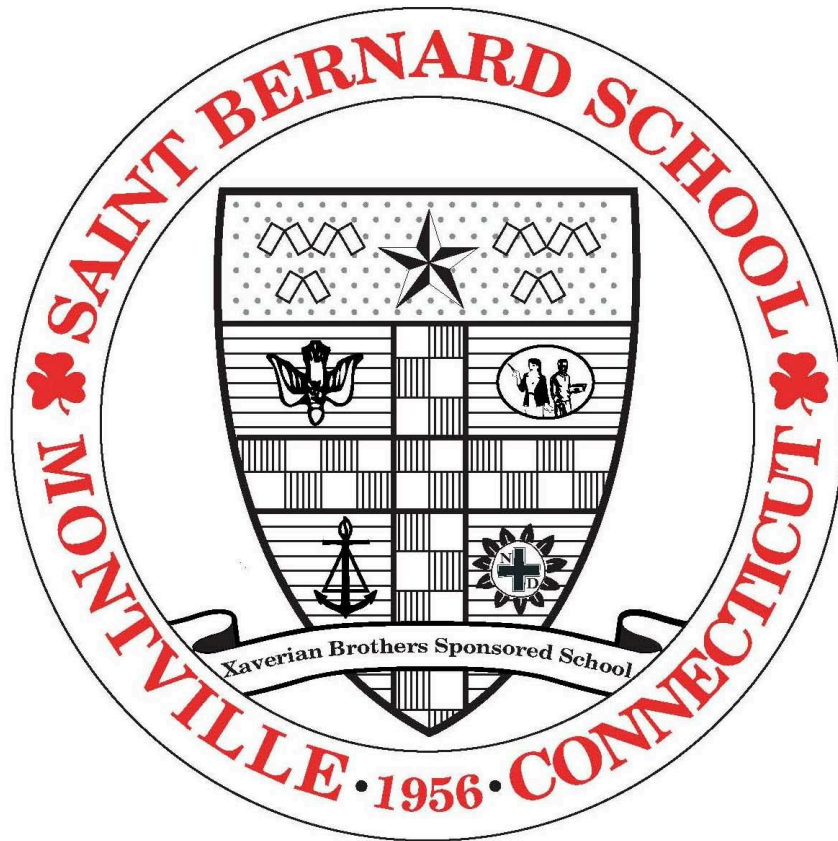


Saint Bernard School



1 to 1 Chromebook Program

2025- 2026

Saint Bernard School

Chromebook 1:1 Program and Policy 2025 - 2026

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Chromebook 1 to 1 Program

Saint Bernard School is a 1:1 Chromebook school. **All** new incoming students are required to purchase a Chromebook through Saint Bernard School.

We do offer 2 sizes of Chromebooks for our students: 11.5 in and 14 in. All students will automatically be billed for the 11.5 in Chromebook and are able to upgrade to the 14 in Chromebook (*see more information under Payment for Chromebooks*)

- The Chromebook will be managed by Saint Bernard School and placed on our GoGuardian and management Platforms.
- The tech fee covers all maintenance of the Chromebook while the student is enrolled at Saint Bernard School.
- Upon graduation or if a student chooses to leave Saint Bernard School for any reason, the Chromebook will be removed from the management software and released to the student.
- Students are expected to keep their Chromebooks over the summer.

Chromebooks will be able to go home and the students will be required to bring them to school every day fully charged.

Additional information regarding proper use of the student Chromebooks can be found in the Student Handbook.

Chromebook Upgrade

All students at Saint Bernard School are automatically assigned an 11.5-inch Chromebook. A charge of \$300 will be applied to your FACTS account for this device.

Upgrade Option

Students who prefer a larger screen may upgrade to a 14-inch Chromebook for an additional \$100. To request the upgrade, please complete the following form:

<https://forms.gle/f6LX8jg34Umv6DTF8>



Mid-Year Upgrade Requests

If a student initially receives an 11.5-inch Chromebook but later decides to upgrade to a 14-inch model, the following guidelines apply:

Within the First Week of School

- If the original Chromebook is undamaged:
 - The device will be reviewed for damage.
 - If no damage is found, a 14-inch Chromebook will be issued.
 - A \$100 upgrade fee will be charged to your FACTS account.

- If the original Chromebook is damaged:
 - A \$100 upgrade fee will be charged.
 - Additional repair fees up to \$300 (replacement cost) will also apply, based on the extent of the damage.

After the First Week of School

- If the original Chromebook is undamaged:
 - The device will be reviewed for damage.
 - If no damage is found, a 14-inch Chromebook will be issued.
 - A \$200 upgrade fee will be charged to your FACTS account.
(This higher fee reflects the reduced value of the used Chromebook, which can no longer be reassigned as a new device.)
- If the original Chromebook is damaged:
 - A \$100 upgrade fee will be charged.
 - Additional repair fees up to \$300 (replacement cost) will apply, depending on the damage.

Coverage of Saint Bernard Chromebook

Saint Bernard School Technology Fee Coverage

The annual technology fee at Saint Bernard School includes insurance coverage for your Chromebook. This coverage provides:

- Up to **two repairs per school year** (excluding manufacturer defects)
- **One full Chromebook replacement** due to damage, valid over the entire period the student is enrolled and using that device

Any additional repairs or replacements beyond this coverage will be billed to the student's parent or guardian.

Manufacturer Warranty

Chromebooks are covered under the manufacturer warranty for 1 year. In that year, families are not responsible for costs on **manufacturer defects**. These defects can include (but are not limited to):

- Battery not holding a charge
- Device will not boot or start the operating system
- Screen will not illuminate
- Trackpad or Keyboard not working

The Chromebook will be sent back to the manufacturer for repair and the student will be issued a loaner device.

Accidental Damage

Saint Bernard School covers accidental damage and repairs not covered under the manufacturer warranty. Accidental damage includes (but is not limited to):

- Cracked/broken screen
- Missing keys
- Damage from a drop or spill

If the Technology Department determines that the entire Chromebook needs to be replaced, the broken Chromebook must be turned over to the Technology Department and the student will be issued a new device of equal value and age.

Loaner Devices while Chromebook is Out for a Repair

- Saint Bernard School will have several used Chromebooks put aside for students to use while their Chromebook is being repaired.
- Loaner devices must be returned to the school before a repaired device is given back to the student.

Items Not Covered

The following items may not be covered by Saint Bernard School. If any of these are determined to be the cause of the damage, the family may be responsible for the full cost of the repairs or replacement of the device:

- Intentional damage
- Loss due to neglect
- Theft due to irresponsibility
- Damages caused by misuse and abuse

In the Event of Theft, Loss or Vandalism

1. Report loss of or damage to the Chromebook to administration or Mrs. Jakubielski immediately. In the event that school is not in session, you must notify Mrs. Jakubielski by email amjakubielski@saint-bernard.com.
2. Notify the local police if the loss is due to theft, burglary, robbery, or vandalism that occurs outside of school. You must then provide the official police report to the administration.

GoGuardian

Saint Bernard School utilizes *GoGuardian*, a management and filter software that allows our teachers to better utilize the internet for classroom learning. Students will be required to have *GoGuardian* on their account (placed there by the Saint Bernard School Technology Department).

Additional information regarding GoGuardian can be found in our Student Handbook.

Chromebook Technical Support

Mrs. Jakubielski will be the first point of contact for questions or repair of the Chromebooks. Students can also report to the Student Help Desk located in room 104 when it is open. Items that can be assisted with:

- Issues with password
- User Account Support
- Submitting a device for repair
- Distribution of loaner Chromebooks (after verification by technology department)
- Operating System or software configuration support
- Restoring Chromebook to factory default

After assessing the needs and type of support required, the student may be referred to the technology department. Many basic needs can be handled immediately.

International Students and Chromebooks

- International students will be provided a Chromebook for use during the school year. This Chromebook is property of Saint Bernard School and is required to be treated as such.
- Students may not remove any of the asset tags attached to the Chromebook
- Any and all damages must be reported in accordance with the reporting procedure above.
- The International Student Chromebook will be able to be brought home daily but will need to be turned in to the technology office/Mrs. Jakubielski at the start of Summer Break.
- If a student leaves Saint Bernard School for any reason, the Chromebook must be returned to the school immediately. If the Chromebook is not returned, the student will be assessed a fee of \$300.00 for the replacement of the Chromebook.

Payment for Chromebooks

- The cost of the standard 11.5-inch Chromebook will be billed to all incoming students' families through FACTS upon registration.
- Families who prefer the larger 14-inch Chromebook may request an upgrade by completing an online form. An additional \$100 will be charged through FACTS for the upgraded device.

Additional Information regarding Student Chromebooks may be found in the Saint Bernard Handbook.

*Any questions regarding Chromebooks please contact Ann Marie Jakubielski
amjakubielski@saint-bernard.com 860-848-1271 ext 105*