, please visit the [BoardDocs website](http://www.vcsedu.org/BoardDocs) by clicking “School Board” on www.vcsedu.org.

Public Records

The Florida Public Records Law authorizes the public to inspect, photograph, and copy public records maintained by Volusia County Schools. Public records are records made or received in connection with the district’s official business. However, there are many statutory exemptions from public records disclosure, and some records are statutorily designated as exempt, confidential,

or both (student information, social security numbers, health care records, etc.). Exempt and/or confidential records are subject to redaction by the district prior to production. If you would like to make a public records request, please contact the public records custodian by phone at 386-734-7190 ext. 20119 or by email at publicrecordsrequest@volusia.k12.fl.us.