

## **HEAB: Incidental Revolving Funds**

The Board shall establish an incidental revolving fund in accordance with state law. The Board shall establish the amount to be retained in the incidental fund annually in conjunction with budget planning and budget adoption policies and procedures.

The following individuals are authorized to draw funds from the incidental revolving fund: Superintendent, building principals, athletic director, assistant athletic director, and business manager.

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HAA, Budget Planning, Preparation, and Adoption

HCAA, Purchasing

HCAA-AR, Requisitions and Purchase Orders

HCAE, Disbursement of Monies