

# Welcome to Registration (Grades 1-12)

We look forward to working with you and your child. There are four [4] steps to register your child. Please review the following information prior to beginning the process. This will help you gather the necessary information and make registration smoother. Should you have any questions, please contact our district registrar, Heidi Fairhead at 716-652-3000 x 1502 or [hfairhead@iroquoiscsd.org](mailto:hfairhead@iroquoiscsd.org).

## Step 1

Please click on the link below to complete the household information:

[eSchool - Iroquois CSD Online Student Registration](#)

During the process you will receive an email from OPEROO providing a login and inviting you to create a password. Please retain your login and password for future use.

## Step 2

*This information will be reviewed prior to being sent the information for Step 3*

- a. Log into OPEROO
- b. Fill out the registration form

During this step you will be asked to upload:

- A copy of your child's birth certificate
- 2 proofs of district residency for the parents [acceptable forms include: utility bill, mortgage statement, driver's license, voter registration card, bank statement, notarized landlord affidavit, lease agreement, contract of sale with a closing date and signatures]

*You will be notified via an email from OPEROO when you may complete Step 3*

## Step 3

To be registered, letters a-f must be completed.

- a. Home Language Questionnaire
- b. Any custodial/guardianship agreements

- i. In cases of divorce or separation, you must upload a copy of the family court issued guardianship/custody document.
  - ii. Complete current contact information for both parents. It must include address, email and phone.
- c. District Housing Questionnaire
- d. District Records Release Form
- e. Annual Student Health History Update Form
- f. Transfer of School Records Form

#### Step 4

Once registered, the following documents must be uploaded into OPEROO prior to the start of school to attend.

- a. A signed NYS School Health Examination Form [or doctor's equivalent], completed by a NYS physician. **Note:** The blank form is available to download in OPEROO to take to your healthcare provider if needed.
  - i. Official proof of immunizations
- b. Optional: Free and Reduced Lunch Form (available summer 2025)