



McKEESPORT AREA
School District

Staff Names, Titles, Phone Numbers and Email Addresses

<u>First Name</u>	<u>Last Name</u>	<u>Title</u>	<u>Phone Number</u>	<u>Email Address</u>
Carolyn	Carreiro	Accounts Payable Clerk	412-664-3606	ccarreiro@mckasd.net
Crystal	Chance	General Fund Bookkeeper	412-664-3607	cchance@mckasd.net
Amy	Dellapenna	Director of Elementary Curriculum/Federal Programs	412-948-1317	adellapenna@mckasd.net
Betsy	D'Emidio	Supervisor of Special Education 6-12	412-664-3802	bdemidio@mckasd.net
Shelley	Fawcett	Board Clerk/Secretary	412-664-3647	sfawcett@mckasd.net
Kathleen	Furtado	Special Education Secretary, Student Support Services	412-664-3622	kfurtado@mckasd.net
Erica	Guadalupe	Director of Secondary Curriculum/Online Learning	412-664-3743	eguadalupe@mckasd.net
Heather	Hall	Central Registration/ Transportation Secretary	412-664-3762	hhall@mckasd.net
Thomas	Hixenbaugh	Technology Integration Specialist	412-948-1312	thixenbaugh@mckasd.net
Dean	Holtzman	Supervisor of Special Education K-5	412-664-3625	dholtzman@mckasd.net
Nadine	Holtzman	Secretary to the Assistant Superintendent	412-664-3613	nholtzman@mckasd.net
Tom	Knight	Supervisor of School Services	412-664-3645	tknight@mckasd.net
Janette	Krejdovsky	Federal Programs/Grant Secretary	412-664-3630	jkrejdovsky@mckasd.net
Cheryl	Larson	Special Education Secretary	412-664-3623	clarson@mckasd.net
Jamie	Lusebrink	Director of Technology/Reporting and CTE	412-664-3604	jlusebrink@mckasd.net
Donald	MacFann	Superintendent	412-664-3612	dmacfann@mckasd.net
Nathan	Manfredo	The Nutrition Group Food Service Director	412-948-1303	nmanfredo@mckasd.net
LeaAnn	Matich	Credit Union Manager	412-672-7735	lmatich@mckasd.net
Paula	Milko	Secretary to the Business Manager	412-664-3601	pmilko@mckasd.net
Jim	Miller	Assistant to the Director of Technology/Network Administrator	412-948-1326	jmillier@mckasd.net
Matthew	Mols	Assistant Superintendent	412-664-3613	mmols@mckasd.net
Wendy	Motil	Food Service/Building and Grounds/Payroll Secretary	412-664-3685	wmotil@mckasd.net
Jenna	Mozzocio	Director of Special Education	412-664-3624	jmozzocio@mckasd.net
Roger	Pivrotto	Police Chief	412-664-3600 ext. 8011	rpivrotto@mckasd.net
Christina	Rowe	Records/Tax Clerk	412-664-3628	crowe@mckasd.net
Alaina	Steadman	The Nutrition Group Food Service Director	412-948-1315	asteadman@mckasd.net
Joe	Villella	Business Manager	412-664-3608	jvillella@mckasd.net
Tracy	Whitney	Payroll Clerk	412-664-3788	twhitney@mckasd.net
Allison	Wynn	Secretary to the Superintendent/Homeless and Foster Liaison	412-664-3612	awynn@mckasd.net



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"Who to Contact"

1095 C & B Forms (ACA)	Paula Milko	pmilko@mckasd.net	412-664-3601
Accounts Payable	Crystal Chance	cchance@mckasd.net	412-664-3607
Accounts Receivable	Paula Milko	pmilko@mckasd.net	412-664-3601
Act 168	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Act 48	Dr. Jamie Lusebrink Nadine Holtzman	jlusebrink@mckasd.net nholtzman@mckasd.net	412-664-3604 412-664-3613
Act 80	Dr. Amy Dellapenna	adellapenna@mckasd.net	412-948-1317
Alternative Education	Dr. Jamie Lusebrink	jlusebrink@mckasd.net	412-664-3604
Approved Private Schools	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Athletic Payroll for Extracurriculars	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Bank Deposits	Carolyn Carreiro	ccarreiro@mckasd.net	412-664-3606
Business Manager Assistant	Paula Milko	pmilko@mckasd.net	412-664-3601
Cash Receipt Management	Carolyn Carreiro	ccarreiro@mckasd.net	412-664-3606
Charter Schools	Tom Knight	tknight@mckasd.net	412-664-3645
Child Accounting	Dr. Amy Dellapenna Dr. Jamie Lusebrink Janette Krejdovsky	adellapenna@mckasd.net jlusebrink@mckasd.net jkrejdovsky@mckasd.net	412-948-1317 412-664-3604 412-664-3630
Coke Machine	Paula Milko	pmilko@mckasd.net	412-664-3601
Community and School-Based Behavioral Health	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Comprehensive Planning	Dr. Amy Dellapenna	adellapenna@mckasd.net	412-948-1317
Counselors	Matthew Mols	mmols@mckasd.net	412-664-3613
Crisis Response	K-5 Dean Holtzman 6-12 Dr. Betsy D'Emidio	dholtzman@mckasd.net bdemidio@mckasd.net	412-664-3625 412-664-3802
Curriculum	Elementary - Dr. Amy Dellapenna Secondary - Erica Guadalupe	adellapenna@mckasd.net eguadalupe@mckasd.net	412-948-1317 412-664-3743
DARE	Dr. Amy Dellapenna	adellapenna@mckasd.net	412-948-1317
Debt Services	Joe Villella	jvillella@mckasd.net	412-664-3601



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District Copier/Multifunction Management	Jim Miller	jmiller@mckasd.net	412-948-1326
District Security Camera Management	Jim Miller	jmiller@mckasd.net	412-948-1326
District Vehicle Titles and Insurance	Paula Milko	pmilko@mckasd.net	412-664-3601
Docutech Personnel Management	Dr. Jamie Lusebrink	jlusebrink@mckasd.net	412-664-3604
Door Access Card Management	Francis McClure and Twin Rivers - Shelley Fawcett Founders' Hall and High School - Dr. Jamie Luisebrink	sfawcett@mckasd.net jlusebrink@mckasd.net	412-664-3647 412-664-3604
Early Intervention Testing Management	Jenna Mozzocio Dean Holtzman	jmozzocio@mckasd.net dholtzman@mckasd.net	412-664-3624 412-664-3625
Early Retirement	Paula Milko	pmilko@mckasd.net	412-664-3601
Education Verification for Alumni	Christina Rowe	crowe@mckasd.net	412-664-3628
Email/Office 365 Management	Thom Hixenbaugh	thixenbaugh@mckasd.net	412-948-1312
Employee Address Book	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Employee Benefits (Health, Life, Retirement, etc.)	Paula Milko	pmilko@mckasd.net	412-664-3601
English as a Second Language (K-12)	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Facebook Management	Allison Wynn	awynn@mckasd.net	412-664-3612
Facilities and Maintenance	Scott Smith	ssmith@mckasd.net	412-664-3631
Facilities Professional Certificates	Paula Milko	pmilko@mckasd.net	412-664-3601
Facilities Rental	Shelley Fawcett Scott Smith	sfawcett@mckasd.net ssmith@mckasd.net	412-664-3647 412-664-3631
Family Medical Leaves	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Federal and State Grants	Dr. Amy Dellapenna Janette Krejdovsky	adellapenna@mckasd.net jkrejdovsky@mckasd.net	412-948-1317 412-664-3630
Financial Accounts Management	Carolyn Carreiro	ccarreiro@mckasd.net	412-664-3606
Flu Clinics	Paula Milko	pmilko@mckasd.net	412-664-3601
Food Service	Wendy Motil	wmotil@mckasd.net	412-664-3685



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Foster Students	Allison Wynn	awynn@mckasd.net	412-664-3612
Gifted Education	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Grant Purchase Orders	Janette Krejdovsky	jkrejdovsky@mckasd.net	412-664-3630
Homebound Instruction	Jenna Mozzocio Dean Holtzman Dr. Betsy D'Emidio	jmozzocio@mckasd.net dholtzman@mckasd.net bdemidio@mckasd.net	412-664-3625 412-664-3624 412-664-3802
Homeless Students	Allison Wynn	awynn@mckasd.net	412-664-3612
Instruction	Elementary - Dr. Amy Dellapenna Secondary - Erica Guadalupe	adellapenna@mckasd.net eguadalupe@mckasd.net	412-948-1317 412-664-3743
Instructional Assistants	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Instructional Assistants' Records Maintenance	Kathleen Furtado	kfurtado@mckasd.net	412-664-3622
Instructional Coaches	Elementary - Dr. Amy Dellapenna Secondary - Erica Guadalupe	adellapenna@mckasd.net eguadalupe@mckasd.net	412-948-1317 412-664-3743
Instructional Data	Elementary - Dr. Amy Dellapenna Secondary - Erica Guadalupe	adellapenna@mckasd.net eguadalupe@mckasd.net	412-948-1317 412-664-3630
Insurance Claims and Renewal	Paula Milko	pmilko@mckasd.net	412-664-3601
Internal Helpdesk Management	Technology - Dr. Jamie Lusebrink Maintenance - Scott Smith	jlusebrink@mckasd.net ssmith@mckasd.net	412-664-3604 412-664-3631
Investment Portfolio	Joe Villella	jvillella@mckasd.net	412-664-3601
Invoice Paying	Carolyn Carreiro	ccarreiro@mckasd.net	412-664-3606
K-8 Afterschool and Summer School Programs	Dr. Amy Dellapenna Janette Krejdovsky	adellapenna@mckasd.net jkrejdovsky@mckasd.net	412-948-1317 412-664-3630
Loan Forgiveness	Allison Wynn	awynn@mckasd.net	412-664-3612
Network/Infrastructure/Internet Connectivity Management	Jim Miller	jmiller@mckasd.net	412-948-1326
New Teacher Induction	Dr. Amy Dellapenna Erica Guadalupe	adellapenna@mckasd.net eguadalupe@mckasd.net	412-948-1317 412-664-3743
Nurses	Matthew Mols	mmols@mckasd.net	412-664-3613
Nursing Purchase Orders	Janette Krejdovsky	jkrejdovsky@mckasd.net	412-664-3630



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Occupational Therapy	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Online Learning	Erica Guadalupe	eguadalupe@mckasd.net	412-664-3743
Open Enrollment Benefits	Paula Milko	pmilko@mckasd.net	412-664-3601
Payroll	Tracy Whitney	twhitney@mckasd.net	412-664-3788
Physical Therapy	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
PIMS	Dr. Jamie Lusebrink	jlusebrink@mckasd.net	412-664-3604
Police Officers	Roger Pivrotto	rpivrotto@mckasd.net	412-664-3600 ext. 8011
Pre-K Counts	Tom Knight Allison Wynn	tknight@mckasd.net awynn@mckasd.net	412-664-3645 412-664-3612
Professional Staff Certifications	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Professional Staff Clearances	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Professional Staff Job Postings	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Professional Staff New Hire Information	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Professional Staff Placement	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
PSDLAF	Crystal Chance	cchance@mckasd.net	412-664-3607
PSERS	Tracy Whitney Paula Milko	twhitney@mckasd.net pmilko@mckasd.net	412-664-3788 412-664-3601
Psychology Testing Paperwork	Dean Holtzman	dholtzman@mckasd.net	412-664-3625
Purchase Order Processing	Crystal Chance	cchance@mckasd.net	412-664-3607
Registration	Tom Knight Heather Hall	tknight@mckasd.net	412-664-3645
Right to Know Officer	Joe Villella	jvillella@mckasd.net	412-664-3601
School Based Mental Health Counseling	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
School Board Meeting Information	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
School Board Secretary	Joe Villella	jvillella@mckasd.net	412-664-3601



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School Psychologists	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
School Taxes	Christina Rowe	crowe@mckasd.net	412-664-3628
School Based Access Program	Cheryl Larson	clarson@mckasd.net	412-664-3623
Security	Roger Pivrotto	rpivrotto@mckasd.net	412-664-3600 ext. 8011
Social Workers	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Social Security/Medicare	Paula Milko	pmilko@mckasd.net	412-664-3601
Special Education - Francis McClure and Twin Rivers	Dean Holtzman	dholtzman@mckasd.net	412-664-3625
Special Education - Founders' Hall and High School	Dr. Betsy D'Emidio	bdemidio@mckasd.net	412-664-3802
Special Education Graduates and Withdraw Management	Cheryl Larson	clarson@mckasd.net	412-664-3623
Special Education Supports, Aids, and Services	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Student Address Changes	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Student Assistance Programs	Jenna Mozzocio	jmozzocio@mckasd.net	412-664-3624
Student Record Management	Christina Rowe	crowe@mckasd.net	412-664-3628
Student Retentions, Transfers and Withdraws	Heather Hall	hhall@mckasd.net	412-664-3762
Substitute Secretary Payroll	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
Substitute Teacher Information	Nadine Holtzman	nholtzman@mckasd.net	412-664-3613
Support Personnel Clearances	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
Support Personnel Job Postings	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
Support Personnel New Hire Information	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
Support Personnel Records and Attendance	Shelley Fawcett	sfawcett@mckasd.net	412-664-3647
Tax Information	Christina Rowe	crowe@mckasd.net	412-664-3628



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Technology Purchase Orders	Janette Krejdovsky	jkrejdovsky@mckasd.net	412-664-3630
Telephone/Extension/Voicemail Management	Jim Miller	jmiller@mckasd.net	412-948-1326
TimeTrak Go	Shellery Fawcett Scott Smith	sfawcett@mckasd.net ssmith@mckasd.net	412-664-3647 412-664-3631
Title IX Deputy	Tom Knight	tknight@mckasd.net	412-664-3645
Transcript Management	Christina Rowe	crowe@mckasd.net	412-664-3628
Transportation	Tom Knight Heather Hall	tknight@mckasd.net hhall@mckasd.net	412-664-3645 412-664-3762
Tuition Reimbursement	Allison Wynn	awynn@mckasd.net	412-664-3612
U.S. Mail Processing	Crystal Chance	cchance@mckasd.net	412-664-3607
Website Management	Thom Hixenbaugh	thixenbaugh@mckasd.net	412-948-1312
Worker's Compensation	Paula Milko	pmilko@mckasd.net	412-664-3601