

Clinton-Glen Gardner Board of Education
May 21, 2025
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalakos, Danielle Nugent (Lebanon representative)
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 2

C. School Nurse's Report (Attachment #2)

D. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2024-2025: 73

ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mrs. Moore and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-D

5. Superintendent/Principal's Report

A. Clinton Education Association Report NONE

B. Assistant Principal- Curriculum Coordinator Report

Mr. Stanbro updated the Board on NJSLA testing, curriculum updates, related PD days for new curriculum.

C. Special Services Report

Dr. Kastner updated on Autism walk which raised close to \$2000, Unified, Preschool and related transportation

Dr. Cohen updated the Board on the first 5th grade parent night, upcoming camping, field days, graduation, 8th grade Dance, outstanding student of the year, 3rd grade going to town for Arbor day. Thanks to Dr. Kastner and Mr. Stanbro for the extra work for PSH and curriculum

6. Public Comment NONE

RESOLUTION 2024-2025: 74 APPROVE ALL ITEMS IN SECTIONS 7 through 8B

Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 6-0-0, to approve all items under Sections 7 through 8B

7. Personnel

A. Staff Approval

Motion: To approve/adjust the following staff members for the listed positions for the 2025-2026 school year: RESOLUTION 2024-2025: 74				
Position	Name	Rate/Salary	Effective	Att. #
Elementary Teacher K-6	Julia Cline	Step 5 BA	8/26/25	4
Elementary Teacher & Teacher of Students With Disability PK-3	Morgan Kneller	Step 1 MA	8/26/25	5
Science Teacher Science 5-8, Elementary Teacher K-6, Mathematics 5-8	Ceara Cleaves	Step 13 MA	8/26/25	6
Elementary Teacher & Teacher of Students With Disability PK-3	Heather Backer	Step 7 MA 15	8/26/25	8

B. Summer Office & Clerical

Motion: To approve the following staff member(s) to serve as office and clerical support during the summer of 2025 NTE 60 hours total for split between staff listed below. RESOLUTION 2024-2025: 74		
Name	Hours	Rate
Catherine Kapigian, Laurel Kelly, Erika O'Dell	NTE 60 hours	\$16.00

C. Co-Curricular 2025-2026

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2025-2026 RESOLUTION 2024-2025: 74		
Activity	Staff Member	Rate
Soccer - Girls	Amy Brenner	\$2646
Soccer - Boys	Tim Bidwell	\$2646
Cross Country	Joe Harris & Lindsey Zengel	\$2405
Volleyball	Evelyn Ferro	\$2646
Basketball - Boys	Tim Bidwell	\$4815
Cheerleading	Malmros/Ferro	\$4452/split
Basketball - Girls	Michelle Gallagher	\$4815
Baseball	Tim Bidwell	\$2646
Softball	Lindsey Zengel	\$2405
Golf	Michelle Gallagher & Tom Larkin Split	Gallagher \$2405 Larkin \$2646
Athletic Director	Tim Bidwell	\$3169
Peer to Peer Leader #1		\$1600
Peer to Peer Leader #2		\$1600
Team Leader Specials	Tim Bidwell	\$1221
Team Leader K-2	Elizabeth Hedden	\$1221
Team Leader 3-4	Kate Metelitsa	\$1221
Team Leader 5-8	Jamie Friedel	\$1221
Team Leader 5-8	Jennifer Merrigan	\$1221
Team Leader Special Ed	Lisa Rizzi	\$1221
I&RS #1	Lauren Peachey	\$1221
I&RS #2	Carolyn Schorr	\$1221
I&RS #3		
I&RS #4		
I&RS #5		
I&RS #6		
I&RS #7		
I&RS Nurse		
Middle School Coordinator	Jessica Latanzio Crespo	\$7218.77
Character Ed Coord. #1	Amy Brenner	\$1600
Character Ed Coord. #2	Cassie Rudd	\$1600
Team Create #1		
Team Create #2		
Future Cities #1		
Future Cities #2		
Aim High Session	Deb Nolan, Amy D'Esposito Joe Harris, Jamie Friedel, Jen Merrigan, Nicole Gosselin	\$1221 ea

Spring Musical Director	Laurie Ruch	\$4815
Spring Musical Asst Dir #1	Stephanie Evans	\$1595
Spring Musical Asst Dir #2	Tonya Lunger	\$1595
Spring Musical Asst Dir #3a	Suzanne Lauricella	\$797.50
Spring Musical Asst Dir #3b	Lisa Rizzi	\$797.50
3rd Grade Musical Director	Laurie Ruch	\$1221
3rd Grade Musical Asst Dir #1a	Lisa Rizzi	\$610.50
3rd Grade Musical Asst Dir #1b	Caitlyn Reilly	\$610.50
4th Grade Musical Director	Laurie Ruch	\$1221
4th Grade Musical Asst Dir #1a	Lisa Rizzi	\$610.50
4th Grade Musical Asst Dir #1b	Stephanie Evans	\$610.50
Student Council 5&6 Grade	Jamie Friedel	\$1600
Student Council 7&8 Grade	Jessica Latanzio Crespo	\$1600
Yearbook (2)	Amy D'Esposito &Coreen Decker	\$2262 each
Archery Club	Tim Bidwell	\$1221
Archery Club	Michelle Gallagher	\$1221
Chess Club	Tom Larkin	\$1221
Art Club	Suzanne Lauricella	\$1221
Technology Student Assoc.	Evelyn Ferro	\$1221
Chill Zone/Game Board Club	Samantha Rivera & Madison Viotto & Cindy Malmros & Melissa Valente	\$1221 each
Science Club	Stacy Viotto	\$1221
Robotics & Engineering Club	Evelyn Ferro	\$1221
Home Basketball & Volleyball Supervision	Kelly DeJesus, Joe Harris, Deb Nolan, Michelle Gallagher, Robert Adase, Tim Bidwell, Tonya Lunger	\$86 per event
Color Guard Club	Stephanie Evans	\$1221

D. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2025-2026 Curriculum/Committee/ESY Positions: RESOLUTION 2024-2025: 74		
Position	Name	Rate/Salary
Crisis Management Committee/ Safety Team Leaders	Michelle Gallagher, Courtney Duryea, Tim Bidwell, Lauren Peachey, Toni Cespedes,	NA
Crisis Management Committee/Safety Team Members Summer	Tim Bidwell	NTE 8 Hours each per negotiated agreement
HIB Coordinator	Dr. Kastner	NA
HIB Specialist	Angela McVerry	NTE 10 Hours per negotiated agreement
Character Education Program	Cassie Rudd & Amy Brenner	NTE 8 Hours each per negotiated agreement
Real Time Summer Schedule	Tim Bidwell, Joe Harris	NTE 45 Hours each per negotiated agreement

Real Time Summer Schedule	Michelle Gallagher	NTE 10 Hours each per negotiated agreement
Health Office Records	Jessica Storey	NTE 20 Hours each per negotiated agreement

**E. Motion: To approve job description for Math Specialist (Attachment #9)
RESOLUTION 2024-2025: 74**

**F. Motion: To approve the retirement of Barbara Plundeke (Attachment #9A)
RESOLUTION 2024-2025: 74**

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
NONE					

B. Field Trips

Motion: To approve the following requests for field trips as listed:**RESOLUTION 2024-2025: 74**

Date	Grade	Destination	Cost per student
June	8th grade	Downtown Clinton	TBD
May	7th grade	Hunts Mill	TBD
June	4th grade	Playground on Halsted Street	TBD
June	6th grade	Community Center	TBD

9. Policy and Regulations

Motion: To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):

Policy #	Title	Action	Att. #
NONE			

10. General Information: Business Administrator's Report

RESOLUTION 2024-2025:75 APPROVE BUSINESS ADMINISTRATOR ITEMS 10A-D

Mrs. Burr moved, seconded by Mrs. Moore , and passed unanimously by a roll call vote, 6-0-0, to approve the following items 10A-D:

A. Food Service Contract Renewal for 2025-2026

Motion: To approve the renewal for the FSMC contract to Maschio's Food service Inc. for the 2025-2026 school year. **RESOLUTION 2024-2025:75** The renewal specified the following:

FSMC Fee of \$12,300.00 Flat Fee

Guarantee status - Breakeven

Total Cost of Contract \$202,728.20

B. SFA to School agreement with Lebanon Borough School District.

Motion: To approve SFA agreement with Lebanon Borough School District This agreement will allow a SFA (School Food Authority, Clinton Public School) and a school (Lebanon Borough School), in which SFA agrees to operate the school meal programs for the school not under its jurisdiction. This is to assist Lebanon Borough School to provide Free and Reduced meals to its students. **RESOLUTION 2024-2025:75**

C. Staff Appointments 2025-2026

Motion: To approve the attached staff members for the 2025-2026 school year through June 30, 2026. **(Attachment #10) RESOLUTION 2024-2025:75**

C1. Inventory for Disposal

Motion: To approve the attached inventory list for disposal as part of the cleanup prior to moving remaining items to the newly constructed shed for storage. **(Attachment #10A) RESOLUTION 2024-2025:75**

D. Monthly Minute Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2024-2025:75**

1. Approval of Board of Education Minutes from the April 30, 2025 Executive and the Work and Business Session Budget Hearing. **(Attachment #11)**
2. Certification of the Board of Secretary's and cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their report. **(Attachment #12)**

March 2025	\$3,472,765.67
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3. Approval of the Bill Lists in the specified amounts:
 - a. General Account: \$ 602,017.73
 - b. Cafeteria Account: \$ 23,872.20(checks written in April)
4. Checking Account Balances – March, 2025
 - a. Student Activities \$ 81,192.23
 - b. Cafeteria: \$220,738.03
 - c. Unemployment: \$122,080.14
 - d. Payroll Agency: \$ 78,307.71
5. Transfers in the amount of \$XXXX for April 2025 (FORTHCOMING)

11. Correspondence

12. New Business

13. Old Business

A. Board Liaison Reports

B. Bulldog Bulletin

C. SGI Room Recommendation from the Architect (Attachment #12A)

Need for Auditorium brought up by Mrs. Burr

- 14. Public Comment** Mrs. Ana DaSilva appreciates the discussion of more appropriate auditorium

15. Executive Session

RESOLUTION 2024-2025: 76

ADJOURN TO EXECUTIVE SESSION

Mrs Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:07 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**Superintendent Annual Review
HIB
Personnel**

RESOLUTION 2024-2025: 77

RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mrs. Moore, at 8:21 pm and passed unanimously by roll call vote, 6-0-0, to resume the regular business session meeting.

HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
HIB Report Receipt# 6	1st reading	Confirmed as NOT HIB
HIB Report Receipt # 7	1st reading	Confirmed as NOT HIB

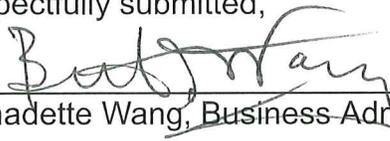
16. Adjournment

RESOLUTION 2024-2025: 78

ADJOURNMENT

Mrs. Burr moved, seconded by Mrs Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 8:22 pm.

Respectfully submitted,



Bernadette Wang, Business Administrator



Ashley Dunker, President