DATE: _____

TO: Parent(s)/Guardian(s) of _____

FROM: SBLC (School Building Level Committee)

RE: RTI Progress Monitoring Summary

Dear Parent/Guardian:

This letter provides a brief summary of your child's progress in the intervention area noted below. Please contact your child's teacher or the SBLC Chairperson if you have any questions. This letter is yours to keep for your records.

Student: _____ Teacher: _____ Grade: _____

Intervention Area: ___ Reading/ELA ___ Math ___ Written Language ___ Speech/Language ___ Motor ___ Behavior

Intervention(s) Implemented: _____

Guide:

Reading/ELA – Phonics, all areas of reading, English (grammar and writing skills), language arts, etc.

Math – Areas of math appropriate to the student's grade and academic level, etc.

Written Language – Areas of written expression, use of words, fundamentals of writing, etc.

Speech/Language – Articulation (sounds), expressive/receptive language, fluency (stuttering), and/or voice quality

Motor – Visual motor and sensorimotor difficulties

Behavior – Measurable information regarding the student's performance at a particular time

Intervention(s) Implemented – Name/Type/Focus of intervention(s) being used

Reporting Period – Time period for the current summary of your child's progress using the interventions

Beginning Grade/Data Point – Measurable unit related to the intervention area at the beginning of the reporting period

Ending Grade/Data Point – Measurable unit related to the intervention area at the end of the reporting period

Goal – The score, grade, or other measurable unit the student is working toward

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Reporting Period: _____

Beginning Grade/Data Point: _____

Ending Grade/Data Point: _____

Goal: _____

Comments:

Note: This form is to be completed by the intervention provider and sent home at least once during each grading period as per Bulletin 1508. A copy of this document should be kept by the SBLC.