

## **FBA: Student Fees**

The Board will establish and reassess student fees in accordance with the law on a yearly basis. The Superintendent shall establish school fine amounts as permitted by law and in compliance with NDCC § 15.1-09-36. All fees and fines shall be delineated in board-approved regulations.

When a parent/guardian is unable to pay a fee in full, the Superintendent is authorized to waive or reduce this fee in accordance with the district's fee-waiver procedure.

The Board has adopted the following specific policies related to student fees:

1. **School Meals**. Schools may contact a student's parent or guardian directly regarding unpaid meals debt or insufficient funds to pay for additional meals. Schools may also require a child to deliver a sealed envelope regarding insufficient funds or unpaid meal debt to that child's parent or guardian, but the school may not distribute that letter to the child in a manner that stigmatizes the child.
2. **Drivers Education**. Fees for driver's education and for courses that generate products that become the personal property of the student must be paid prior to the start of the course. The District may also require that a student pay a fee for behind-the-wheel driver's education instruction.
3. **Security Deposits**. The District may require students to pay a security deposit for the return of textbooks, materials supplies, or equipment, and it may assess a student a "use charge" if an item has received undue wear.
4. **Personal or Consumable Items**. The District may require a student furnish personal or consumable items.
5. **Admission Fee**. The District may require a student pay an admission fee or other charges for extracurricular or noncurricular activities if the student's attendance is optional.
6. **Benefit Plans**. The District may require a student pay a fee or a premium for any authorized student health and accident benefit plan.
7. **Athletic Equipment and Apparel**. The District may require a student pay a fee for personal athletic equipment and apparel; provided the board shall allow a student to use the student's own equipment and apparel if it meets reasonable health and safety standards established by the board.
8. **Class and Program Fees**. The District may require a student pay a fee in any program which generates a product that becomes the student's personal property.
9. **CTE Fees and Postsecondary Programs**. The District may require a student pay a fee for goods, including textbooks, and services provided in connection with any postsecondary level program, or any program established outside regular elementary, middle school, or secondary school programs, including career and technical programs, and adult or continuing education programs.

10. **Music Program Fees.** The District may require a student pay a fee for the use of a musical instrument owned or rented by the school district, provided the total fee payable by the student for a school year does not exceed the annual rental cost to the District or the annual depreciation plus actual maintenance cost for the instrument.

The District may vigorously pursue the collection of any outstanding bills generated through the fees identified in this policy, including through the use of a collections agency and/or through filing a claim in small claims court. The Superintendent, in accordance with law, may impose further penalties on students for failure to pay fees/fines.

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Complementing NDSBA Templates (may contain items not adopted by the Board)

- ABEC, School Meal Charge Policy