

2025-2026 NOTIFICATION OF RIGHTS & RESPONSIBILITIES

**From residency requirements
To attendance policies to athletics
To student conduct to custodial policies,
An exhaustive look at the rights
And responsibilities within the
Santa Barbara Unified School District**



A letter from the Superintendent

Santa Barbara Unified families,

As we embark on another journey together, I first wanted to thank you. This will be our fourth year together, and I believe we've made consistent and tangible progress at every level within Santa Barbara Unified — bringing us ever closer to our goals of being the challenging, and inclusive, organization that promotes well-being for our community's future.

This year, we will be re-focusing on SB Unified's mantra: Every child, every chance, every day.

Every child

Every child will be seen. Every child will be heard. Every child will see their future. Our work supporting every single student, as well as ongoing work toward identifying anti-Blackness behavior throughout our schools, will continue to come into focus. Our approach aims to have every child thrive academically and socially. It will also spur us to make adjustments as needed, assuring that every child leaves the school year a better version of themselves than they entered.

Every chance

Every Child Will Have All Resources Available to Them. My pledge to you is that we will make sure that each family is aware of the opportunities in front of them. From key 1-on-1 communication to ParentSquare to events to our social media accounts, we want to make sure that you have all the knowledge necessary to help you get involved in whatever you so choose.

Every day

There are no days off when it comes to molding the lives of our children, as every moment is necessary in order to help them find their individual paths. At Santa Barbara Unified, we have challenged every staff member to get to know each child's story, allowing us to serve them on an individual basis and create connections that can help families from every corner of our community.

I look forward to our collective work this upcoming school year, and never hesitate to reach out to me at askthesuperintendent@sbunified.org if you should have questions, ideas or concerns.

Have a fantastic year!

Sincerely,

Dr. Hilda Maldonado
Superintendent

ANNUAL NOTIFICATION OF RIGHTS & RESPONSIBILITIES	5
ACCEPTABLE USE OF TECHNOLOGY	5
ATTENDANCE	6
Residency Requirements	6
Avoiding Absences, Written and/or Verbal Excuses	6
Chronic Absenteeism	8
Tardiness	8
Truancy Definitions	8
Arrest of Truants/School Attendance Review Boards	8
ATTENDANCE OPTIONS/PERMITS	8
Intradistrict Choice	8
Interdistrict Attendance	9
Involuntary Transfer	9
ATHLETIC PROGRAM	10
California Youth Football Act	10
Competitive Athletics	10
Competitive Athletes Seeking Higher Education Athletic Programs	10
Concussion and Head Injuries	10
Controlled Substances: Opioids	10
Health Insurance Coverage for Athletes	10
Sudden Cardiac Arrest	10
CHILD ABUSE AND NEGLECT REPORTING	11
CHILD FIND SYSTEM	11
CIVILITY ON SCHOOL GROUNDS	12
COMPLAINTS	12
Uniform Complaint Procedures	12
Title IX Notifications: Sex Equity	13
Williams Complaint Policy and Procedures	13
CONDUCT OF STUDENT	13
Cell Phone/Other Non-Instructional Electronic Devices	14
Dangerous Objects	14
Disciplinary Strategies	14
Dress Code/Uniforms	14
Electronic Nicotine Delivery Systems (e-cigarettes)	14
Suspendable Violations	15
Mandatory Expulsion Violations	17
Off-campus Lunch	17
Property Damage	17
Requirement of Parent/Guardian School Attendance	17
CAREER COUNSELING AND COURSE SELECTION	17
College and Career Technical Education	18
CUSTODY ISSUES	18
EDUCATIONAL EQUITY: GOVERNMENT INSTRUCTION CONFERENCES-EC224	18
EDUCATIONAL EQUITY: IMMIGRATION AND CITIZENSHIP STATUS	18

ENROLLMENT	18
FACILITIES	19
Camera Surveillance on School Property	19
Pesticide Products	19
Search of School Lockers	19
Tobacco Free Campus	19
EDUCATION OF FOSTER YOUTH	19
EDUCATION OF HOMELESS YOUTH	19
Before and After School Programs	20
Education of Homeless Youth: Right to Apply for Financial Aid	20
Foster Youth, Homeless, and Former Juvenile Court Student Exemption from local Graduation Requirements	20
HEALTH CARE COVERAGE	20
FAMILY ENGAGEMENT	20
FAMILY INVOLVEMENT PLAN	20
FAMILY LEADERSHIP OPPORTUNITIES	21
District Emerging Multilingual Learners Advisory Committee (DEMLAC)	21
Special Education Advisory Council (SEAC)	22
Local Control Accountability Plan (LCAP) Educational Partners	22
School Site Council (SSC)	22
Parent-Teacher Association (PTA)	22
HEALTH RELATED	22
Confidential Medical Services	22
Emergencies	22
Emergency Treatment for Anaphylaxis	22
Entrance Health Screening	22
Oral Health Assessment	22
Physical Examinations	23
Immunizations	23
Immunization Exemptions	23
Medical or Hospital Service	23
Medication Regimen	23
Physical Education (PE), Excuses from	24
Type 2 Diabetes Information	24
INSTRUCTIONAL PROGRAMS	24
Availability of Prospectus	24
Cal Grant Program	24
California Healthy Youth Act	24
Federal Student Aid	25
Harm or Destruction of Animals	25
Instruction for Pupils with Temporary Disabilities	25
English Learners Identification Notice	25
Structured English Immersion (SEI) Program	26
Spanish/English Dual-Language Immersion (DLI) Program	26
Requesting a Language Acquisition Program	27
How to Request the Establishment of a New Program at a School	27
Migrant Newly Arrived Pupils: Graduation Requirements and Continued Education Options	27
Notice of Alternative Schools	28

Pregnant and Parenting Pupils	28
Retroactive Grant of High School Diplomas: Departed and Deported Pupils	28
Sexual Abuse and Sex Trafficking Prevention	28
MARKETING	29
MENTAL HEALTH	29
MILITARY FAMILIES	29
Coursework And Graduation Requirements: Children Of Military Families	29
MINIMUM & PUPIL-FREE STAFF DEVELOPMENT DAYS	29
NONDISCRIMINATION STATEMENT	29
FREE AND REDUCED-PRICE MEALS – EC49510 et seq.	29
PHOTOGRAPHY AND/OR FILMING OF STUDENTS	30
RIGHTS OF PARENTS AND GUARDIANS TO INFORMATION	30
SAFETY	30
California Law Regarding Safe Storage of Firearms	30
Gun-Free School Zone Act	31
Hateful, Biased Language	31
Integrated Wellness Approach	31
Megan’s Law	31
Safe Place to Learn Act	32
School Bus Safety	32
School Safety: Bullying	32
School Safety Plan	32
Sexual Harassment	32
Synthetic Drugs	32
Technology	32
Victim of a Violent Crime	32
Walking or Riding a Bike to School	32
STUDENT SWIMMING SAFETY – EC 35179.6	33
SCHOOL ACCOUNTABILITY REPORT CARD	33
SCHOOL VISITING PROCEDURES	33
SECTION 504	33
STUDENT CONDUCT	33
STUDENT RECORDS	33
Directory Information	34
Release of Juvenile Information	34
Social Security Numbers	34
SUICIDE PREVENTION POLICIES	34
SURVEYS	34
TESTING	34
California High School Proficiency Exam (CHSPE)	35
English Language Proficiency Assessments for California (ELPAC)	35
Physical Fitness Testing	35

ANNUAL NOTIFICATION OF RIGHTS & RESPONSIBILITIES

ACCEPTABLE USE OF TECHNOLOGY

One of the adopted goals of the Santa Barbara Unified School District is to assist in advancing the use of technology to enhance student learning. Access to Santa Barbara Unified School District technology is a privilege, not a right, and students enrolled in District programs or activities must follow District guidelines and procedures regarding acceptable use of technology. This includes the responsible use of Artificial Intelligence (AI) tools, which must align with teacher instructions, and any AI contributions to schoolwork must be cited as sources. Sharing confidential or personally identifiable information with AI systems is strictly prohibited. Additionally, students must not use AI to create, access, or share harmful, deceptive, or inappropriate content.

The Santa Barbara Unified School District shall make a diligent effort to filter the inappropriate or harmful matter accessible through the Internet, and students shall also take responsibility not to initiate access to inappropriate or harmful matter while using District technology. Violation of this policy may result in disciplinary action, the loss of the privilege to use the technology, and/or civil or criminal liability. [Education Code 48980]

ATTENDANCE

Residency Requirements

A minor between the ages of 6 and 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located. **[Education Code 48200]**

A pupil may alternatively comply with the residency requirements for school attendance in a school district, if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is a foster child who remains in his or her school of origin, an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; a pupil residing in a state hospital located within the boundaries of the school district; or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. Students in military and migrant families may remain in their school of origin and shall have waived residency restrictions due to the frequency of movement of their families. Please contact the Student and Family Services office at 805-963-4338 for more information on the protections afforded these students per California laws. **[Education Code 48200 and 48204]**

Avoiding Absences, Written and/or Verbal Excuses

The Santa Barbara Unified School District encourages daily on time, all day, every day school attendance, and urges families to schedule appointments, travel, or other absences after school or during school breaks. Families should refer to the district's calendar for school days and school breaks. Children should not be sent to school when they are not feeling well. The more students are in school, the more they will learn. Following an absence, a family is required to submit a written (paper or electronic) or verbal excuse from parents or legal guardian when returning to school. Absences without an excuse from parent or legal guardian are recorded as unexcused. Below is a list of legally excused absences:

Education Code 48205:

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

- (1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.
- (2) Due to quarantine under the direction of a county or city health officer.
- (3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
- (4) For purposes of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
- (5) For the purpose of jury duty in the manner provided for by law.
- (6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.
- (7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service,

observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence.

(B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one schoolday-long absence per school year.

(ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences in the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(13) (A) For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident.

(i) To access services from a victim services organization or agency.

(ii) To access grief support services.

(iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation.

(B) Any absences beyond three days for the reasons described in subparagraph (A) shall be subject to the discretion of the school administrator, or their designee, pursuant to Section 48260.

(14) Due to the pupil's participation in military entrance processing.

(15) Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school property as designated by the religious group, church, or denomination. (Education Code 46014)

(16) Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in AR 6112 - School Day, and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

(17) Work in the entertainment or allied industry. (Education Code 48225.5)

(18) Work for a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days. For this purpose, student absence shall be excused for a maximum of up to five absences per school year. (Education Code 48225.5)

(19) Participation with a nonprofit performing arts organization in a performance for a public school audience. (Education Code 48225.5) A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

(20) Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances. (Education Code 48205, 48260)

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

(2) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(3) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction. **[Education Code 46014]**

School authorities may excuse any pupil in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. **[Education Code 46010.1]**

Chronic Absenteeism

A student is considered a chronic absentee when he/she is absent on 10% or more of the school days in one school year, from the date of enrollment to the current date. Chronic absenteeism includes **all absences – excused and unexcused** – and is an important measure because excessive absences negatively impact academic achievement and student engagement. **[Education Code 60901]**

Tardiness

Students should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a student is late, the student should bring an excuse from home to the school office. Repeated unexcused tardies of more than 30 minutes lead to the student being designated as truant.

Truancy Definitions

A student is considered truant after three absences or three tardies of more than 30 minutes each time or any combination thereof and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the schooldays in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within Education Code 48205. The text of EC 48205 is provided on page 1. **[Education Code 48260, 48262, and 48263.6]**

Arrest of Truants/School Attendance Review Boards

The school attendance supervisor, administrator or designee, a peace officer, or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB). **[Education Code 48263 and 48264]**

ATTENDANCE OPTIONS/PERMITS

Intradistrict Choice

Residents of the Santa Barbara Unified School District may apply to other schools within the District for their child to attend on a space available basis. Information on each school within the District is provided on the District website. Families of high school athletes should check on CIF sports eligibility rules before pursuing open enrollment. Transportation to any other school is the responsibility of the family. The deadline to submit applications is the last day of the first semester of the Santa Barbara Unified School District's school calendar. For the 2025-26 school year, intradistrict open enrollment transfer applications shall be submitted between December 1, 2024 and January 24, 2025. Application materials will be available at school sites, the district office, and the district website (www.sbunified.org). **APPLICATIONS MUST BE RECEIVED AT THE DISTRICT OFFICE BY DEADLINE. [Education Code 35160.5(b)].**

Except for the transfers under the Enrollment Priorities and Options to Transfer listed in Board Policy 5116.1, the Superintendent or designee shall use a random unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the schools' capacity. The Superintendent will give priority to applicants in the following order:

1. Any student whose parent/guardian is assigned to that school as his/her primary place of employment for three or more hours per day.
2. Any sibling of a student already in the attendance of the school.
3. Students of district employees not assigned to the school.
4. All other students.

Late transfers requests will be reviewed no earlier than August 1. Late transfer requests will be granted in the order they were received based on space availability. There is no guarantee that a request to transfer will be granted.

No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside the attendance area. Students who are a victim of bullying shall be allowed an intradistrict permit to transfer if space is available at the same grade level. If there is no "intra-district" space to attend, the student may seek an "inter-district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying. **[Education Code 35160.5(b)]**

Interdistrict Attendance

Compulsory Education law states that students must enroll in school in the school district in which the residence of either the parent or legal guardian is located. If a parent is seeking a change in a public district outside of the resident district, then an interdistrict permit is required. Exceptions are for charter school, home school or other private school enrollments, and other online charter school options.

The parent or legal guardian of a pupil may seek release from their home district to attend a school in any other school district. The terms and conditions for release or acceptance are set by the home and accepting districts. All applications for interdistrict transfer must be received by the district in writing, using the approved form. The deadline to submit applications is the last day of the first semester of the Santa Barbara Unified School District's school calendar. For the 2025-26 school year, interdistrict transfers shall be submitted between December 1, 2024 and January 24, 2025. **APPLICATIONS MUST BE RECEIVED AT THE DISTRICT OFFICE BY DEADLINE. [Education Code 46600]**

An interdistrict agreement is signed by both the releasing and accepting districts. When denied, there are appeal processes according to the local district policies. The education rights holder may appeal to their County Office of Education for an appeal process within 30 days of a final denial from either district. **[Education Code 48980 (g)]**

The Santa Barbara Unified School District limits the number of new interdistrict students who will be accepted into the district, except for the following which is noted in Board Policy 5117:

1. Students who are children of district employees.
2. Students who are children of employees of Santa Barbara City College.
3. To allow the students to complete a school year when their family has moved out of the district during that school year. Additionally, if the student is in grades 5, 7, or 11, then an interdistrict transfer may be accepted to allow the student to remain in the district until they have completed the final grade offered in their current grade span (i.e. TK-6, 7-8, 9-12).
4. When the parent/guardian provides written evidence that the family will be moving into the district within the first 30 days of the school year.
5. A student who will suffer or whose immediate family member(s) will suffer an extraordinary hardship due to a denial of their interdistrict transfer request may apply for an exemption. Refer to Board Policy and Administrative Regulations 5117, which is available on the district website – <https://www.sbunified.org/board/policies/>.

Parents/Guardians interested in an Interdistrict transfer for their student for the 2025-2026 school year are strongly encouraged to contact the Student and Family Services Office during the month of November for information and exact due dates: (805)

963-4338 x6276 or x6278. **APPLICATIONS MUST BE RECEIVED AT THE DISTRICT OFFICE BY DEADLINE. [Education Code 46600; Board Policy 5117]**

Involuntary Transfer

Students Convicted of Violent Felony or Misdemeanor A student may be transferred to another district school if he/she is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. (Education Code 48929) Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative approaches, counseling, or other such services. He/she shall also notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929) (cf. 5138 - Conflict Resolution/Peer Mediation) (cf. 5144 - Discipline) (cf. 6164.2 - Guidance and Counseling Services) Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution. The principal or designee shall submit to the Superintendent or designee a recommendation as to whether or not the student should be transferred. If the Superintendent or designee determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval. The Board shall deliberate in closed session to maintain the confidentiality of student information, unless the parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final. The decision to transfer a student shall be subject to periodic review by the Superintendent or designee. **[Education Code 48980(m), 48929]**

Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance, he/she may be transferred to the district's continuation or alternative high school. (Education Code 48432.5)
2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal district process, he/she may be transferred to the district's continuation or alternative high school.

ATHLETIC PROGRAM

California Youth Football Act

Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extracurricular athletics offered at the middle or high school. **[California Health and Safety Code 124241 (6-12)]**

Competitive Athletics

Schools shall make the following information publicly available: the total enrollment of the school, classified by gender, the number of pupils enrolled at the school who participate in competitive athletics, classified by gender, the number of boys' and girls' teams, classified by sport and by competition level, by posting it on the school's website "Competitive athletics" means sports where the activity has coaches, a governing organization, and practices, and competes during a defined season, and has competition as its primary goal. **[Education Code 221.9]**

Competitive Athletes Seeking Higher Education Athletic Programs

Under state law, students who witness or are the victim of any wrongdoing condoned by the higher education athletic organization, have a right to make a report, file, or otherwise assist the reporting of any violation of student athlete rights involving the program, participants, or staff. This right to make such reports is guaranteed by the "Student Athlete Bill of Rights" and may not result in retribution or removal of any benefits if the report has been made in good faith and truthfulness. **[Education Code 67455]**

Concussion and Head Injuries

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. A school district, charter school, or private school that elects to offer an athletic program must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until he or she is evaluated by, and receives written clearance from, a licensed health care provider. If the licensed health care provider determines the athlete has a concussion or head injury, the athlete shall also complete a graduated return-to-play protocol of no less than 7 days in duration under the supervision of a licensed health care provider. On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete initiates practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular school day or as part of a physical education course. **[Education Code 49475]**

Controlled Substances: Opioids

School authorities must provide facts regarding the risks and side effects of opioid use each school year to athletes. Parents and student athletes must sign acknowledgement of receipt of the document annually. **[Education Code 49476]**

Health Insurance Coverage for Athletes

Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance

that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling: Medi-Cal Program (805) 681-4401; Covered California (800) 300-1506; Self-Insured Schools of California Supplemental Student Accident Coverage (661) 636-4495; or, Pacific Educators Insurance (800) 722-3365. **[Education Code 32221.5]**

Sudden Cardiac Arrest

Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion. If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director, coach, athletic trainer, or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from, a physician or surgeon. On a yearly basis, an acknowledgement of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular school day or as part of a physical education course. **[Education Code 33479 et seq.]**

CHILD ABUSE AND NEGLECT REPORTING

The Santa Barbara Unified School District is committed to protecting all students in its care. All employees of the District are considered mandated reporters, required by law to report cases of child abuse and neglect whenever there is reasonable suspicion abuse or neglect has occurred. District employees may not investigate to confirm a suspicion.

All complaints must be filed through a formal report, over the telephone, in person, or in writing, with an appropriate local law enforcement agency (i.e. Police or Sheriff's Department, County Probation Department, or County Welfare Department/County Child Protective Services). Both the name of the person filing the complaint and the report itself are confidential and cannot be disclosed except to authorized agencies.

Parents and guardians of students also have a right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. Complaints may be filed with the local law enforcement agency; you may also notify the District of an incident by contacting ShaKenya Edison, Assistant Superintendent of Student and Family Services at sedison@sbunified.org or (805) 963-4338 x6262.

Child abuse does not include an injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:

1. To stop a disturbance threatening physical injury to people or damage to property;
2. For purposes of self-defense;
3. To obtain possession of weapons or other dangerous objects within control of a student;
4. To exercise the degree of control reasonably necessary to maintain order, protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning. **[Penal Code 11164 et seq.]**

CHILD FIND SYSTEM

The Santa Barbara Unified School District recognizes the need to actively seek out and evaluate District residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with State and Federal law. A student shall be referred for special education instruction and services only after the resources of the general education program have been considered and used where appropriate.

When the District receives a parent request for assessment, the District will ask the parent to submit a written request for assessment. Upon receipt of a parent's request for assessment, the District has 15 calendar days to determine if it will conduct the assessment.

To establish if there is evidence of a suspected disability, the District may request a meeting with the student's parents and teacher or ask for referral information forms to be completed. Once the District has reviewed the referral information, it will send a written notification to the parents indicating whether it will proceed to evaluate the student or it will not evaluate based on lack of evidence of a suspected disability.

If the District denies the parent's request to evaluate, it will send a Prior Written Notice (PWN), that documents the reasons for the decision, inform the parent of his/her right to appeal the denial, and provide the parent with a copy of the District's *Parental and Adult Students' Rights and Procedural Safeguards for Special Education*.

If the District grants the parent's request to evaluate, it will send an assessment plan that describes the proposed evaluation. If the parent agrees to the proposed assessment plan, the parent should return the signed assessment plan to the District within 15 days. Upon receipt of the signed assessment plan, the District must complete the evaluation and convene an Individualized Education Program (IEP) meeting within 60 calendar days.

The IEP team includes the parent/guardian or his/her representative. At the IEP meeting, it will be determined whether or not the student is a student with disabilities, as defined in the **Education Code 56026**, and shall discuss evaluation, the recommendations, and the reasons for the recommendations. The District must complete the determination as to whether the student is a student with a disability, conduct the initial evaluation to determine his/her educational needs, and develop an IEP within 60 calendar days of receiving informed parent/guardian consent for the evaluation. **34 CFR 300.15, 34 CFR 300.300(a), 34 CFR 300.301(c)(1), 34 CFR 300.304, 34 CFR 300.305, 34 CFR 300.306(a)(2), 34 CFR 300.504(a)(1)**

For more information, please contact your school's principal or contact the District's special education department at (805) 963-4338, extension 6211. **[Education Code 56301]**

July 1, 2020 Update Re: Initial Assessments For Special Education:

The District determined it was necessary to close its school(s) to prevent/contain the spread of COVID-19, in consultation with the Center for Disease Control, California Department of Education, and Department of Public Health. Since the closure started, the District has received ongoing guidance from the Governor, California Department of Education and federal Office for Civil Rights. The District will provide updates regarding its closure related activities as more information becomes available.

In regard to timelines, *"the CDE will consider the days of school site closure as days between the pupil's regular school session, similar to school breaks in excess of five days" for purposes of special education timelines.* SB 117, effective March 16, 2020, as emergency state legislation, extended the timelines for assessment plan development for referrals for special education under California Education Code. This means that assessment timelines for initial assessments and reassessments are paused for now and will resume when schools reopen.

CIVILITY ON SCHOOL GROUNDS

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor, and shall be punished by a fine of not more than five hundred dollars (\$500). It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds. **[Civil Code 1708.9, Education Code 32210, and Board Policy 1313]**

COMPLAINTS

Uniform Complaint Procedures

The Uniform Complaint Procedures apply to the filing, investigation and resolution of complaints regarding alleged: 1) failure to comply with federal or state law or regulations governing adult education, consolidated categorical aid programs, migrant education, vocational education, child care and developmental programs, child nutrition programs and special education programs; 2) unlawful discrimination against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code section 11135, including actual or perceived sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by a local agency, which is funded directly by, or that receives or benefits from any state financial assistance; 3) failure to comply with school safety planning requirements as specified in Section 7114 of Title 20 of the United States Code; 4) unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics; and 5) unlawful imposition of pupil fees for participation in educational activities in public schools; and 6) failure to comply with the requirements established through the Local Control Funding Formula related to the Local Control and Accountability Plan as described in EC sections 52060 through 52076 or sections 47606.5 and 47607.3; 7) noncompliance with physical education instructional minutes at specified grade levels; 8) inappropriate assignment of a pupil to courses without educational content or previously completed and received a grade sufficient for satisfying the requirements for high school graduation and admission into post-secondary education; 9) noncompliance with education provisions for pupils in foster care, who are homeless, or who are former juvenile court school students; and 10) failure to reasonably accommodate lactating pupils; and 11) instructional material, or curriculum for classroom instruction that would subject a student to unlawful discrimination.

A complaint must be filed no later than six months from the date the complainant first obtains knowledge of the concern. These uniform procedures require the complainant to submit a written complaint to the Santa Barbara Unified School District's Assistant Superintendent of Human Resources, or the Assistant Superintendent of Education, or the Assistant Superintendent of Student and Family Services who will coordinate an investigation and response within 60 days of receipt of the written complaint, unless the complainant agrees in writing to extend the timeline. If the District finds merit in a complaint, the District shall provide a remedy to all affected pupils, parents/guardians. A complainant may appeal the District's decision to the California Department of Education

(CDE) by filing a written appeal within 15 days after receiving the District's decision. The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in Section 4650 of Title 5 of the California Code of Regulations exists, including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district. If a district is found to have violated a State or Federal law and/or regulation, and the District does not take corrective action to comply, then various civil remedies may be available. **[Title 5 California Code of Regulations 4622; Education Code 234.1, 32289, 49013; Board Policy 1312.3]**

Contact the following for additional information or assistance:

Assistant Superintendent of Human Resources or
Assistant Superintendent of Student and Family Services
Santa Barbara Unified School District
720 Santa Barbara Street
Santa Barbara, CA 93101
(805) 963-4338 or
titleixucp@sbunified.org

Title IX Notifications: Sex Equity

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Specifically, Title IX protects male and female pupils and employees, as well as transgender pupils and pupils who do not conform to sex stereotypes, against discrimination based on sex, including sexual harassment. California law also prohibits discrimination based on gender, gender expression, gender identity, and sexual orientation. Under Title IX, pupils may not be discriminated against based on their parental, family, or marital status, and pregnant and parenting pupils may not be excluded from participating in any educational program, including extracurricular activities, for which they qualify.

For more information about Title IX, or how to file a complaint of noncompliance with Title IX, contact: ShaKenya Edison, Assistant Superintendent of Student and Family Services and Title IX Coordinator, for Santa Barbara Unified School District, 720 Santa Barbara Street, Santa Barbara, CA 93101. ShaKenya Edison may also be reached at titleixucp@sbunified.org or (805) 963-4338 x6262 and/or visit www.sbunified.org/departments/pupil-services/title-ix/. **[Education Code 221.61]**

Pursuant Education Code Section 221.8 (Title IX of the Education Amendments of 1972 (20 U.S.C. Sec. 1681 et seq.)), you have the right to:

- (a) You have the right to fair and equitable treatment and you shall not be discriminated against based on your sex.
- (b) You have the right to be provided with an equitable opportunity to participate in all academic extracurricular activities, including athletics.
- (c) You have the right to inquire of the athletic director of your school as to the athletic opportunities offered by the school.
- (d) You have the right to apply for athletic scholarships.
- (e) You have the right to receive equitable treatment and benefits in the provision of all of the following:
 - (1) Equipment and supplies.
 - (2) Scheduling of games and practices.
 - (3) Transportation and daily allowances.
 - (4) Access to tutoring.
 - (5) Coaching.
 - (6) Locker rooms.
 - (7) Practice and competitive facilities.
 - (8) Medical and training facilities and services.
 - (9) Publicity.
- (f) You have the right to have access to a gender equity coordinator to answer questions regarding gender equity laws.
- (g) You have the right to contact the State Department of Education and the California Interscholastic Federation to access information on gender equity laws.
- (h) You have the right to file a confidential discrimination complaint with the United States Office of Civil Rights or the State Department of Education if you believe you have been discriminated against or if you believe you have received unequal treatment on the basis of your sex.
- (i) You have the right to pursue civil remedies if you have been discriminated against.
- (j) You have the right to be protected against retaliation if you file a discrimination complaint.

Williams Complaint Policy and Procedures

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or mis assignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained at the district website: www.sbunified.org (Administrative Regulation 1312.4) or by contacting the Assistant Superintendent of Education. Parents, students, teachers or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

[Education Code 35186]

Contact the following for additional information or assistance:
Assistant Superintendent of Educational Services
Santa Barbara Unified School District
720 Santa Barbara Street
Santa Barbara, CA 93101
(805) 963-4338

CONDUCT OF STUDENT

At the beginning of the first semester or quarter of the regular school term, the school district shall notify the parent or guardian of a minor pupil regarding the availability of the rules of the district pertaining to student discipline. **[Education Code 35291]**

Pupils shall conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language. **[Title 5 California Code of Regulations 300]**

Teaching staff shall hold pupils to strict account for their conduct on the way to and from school, on the playgrounds, or during recess. **[Education Code 44807]**

Cell Phone/Other Non-Instructional Electronic Devices

To promote responsible and balanced use of technology, Santa Barbara Unified School District requires that all cell phones and non-instructional electronic devices, such as earbuds, be turned off and put away during class time.

- In elementary schools, students must keep all cell phones and non-instructional electronic devices turned off and stored away from the official start of the school day until dismissal. Use of these devices is not permitted at any time during the school day. This is referred to as the “Off & Away All Day” policy.
- In junior high schools, the same “Off & Away All Day” policy applies—devices must remain off and put away from the start to the end of the school day. (However, a junior high school may be exempt from the all day policy by submitting and implementing a plan that includes how responsible device use will be managed on campus. As part of the exemption requirements, schools must provide students with digital citizenship lessons during the first month of the school year and again in January as a mid-year reinforcement. The lessons will address topics such as online etiquette, privacy, cyberbullying prevention, and healthy screen habits.)
- In high schools, all cell phones and non-instructional electronic devices must be turned off and put away during class. However, students may use their devices before and after school, during passing periods, nutrition break, and lunch.

Failure to follow this policy will result in appropriate support and/or consequences, depending on the student’s age, ability, and the frequency of the violation. These responses may include a verbal warning, reteaching of expectations, a family conference, behavioral intervention support, confiscation of the device, or loss of privileges.

Students with a health-related or accessibility need that requires the use of a device must inform their school or teacher so that appropriate accommodations can be made.

Dangerous Objects

Laser Pointer: It is a crime for any student to possess a laser pointer on any elementary or secondary school premise, unless the possession is for a valid instructional or other school-related purpose. **[Penal Code 417.27]**

Imitation Firearm: A BB device can be considered an imitation firearm. The Penal Code makes it a criminal offense to openly display or expose any imitation firearm in a public place, including a public school. **[Penal Code 12550, 12556]**

Disciplinary Strategies

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when students' presence causes a danger to themselves or others or they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff and the student and parents/guardians
2. Referral of the student to the school counselor or other school support service personnel for case management and counseling
3. Convening of a study team, counseling team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and their parents/guardians
4. When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan
5. Participation in restorative approaches

6. A positive behavior support approach with tiered interventions that occur during the school day on campus
7. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
8. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
9. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
10. Detention after school hours
11. Community service
12. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
13. Reassignment to an alternative educational environment
14. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records.

- (1) A suspension or expulsion shall not be imposed against a pupil based solely on the fact that they are truant, tardy, or otherwise absent from school activities.

(2) It is the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community. **[Education Code 48900.5 (w)]**

Dress Code/Uniforms

With Board approval a school can adopt a dress code policy that requires pupils to wear a school-wide uniform or prohibits pupils from wearing clothing that (a) causes an actual distraction from or disturbance of any school activity, or interferes with participation of a student in a school activity or (b) creates a health or safety hazard, or (c) impedes in the learning of self or others. Students shall be neatly dressed and shall show proper attention to personal cleanliness. Students shall wear clothing that fits properly and which does not expose the torso or undergarments. **[Education Code 35183, Board Policy 5132]**

Electronic Nicotine Delivery Systems (e-cigarettes)

The Santa Barbara Unified School District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

Students using, in possession of, or offering, arranging or negotiating to sell ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by 11014.5 of the Health and Safety Code. Section 308 of the Penal Code also states that every person under 18 years of age who purchases, receives, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia that is designed for the smoking of tobacco, tobacco products, or any controlled substance shall, upon conviction, be punished by a fine of seventy-five dollars (\$75) or 30 hours of community service work. **[Penal Code 308]**

Suspendable Violations

Pursuant to Education Code Section 48900, a pupil shall not be suspended from school or recommended for expulsion, unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of the pupil's own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) (1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
 - (2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 3, inclusive, shall not be suspended for any of the acts enumerated in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion. This paragraph is inoperative on July 1, 2020.
 - (3) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.
 - (4) Except as provided in Section 48910, commencing July 1, 2020, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2025.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 287, 288, or 289 of, or former Section 288a of, the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution, that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
- (r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:
 - (1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:
 - (A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
 - (B) Causing a reasonable pupil to experience a substantially detrimental effect on the pupil's physical or mental health.
 - (C) Causing a reasonable pupil to experience substantial interference with the pupil's academic performance.
 - (D) Causing a reasonable pupil to experience substantial interference with the pupil's ability to participate in or benefit from the services, activities, or privileges provided by a school.
 - (2) (A) "Electronic act" means the creation or transmission originated on or off the schoolsite, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication

device, computer, or pager, of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.

(ii) A post on a social network internet website, including, but not limited to:

(I) Posting to or creating a burn page. "Burn page" means an internet website created for the purpose of having one or more of the effects listed in paragraph (1).

(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.

(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

(iii) (I) An act of cyber sexual bullying.

(II) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (D), inclusive, of paragraph (1). A photograph or other visual recording, as described in this subclause, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act.

(III) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the internet or is currently posted on the internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, a pupil with exceptional needs, who exercises average care, skill, and judgment in conduct for a person of that age, or for a person of that age with the pupil's exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal is encouraged to provide alternatives to suspension or expulsion, using a research-based framework with strategies that improve behavioral and academic outcomes, that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(w) (1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative

justice practices, trauma-informed practices, social and emotional learning, and schoolwide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

Mandatory Expulsion Violations

Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.
4. Committing or attempting to commit a sexual assault.
5. Possession of an explosive.

The school board shall order the student expelled upon finding that the student committed the act. **[Education Code 48915]**

Off-campus Lunch

The Santa Barbara Unified School District, pursuant to Education Code 44808.5, has decided to permit students enrolled at any high school depending on grade level to leave the school grounds during the lunch period. **Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section. Check with your high school for specific information. [Education Code 44808.5].**

Property Damage

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid. **[Education Code 48904]**

Requirement of Parent/Guardian School Attendance

Teachers may require the parent or guardian of a student who has been suspended by a teacher to attend a portion of that school day in his or her student's classroom. The attendance of the parent or guardian will be limited to the class from which the student was suspended. A written notice will be sent to the parent or guardian regarding implementation of this requirement. Employers are not allowed to apply sanctions against the parent or guardian for this requirement if the parent or guardian has given reasonable notice to his/her employer. **[Education Code 48900.1]**

CAREER COUNSELING AND COURSE SELECTION

Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions. **[Education Code 221.5(d)]**

College and Career Technical Education

Career Technical Education (CTE) courses are a multiyear, program of study sequence of courses that integrate core academic knowledge with technical and occupational knowledge to provide students with a pathway to postsecondary education and careers. In SB Unified, CTE courses are offered to count toward graduation and satisfy the a-g for CSU/UC requirements for admission. For more information, please visit our school district website at <https://www.sbunified.org/showcase>, or our online course catalog; <https://courses.sbunified.org/> You can also contact our School Counselors by calling our school sites directly. **[Education Code 51229 and 48980(l)]**

Goleta Valley Junior High School - (805) 967-3486

La Colina Junior High School - (805) 967-4506

La Cumbre Junior High School - (805) 687-0761

Santa Barbara Junior High School - (805) 963-7751

Alta Vista High School & Middle College - (805) 966-0883

Dos Pueblos High School - (805) 968-2541

La Cuesta Continuation High School - (805) 966-0883

San Marcos High School - (805) 967-4581

Santa Barbara High School - (805) 966-9101

CUSTODY ISSUES

Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

EDUCATIONAL EQUITY: GOVERNMENT INSTRUCTION CONFERENCES-EC224

The Sex Equity in Education Act exempts any discrimination based on male or female identity for pupils who seek to participate in state or national conferences, therefore, furthering California's goal of providing an equal educational opportunity to all students by

prohibiting the use of public resources when a program discriminates based on gender.

EDUCATIONAL EQUITY: IMMIGRATION AND CITIZENSHIP STATUS

The Equity in Higher Education Act, states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic such as hairstyles, equal rights and opportunities and adds this opportunity to apply for financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status. This does not guarantee any final eligibility, but simply an ability to apply for financial aid just like any other student, without discrimination. **[Education Code 66251, 66260.6, 66270, 66270.3]**

Regardless of immigration status, students who are enrolled in community college bridge programs may use their individual tax identification number, if a student does not have a social security number, in order to fully participate in an internship offered through concurrent enrollment pathway courses. Residency status does not stop opportunities offered to all students on their pathway toward graduation with appropriate courses and internships available to all students eligible. **[Education Code 200, 220, 234.1, and 234.7]**

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. **[Education Code 234.7, Board Policy 5145.13]**

No student shall be denied equal rights and responsibilities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. **[Education Code 200, 220, and 234.1, Board Policy 5145.13]**

ENROLLMENT

If enrolling for the first time in the Santa Barbara Unified School District, families will be required to complete an enrollment (online or paper format) in order for their student(s) to attend the school of residence. District enrollment includes completion of an enrollment form; proof of age (birth certificate, passport, baptismal certificate, or an affidavit of the parent, guardian, or custodian of the minor, or any other appropriate means of proving the age of the child as prescribed by the governing board of the school district); immunization record; emergency card; verification of address; and ethnic and home language surveys. A student who un-enrolls from the district will need to re-enroll upon returning to a school.

Registration for ALL students will be available as of July (online or paper format). This consists of mandatory district and school specific forms which MUST be submitted prior to the beginning of school. **Annual verification of address is also required prior to the start of school for new and continuing students.**

Transitional Kindergarten and Kindergarten Enrollment Appeals

FACILITIES

Asbestos Management Plan

The Santa Barbara Unified School District maintains and annually updates its management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact Jose Jimenez, Facilities Supervisor at (805) 963-4338, ext 6223. **[Title 40, Code of Federal Regulations 763.93]**

Camera Surveillance on School Property

For the safety of our students, staff and visitors, the School District employs camera surveillance equipment for security purposes. This equipment may or may not be monitored at any time.

Surveillance cameras will generally be utilized only in public areas where there is no "reasonable expectation of privacy." Public areas may include school buses; building entrances; hallways; parking lots; front offices where students, employees, and parents come and go; gymnasiums during public activities; cafeterias; and supply rooms. However, it is not possible for surveillance cameras to cover all public areas of District buildings or all District activities.

District surveillance cameras will not be installed in "private" areas such as restrooms, locker rooms, changing areas, private offices (unless consent by the office owner is given), or classrooms. **[Penal Code 647(j)]**

Pesticide Products

To obtain a copy of all pesticide products and expected use at the school facility during the year, and to receive notification of individual pesticide applications at the school at least 72 hours before the application, please contact your school's office. The notice will identify the active ingredient(s) in each pesticide product, the intended date of application, an Internet address on pesticide use and reduction, and the Internet address where the schoolsite integrated pest management plan may be found if the schoolsite has posted the plan. **[Education Code 17612, 48980.3]**

Search of School Lockers

School lockers remain the property of the Santa Barbara Unified School District even when assigned to students. The lockers are subject to search whenever the District finds a need to do so. The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers may result in disciplinary action.

Tobacco Free Campus

The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and district-owned or leased vehicles, and within 250 feet of a youth sports event. Tobacco products includes, but is not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar, pipe, or hookah) that delivers nicotine or other vaporized liquids. **[Business Professional Code 22950.5; California Health & Safety Code 104420, 104495, 104559; Penal Code 308]**

Tobacco products include: 1) Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff 2) An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to an, electronic cigarette, cigar, pipe, or hookah 3) Any component, part, or accessory of a tobacco product, whether or not sold separately. Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. **[Board Policy 3513.3]**

EDUCATION OF FOSTER YOUTH

ShaKenya Edison, Assistant Superintendent of Student and Family Services is the Foster Youth Educational liaison and may be contacted at 805-963-4338 x6262 or sedison@sbunified.org. The school district's educational liaison is required to ensure pupils in foster care receive stable school placements which are in the best interests of the child, placement in least restrictive educational programs, access to academic resources, services, and extracurricular and enrichment activities available to all pupils, full and partial credits for coursework taken, and meaningful opportunity to meet state pupil academic achievement standards. **[Education Code 48850 et seq.]**

EDUCATION OF HOMELESS YOUTH

ShaKenya Edison, Assistant Superintendent of Student and Family Services is the Homeless Youth Educational Liaison and may be contacted at at 805-963-4338 x6262 or sedison@sbunified.org. The term "homeless children and youths" (A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and (B) includes– (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;* (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C)); (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

*Per Title IX, Part A of the Every Student Succeeds Act, "awaiting foster care placement" was removed from the definition of homeless on December 10, 2016; the only exception to his removal is that "covered states" have until December 10, 2017 to remove "awaiting foster care placement" from their definition of homeless.

McKinney-Vento Family have the right to: attend the last school of enrollment (school of origin), if feasible, or attend the school in the area where the family is temporarily residing; receive transportation to and from the school of origin if you request it. If the family gains permanent housing, the student can remain at the current school for the duration of that academic year; schools must immediately enroll homeless students, regardless of the lack of: academic records, proof of residence; immunization records, etc. The enrolling school shall immediately contact the last school of attendance to obtain missing records; may be exempt from having to meet district graduation requirements and instead, can earn a diploma by meeting California state minimum graduation requirements (130); participate fully in all school activities and programs for which he/she is eligible. **[42 United States Code 11432, Education Code 48551, 48552.5, 48853, 48857, 49069, 51225.1 and 51225.2]**

Before and After School Programs

Students who are identified as homeless or foster children have a right to receive priority enrollment. To request priority enrollment, please contact the Coordinator of After School Programs at (805) 965-4633. No current participant in an after school program shall be disenrolled in order to allow enrollment of a student with priority enrollment.

Programs that charge family fees shall not charge for a child who is homeless or in foster care. In any after school program, first priority for enrollment goes to pupils who are identified by the program as homeless at the time they apply or at any time during the school year, and pupils who are identified by the program as being in foster care; second priority in programs serving junior high school pupils goes to those who attend daily. The program must inform the parent or caregiver of a pupil of the right of homeless and foster children to receive priority enrollment and how to request priority enrollment.

[Education Code 8482.6, 8483, and 8483.1]

Education of Homeless Youth: Right to Apply for Financial Aid

Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school. Every district and charter school must appoint a homeless liaison to assist students and families. Please contact your school's Counseling Department or ShaKenya Edison, Assistant Superintendent of Student and Family Services is the Homeless Youth Educational liaison and may be contacted at 805-963-4338 x6262 or sedison@sbunified.org for more information of services and policies related to homeless education rights. **[Education Code 69432.7, 69519, 69731, 69956, 70032, 78220, and 88931]**

Foster Youth, Homeless, and Former Juvenile Court Student Exemption from local Graduation Requirements

Foster and homeless youth are allowed educational rights, such as: immediate enrollment, remaining in school of origin, enrollment in local comprehensive school, partial credits, graduation with state minimum requirements with possible fifth year (exemption from local graduation requirements, and access to academic resources, services and extracurricular activities). A local educational agency must provide a remedy to the affected pupil following the Uniform Complaint Procedures, including information regarding exemption from local graduation requirements, if educational rights are not allowed at the public high school. **[Education Code 48551, 48552.5, 48853, 48557, 49069, and 51225.2]**

FAMILY ENGAGEMENT

Our goal is to partner with families to ensure access to school and the academic success of all students. We strive to connect with families to bring appropriate resources, materials, and information that help meet the needs of all students. By having an appreciation of cultural diversity, Family Engagement Liaisons work hard to build authentic positive and respectful relationships with families, which in turn facilitate more effective relationships between the school and community. To participate in the district offerings of family education and to provide input to the local training programs for families, please contact the following district office for more information on how you may contribute: Family Engagement Unit, 805-696-2701 or feu@sbunified.org. **[Education Code 11500, 11501, 11502, 11503]**

EVERY STUDENT SUCCEEDS ACT

Under ESSA, parents have the following rights:

- Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides: Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects she/he teaches, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the teacher's college major, whether she/he has any advanced degrees and the subject(s) of those degrees, and whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications. The district shall also notify parents if their child has been assigned to or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
- Information Regarding Individual Student Reports on Statewide Assessments: Upon request, parents have a right to information regarding any State or local policy mandating pupil assessments and the level of achievement of their student on every State and districtwide academic assessment administered to the student.
- Limited English Proficient Students: The Act requires prior notice be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student's level of English proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student's needs, program performance, parent options to remove a student from a program and/or to decline initial enrollment, and expected rate of transition into classrooms not tailored for English learners.

The information provided above is available upon request from your child's school or the district office. Additional notices that may be required under the Every Student Succeeds Act shall be sent separately. (20 USC 6301 et seq.)

FAMILY INVOLVEMENT PLAN

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult parents/guardians and family members in the development of meaningful opportunities for them to be involved in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation

in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. [Education Code 42238.02, 52060]

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. **[Education Code 11503; 20 United States Code 6318]**

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law. **[20 USC 6318, 6631]**

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318):

- Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members.
- Support for programs that reach parents/guardians and family members at home, in the community, and at school.
- Dissemination of information on best practices focused on parent/guardians and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
- Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
- Any other activities and strategies that the district determines are appropriate and consistent with this policy. The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. [Education Code 11504]

FAMILY LEADERSHIP OPPORTUNITIES

Below are some of the family leadership opportunities:

DISTRICT-LEVEL

District Emerging Multilingual Learners Advisory Committee (DEMLAC)

Advises the school district on the following tasks: (1) Development of a district master plan for education programs and services for Emerging Multilingual Learners (EML); (2) Conducting of a district wide needs assessment on a school-by-school basis; (3) Establishment of district program, goals, and objectives for programs and services for EML; (4) Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements; (5) Review and comment on the school district reclassification procedures; (6) Review and comment on the written notifications required to be sent to parents guardians; and (7) DEMLAC acts as the English learner parent advisory committee under California Education Code Sections 52063(b)(1) and 52062(a)(2), the DEMLAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).*

Local Control Accountability Plan (LCAP), Parent Advisory Committee (PAC)

The district is required to adopt a three-year Local Control and Accountability Plan (LCAP) in consultation with district Parent Advisory committees (DEMLAC, SEAC) and the LCAP Parent Advisory Committee (PAC) to update the LCAP on or before July 1 of each subsequent year. Districts must respond in writing to the comments of the PAC and DEMLAC, and are required to notify its members and the public their written responses regarding the specific actions and expenditures proposed in the LCAP. The district must hold at least one hearing to solicit additional recommendations and comments from the public regarding expenditures proposed in the plan, and then adopt (or officially update) the LCAP at a subsequent hearing. Before February 28 of each year at a regularly scheduled meeting of the governing board, the superintendent shall present a report on the annual update to the local

control and accountability plan and the local control funding formula budget overview for parents. (EC 52059.5-52077)

Special Education Advisory Council (SEAC)

Collaborates with the district on behalf of special education students to inform, plan and educate our community valuing parental input.

SITE LEVEL

School Site Council (SSC)

Develops, reviews, and annually updates the School Plan for Student Achievement (SPSA), including proposed expenditure of funds allocated to the school through the ConApp and the local control and accountability plan (LCAP).

Parent-Teacher Association (PTA)

Provides programs on strengthening family-school partnerships, and free resources for members on issues and areas such as STEM and health & safety. It advocates on behalf of children and educators at the local, state and national levels.

For more district-level opportunities, contact the Family Engagement Unit, 805-696-2701 or feu@sbunified.org. For more site-level opportunities, please contact your child's school. Each site has a designated Family Engagement Liaison on-campus.

HEALTH CARE COVERAGE

Your child and family may be eligible for free or low-cost health coverage. For information about health care coverage options and enrollment assistance, contact 1-800-300-1506 or go to www.CoveredCA.com or contact our Family Engagement Unit, 805-696-2701 or feu@sbunified.org. Additionally, California law allows all low-income children under 19 years old, regardless of immigration status, to enroll in Medi-Cal at any time in the year. Families can apply in person at their local county human services office, over the phone, online, with a mail-in application, or at a local health center. For more information about Medi-cal enrollment, visit www.health4allkids.org. **[Education Code 49452.9]**

HEALTH RELATED

All school Health Offices are staffed with personnel who are trained to render basic first aid, CPR and maintain health and immunization records. They also will contact a parent/guardian when students need to be sent home due to illness or injury. **We do not have the facilities or staff to keep sick children at school.** If your child has a particular health condition which requires accommodations please contact the Health Office at your child's school. The District Nurse will review the information, make any assessments and inform the appropriate school staff.

Confidential Medical Services

School authorities may excuse any pupil in grades 7-12 from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. **[Education Code 46010.1]**

Emergencies

In case of a serious injury or other health situation, 911 will be called. We will make every attempt to contact a parent/guardian immediately. **PLEASE MAKE SURE YOU PROVIDE THE SCHOOL WITH UP-TO-DATE TELEPHONE NUMBERS WHERE YOU OR OTHER DESIGNATED ADULTS CAN BE REACHED IN AN EMERGENCY.**

Emergency Treatment for Anaphylaxis

EC 49414 requires school districts to provide epinephrine auto-injectors to school nurses and trained personnel and authorizes them to use epinephrine auto-injectors for any student who may be experiencing anaphylaxis, regardless of known history. Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger, such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of the anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. **[Education Code 49414]**

Entrance Health Screening

State law requires that the parent or legal guardian of each pupil provide the school documentary proof that the pupil has received a health screening examination by a doctor up to 18 months before entry into first grade or up to 90 days after entrance to first grade. Pupils may be excluded up to 5 days from school for failing to comply or not providing a waiver. Free health screening is available through the Child Health Disabilities Prevention Program. **[California Health and Safety Code 124085, 124100, and 124105]**

Oral Health Assessment

Record of a dental assessment done by a dental professional is required for all kindergarteners and first graders attending public school for the first time. Dental assessments must be completed in the 12 months prior to entry or by May 31st of the pupil's first school year. **[Education Code 49452.8]**

The Superintendent or designee shall notify all parents/guardians of the opportunity for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the teeth during the school year. This notification may be returned by the parent/guardian to consent to the treatment or to indicate that the student shall not receive treatment because he/she has received the treatment from a dentist or the treatment is not desired. **[California Health and Safety Code 104830, 104850, 104855]**

Vision Appraisal

The district is required to appraise each student's vision during kindergarten, upon initial enrollment, and in grades 2, 5, and 8. Appraisal in the year immediately following a student's first enrollment in grades 4 or 7 shall not be required. The appraisal shall include tests for far vision, and color vision; however, color vision shall be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician, surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. This appraisal is not required if a parent files a written objection based on a religious belief with the principal. Note: The vision appraisal will no longer test for visual acuity and will now include a test for far vision (Education Code 49455).

Hearing Screening

The district is required to provide for the administration of hearing tests to district students by personnel authorized to conduct such testing. Each student shall be given a hearing test in Kindergarten or Grade 1, Grade 2, Grade 5, Grade 8, Grade 10 or 11, or upon first entry into the CA school system. Each student enrolled in a special education program, other than those enrolled because of a hearing problem, shall be given a hearing test when enrolled in the program and every third year thereafter. Hearing tests may be given more frequently as needed, based on the individualized education program team's evaluation of the student. A follow-up hearing test shall be given to any student who fails to respond to any of the required frequencies in the screening test or is otherwise determined to need further evaluation. Written notification of the test results will be provided to parents/guardians. (EC 49452 and 49454)

Physical Examinations

A parent or guardian may file annually with the school principal a written statement, signed by the parent or legal guardian withholding consent to a physical examination of the pupil. However, whenever there is a good reason to believe that the pupil is suffering from a recognized contagious or infectious disease, the pupil shall be sent home and shall not be permitted to return until school authorities are satisfied that the contagious or infectious disease no longer exists. **[Education Code 49451; 20 United States Code 1232h]**

Scoliosis Screening Notice

In addition to the physical examinations required pursuant to Sections 100275, 124035 and 124090 of the Health and Safety Code, the district may provide for the screening of every female student in grade 7 and every male student in grade 8 for the condition known as scoliosis. If scoliosis screenings are mandated, the district will provide notice to parents. (EC49451 and 49452.5)

Immunizations

Students must be immunized against certain communicable diseases. Students are prohibited from attending school unless immunization requirements are met for age and grade. The school district shall cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school age children. The district may use any funds, property, or personnel and may permit any person licensed as a physician or registered nurse to administer an immunizing agent to any student whose parents have consented in writing.

Beginning January 1, 2016, parents of students in any school, will no longer be allowed to submit a personal beliefs exemption to a currently required vaccine. A personal beliefs exemption on file at school prior to January 1, 2016 will continue to be valid until the student enters the next grade span at kindergarten (including transitional kindergarten) or 7th grade.

Students are not required to have immunizations if they attend a home-based private school or an independent study program and do not receive classroom-based instruction. However, parents must continue to provide immunizations records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs.

A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against one of the communicable diseases described above. **[Education Code 49403, 48216; California Health and Safety Code 120325, 120335, 120365, 120370, and 120375]**

State law requires the following immunizations before a child may attend school:

- All new students, in transitional kindergarten through grade 12, to the Santa Barbara Unified School District must provide proof of polio, diphtheria, pertussis (whooping cough), tetanus, measles, mumps, rubella, varicella (chicken pox) and

hepatitis B immunizations.

- All seventh grade students must also provide proof of a second measles-containing vaccine, and a pertussis booster vaccine.

Free- or low-cost immunizations for children are available at the Santa Barbara Public Health Department, 805-346-8420 or the Santa Barbara Neighborhood Clinics, 844-594-0343 for information.

Immunization Exemptions

A pupil with a permanent medical exemption to immunizations shall be admitted unconditionally if the exemption meets the following criteria:

Beginning January 1, 2021 all new medical exemptions for school and child care entry must be issued through CAIR-ME (<https://cair.cdph.ca.gov/exemptions>). Medical exemptions can only be issued by MDs or DOs licensed in California and must meet applicable Centers for Disease Control and Prevention (CDC), Advisory Committee on Immunization Practices (ACIP), and American Academy of Pediatrics (AAP) criteria.

Parents can create an account in CAIR-ME(<https://cair.cdph.ca.gov/exemptions>) and apply for an exemption. They will receive an exemption application number to give to their child's physician. The physician can register for an account in CAIR-ME and log in to issue the ME. Once the ME is issued, the physician prints the form and provides a copy to the parents to give to their child's school or child care facility.

If you have any questions about medical exemptions, please email Liz Christen at lchristen@sbunified.org.

Medical or Hospital Service

The district makes available medical and/or hospital insurance that provides up to \$2,500 for accidental injury while attending school and participating in school sponsored activities and athletics. High school tackle football is excluded. Pupils are not required to accept such service without the consent of his or her parent or guardian. **[Education Code 49472]**

Medication Regimen

The parent or legal guardian of any pupil taking medication on a regular basis must inform the school nurse, health clerk or office staff of the medication being taken, the current dosage, and the name of the supervising physician via completion of the emergency card. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the medication on the pupil. **[Education Code 49480]**

Any pupil who is required to take, during the regular school day, medication prescribed by a physician or surgeon, may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectable epinephrine or inhaled asthma medication if the school district receives both a written statement of instructions via the Authorization to Administer Medication(s) form from the physician detailing the method, amount and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting the school district assist the pupil with prescribed medication as set forth in the physician statement. Student may carry and self-administer auto-injectable epinephrine or inhaled asthma medication if the school district receives both a written statement of instructions from the physician detailing the method, amount and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting that the student self-administer. All requests are to be approved by school nurse prior to use. **[Education Code 49423]**

Physical Education (PE), Excuses from

The Health Assistant may not excuse any student from PE; a note from an attending doctor or parent is the appropriate way to be excused.

Type 1 Diabetes Information

The Superintendent or designee shall provide parents/guardians of newly enrolled students [an information sheet developed by the CDE regarding type 1 diabetes](#).

Type 2 Diabetes Information

The Superintendent or designee shall provide parents/guardians of incoming students in grade 7 with [an information sheet developed by the CDE regarding type 2 diabetes](#), which includes a description of the disease and its risk factors and warning signs, a recommendation that students displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes be screened for the disease, a description of the different types of diabetes screening tests available, and a description of treatments and prevention methods. **[Education Code 49452.7]**

INSTRUCTIONAL PROGRAMS

Acceleration/Promotion

A student enrolled in kindergarten may be admitted to the first grade at the discretion of the Superintendent or designee and with the consent of the parent/guardian, upon determination that the child is ready for first-grade work. **[Education Code 48011]**

Students at Risk of Retention

If a student is identified as performing below the minimum standard for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

Retention at Other Grade Levels The Superintendent or designee shall identify students who should be retained or who are at risk of being retained at the following grade levels: **[Education Code 48070.5]** 1. Between grades 2 and 3 2. Between grades 3 and 4 3. Between grades 4 and 5 4. Between the end of the intermediate grades and the beginning of the middle school grades 5. Between the end of the middle school grades and the beginning of the high school grades

Advanced Placement and International Baccalaureate Fees

Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees or the International Baccalaureate examination fees, or both. Please contact your school site administrator for information. **[Education Code 48980(j)]**

Availability of Prospectus

Each school must annually compile a prospectus of the curriculum to include titles, descriptions and instructional goals for every course offered by the school. Prospectus to be reproduced and made available, upon request by parent or guardian, for inspection and are available at each school. **[Education Code 49063 and 49091.14]**

Cal Grant Program

A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

In order to assist students applying for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted to the California Student Aid Commission (CASC) electronically by a school or school district official. A student, or the parent/guardian of a student under 18 years of age, may complete a form to indicate that he/she does not wish for the school to electronically send CASC the student's GPA. Please see your child's school counselor to obtain an opt-out form. Until a student turns 18 years of age, only the parent/guardian may opt out the student. Once a student turns 18 years of age, only the student may opt himself/herself out, and can opt in if the parent/guardian had previously decided to opt out the student. Notification regarding CASC and the opportunity to opt out of being automatically deemed a Cal Grant applicant will be provided to all students and their parents or guardians by January 1 of the students' 11th grade year **[Education Code 69432.9]**

For more information on Cal Grant, please visit CSAC at www.csac.ca.gov.

A student may submit a Free Application for Federal Student Aid (FAFSA) by October 1, of their grade 12 year. Students may use earlier income information - commencing with the 2017-18 FAFSA, students will report income information from an earlier tax year. (For the 2017-18 FAFSA, students and parents, as appropriate, will report their 2015 tax income information, rather than their 2016 income information.)

California Healthy Youth Act

The California Healthy Youth Act requires school districts to provide pupils with integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention education at least once in the middle years and once in high school. It is intended to ensure that pupils in grades 7-12 are provided with the knowledge and skills necessary to: 1) protect their sexual and reproductive health from HIV, other sexually transmitted infections, and unintended pregnancy; 2) develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family; and 3) have healthy, positive, and safe relationships and behaviors. It also promotes understanding of sexuality as a normal part of human development. **[Education Code 51930-51939]**

Parents or legal guardians have the right to:

1. Inspect the written and audiovisual educational materials used in the comprehensive sexual health and HIV/AIDS prevention education.
2. Request in writing that their child not receive comprehensive sexual health or HIV/AIDS prevention education.
3. Request a copy of Education Codes 51930 through 51939, the California Healthy Youth Act.
4. Be informed whether the comprehensive sexual health or HIV/AIDS prevention education will be taught by district personnel or outside consultants.
5. Receive notice by mail or another commonly used method of notification no fewer than 14 days before the instruction is delivered if arrangements for the instruction are made after the beginning of the school year.
6. When the district chooses to use outside consultants or to hold an assembly with guest speakers to teach comprehensive

sexual health or HIV/AIDS prevention education, to be informed of: a) The date of the instruction, and b) The name of the organization or affiliation of each guest speaker

The District may administer to pupils in grades 7 through 12 anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behavior and risks, including tests, questionnaires, and surveys, containing age-appropriate questions about their attitudes or practices relating to sex. Parents or legal guardians will be notified in writing about the administration of, the right to review, and the right to excuse their child from any test, questionnaire, or survey.

Federal Student Aid

Under state law, school districts are to ensure that students prior to entering 12th grade are entitled to information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application at least once. This information should be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations. All 12th graders will receive in-class instruction on the FAFSA, including how to complete it. In addition, each high school will conduct annual Financial Aid workshops for families that will include information on the FAFSA. Santa Barbara Unified will also participate in the "Race to Submit," California's annual Statewide Competition from October 1 to March 2. **[Education Code 51225.8]**

Harm or Destruction of Animals

Any pupil with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must inform his or her teacher of the objection. Objections must be substantiated by a note from the pupil's parent or guardian. A pupil who chooses to refrain from participation in an education project involving the harmful or destructive use of an animal may receive an alternative education project, if the teacher believes that an adequate alternative education project is possible. The teacher may work with the pupil to develop and agree upon an alternative education project so that the pupil may obtain the knowledge, information, or experience required by the course of study in question. **[Education Code 32255 et seq.]**

Instruction for Pupils with Temporary Disabilities

A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day. Please contact your school office for information.

A pupil with a temporary disability, who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It is the responsibility of the parent or guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the district will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less.

A pupil with a temporary disability may remain enrolled in the district of residence or charter school and may attend regular classes when not confined to the hospital setting, the total days of instruction may not exceed the maximum of five days with both school settings and attendance may not be duplicated. If necessary, the district of residence may provide instruction in the home for the days not receiving instruction in the hospital setting, depending upon the temporary doctor orders. The supervisor of attendance shall ensure that absences from the regular school program are excused until the pupil is able to return to the regular school program

An honorary high school diploma which is clearly distinguishable from the regular diploma of graduation may be awarded to a pupil who is terminally ill, from the resident governing school board, a county office of education or a charter school. **[Education Code 48206.3, 48207, 48208]**

English Learners Identification Notice

LEAs are required to notify each parent or guardian of a pupil enrolled in a public school to receive notice of an assessment of a pupil's English proficiency no later than 30 days after the start of the school year that includes, among other things, the reason for the pupil's classification as an English learner including whether a child is a long-term English learner or is an English learner at risk of becoming a long-term English learner. **[Education Code 313.2]**

Language Acquisition Program

The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:

- Be designed using evidence-based research and include both Designated and Integrated English Language Development
- Be allocated sufficient resources by the local educational agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and,

Within a reasonable period of time, lead to:

- Ensure that English learners acquire full proficiency in English as rapidly and effectively as possible and attain parity with native speakers of English.
- Ensure that English learners, within a reasonable period of time, achieve the same rigorous grade-level academic standards that are expected of all students.

A description of the language acquisition programs provided in the Santa Barbara Unified School District are listed below. (20 U.S.C. Section 6312[e][3][A][iii],[v]).

Structured English Immersion (SEI) Program

The Structured English Immersion (SEI) program option uses mostly English for instruction. A language acquisition program for English learners in which nearly all classroom instruction is provided in English, includes a core curriculum that can be instructionally designed for pupils who are learning English. At minimum, students must be provided instruction that includes the California English Language Development Standards in tandem with the Common Core Standards and research-based Designated and Integrated ELD. Certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development and opportunities for parent and community engagement are implemented in order to meet the proposed program goals.

Spanish/English Dual-Language Immersion (DLI) Program

Dual Language Immersion (DLI) Programs integrate native speakers of a target language (Spanish), native speakers of English, and bilingual students in the same classrooms. As students begin their educational career in DLI, the model requires that each classroom have a balanced number of native speakers of Spanish, of English, and of students who are bilingual. By definition, any Dual Language program provides literacy instruction to all of its students through two languages. This leads to an important focus on not only understanding and speaking two languages (bilingualism), but additionally to reading and writing in those two languages (biliteracy). A key component in the evolution of students' of bilingualism and biliteracy is the intentional development of students' metalinguistic awareness, that is, their ability to consciously reflect on the nature of language in general.

DLI education has four main pillars or goals:

- Bilingualism and Biliteracy,
- Grade Level Academic Achievement,
- Sociocultural Competence
- Critical Consciousness

These pillars as well as the rubrics and research provided in the Guiding Principles of Dual Language Education, 3rd Edition (Center for Applied Linguistics, 2018) direct all monitoring of DLI schools, so that the highest quality programs can be maintained.

This growing program offered at McKinley Elementary School is offered in the following grades as described in the following table. The target language allocation in Spanish and English is also described below::

Year Implemented	Grade Level
2021-2022	TK & K
2022-2023	1
2023-2024	2nd
2024-2025	3rd
2025-2026	4th
2026-2027	5th
2027-2028	6th

Porcentaje de instrucción en cada idioma Percentage of Instruction in each Language		
	Español	English
Transition-Kinder	90%	10%
Kindergarten	90%	10%
1°	80%	20%
2°	70%	30%
3°	60%	40%
4°, 5° y 6°	50%	50%

Junior High & High School DLI Program Model

Dual Language Immersion (DLI) students at Santa Barbara Jr. High and Santa Barbara High School will continue to spend 50% of their instructional day in Spanish and 50% in English. Similar to their elementary years in DLI, certain subject areas will be taught in English throughout the school year and others will be taught in Spanish. Importantly, the Dual Language program provides content and literacy instruction to all of its students through both languages, as well as general metalinguistic awareness.

Requesting a Language Acquisition Program

(20 U.S.C. Section 6312[e][3][A][iii],[v]); EC Section 306[c])

Language acquisition programs are educational programs designed to ensure English acquisition occurs as rapidly and effectively

as possible and provides instruction to English learners based on the state-adopted academic content standards, including English language development (ELD) standards.

Parents may inquire about the enrollment process into these programs with their local schools or by contacting the office Educational Equity & Multilingual Learner Services at Santa Barbara Unified School District at (805) 963-4338.

How to Request the Establishment of a New Program at a School

Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. **(20 U.S.C. Section 6312[e][3][A][viii][III]); EC Section 310[a]**

If interested in a different program from that listed above, please contact Educational Services at Santa Barbara Unified School District at (805) 963-4338.

Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. **(EC Section 52062)**

Parents of English learners have a right to decline or opt their children out of the school district's language acquisition program or opt out of particular English learner service(s) within a language acquisition program. **(20 U.S.C Section 6312[e][3][A][viii])** However, LEAs remain obligated to provide the student meaningful instruction) until the student is reclassified, inform the parent when progress is not made, and offer the parent programs and services to consider at that time. **(5 California Code of Regulations Section 11302)**

Language Programs for non-English Learners

Language programs offer students who are not English learners opportunities to be instructed in languages other than English and may lead to proficiency in languages other than English. SBUSD offers additional language learning in Spanish and French in our three comprehensive high schools.

State Seal of Biliteracy

The State Seal of Biliteracy (SSB), marked by a gold seal on the diploma or transcript, recognizes high school graduates who have attained a high level of proficiency in speaking, reading, and writing one or more languages in addition to English. Assembly Bill (AB) 370 was signed by Governor Newsom on October 7, 2023. Please see the [SSB Frequently Asked Questions \(FAQs\)](#) for additional information contact the office Educational Equity & Multilingual Learner Services at Santa Barbara Unified School District at (805) 963-4338.

Migrant Newly Arrived Pupils: Graduation Requirements and Continued Education Options

Your child is eligible for a state minimum coursework diploma, which will limit the entrance to higher education to community college. However, if you choose an option for a 5th year of high school, your child may earn a diploma according to our board approved graduation guidelines that may make your child eligible for UC or CSU applications. These two options of minimum state or local graduation requirements with a 5th year of school are for students who are from a migrant family, eligible for a newcomer program, or who have not been advised within the first 30-days upon transfer in their 3rd or 4th year of high school. Contact your school's counseling office to determine eligibility. Students and parents of migratory children shall not request a transfer solely to qualify for this exemption.

Public schools that receive migrant education funds are actively looking for parent involvement in the planning, operation, and evaluation of their programs. The parents have the authority to decide who may participate on the oversight council. If you are interested, or if you know other parents of migratory students who are interested in this council, please contact your child's principal. **[Education Code 48204.7, 51225.1, 51225.2, and 54444.2]**

Notice of Alternative Schools

California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of their desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may be conceived by them totally and independently or may result in whole or in part from a presentation by their teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county

superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. **[Education Code 58501]**

Independent Study

When the student on independent study has missed the number of assignments specified in the written agreement as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to a regular school program.

Pregnant and Parenting Pupils

The governing board of the Santa Barbara Unified School District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or post-partum recovery. Physical and emotional ability to continue may only be determined by physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the exception of personal choice.

Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from school districts or charter schools.

Parental leave for eight weeks for preparation of birth of infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district or charter school supervisor of attendance, as excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations.

An illness for a sick dependent child does not require a doctor note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor. **[Education Code 221.51, 222.5, 46015, 48205, and 48980]**

Retroactive Grant of High School Diplomas: Departed and Deported Pupils

The governing board of the Santa Barbara Unified School District may award a diploma to any student who may have been deported outside the US, if in good standing after completing the second year of high school. Any transfer credits from outside the US will be considered as completion through online or foreign classes. **[Education Code 51430]**

Sexual Abuse and Sex Trafficking Prevention

Our schools provide age-appropriate instruction for students in kindergarten through grade 12, in sexual abuse, sexual assault awareness, sex trafficking, strategies to reduce their risk, techniques to set healthy boundaries, and how to safely report an incident through prevention education. Parents or guardians may submit a written request to excuse their child from participation in any class and assessments related to that education. **[Education Code 51950 and 51900.6]**

Block Schedule

*Prior to implementing a block schedule program in which secondary students attend class for fewer school days, the Board shall consult with the certificated and classified employees of the school in a good faith effort to reach agreement and shall also consult with parents/guardians of the students who would be affected by the change and the community at large. Such consultation shall include at least one public hearing for which the Board has given adequate notice to the employees and to the parents/guardians of affected students. **[Education Code 46162]***

MARKETING

The Santa Barbara Unified School District is required to notify parents of pupils, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when an activity involving the collection, disclosure, or use of personal information collected from pupils for the purpose of marketing or selling that information is scheduled or expected to be scheduled. Parents have an opportunity to opt pupils out of participation in the activity. **[20 United States Code 1232h]**

MENTAL HEALTH

In order to initiate access to available school-based mental health services, you may contact a school administrator, school counselor, school psychologist, or Santa Barbara County Behavioral Wellness (888-868-1649) to initiate a referral. Our school district will notify parents at least twice per year. This is one time through our Annual Notifications, we will also notify you again a second time each school year, by the following means: online through ParentSquare. **[Education Code 49428]**

MILITARY FAMILIES

A school district shall accept applications by electronic means for enrollment, including enrollment in a specific school or program within the school district, and course registration for military dependents. The parent shall provide proof of residence within 10 days after the published arrival date provided on official documentation related to his or her military move: temporary on-base billeting facility, purchased or leased home or apartment, or federal government or public-private venture off-base military housing. **[Education Code 46600 et seq., 48204.6, 51225.1 and 51225.2]**

Coursework And Graduation Requirements: Children Of Military Families

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor to review your child's options for graduation. All coursework that was completed at another school outside of the Santa Barbara Unified School District will be issued full or partial credit. If you have any questions, please contact your school counselor. **[Education Code 51225.1 and 51225.2]**

MINIMUM & PUPIL-FREE STAFF DEVELOPMENT DAYS

The Santa Barbara Unified School District is annually required to advise parents and guardians of all pupils attending a school of the schedule of minimum days and pupil-free staff development days. If minimum or pupil-free staff development days are scheduled after the start of the school year, the school will notify parents and guardians of affected pupils as early as possible with at least one-month advanced notice. **[Education Code 48980(c)]**

NONDISCRIMINATION STATEMENT

Discrimination in education programs and activities is prohibited by state and federal law. Education Code 200 et seq. requires school districts to afford all pupils regardless of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic, including immigration status, equal rights, and opportunities in the education. State law, as provided in EC 221.5, specifically prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color and national origin. Title IX of the Education Amendments of 1972 and Title IV of the Civil Rights Act of 1964, also prohibits discrimination on the basis of gender. The Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. Title 42 of the United States Code section 6101 et seq. prohibits discrimination on the basis of age. The Office for Civil Rights of the U.S. Department of Education has authority to enforce federal laws in all programs and activities that receive federal funds.

The Santa Barbara Unified School District is committed to providing a safe school environment where all individuals in education are afforded equal access and opportunities. The District's academic and other educational support programs, services and activities shall be free from discrimination, harassment, intimidation, and bullying of any individual based on the person's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Specifically, state law prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports. Transgender students shall be permitted to participate in gender-segregated school programs and activities (e.g., athletic teams, sports competitions, and field trips) and to use facilities consistent with their gender identity. The District assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination, harassment, intimidation, or bullying are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained. For a complaint form or additional information, contact: Assistant Superintendent of Human Resources or Assistant Superintendent of Education or Assistant Superintendent of Student and Family Services at (805) 963-4338. **[Education Code 221.8]**

FREE AND REDUCED-PRICE MEALS – EC49510 et seq.

Commencing in SY 2022-23, *Education Code (EC) 49501.5* requires public school districts, county office of education, and charter schools serving students in grades TK-12 to provide two meals free of charge (breakfast and lunch) during each school day to students requesting a meal, regardless of their free or reduced-price meal eligibility. Charter Schools and Districts will still require eligible parents to submit an application in order to remain in compliance for accounting purposes only.

Additionally, qualifying families may be eligible for programs such as discounted internet services, CalFresh benefits, discounted rates on your energy bill, waived college application fees, free or reduced college test preparation fee, and more.

PHOTOGRAPHY AND/OR FILMING OF STUDENTS

There are many activities and accomplishments that take place in our schools which the Santa Barbara Unified School District feels are positive, newsworthy and of interest to the community. District representatives and program partners will, from time to time, use still photography or videography for the purpose of highlighting student achievements or chronicling classroom/school activities. Those images may be used in informational newsletters, school brochures and other printed material published by the Santa Barbara Unified School District. It is possible that those images might be used on school and/or district web sites. They may also be submitted to the news media for possible publication.

If, for any reason, you do not want your child's likeness to be used by the Santa Barbara Unified School District or by the news media for the purpose of positive publicity about school activities or student achievement, please notify your school office immediately.

Parents/guardians should be aware that there are times when members of the news media are on our campuses covering a variety of education-related stories. Legally, children are entitled to communicate with the media. However, any child has the right to refuse to be interviewed by news media representatives. Thus, if you feel that communication with news media representatives is not in your child's best interest, you are encouraged to instruct your child of your wishes.

RIGHTS OF PARENTS AND GUARDIANS TO INFORMATION

The parents and guardians of pupils enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children within the public schools, to be informed by the school, and to participate in the education of their children, as follows:

- Within a reasonable period of time after making the request, to observe their child's classroom(s).
- Within a reasonable time of their request, to meet with their child's teacher(s) and the principal.
- To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.
- To be notified on a timely basis if their child is absent from school without permission.
- To receive the results of their child's performance on standardized tests and statewide tests and information on the performance of their child's school on standardized statewide tests.
- To request a particular school for their child, and to receive a response from the school district.
- To have a school environment for their child that is safe and supportive of learning.
- To examine the curriculum materials of their child's class(es).
- To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
- To have access to the school records of their child.
- To receive information concerning the academic performance standards, proficiencies, or skills their child is expected to accomplish.
- To be informed in advance about school rules, including disciplinary rules and procedures, attendance policies, dress codes, and procedures for visiting the school.
- To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
- To participate as a member of a parent advisory committee, school site council, or site-based management leadership team.
- To question anything in their child's record that the parent feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
- To be notified, as early in the school year as practicable, if their child is identified as being at risk of retention and of their right
- To consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child. **[Education Code 51101]**
- *To be notified by a teacher if a student is in danger of failing a course. The teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. [Education Code 49067]*

SAFETY

California Law Regarding Safe Storage of Firearms

The Santa Barbara Unified School District reminds parents and legal guardians of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition. To help everyone understand their legal responsibilities, the following spells out California law regarding the storage of firearms. Please take some time to review this information and evaluate your own personal practices to assure that you and your family are in compliance with California law.

California makes a person criminally liable for keeping a loaded firearm, under their custody and control, where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian and the child obtains access to the firearm and thereby: (1) causes death or great bodily injury to the child or any other person; (2) carries the firearm to a public place, including to any preschool or school grades TK-12, including to any school-sponsored event, activity, or performance; or (3) brandishes a firearm to others. The criminal penalty may be greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm. **[Cal. Penal Code § § 25100 through 25125; 25200 through 25220]**

As of 2014, California makes a person criminally liable if they negligently store or leave any loaded firearm on their premises where a child is likely to gain access to it— regardless of whether or not the child brings the gun to a public place. **[Cal. Penal Code § § 25100 through 25125; 25200 through 25220]**

A parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. These damages may be up to \$30,000 per victim. **[Cal. Penal Code § 1714.3]**

Gun owners may avoid criminal liability under Cal. Penal Code 25100 by keeping their firearm in a locked container or secured with a locking device that renders the firearm inoperable. [Cal. Penal Code § 25105; 25205]

Persons with a valid license to carry a concealed firearm to be allowed in an area within 1,000 feet of school, but not on school grounds. Ammunition or reloaded ammunition is allowed on campus but only if in locked container in a locked trunk of vehicle. Peace keepers, military, and armored vehicle guards engaged in job duties as defined are exempt. **[Cal. Penal Code § 626.9 and 30310]**

Thank you for helping keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Gun-Free School Zone Act

California prohibits any person from possessing a firearm on, or within 1,000 feet from, the grounds of a public or private school, unless it is with the written permission of the school principal. This does not apply to law enforcement officers, any active or honorably retired peace officers, members of the military forces of California or the United States, or armored vehicle guards engaged in the performance of, or acting in the scope of, their duties. A person may also be in possession of a firearm on school grounds if the firearm is unloaded and in a locked container or within the locked trunk of a motor vehicle. A violation of this law is punishable by imprisonment in a county jail for up to six months, a fine of up to \$1,000, or both imprisonment and fine. **[California Penal Code § 626.9 and 30310]**

Hateful, Biased Language and Actions

Santa Barbara Unified School District establish and affirm that students, employees, parents and community members in both schools and offices treat all persons equally and respectfully and refrain from the willful or negligent use of slurs against any person on the basis of race, language spoken, color, sex, religion, disability, national origin, immigration status, age, gender, sexual orientation, or political belief. It is the expectation that all employees recognize, respond, and report hateful, biased language.

- **Recognize**
 - Be attentive to hateful, biased language
 - Always respond immediately, regardless of the context
- **Respond**
 - Be attentive to hateful, biased language
 - Always respond immediately, regardless of the context
 - Silence is passive approval
- **Report**
 - Report every encounter to a teacher, staff, and/or Site Administrator(s) and in the [2024-25 Report of Hateful, Bias Actions](#) reporting system
 - Site Administrator will follow-up with all involved

Integrated Wellness Approach

Santa Barbara Unified School District's Integrated Wellness Approach (IWA) is a district-wide effort. IWA practices ensure that every student feels a sense of belonging on their school campus and can identify trusted adults with whom they can share celebrations or ask for help, if needed. As another level of wellness support, students are explicitly taught skills for self-awareness, how to manage their own emotions and actions, the ability to see other points-of-view and show empathy, how to build positive relationships and resolve conflict, and how to make responsible decisions. Additionally, all staff are provided learning opportunities for awareness and skills to identify, approach and support students in emotional and mental distress. Santa Barbara Unified School District has staff to support the emotional and mental health of students, and community partners that offer services on and off campus.

Megan's Law

Information about registered sex offenders in California can be found on the California Department of Justice's website, <http://meganslaw.ca.gov/>. The website also provides information on how to protect yourself and your family, facts about sex offenders, frequently asked questions, and sex offender registration requirements in California. **[California Penal Code 290]**

Safe Place to Learn Act

The Santa Barbara Unified School District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel

who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. To report an incidence and/or to receive a copy of the district's antidiscrimination, antiharassment, anti-intimidation, and antibullying policies, please

contact ShaKenya Edison, Assistant Superintendent of Student and Family Services 805-963-4338 x6262. **[Education Code 234, 234.1]**

School Bus Safety

All pupils in pre-kindergarten, kindergarten and grades 1 to 6, shall receive written information on school bus safety (*i.e.*, a list of schoolbus stops near each pupil's home, general rules of conduct at schoolbus loading zones, red light crossing instructions, schoolbus danger zone, and walking to and from schoolbus stops). Prior to departure on a school activity trip, all pupils riding on a school bus or school activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. **[Education Code 39831.5]**

School Safety: Bullying

The Santa Barbara Unified School District is committed to the prohibition of discrimination, harassment, intimidation, and bullying. Annual training will be provided to all staff who work with students, to prevent bullying and cyberbullying. You may find a list of education web pages describing the staff training at: <https://www.cde.ca.gov/ls/ss/se/bullyres.asp> If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact a school site administrator to assist you in identifying and stopping this behavior. If a school site administrator is not available, contact ShaKenya Edison, Assistant Superintendent of Student and Family Services at: 963-4338 x6262. **[Education Code 234.4 and 32283.5]**

School Safety Plan

Each Santa Barbara Unified School District school site has a Comprehensive School Safety Plan, which includes a disaster preparedness plan and emergency procedures. Copies are available to read at each school office as well as on the district's website. Emergency drills are held periodically at each school. **[Education Code 32280]**

Sexual Harassment

The Santa Barbara Unified School District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the district may be subject to disciplinary action to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. For a copy of the district's sexual harassment policy or to report incidences of sexual harassment, please contact the school principal or ShaKenya Edison, Assistant Superintendent of Student and Family Services: (805) 963-4338 x6262. **[Education Code 231.5, 48980(f)]**

Synthetic Drugs

The illicit use and abuse of synthetic drugs represent an emerging and ongoing public health threat in California. The fentanyl crisis specifically has impacted communities across the state, leading to a sharp increase in fentanyl poisonings and deaths in recent years.

This notice aims to address the crisis with a preventative approach ensuring students and families are educated on the deadly consequences of recreational drug use.

A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created to evade existing restrictions against illegal substances.

Synthetic drugs include but are not limited to synthetic cannabinoids (synthetic marijuana, spice, K2), methamphetamines, bath salts, and fentanyl.

The California Department of Public Health (CDPH), has expounded on the extreme danger of drugs laced with fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive. Illicit fentanyl has been found in many drugs, including heroin, methamphetamine, counterfeit pills, and cocaine. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Furthermore, it is nearly impossible to tell if drugs have been laced with fentanyl without additional testing, because fentanyl cannot be seen, smelled, or tasted when used as a lacing agent.

Technology

SBUSD has adopted a new platform catalog full of appropriate and relevant educational platforms and applications that support our curriculum each and every day. Please explore this catalog at: <https://sbunified.app.learnplatform.com/new/public/tools>

At Santa Barbara Unified, we're committed to providing a learning experience that allows your child to grow and flourish with technology. Families also have access to Jamf Parent. This app allows parents to decide which apps and websites students have access to outside of the school day.

Additionally, our parent hub at <https://sbunified.onlinesafetyhub.io/> provides families with informational articles, advice, app reviews, and safety tips.

Tech Help is available in the following ways: IN PERSON At the SBUSD district office, first floor, 8:00 AM to 4:30 PM Monday - Friday.

TECH HOTLINE 805-696-2700 from 7:30 AM to 4:30 PM Monday - Friday.

SUBMIT A TICKET Via the support app on your District iPad or at support.sbunified.org

Victim of a Violent Crime

A pupil who becomes a victim of a violent crime while in or on the school grounds must be offered the opportunity to transfer to a safe public school within the school district, including a public charter school, within ten calendar days. If there is not another school within the area served by the district, the district is encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring school district to accept pupils through an interdistrict transfer. Primary examples of violent criminal offenses in the Penal Code include attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. For more information, please contact your school principal or ShaKenya Edison, Assistant Superintendent of Student and Family Services, sedison@sbunified.org. **[20 United States Code 7912]**

Walking or Riding a Bike to School

Parents of children who walk or ride their bicycles to school are asked to go over a safe route to school with their children. Walkers may not take shortcuts through private property. All children are expected to display good behavior on the way to and from school.

No person under 18 years of age may operate a bicycle, non-motorized scooter, skateboard or wear in-line or roller skates, nor ride as a passenger upon a bicycle, non-motorized scooter, or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards. **[California Vehicle Code 21212]**

STUDENT SWIMMING SAFETY – EC 35179.6

Our school is committed to safety for all our students at our planned events, including around swimming pools. There is already a requirement for pool sport coaches to be fully trained in CPR in case of accidental drowning in the pool. If there is any event on campus or hosted at a swimming pool facility, at least one adult with a valid certification of CPR training will be present throughout the duration of the event.

SCHOOL ACCOUNTABILITY REPORT CARD

School districts are required to develop, for each school, a school accountability report card. Content of the report card is defined by Education Code 33126 and 33286. Hard copies of the School Accountability Report Cards for each of our schools are available upon request by February 1, and at the district's website www.sbunified.org. **[Education Code 35256, 35258]**

SCHOOL VISITING PROCEDURES

Visitors to our schools must sign in at the main school office upon entering the campus for the safety of our staff and students. You will find a sign posting where to sign in at each entrance to our school sites. **[Education Code 51101(a)(12)]**

The school districts are required to post at every entrance to each school a notice setting forth the visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements. **[Penal Code 627.6]**

Students are not permitted to visit other schools during the school day without the permission of school administrators.

SECTION 504

Section 504 of the Rehabilitation Act of 1973 is a federal law which prohibits discrimination against persons with a disability. The Santa Barbara Unified School District provides a free and appropriate public education to all pupils regardless of the nature or severity of their disability. The District has a responsibility to identify, evaluate, and if eligible, provide pupils with disabilities the same opportunity to benefit from education programs, services, or activities as provided to their non-disabled peers. To qualify for Section 504 protections, the pupil must have a mental or physical impairment which substantially limits one or more major life activity. For additional information about the rights of parents of eligible pupils, or questions regarding the identification, evaluation, and eligibility of Section 504 protections, please contact the Section 504 Coordinator, ShaKenya Edison, Assistant Superintendent of Student and Family Services, 805-963-4338 or sedison@sbunified.org. **[29 United States Code 794, 34 Code of Federal Regulations 104.32]**

STUDENT CONDUCT

Parents and guardians of students enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including disciplinary rules and procedures on attendance policies, dress codes, and procedures for visiting the school. For more information, please contact your school principal. **[Education Code 51100]**

STUDENT RECORDS

A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm or other means, must be maintained on the history of a pupil's development and educational progress. The District will protect the privacy of such records. Parents/guardians have the right to 1) inspect and review the student's educational record maintained by the school, 2) request that a school correct records which they believe to be inaccurate or misleading, and 3) have some control over the disclosure of information from educational records. School officials with legitimate educational interests may access student records without parental consent as long as the official needs to review the records in order to fulfill his/her professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, the District shall disclose educational records without parental consent.

Parents' request to access their student's educational records must be submitted in a written form to the school principal and the school will have five (5) business days from the day of receipt of the request to provide access to the records. Copies of student records are available to parents for a fee of 15 cents per page.

Any challenge to school records must be submitted in writing to the school's principal. A parent challenging school records must show that the records are 1) inaccurate, 2) an unsubstantiated personal conclusion or inference, 3) a conclusion or inference outside the observer's area of competence, 4) not based on the personal observation of a named person with the time and place of the observation noted, 5) misleading, or 6) in violation of the privacy or other rights of the student. Parents have the right to file a complaint with the United States Department of Education concerning an alleged failure by the District to comply with the provisions of the United States Family Educational Rights and Privacy Act (FERPA) by writing to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington, D.C. 20202-4605. **[Education Code 49063, 20 United States Code 1232g]**

Directory Information

"Directory Information" includes one or more of the following items: student's name, address, telephone number, e-mail address, date of birth, photograph, grade level, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees, grades and awards received, and the most recent public or private school attended by the student. The District has determined that the following individuals, officials, or organizations may receive directory information: colleges and higher education institution recruiters, military recruiters, ParentSquare, Santa Barbara City College, California College Guidance Initiative and ZUM Transportation Services. (ZUM release of information is for grades TK-12.) No information may be released to private profit making entities other than employers, prospective employers and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. Directory information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to his/her pupil's directory information. Directory information regarding a pupil identified as a homeless child or youth shall not be released unless a parent, or eligible pupil has provided written consent that directory information may be released. **[Education Code 49073]**

Federal Race and Ethnicity Data Collection Reporting

Based upon final guidance from the U.S. Department of Education regarding the collection of race and ethnicity data for students and staff, the California Department of Education has revised its data collection requirements using the California Pupil Achievement Longitudinal Data System (CALPADS). School districts are obligated to comply with the reporting requirements using a two-part question (<https://www.cde.ca.gov/ds/dc/es/refaq.asp>).

Release of Juvenile Information

Juvenile court records should be confidential regardless of the juvenile's immigration status. Only if a court order is provided, will any student information be disseminated, attached or provided to federal officials. The court order must indicate prior approval of the presiding judge of the juvenile court. Otherwise, juvenile information is protected from distribution and remains private without a court order.

Whenever a pupil has been found by a court to have committed any felony or misdemeanor involving curfew, gambling, alcohol, drugs, tobacco products, carrying of weapons, a sex offense, assault or battery, larceny, vandalism, or graffiti, the court will provide a written notice to the superintendent of the school district of attendance. The superintendent will then provide the information to the principal at the school of attendance, who will disseminate the information to any administrator, teacher, or counselor directly supervising or reporting on the behavior or progress of the pupil, allowing them to work with the pupil in an appropriate manner. **[California Welfare and Institutions Code 827 and 831]**

Social Security Numbers

Pupils and their parents or guardians should not be asked to provide their social security numbers or the last four digits of the social security numbers unless required by state or federal law. If a form is requesting that you provide a social security number or the last four digits of the social security number for you and/or your child and it does not specify the state or federal law that requires this information, ask the school administrator for more information before providing it. **[Education Code 49076.7]**

SUICIDE PREVENTION POLICIES

Student suicide rates are of concern to all members of the school community. One child, ages 12 and older, dies by suicide every five days in California. Local Districts were required by California law to provide suicide prevention education, according to age appropriate and sensitive local policies, for grades 7 to 12. Legislators have determined that training in mental health and coordination around improved services is extended to our elementary students. A shared goal by all staff educators is to keep a safe place to learn, free from harm to any of our students. **[Education Code 215]**

SURVEYS

Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them **[Education Code 51513, 51514]**

Personal Beliefs

No test, questionnaire, survey, or examination containing any question about a student's personal beliefs, family life, morality or religion shall be administered to any student in the district unless the parent/guardian is notified in writing that such test, survey, questionnaire or examination is to be administered and the parent or guardian of the student gives written permission. [Education Code 60650]

Non-Mandatory Programs for Parental/Pupil Participation

Schools may not require a student or student's family to submit to or participate in any assessment, analysis, evaluation, or monitoring of the quality or character of student home life, parental screening or testing, nonacademic home-based counseling program, parent training, or prescribed family educational service plan. (EC 49091.18)

TESTING

California Assessment of Student Performance and Progress (CAASPP)

Student Participation: All students in grade 3-8 and 11 are required to participate with the following exceptions: English Multilingual learners (EML or EL) only: EML students, who are in their first 12 months of attending a school in the United States, are automatically exempt from the CAASPP English language arts/literacy (ELA) tests, but are not exempt from mathematics and science assessments.

Content and Format: The Smarter Balanced Summative Assessments (SBAC) which are delivered by computer each spring to students in California consist of two sections: Computer Adaptive Tests (CAT) and Performance Tasks (PT), based on the Common Core State Standards for English language arts/literacy, mathematics, and science. The Computer Adaptive Tests (CAT) include a range of item types, such as selected response, constructed response, table, fill-in, graphing, etc. The Performance Tasks (PT) extend activities that measure a student's ability to integrate knowledge and skills across multiple standards—a key component of college and career readiness.

All students are required to participate in the CAASPP assessments for which they are eligible with the exception of those for whom a parent/guardian exemption has been submitted to the school site. An exemption letter applies for one school year and can only be written after speaking with the principal (or designee) and must be submitted to the school prior to the beginning of testing.

More information can be found about CAASPP assessments on the CAASPP Starting Smarter website at: <https://ca.startingsmarter.org/>. (Spanish website: <https://ca.startingsmarter.org/es/>.)

Note: CAASPP testing was modified in the spring of 2021 to reduce testing time due to coronavirus school closures. We do not foresee any modifications to CAASPP testing for the 2021-22 school year, although that has not yet been determined or announced by the California Department of Education (CDE).

English Language Proficiency Assessments for California (ELPAC)

By law, California Local Education Agencies (LEAs) are required to administer the ELPAC Initial Assessment (IELPAC) to all students whose home language is not English within 30 calendar days after they enroll for the first time in California public schools. LEAs are also required to administer the ELPAC Summative Assessment (ELPAC SA) each spring to identified EMLs

until they are designated as Reclassified Fluent English Proficient (RFEP) during the annual assessment window from February 1 through May 31. Additionally, Section 3302 of Title III SSA (20 United States Code Section 7012) indicates that LEAs that receive Title III funds, shall, not later than 30 days after the beginning of the school year, inform parents or guardians of the reason for the identification of their child as an EL and that the child is in need of placement in a language acquisition program. EML students cannot be exempted from or opt out of ELPAC assessments. EML students are required to take the ELPAC SA each spring until the student reclassifies (RFEP's) as English proficient.

More information about the ELPAC Assessments can be found on the ELPAC Starting Smarter website at: <https://elpac.startingsmarter.org/>. (Spanish website: <https://elpac.startingsmarter.org/es/>.)

Participation in state assessments and option to request exemption

Pupils in applicable grade levels will participate in the California Assessment of Student Performance and Progress (CAASPP) except as exempted by law. Each year, a parent may submit a written request to excuse his or her child from any or all parts of the CAASPP assessments for that school year. If the parent submits the exemption request after testing begins, any test(s) completed before the request is submitted will be scored; the results will be included in the pupil's records and reported to the parent. School district employees will not solicit or encourage any exemption request on behalf of a pupil or group of pupils. (EC 60615, 5 CCR 852):

Physical Fitness Testing

The Physical Fitness Test (PFT) is a comprehensive, health-related physical fitness battery of tests for students in California. The State Board of Education designated the FITNESSGRAM® as the PFT for students in California public schools. Students in grades five, seven, and nine take the six-part Physical Fitness Test (PFT). PFT data for all LEAs will be collected by the CDE during the PFT test window, which will be February 1 through June 30, 2021.

More information about the Physical Fitness Test can be found on the CDE's website at: <https://www.cde.ca.gov/ta/tq/pf/>.

Note: PFT testing was suspended for the 2020-21 school year, due to coronavirus school closures. The CDE has not provided guidelines for PFT testing for the 2021-22 school year.