

CA: Administration: Goals & Objectives

The general purpose of the administration of the District shall be to coordinate and supervise, under the policies of the Board, the creation and operation of an environment in which students learn most effectively.

The Superintendent shall be the chief executive officer of the school system and shall have, under the direction of the Board, general supervision of all the public schools and of all personnel and various departments of the school system. The Superintendent is responsible for the management of the schools under the Board policies, and is accountable to the Board.

The Superintendent may delegate to other school personnel the exercise of any powers and the discharge of any duties imposed upon the Superintendent. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for action taken under such delegation.

The District's administrative organization shall be designed so that all divisions and departments of the central office and all schools are part of a single system guided by board policies which are implemented through the Superintendent. Principals and central office administrators are expected to administer their units in accordance with Board policy and the Superintendent's rules and procedures. In addition, vision, initiative, resourcefulness, and wise leadership are essential for effective administration.

All personnel employed by the Board shall be responsible to the Board through the Superintendent, with exception of the Business Manager, who shall answer directly to the Board. All personnel shall refer matters requiring administrative action to the administrative officer immediately in charge of the area. Administrative officers shall refer such matters to the next higher authority when necessary. Administrative personnel shall keep the person they are immediately responsible to informed of their activities by whatever means that person deems appropriate.

The Board shall be responsible for clearly specifying requirements and expectations of the Superintendent, holding the Superintendent accountable by evaluating how well those requirements and expectations have been met. The Superintendent shall be responsible for clearly specifying requirements and expectations for all other personnel in the district, with exception of the Business Manager, and holding each of them accountable. The Superintendent shall specify a direct line of authority so that each member of the staff is accountable to one person, who shall be responsible for that staff member's evaluation.