

## **DDC: Unpaid Leave**

No leave shall be granted other than leave required under the law or specified in board policy or the negotiated agreement without specific approval of the Board. Such approval shall be at the sole discretion of the Board. Employees on leave for any purpose remain subject to the school district's policies and regulations and/or the terms of the negotiated agreement when applicable.

An employee granted unpaid leave shall not be entitled to receive any salary or fringe benefits during this leave period. During granted unpaid leave, when required under the law or in compliance with the terms of an applicable group health plan, the school district shall maintain the employee's coverage under any group health plan on the same basis as coverage would have been provided if the employee had been continuously employed during the entire leave period. The eligibility requirements of the applicable plan apply at all times. The employee may be required to pay any applicable premium to maintain coverage. The employee may choose not to retain group health insurance during leave.

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DKA, Reduction-in-Force Policy  
DDAA, Family and Medical Leave Act