

**Agenda**  
**July 30, 2025**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 P.M. Meeting Opening**

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**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Operations Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Tamara McGovern	Curriculum Committee
<input type="checkbox"/> Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input type="checkbox"/> Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum\_\_\_\_\_

C. Board Member Vacancy Candidate Interviews

**Swedesboro-Woolwich Board of Education**

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**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☐ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: \_\_\_\_\_
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- ☐ Matters concerning negotiations, and specifically: \_\_\_\_\_
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy, Superintendent Search, Board Self-Evaluation, Board Goals
- ☐ Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time \_\_\_\_\_

2) Recommendation: Return to **Regular Session**.

Board action needed: Yes

Time\_\_\_\_\_

D. Flag Salute

E. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented**.

Board action needed: Yes

F. Recommendation: Approve the newly elected board member for the unexpired term vacancy

- TBD

**Approval of Minutes**

Recommendation: Approve the regular and/or executive session minutes dated **June 11, 2025, as submitted**.

Board action needed: Yes

**2. Communication**

A. Superintendent

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1) Superintendent Updates

2) Correspondence.

- [Thank you-](#) Stephanie Shainline

**Swedesboro-Woolwich Board of Education**

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**3) OPRA Log**

<b>Document (s) Requested</b>	<b>Who Requested</b>	<b>Date Received</b>	<b>Date Completed</b>
1- Records of the total cost incurred by the SWSD for providing transportation (excluding special education) during the 24-25 school year for students residing in Auburn Chase, Balsam Estates, The Ridings, Strawberry Fields, Reserve at Weatherby, Fields of Woolwich, Oaks at Weatherby, Villages at Weatherby, Weatherby Meadows, Pepper Farm Towns and Courts at Woolwich	Kelly Hansbury	7/16/2025	7/24/2025
2- Seeking anticipated or projected cost of providing courtesy busing for the 25-26 school year to students residing in neighborhoods that are more than one mile but less than two miles from Harker			

**Public Comments/Visitors**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

### 3. Action Items

**Personnel/Finance/Negotiations Committee**  
***Personnel & Finance Committee Meeting Report***  
***Negotiations Committee Meeting Report, (Chairperson) Natalie Baker***

*Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:*

**A. Personnel- Recommendation:** Approve the following personnel items, as listed:

<b>Name</b>	<b>Position/ Cert</b>	<b>Salary</b>	<b>Budget Acct #</b>	<b>Action</b>	<b>Effective Date</b>
1- Olivia Denson	Teacher	BA/Step 1 \$56,316	11-212-100- 101-000-01- 080	SWSD Teacher New Hire	September 1, 2025- pending completion of ALL state required paperwork
2- Isabella Muchler	Teacher	BA/Step 1 \$56,316	11-120-100- 101-000-01- 080	SWSD Teacher	September 1, 2025- pending completion of ALL state required paperwork
3- Kayley Klehamer	Teacher	\$56,316	11-130-100- 101-000-01- 060	SWSD Teacher New Hire- 1 Year Contract	September 1, 2025- pending completion of ALL state required paperwork
4- Ashley Dua	Long Term Sub	\$135/day for day 1-20/\$200/day for 20+	11-120-100- 101-000-01- 050	SWSD Long Term Sub	September 1, 2025-March25, 2025- pending completion of ALL state required paperwork
5- Marisol Busco	Long Term Sub	\$135/day for day 1-20/\$200/day for 20+	11-120-100- 101-000-01- 070	SWSD Long Term Sub	September 1, 2025-March25, 2025- pending completion of ALL state required paperwork
6- Megan Kinney	Long Term Sub	BA Step 1/\$56,316	11-130-100- 101-000-01- 060	SWSD Long Term Sub- 1 Year Sub contract	2025-2026 school year- pending completion of ALL state required paperwork
7- Jennifer Aiken	Substitute	\$135/day	11-190-100- 320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
8- Usha Hebbar	Substitute	\$135/day	11-190-100- 320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
9- Tameeka Outtene	Substitute	\$135/day	11-190-100- 320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
10- Pulumja Singh	Substitute	\$135/day	11-190-100- 320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
11- Olivia Ancone	Building Perm	\$135/day	11-120-100- 101-000-01- 080	SWSD Building Perm	2025-2026 School Year- pending completion of ALL state required paperwork
12- Elizabeth Cheshire	Building Perm	\$135/day	11-110-100- 101-000-07- 070	SWSD Building Perm 2 days per week	2025-2026 School Year
13- Elizabeth Cheshire	Daily Sub	\$135/day	11-110-100- 101-000-01-	SWSD Daily Substitute	2025-2026 School Year

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			070		
14- Courtney Slusarski	Substitute Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Substitute Cafeteria Aide	2025-2026 School Year
15- Janelle Jackson	Substitute Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Substitute Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
16- MaryBeth Rambler	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
17- Kathy Thornton	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
18- Alice O'Brien	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
19- Julie Donahue	Teacher	-	-	Resignation	August 18, 2025
20- Dr. Kristin Kellogg	Superintendent	-	-	Resignation	November 13, 2025
21- Staff ID# 4885	Teacher	-	-	Medical Leave	On or about October 20, 2025- on or about March 2026- Requesting to utilize 10 sick days prior to birth and 15 sick days after birth
22- Staff ID# 4947	Teacher	-	-	Medical Leave	On or about November 28, 2025- on or about April 2026
23- Siena Branch	Student Teacher	-	-	Full Year Clinical Practice under the direction of Elisa Bitterman	Fall 2025 & Spring 2026
24- LaTasha Pittman & Sidney Astwood	Bus Driver	\$32/hour	11-000-270-515-000-00	SWSD Bus Driver	2025-2026 School Year
25- Theresa Sisca, Nicole Higginbotham, Rylee Oswald, Diedre Robinson	Bus Aide	\$25/hour	11-000-270-515-000-00	SWSD Bus Aide	2025-2026 School Year
26- Korey Jeffries	Business Administrator	-	-	<u>Revised Contract-</u> Changes highlighted	2025-2026 School Year
27- Edward Bancroft	Maintenance/ Custodial	\$47,895	11-000-261-100-000-01	Salary Adjustment	July 1, 2025
28- Danielle O'Donnell	Teacher	MA/Step 1		Lane change to MA	September 1, 2025
29- Staff ID# 4315	Teacher	-	-	Leave of Absence utilizing sick time	2025-2026 School Year

**B. Stipends- Recommendation:** Approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1- Laura Hubbard	District	District Yearbook Coordinator	\$1500
2- Deanna Mazzuca	Harker	Community Hero (Replacing Julie Donahue)	\$950

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C. **Workshops- Recommendation:** Approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Diane Thomas	Comprehensive Training for the Zones of Regulation	9/25-2025 Virutal 8am-3pm	\$220	\$0
2- Cristina D'Amelio, Alayna Pasztalaniec, Diane Thomas, Rachelk Ryman	Handle with Care- Instructor Re- Certification	October 3, 2025- 8:30am-4:30pm	\$525/person	\$0

D. **Recommendation:** Approve **the Board Secretary's Report** in accordance with 18A: 17-36 and 18A: 17-9 for the month of **May 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the **Treasurer Report** in accordance with 18A:17-36 and 18A:17-9 for the month of **May 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **May 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. **Regular, Payroll, Cafeteria & Addendum Bills**

**Recommendation:** For payment of **June 2025** regular and addendum bills in the amount of **\$1,496,317.78**, **July 2025** in the amount of **\$1,912, 124.12** and payment of **June 2025** payroll in the amount of **\$1,668,654.11**, **as submitted**.

F. **Recommendation:** Approve the **Line-Item Transfer** for **June 2025** in the amount of **\$999,648.99**, **as submitted**.

G. **Recommendation:** Be it resolved that the Board approves the attached request to **void prior year checks**, **as submitted**.

- H. Recommendation: Retiree, Susan Manning, requesting reimbursement for unused sick time, to be paid in January 2026, no to exceed \$8000, as per contract.
- I. Recommendation: Approve the 5-year lease for KDI as the district's copier services for 2025-2026 through 2029-2030, at a per month lease rate of \$6,955.
- J. Recommendation: Approve morning bus supervision for the shuttle route at \$38/hour, as per contract, not to exceed \$1800.
- K. Recommendation: Approve Alvini & Associates to provide 403B Professional Services for the 2025-2026 school year.  
(Please note: was originally approved in June 2025 as Lakeview Financial)
- L. Recommendation: Approve the submission of the IDEA Grant Application for the 2025-2026 school year:
- Basic                 \$332,180
  - PreK                 \$ 19,071
- M. Recommendation: Approve the school lunch and breakfast costs for the 2025-2026 school year, as listed:
- Student             \$ 3.35
  - Reduced           \$ 0.00
  - Staff               \$ 5.00
  - Breakfast          \$ 1.70

Board action needed: Yes (Roll Call Required)

Natalie Baker  
Laurie Cecala-Read  
Kenneth Riley

Julie Dickson  
Tamara McGovern  
Gina Azzari

Erin Carroll  
Alfred Beaver



**Curriculum, Policy, Community Relations Committee**  
**Committee Meeting Report, (Chairperson) Natalie Baker**

- A. Recommendation: Approve Board Goals for the 2025-2026 School Year.
- B. HIB Reports  
Recommendation: Approve **HIB, as submitted.**
- C. Recommendation: Approve the following Out of District placements for the 2025-2026 school year, as listed:
- 3866962890- Holydell
  - 8484560324- LARC
  - 1259483185- Bancroft
  - 3188017814- Archway Cooper's Poynt
  - 8781449809- Bankbridge Development Center
  - 9810440169- Bankbridge Development Center
  - 7300464046- Brookfield
  - 4527900127- Bancroft
  - 5352339092- Archway
  - 5180110767- LARC
  - 3626297962- Bankbridge Elementary
  - 9290827059- Bankbridge Middle School
  - 7181905175- Hollydell
- D. Recommendation: Approve the [Annual Contract for the 2025-2026](#) school year with Aveanna Health Care to provide nursing support for (#7181905175), **as submitted.**
- E. Recommendation: Approve the [Annual Contract for the 2025-2026](#) school year with Cooper Hospital- Neurological Evaluation Services, **as submitted.**
- F. Recommendation: Approve Meghan Green to substitute for ESY 2025 on an as needed bases, at \$38/hour, as per contract.
- G. Recommendation: Approve [Beth Laube for LDT/C Services](#) for the 2025-2026 school year on an as needed bases, at the rate of \$428.09/day, **as submitted.**
- H. Recommendation: Approve Commission for the Blind and Visually Impaired, as needed for children with IEP/504.

Swedesboro-Woolwich Board of Education

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- I. Recommendation: Approve the [Wellness Program Year End Report](#) for the 2024-2025 school year, **as submitted**.
- J. Recommendation: Approve the [Interlocal Services Agreement between Woolwich Township](#) and the Swedesboro-Woolwich School District to prove Class III/II Officers for the 2025-2026 school year, **as submitted**.
- K. Recommendation: Approve the [Virtual or Remote Instruction Plan for the 2025-2026](#) school year, **as submitted**.
- L. Recommendation: Approve Houghton Mifflin Harcourt (HMH) to present to staff in grades K-5 on Getting Ready for Into Reading on September 3, 2025 in the amount of \$4,200.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

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**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation  
Committee Meeting Report, (Chairperson) Julie Dickson**

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Woolwich Twp Police Department	Harker School Field	July 29, 2025 1-3pm	Police Academy Helicopter Demonstration

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Tamara McGovern

Alfred Beaver

Kenneth Riley

Gina Azzari

**Public Comments**

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

**A. 2025 Board Retreat- NJ School Boards**

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

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- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
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**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time\_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes

Time\_\_\_\_\_

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes

Time: \_\_\_\_\_

Respectfully submitted,



**Mr. Korey Jeffries**  
**Board Secretary/SBA**

Next Meeting(s).

**August 13, 2025**

**Board/Committee Meetings as scheduled**