

## **GBEL: Correspondence Courses**

When Divide County High Schools finds it impossible or impractical to offer a course or courses desired by a student, the school principal may permit the student to take such a course or courses from the Division of Independent Study, State College Station, Fargo, or from some other institution which has an accredited correspondence division. Students who withdrew from school for reasons of emergency may petition the building principal for permission to take correspondence work toward graduation credits.

Correspondence courses may also be taken as a part of the gifted and talented program of the school or if a student is unable, because of scheduling difficulties, to take a course offered by the Divide County High School and required for graduation. If the student can take the course regularly offered by the Divide County High School and required for graduation. If the student can take the course regularly offered at school, permission to take a correspondence course will be denied. Correspondence courses may be taken by specific students based upon sole discretion of the principal.

Credit will be granted only if the course would normally be found in a high school curriculum. It is generally recommended that students who plan to take correspondence courses should do so before their senior year. Seniors who do receive special permission to do correspondence work must complete the first semester courses before graduation. To be accepted as a part of the requirements for graduation, the record of credit must be received and recorded prior to graduation. Telephone grades are not official.

The guidance counselor will supervise the student's work. The student will do the work in school in a study hall and will keep all materials in a designated place at school, except as arranged with the guidance counselor or principal designee.

Responsibility for success or failure in correspondence work rests entirely with the student. Correspondence courses involve a considerable amount of writing and individual study. A student who finds self-discipline in study difficult is discouraged from taking courses by correspondence.

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Legal Ref: NDCC Ch 15-19

High School Correspondence Courses

**Divide County  
School District**

**POLICY ADOPTED: 3/29/1989  
POLICY REAFFIRMED: 9/12/2006  
POLICY AMENDED:**