Centennial High School Student Handbook 2025 – 2026

Mission: The CHS community will work collaboratively to provide all students rigorous personalized education experiences, high levels of learning, and competencies necessary to be globally competitive in the 21st century.

Vision: CHS is committed to fostering an environment of relationships, relevance, reflection, and rigor that allows students and staff to reach their full potential.

Centennial High School

"Home of the Knights"
9310 Scott Road
Roswell, Georgia 30076
470-254-4230
Fax: 470-254- 4250
@The_CHSKnights on X
@centennial_knights on Instagram

https://centennial.fultonschools.org/

School Hours: 8:20 am – 3:30 pm
School Colors: Blue and Black
School Mascot: Knight

The Student Handbook is a summary of school policy and procedure by the Centennial High School Administration.

The Centennial Administration reserves the right to amend or change policies within this handbook. Every effort will be made to communicate changes to all stakeholders in a timely manner.
School stakeholders are encouraged to regularly check the school's website for the most up-to-date information.

Copias de este documento estarán disponibles en español. Si tiene alguna pregunta, comuníquese con el enlace en español para Centennial High School, Marilu Anderson (andersonm2@fultonschools.org) o por teléfono al 470-254-4242.

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Centennial Knights Students,

You are an important piece of the incredible Centennial Knight community, and I am proud and privileged to serve this special, different, and better community as your principal at Centennial High School. It is my goal that as Centennial students you have a challenging, supportive school experience that creates smart, happy, and connected students who are on track to achieve their current and future goals. I hope you feel at home in the Centennial uKnighted community where we work to ensure that students create, think, collaborate, and learn.

The purpose of this student handbook is to provide students with critical information to guide and support their success at Centennial. Successful participation in any community comes with collective commitments to adhere to the community's expectations, processes, and procedures. This student handbook provides critical information to you.

As you continue your journey at Centennial, I encourage you to:

- Create pathways and support systems to achieve your scholastic goals.
- Think always about how to develop into the best version of yourself.
- Collaborate with peers, faculty and staff, and your families to propel toward success.
- Learn with daily commitment and integrity.

On behalf of the entire Centennial High School team of faculty and staff members, know that we are glad you are a Centennial Knight – we are Centennial uKnighted, and Our Best Days Are Ahead!

Go Knights!

Dr. Opie Blackwell, Principal

About Centennial High School

Centennial High School is home to the Knights with an abundantly diverse student body of approximately 1,600 students whose culture, race and ethnicity, and socio-economic backgrounds produce a rich mosaic that comprises Centennial's dynamic learning environment. As one of only a few authorized International Baccalaureate Diploma Programme schools and one of only a few certified AVID program schools, Centennial offers a unique and proven four-year college preparatory education where students think, learn, collaborate, and create. Proudly Centennial is ranked by many publications. Students, faculty & staff, and parents embrace Centennial's leadership for and partnership with its community and are committed to ensuring that at Centennial "Our Best Days Are Ahead!"

Administration Team

Principal - Dr. Opie Blackwell blackwello@fultonschools.org
Assistant Principal – Ms. Tiffany Crumpton crumpton@fultonschools.org
Assistant Principal – Mr. Logan Guilbeau guilbeaul@fultonschools.org
Assistant Principal – Ms. Ms. Stephanie Peet peets@fultonschools.org
Assistant Principal – Ms. Ida Ward wardi@fultonschools.org
Administrative Assistant – Mr. Amire Billups billupsw@fultonschools.org
Administrative Assistant/IB Coordinator – Dr. Andrea Von Biberstein vonbiberstei@fultonschools.org
Athletic Director – Mr. Trey Henson hensondc@fultonschools.org
Instructional Coach – Daniel Brown brownd12@fultonschools.org
Instructional Coach – Ms. Ariel Raines rainesa1@fultonschools.org
504/RTI Coordinator – Ms. Amber Wilken wilkena@fultonschools.org

Counseling Staff & Student Services

Head Counselor – Ms. Hella Peart (Rj – Z)

Counselors – Ms. Nsikan Ekpo (A - Dn)

Ms. Andrea Frank (Do - Kn)

Ms. Melissa Freeman ((Ko – Ri)

MTSS Chair – Ms. Ayana Hollaway

Social Worker – Ms. Erika Cohen

School Psychologist – Ms. Elizabeth Wilson

Bilingual Liaison – Ms. Marilu Anderson

Attendance – Ms. Sharinette Johnson

Counseling Secretary – Ms. Getra White

Registrar – Ms. Nancy Stickel

College and Career Center – Ms. Caroline Truax

Counselors are assigned by student last names and are determined at the beginning of each school year based on enrollment. For more information, please check the counseling website at www.myCentennialCounseling.com

Support Staff

IST Exceptional Education – Ms. Morris

IST Exceptional Education – Ms. Schwartzenfeld

Learning Commons Media Specialist – Dr. Christa Heath

Clinic Assistant – Ms. Sanjeevee Rathnabandara (Ms. Chapa)

School Police Officer – Officer Daniels

Cafeteria Manager – Ms. Kara Flood

Department Chairs

Career Tech – Ms. Marie Robinson

Fine Arts – Ms. Chelsea Burney

Health/PE – Mr. David Kelly

English/Lang Arts – Mr. Shaun Manny

Math – Ms. Shannon Keane

Science – Ms. Christine Behymer

Social Studies – Mr. Mack Hennessey

TAG – Ms. Kaitlyn Ferguson

World Languages – Ms. Raquel Martinez

ESOL – Dr. Holly Oran

IRR – Ms. Beth Burton

ID – Ms. Sailakshmi Moram

Email is the preferred initial method of home-to-school contact. A response should be expected within 24 business hours.

A complete list of staff and their emails can be found on our website at **https://centennial.fultonschools.org/staff**

Centennial High School

Who Do I Ask for Help?

Issue/Concern	1st Point of Contact	2nd Point of Contact	3rd Point of Contact
Academic Assistance	Teacher	Department Chair	Student's Assigned Counselor
Announcements	Front Desk Lisa Bucknor	Professional Assistant Lisa Anderson	Media Specialist, Christa Heath
Athletics	Athletic Coach	Athletic Director, Trey Henson	Principal, Opie Blackwell
Attendance	Teacher	Attendance Clerk, Ms. Johnson	Assistant Principal, Ida Ward
Clinic	Clinic Aide Sanjeevee Rathnabandara	Professional Assistant Lisa Bucknor, Jayna Brosmer	Assistant Principal Tiffany Crumpton
Conference Request	Teacher	Department Chair	Student's Assigned Assistant Principal
Clubs	Club Sponsor	Assistant Principal Tiffany Crumpton	
Curriculum Questions	Teacher	Department Chair	Content Area Assistant Principal
Discipline	Classroom Teacher	Student's Assigned Assistant Principal Ward: A-Dn Crumpton: Do-Kn Peet: Ko-Ri Guilbeau: Rj-Z	Principal, Opie Blackwell
Enrollment	Registrar, Nancy Stickel	Student's Assigned Counselor	Student's Assigned Assistant Principal
Facility Request	Professional Assistant Lisa Anderson Athletic Director, Trey Henson	Assistant Principal, Tiffany Crumpton	Principal, Opie Blackwell
Field Trips	Coach, Teacher or Sponsor	School Bookkeeper Collen Wheat	Assistant Principal, Ida Ward
Free & Reduced Lunch Forms	Cafeteria Manager Kara Flood	FCS Food Services	Student's Assigned Assistant Principal
Grades	Teacher	Department Chair	Student's Assigned Assistant Principal
Graduation Credit Questions	Students' Assigned Counselor	Head Counselor Hella Peart	MTSS Ayana Hollaway
Graduation Ceremony Questions	Graduation Coordinator Christa Heath	Assistant Principal Ida Ward	Principal Opie Blackwell
IB Program	IB Coordinator Andrea von Biberstein	Counselor	Student's Assigned Assistant Principal
Library Books	Media Paraprofessional	Media Specialist, Dr. Heath	Assistant Principal, Logan Guilbeau
Lockers	Bookkeeper Colleen Wheat	Assistant Administrator Amire Billups	Student's Assigned Assistant Principal

Centennial High School

Who Do I Ask for Help?

Lunch Accounts	Cafeteria Manager, Kara Flood	FCS Food Services	
Parking	Athletic Director, Trey Henson	Student's Assigned Assistant Principal	Principal, Opie Blackwell
Parent Access to Infinite Campus/Canvas	Front Office, Lisa Bucknor	Media Specialist, Christa Heath	Assistant Principal, Stephanie Peet
SAT/ACT Prep Questions	Counselor, Andrea Frank	Assistant Administrator, Amire Billups	Assistant Principal, Ida Ward
School Police	School Police Officer Officer Daniels	Fulton County Schools Police Department	
Senior Information	Senior Club Sponsor, Kelly Harmon	Assistant Principal, Ida Ward	Principal, Opie Blackwell
Schedule Requests	Guidance Counselors	Assistant Principal, Stephanie Peet	
Services for Exceptional Students Questions/Concerns	Case Manager	Instructional Support Teacher, Erin Schwartzenfeld or Erica Morris	Assistant Principal, Tiffany Crumpton
Student Questions Last Name A-Dn	Teacher	School Counselor, Nsikan Ekpo	Assistant Principal, Ida Ward
Student Questions Last Name Do-Kn	Teacher	School Counselor, Andrea Frank	Assistant Principal, Tiffany Crumpton
Student Questions Last Name Ko-Ri	Teacher	School Counselor, Melissa Freeman	Assistant Principal, Stephanie Peet
Student Questions Last Name Rj-Z	Teacher	School Counselor, Hella Peart	Assistant Principal, Logan Guilbeau
Student Technology Questions	IT hotline 470 254-2300	Media Specialist, Christa Heath	School-based Tech Kashawann Marshall Saxon Kimbrough
TAG Program	TAG Chair, Kaitlyn Ferguson	TAG Coordinator, Andrea von Biberstein	Student's Assigned Assistant Principal
Testing (SAT, ACT, AP) Accommodations	Accommodations Lead, Erin Schwartzenfeld	Assistant Administrator, Amire Billups	Assistant Principal, Ida Ward
Testing Questions AP College Board	Assistant Administrator, Amire Billups	Assistant Principal, Ida Ward	
Testing Questions All others	Assistant Principal, Ida Ward		
Textbooks	Teacher	Media Assistant, JoAnna Miller	Media Specialist Christa Heath
Transportation	Bus Driver	Professional Assistant, Sharinette Johnson	Assistant Administrator, Amire Billups
504/RTI Questions	RTI/504 Chair, Amber Wilken	Students' Assigned, Counselor	Student's Assigned Assistant Principal

Academics and Grading

Full Board Policy can be found using the link: District Policy Board Doc

Grading Scale

Students will receive only numeric grades on report cards for each course taken. Transcripts will include a legend showing the grading scale. College admissions officers re-compute averages and can easily make the conversion using the legend provided.

A (90-100) B (80-89) C (70-79) FAILING (0-69)

Certain Courses Carry More Weight

Advanced Placement, International Baccalaureate, Honors, and dual enrollment post - secondary option courses will receive an additional seven points to their final passing grade. The seven additional points will be reflected on grade reports only and not used in the computation of cumulative averages. These additional quality points are often removed by colleges and state agencies when calculating GPA. Students and their parents should familiarize themselves with how colleges, scholarship committees, and government institutions calculate GPA's.

Grade Reporting

Progress reports can be viewed through Infinite Campus every 4.5 weeks. A year end grade report will be issued at the end of the year. Credits will be earned at the end of each semester. After the fourth week of any semester and until final exams begin, parents are encouraged to use Infinite Campus Parent & Student portal, along with CANVAS for students and CANVAS Observer for parents, to check their child's progress. Counselors and teachers are available by appointment to discuss with parents the placement and progress of a student. The student transcript reflects all courses attempted in high school as well as grades, credit received, and cumulative numeric average. Final grades are received in each course at the end of each semester and are permanent on the transcript.

Parent Grade/Classroom Performance Inquiries

If a parent has an inquiry regarding any class work of their student, the following steps should be followed:

- The request should first be made to the teacher. (Teacher email addresses may be obtained on the school website or by calling the front office.)
- After an email correspondence or telephone call to the teacher, a parent-teacher conference may be necessary. The teacher will confirm those meetings directly with the parents. Parent appointments cannot be promised on the day of the inquiry, but all will work together to find a mutually agreed upon time.
- After meeting directly with the teacher concerned, if questions remain, the parent should correspond with the department chairperson.
- If further assistance is needed following all steps outlined above, the parent may inquire to the counselor and/or the assigned assistant principal.

Grading Assignments, Assessments, and Tasks
All assignments, assessments, and/or tasks should be aligned to domains, standards, learning targets, or a set of standards to be used in calculating a student's grade.

Report Cards and Progress Reports

All schools will provide students and parents/guardians with a progress report that measures their academic progress on a 4.5-week basis throughout the school year. This is done electronically.

At the end of each semester, students will be issued a formal report card to represent the student's final semester average. The report card can be viewed by parents and students in Infinite Campus.

At each 9-week reporting period, students' grades should reflect the following grade minimums:

- All students in grades K-12 will receive, at a minimum, eight grades per subject within 9 weeks.
    - Assignments, assessments, and/or tasks should be aligned to the prioritized and supporting standards for the course. AP or IB will follow those set of standards for that course.
    - Multiple practice opportunities should be provided to students before and after assessments to ensure student mastery.
    - At a minimum, two grades should be major
    - At a minimum, three grades should be minor
    - At a minimum, three grades should be practice

Grading Weights - *High School (9-12)*

- Majors: 55%
- Minors: 35%
- Practice: 10%

In accordance with State Board Rule, students taking an End-of-Course (EOC) assessment, must have the EOC count as a weighted percentage of the student's total grade as specified by State Board Rule. If the state continues to use the 20% weight, the 2nd-semester of the course should reflect the following grade weights subject to State Board Rule. See the Final Exams section for more information.

EOC Courses 2nd semester

- EOC:20%
- Majors: 40%
- Minors: 30%
- Practice: 10%

Non-Academic Skills

Non-Academic Skills- Feedback provided to students and/or parents/ guardians in areas beyond academic mastery.

Non-academic skills will be reported in a separate section from academic performance. Feedback will be given to students and parents/guardians every 9 weeks on the progress report/report card for K-12 students.

Fulton County Schools will use the following key to report non-academic skills critical to student success.

- Consistently demonstrations
- Often demonstrates
- Sometimes demonstrates
- Rarely demonstrates

- Self-Direction: The student follows directions and procedures, sustains attention during class, and/or resists distractions.
- Collaboration: The student works well with others, asks for help when needs it, and/or shares ideas.
- Problem Solving: The student can describe a problem, finds more than one way to solve a problem, and/or is aware that all actions have outcomes.
- Work Habits: The student comes prepared for class, manages time and materials, and/or stays on task.

Final Exams

The district will not require the administration of a final exam or midterm in any course or grade level except when a course includes a state-mandated end-of-course test. Final exams and/or midterms, if administered, can only count as one of the major assessments of the course and cannot have a separate weight. When a course includes a state-mandated, end-of-course test, the student's grade in the 2nd semester of that course will reflect the required percentage weight for that assessment based on State Board Rule in a separate category.

Recovery

Recovery: Administered throughout a unit to students who have failed to demonstrate mastery of the standards. Recovery should cover the standards that the student has not mastered.

Teachers should provide opportunities for each student K-12 to continue learning material that has not yet been mastered even if the student's grade is not replaced.

- Students in K-12 should be afforded the opportunity to recover all major assessments if they score below 75% on the assessment. Such recovery opportunities on major assessments must be initiated by the student with a request prior to the next major assessment.
- Students are limited to one recovery attempt per major assessment that meets the threshold for recovery.

- Recovery of a major assessment should occur before the next major is given.
- Students are eligible to earn a replacement grade on a recovery that is no higher than 75%.
- If a student's recovery is below the original score, the original score should stand in the grade book.
- Before recovery, the teacher should work with the student to complete missing work and/or ensure delivery of the content through reteaching and relearning.
- The original score should be noted in the comment section of the grade book if a student recovers a major assessment.

Missing/Late Work

- When a student has missed instruction, a request for missed work must be initiated by the student. The teacher will work with the student to ensure the delivery of content before the student is assessed.
- Should there be an extenuating circumstance for a prolonged absence and/or missing assignments/assessments and/or tasks, the teacher and student will create an appropriate plan to deliver content and assess student learning.

Student Misses Work Due to Absence (Excused/Unexcused)

- Upon return to school, students will have an equal number of days as they were absent to complete any late/missing assignment, and/or task(s) for full credit.
- After the deadline of an equal number of days a student was absent, teachers will begin deducting points from a late/missing assignment, and/or task(s) (5% per day for a maximum 20% deduction per assignment).
- If a student fails to turn in a late/missing assignment, assessment, and/or task(s), then a zero will be entered in the grade book.

Student Present but Fails to Turn in Assignment, Assessment, and/or Task(s)

- Teachers will begin deducting points from a late/missing assignment, assessment, and/or task(s) (5% per day for a maximum 20% deduction per assignment).
- If a student fails to turn in a late/missing assignment, assessment, and/or task(s), then a zero will be entered in the grade book.

Attendance

Board Policy JBD

For students in Fulton County Schools to learn and achieve, it is critical that they attend and engage in the learning process. Student absences impact a child's ability to succeed.

Students are not permitted to leave campus without prior approval and notification to school staff. Unauthorized departure may result in disciplinary action, including but not limited to detention, loss of privileges, or suspension.

Fieldtrip Participation

Students with poor attendance, including chronic absenteeism, excessive tardiness, or unauthorized departures from campus—will be ineligible to participate in school field trips.

The Board supports enforcement of Georgia's Compulsory School Attendance Law which makes school attendance the responsibility of the parent and the student. Parents should avoid scheduling or arranging activities that require absences during the school day due to the detrimental impact on the student's access to, and progress in, their educational program. Any child in the state of Georgia subject to compulsory attendance who during the school calendar year has more than five (5) days of unexcused absences is considered truant (Georgia State Board of Education Rule 160-5-1-.10). Board Policy JD, Student Discipline, outlines consequences for failure to comply with this law.

Student ID Badges

Students should always carry their Centennial ID badges with them. Students should be prepared to show these ID badges upon request.

Check in / Check out Procedures

Students are required to Check In/Check Out through the attendance office whenever they arrive late or leave school early. The attendance office window opens at 8:00 a.m. and closes at 3:10 p.m. daily. Students must bring a parent-signed check-out note to the attendance window **prior to 8:15 a.m.** on the day of check-out. The Attendance Clerk will issue a check-out pass to the student stating when the student is authorized to leave campus. This pass must be presented to the teacher to be released from class.

Students are required to always remain on campus during school hours. Failure to check out through the attendance office will result in disciplinary action.

To be considered "in attendance" for a school day, a student must be present for at least three complete class periods. Students leaving school before meeting that requirement will be considered absent for the day.

A reminder that all adults asking to check a student out of school must have a valid, government issued, picture identification. Any adult checking a student out of school must be previously identified on the school's Student Information System as guardian and/or an emergency contact.

Excused Absences – A hold harmless absence that has been documented, and relates to one of the following circumstances in accordance with State Board of Education Rule 160-5-1.10 and Georgia State Code, O.C.G.A. 20-2-690.1:

- Personal illness or when attendance in school would be detrimental to the health of the student or others
- A serious illness in the student's immediate family necessitating absence from school

- A death in the student's family necessitating absence from school
- Observance of religious holidays necessitating absence from school
- Compliance with a court order or an order issued by a governmental agency mandating an absence from school
- Visitation with an immediate family member who is on leave from or is being deployed to military service
- Important family events/celebrations for an immediate family member (graduation, wedding, religious ceremony, etc.)
- Compliance with an order for a pre-induction physical examination for service in the armed forces
- An absence for registering to vote or participating as an active voter in a local, state, or federal election
- A verified interview for college admission or a documented college visit
- A specialized, supplemental, or extracurricular program/event
- Other absences pre-approved by the principal

Unexcused Absence – Any absence not accompanied with a note or documentation or any absence that does not relate to the circumstances listed above is considered unexcused. The following non-exhaustive list includes examples of unexcused absences

- Bad weather
- Missing the school bus
- Car trouble
- Shopping
- Babysitting
- Oversleeping

In-School Suspension (ISS) – the removal of a student from his/her class for at least half of a school day by the principal or a designee and assignment to a location supervised by appropriate personnel in another room on the school premises.

Out-of-School Suspension (OSS) – the removal of a student from his/her school for at least half of a school day by the principal or a designee and assignment to the student's home/residence.

- Students who are assigned a suspension/expulsion for twenty (20) school days or less who are not participating in the alternative education program are permitted to make up their work pursuant to the provisions of this policy.

Documentation and Thresholds

Documenting illness or the illness of family members:

- **All documentation should be turned in to the attendance clerk (Ms. Johnson)**
- After 3 consecutive absences, late arrivals, or early checkouts a doctor's note will be required
- After 7 cumulative absences and/or 10 cumulative late arrivals or early checkouts, a doctor's note will be required for any subsequent illness-related absences, late arrivals or early checkouts.

- If there is an on-going medical circumstance that requires a student to be absent, late, or check out early from school frequently or intermittently, a doctor's note will be required to address medical concerns and need for absences
- In the event of a serious illness in the student's immediate family, schools may require students to present medical documentation regarding the family member upon return to school for validating the excused absence, tardy, or early checkout

Excused Absence Allowances for a death in the family:

- Four days for immediate family (parent, sibling, grandparent, or anyone else living in the student's household)
- Two days for non-immediate family (any family member not included in the definition of immediate family)

Documentation Requirements

Documentation for any absence type must be provided within five days of returning to school for an absence to be excused. Parents and/or guardians may send an email or handwritten note to the school to document a student's absence. If needed, the principal or designee will verify the email address and credibility of the email. The following must be included in all documentation:

- Student Name
- Student FCS ID Number (lunch number)
- Parent/Guardian Name
- Parent/Guardian Email & Phone Number

Any student who accumulates seven or more days in a given school year for any reason will be required to provide additional documentation (doctor's note, court order, etc.) for any subsequent absence, whether that absence be excused or unexcused. This excludes days accumulated during an Assigned Remote designation.

Student attendance records shall be corrected from unexcused to excused after proper documentation is provided.

***Please be aware that all absences, including excused ones, are included in the total count used for attendance communications and notifications."**

Family Events and Pre-Approved Absences

Students/families must formally request for students to be absent for family events or other pre-approved absences. These requests should be made five school days in advance of absence. Schools should create their own procedures to collect and approve requests for absences related to family events and/or other pre-approved absences. Only the principal or assistant principal(s) can approve these absence requests.

Before approving these requests, school administration should consider the student's complete attendance record including excused, unexcused, disciplinary, or other absence types. The school administration should also consider the student's academic standing before approving these absences.

Remote Learning Days

Participated Remotely: This is an option that allows students to be counted as present even though they are not physically at school for up to 5 days each semester. All requests for Participated Remotely **requires advance notice** by filling out the online request form:

Participate Remote Form.

To be counted as present for each Participated Remotely day, students ***must*** **complete assignments within 48 hours of the absence.** Failure to complete these requirements will result in an unexcused absence. Any required work that is missed during the day must be completed within 48 hours of the students' return.

Please know that students **will not** be able to participate in any live instruction on these days as we do not provide simultaneous instruction.

Virtual Classes / Reduced Schedule/Dual Enrollment

Students with senior reduced day, off-campus dual enrollment, and/or virtual classes off-campus either at the beginning or end of their school day should adhere to that schedule. Students may not be on campus without a scheduled course. Any violation may result in disciplinary action. Students should always carry their ID badges with them. Students should be prepared to show these ID badges upon request. During any time when the student is not scheduled for an in-person class at CHS, the student must leave campus immediately.

For students taking virtual courses during the middle of the school day on-campus, there is an attendance requirement. Students are required to report to the Virtual Lab (room H03) for the entire semester unless an official schedule change is made and provided by the counseling office.

It is the responsibility of the student and parent to keep up with course absences in Infinite Campus.

Athletics

Athletic Director: Mr. Trey Henson hensondc@fultonschools.org
Athletic Secretary: Ms. Getra White 470 254-4186

For a list of GHSA (Georgia High School Association) sanctioned sports offered at Centennial please visit our website at: https://centennialathletics.com. Participants must have all forms completed on Dragonfly and meet all academic eligibility requirements.

Athletic Regulations:

Student athletes must abide by the following regulations:

1) Students must be present for *at least* three (3) classes to participate in a sport that day.
2) Suspended students (ISS or OSS) *may not* participate in any school activity until the suspension is completed.
3) Students must return *all* equipment or pay for the replacement of any item not returned. Student records and transcripts will be held until all equipment obligations have been cleared.

Students who quit or are removed from a team may not participate in another sport until the start of the next season.

To earn an award, a student athlete must remain on the squad in which he/she is participating until the entire schedule has been completed.

Fulton County Interscholastic Competition Drug, Alcohol, and Tobacco Policy

A student shall not:

- buy, be in possession of, or use a beverage containing alcohol (regardless of quantity);
- be in possession of or use tobacco, electronic tobacco, cigarette products, vapes, pipes, or drug paraphernalia on campus or at a school function (coaches *may discipline* students for off-campus tobacco use);
- use, consume, possess, buy, sell, or distribute any controlled substance.

It is not a violation for a student to be in possession of a controlled substance *specifically prescribed* for the student's personal use by his/her doctor.

Students are responsible for off-season and out-of-school behavior. This rule applies to a student's entire career at Centennial High School.

The following sports are available

Fall Sports: Cross Country, Football, Softball, Volleyball, Cheerleading
Winter Sports: Basketball, Swimming, Diving, Wrestling, Flag Football, Cheerleading
Spring Sports: Golf, Tennis, Track, Lacrosse, Soccer, Baseball, Gymnastics

Please visit the Athletics' website for more specific information about sports offered at Centennial.

Eligibility Requirements to participate in Centennial GHSA Sports

Freshmen - (1st year) entering 9th grade are eligible academically. Second semester first-year students must have passed courses of at least 2.5 Carnegie units the previous semester in order to participate.
Sophomores - (2nd year) 5 Carnegie units and passed courses carrying at least 2.5 Carnegie units in the previous semester.
Juniors - (3rd year) 11 Carnegie units and passed courses carrying at least 2.5 Carnegie units in the previous semester.
Seniors - (4th year) 17 Carnegie units and passed courses carrying at least 2.5 Carnegie units in the previous semester.

Bell Schedules

School Hours:

Although staff members may be present beyond the posted hours, service to the public is limited to the hours from 7:45am until 3:45pm. Classroom instruction will not be interrupted to provide for the delivery of messages, lunch, and forgotten class assignments, etc.

Students are not permitted to receive deliveries of flowers, balloons, and other gift items during the school day. **Food deliveries from Uber Eats, DoorDash, etc. are not permitted during the school day**. Parents/guardians may drop of food for their students, however outside food that is delivered through delivery services for students MAY be confiscated and returned at the end of the day.

Early release students must leave campus **immediately** upon dismissal. *Students not in a supervised activity should be out of the building by 3:45 pm.* Students who leave early or take a class off-site early should carry their school issued badge as they may be stopped and asked to show it by our Campus Security Associate.

Centennial High School operates on a traditional six-period day. Fourth period is extended to provide for lunch. There are 3 lunch times. All bell schedules can be found on the Centennial website. https://centennial.fultonschools.org/our-school/bell-schedule

Students are reminded that they can only go to the cafeteria, outdoor dining area, and/or (with a pass) the Learning Commons during lunch. Students must show proof of pass to any lunch/hallway monitor upon request. Students may not loiter or hang out in the restroom for extended time during rest room breaks. You may not bring food into the Learning Commons. Students are not allowed to go anywhere else on campus unless they have the permission of a teacher AND a pass. Students will not be allowed to leave the cafeteria to request teacher passes.

<table>
<tr><td colspan="4">2025-2026 Bell Schedule</td></tr>
<tr><td>Warning Bell</td><td colspan="3">8:13</td></tr>
<tr><td>1st Period</td><td colspan="3">8:20-9:16</td></tr>
<tr><td>2nd Period</td><td colspan="3">9:21-10:17</td></tr>
<tr><td>3rd Period</td><td colspan="3">10:22-11:18</td></tr>
<tr><td>Knight Training Time</td><td colspan="3">11:23-11:51</td></tr>
<tr><td rowspan="3">4th Period</td><td>11:56-12:23
A Lunch</td><td>11:56-12:28
Class</td><td rowspan="2">11:56-1:00
Class</td></tr>
<tr><td rowspan="2">12:28-1:27
Class</td><td>12:28-12:55
B Lunch</td></tr>
<tr><td>1:00-1:27
Class</td><td>1:00-1:27
C Lunch</td></tr>
<tr><td>5th Period</td><td colspan="3">1:32-2:28</td></tr>
<tr><td>6th Period</td><td colspan="3">2:33-3:30</td></tr>
<tr><td colspan="4">A Lunch: Social Studies, ELA, ESOL, Virtual Lab</td></tr>
<tr><td colspan="4">B Lunch: Math, World Language, CTAE/JROTC</td></tr>
<tr><td colspan="4">C Lunch: Science, Fine Arts, PE/Health, Study Skills</td></tr>
</table>

Cafeteria / Lunch Periods

The breakfast and lunch programs at Centennial are under the direction of the FCBOE Student Nutrition Program (SNP) and follow guidelines set by Georgia Department of Education and the United States Department of Agriculture. Students are able to purchase these well-balanced meals and a la carte selections are also available. Menus, meal prices, and other nutritional information can be viewed at the SNP website at: https://nutrition.fultonschools.org/.

On-line payments are available to interested parents who wish to make on-line credit card payments and view their student's meal account at: www.mypaymentplus.com (please note there is a small charge made by the vendor for this service). Checks and cash are also accepted; charging of meals is not permitted.

Questions or comments can be directed to the Cafeteria Manager at 470-254-4268

School Breakfast & Lunch Meal Prices SY25-26

Breakfast		**Lunch**	
High School Student	$1.60	High School Student	$3.10
Reduced Price	$0.00	Reduced Price	$0.00

All Adults	$3.00	All Adults	$5.00
Milk	$0.75	Milk	$0.75

**Students may purchase extra milk for $0.75.*

At High Schools, the meal price includes up to 1 entrée, up to 2 fruit sides, up to 2 vegetable sides, and 1 milk choice.

All students can decline food groups, as long as there is at least a ½ cup of fruit or vegetable plus 2 other food groups on the tray. For the same price, students may select 3, 4, or all 5 food groups for a complete meal!

****At High School, Wings, Sichuan Chicken Lo Mein with Egg Roll, & Chef Selection Salads or the Salad Bar qualify as a Premium Meal with the price of $3.85 for students (includes Premium Entrée, up to 2 fruit sides, up to 2 vegetable sides, and a choice of milk)****
****Wings, Sichuan Chicken Lo Mein with Egg Roll, & Chef Selection Salads or the Salad Bar qualify as a Premium Meal with the price of $5.75 for adults (includes Premium Entrée, up to 2 fruit sides, up to 2 vegetable sides, and a choice of milk)****

Free & Reduced Meal Applications SY25-26 9

The Free & Reduced Meal Benefits Program is a part of the National Child Nutrition Program. This program makes Free or Reduced priced meals available to qualifying households. Qualifications are based on the gross income of all household members and the number of persons living in the house. A **new** application must be completed every school year. If there is an interruption in benefits or the household does not reapply, the household is responsible for payment of meals until the Free and Reduced Application is approved. **Free & Reduced Meal Applications are available in the cafeteria and anytime online beginning July 25, 2025. Visit www.fulton.schoollunchapp.com to begin the online application process.**

Lunch Periods
Centennial has 3 lunch rotations during 4th period. Lunches are done by content areas. Students may dine together in the cafeteria or in the outdoor dining area (weather permitting). However, ***all other areas of the building and campus -*** including academic halls, the gym, parking lots, hallways, and athletic facilities - are considered unauthorized areas during lunch.
Students must have a pass to leave the cafeteria. Lunch may not be eaten in the Learning Commons without prior approval.

Students are not allowed to order and/or purchase food from outside vendors or have food delivered by Door Dash, Uber Eats, etc. during the school day. Parents/guardians may drop of food for their students, however outside food that is delivered through delivery services for students MAY be confiscated and returned at the end of the day. Parents are asked to avoid the delivery or drop-off of food items to students during the school day. Lunchtime guests (including parents) are not allowed. Former students may not sign in to visit anyone and should not be on campus without administrative approval.

Cell Phone / Personal Communication Device Policy

Fulton County Schools is updating its Electronic Communications Policy to align with Georgia's House Bill 340, the Distraction-Free Education Act, and to support student well-being and consistent academic environments across all schools. Starting school year 25-26, students in grades K through 8 will not be allowed to use personal electronic devices during the school day. High school students will be restricted during instructional time.

Cell phones (and/or Personal Communication Device) use must not disrupt the educational process or violate Board policies. PCD's include, but are not limited to cell phones, smart watches, smart glasses, personal computers, tablets, headphones, and ear buds. Cell phones and/or personal communication devices are not permitted to be out or in use from the start of each class to the end of each class. Inappropriate cell phone usage will result in disciplinary consequences, including confiscation of cell phone by school administration. Students may use school telephones with permission from school personnel. Cell phones, headphones, earbuds, and electronic devices must be turned off and not visible during safety drills.

18e.I Cell Phone/Electronic Devices/Recording Devices
Refusing to comply with reasonable directions or commands of school staff regarding responsible use of technology, and/or use audio or visual recording devices without permission of a school administrator (including but not limited to Policy and Regulation IFBGA, Electronic Communications).

Please Note: If a student violates this rule which leads to the student's personal communication device being confiscated by school personnel, it will only be released to the parent or guardian who must come to the school to personally retrieve the device.

18f.II Prohibited Use of Personal Communication Devices (PCD) During the School Day

<u>Multiple and/or prior infractions could lead to increased consequences</u>

A personal electronic device is defined as any personal portable electronic device capable of transmitting, receiving, or accessing communications, data, or media. This includes, but is not limited to, personal laptops, smartphones, smartwatches, tablets, smart glasses, e-readers, headphones, and other devices with functionalities such as wireless communication, internet access, messaging, video recording, gaming, social media access, or data transmission. Access refers to viewing, holding, wearing, or using a personal electronic device for communication, digital content, internet connection, gaming, recording, listening to music, or any other function.

The school day is defined as the time designated from the beginning of instructional time to the end of the school day, including all scheduled instructional time, recess, lunch, transitions, and non-instructional activities, and safety drills. Instructional time includes any period in which students receive instruction from teachers or engage in curriculum-aligned learning activities such as classroom lessons, guided practice, discussions, independent work, and assessments, but typically excludes recess, lunch, and non-instructional activities. Restrictions on device access are as follows:

• Grades K–8: Students are prohibited from accessing personal electronic devices at any time during the school day.

• Grades 9–12: Students are prohibited from accessing personal electronic devices during instructional time.

• Bus Transportation: Students should not access personal electronic devices while riding the school bus. Inappropriate use on school transportation may result in disciplinary action in accordance with the student code of conduct.

Please Note: If a student violates this rule which leads to the student's personal communication device being confiscated by school personnel, it will only be released to the parent or guardian who must come to the school to personally retrieve the device.

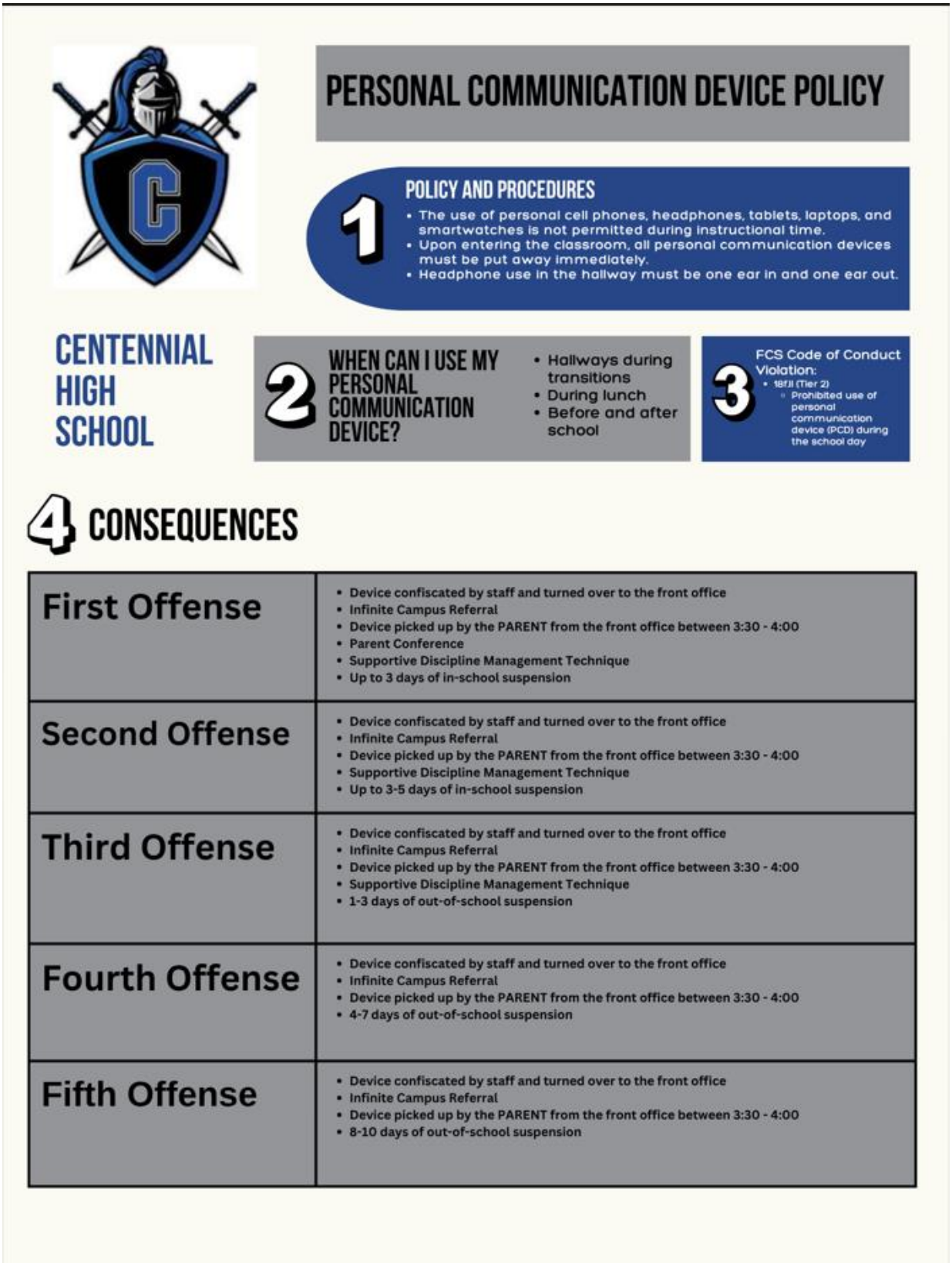
18g.III Inappropriate Recording and Distribution Using Personal Communication Devices (PCD)

The use of cell phones and other PCDs for non-educational purposes, including recording staff and/or students without permission or other inappropriate content is strictly prohibited.

In addition, using a cell phone or other personal communication device to record a fight, battery or any other inappropriate content and either sharing with others (e.g., airdrop, nearby share, ShareIT, etc.) and/or uploading the video to any other type of social media/web- based media is also strictly prohibited.

Consequences for doing so may result in up to a 10 Day suspension and a referral for a discipline hearing with a recommendation for long term suspension.

Please Note: If a student violates this rule which leads to the student's personal communication device being confiscated by school personnel, it will only be released to the parent or guardian who must come to the school to personally retrieve the device.



Clinic / Student Health

The clinic is open during school hours and is located within the Assistant Principals' office suite. Students must have a written pass from their teacher before visiting the clinic.

All prescription medications must be checked in at the clinic along with a signed parental consent form. Medications must be in their original, labeled containers. The clinic does not provide over-the-counter medications.
Students are permitted to carry non-prescription medications with them, provided the medication is in its original container. **However, students are strictly prohibited from giving, sharing, or distributing any medication to others.**

The clinic is staffed during school hours and is located in the Assistant Principals' office suite. Students must obtain a written pass from his/her teacher before reporting to the clinic. **All prescription medication, along with signed parental consent forms, must be left with the clinic during the school day. All medications must be in the original labeled container.** The clinic does not supply over-the-counter medications. Students may carry non-prescription medications medication in the original container on them. Students may not give, share, or provide medication to anyone else.

Student Health Services requires that students who are sick, contagious and/or have a fever greater than 100.4 must not be sent to school. In order to return to school, a student should be fever free for at least 24 hours. If a student becomes ill at school, the student must report to the clinic immediately. In the event a student runs a fever, has a potential contagious illness or a more serious health problem while at school, the parent will be notified to pick up his child immediately. We will not allow a student to drive him or herself home if the student does not seem able to do so safely. A note may be needed from a doctor in order for a child to return to school. It is the parent's responsibility to keep the student's health and contact information updated.

Friends/relatives should be listed as emergency contacts for students when parents cannot be reached. This is extremely important if parents are unable to pick up their children in an emergency. It is best for students to take medication at home, before or after school.

Clubs and Organizations

Find your place at Centennial! Clubs and student organizations expose students to a multitude of ideas and philosophies that promote stronger academics, build leadership qualities, create ties to the community, and encourage service. Clubs and organizations are designed to complement the academic mission and vision of the school. Soon after school starts each year, Centennial will host a club fair at lunch. Attend the club fair if interested in joining a club. A complete list of clubs and student activities can be found on Centennial's website at https://centennial.fultonschools.org/activities/school-clubs. Because Centennial provides a list of clubs to parents and families, it is the parent's responsibility to provide a request in writing to the school administration if their child is not permitted to participate in any and/or all clubs.

Dances/Athletics/School Social Events

Throughout the school year, Centennial High School may hold dances (Homecoming and Prom) and other social events. The purposes of these events are to allow students to socialize and enjoy themselves in a safe and monitored environment.

- Parents are responsible for their students before arriving at a dance or event and after they leave.
- The school is not responsible for lost articles.
- Students leaving a dance/event before it is over may not return.
- Please remember that all school rules apply to dances and after-school student events. The possession, use, sale, or distribution of drugs and alcohol at a dance will also be referred to local law enforcement.

Students who wish to bring a non-Centennial student to a dance or Prom must obtain permission in advance. The forms are available in the AP Office and require the signature of an administrator at the school where the guest student currently attends.

People aged 21 or over, who are not Centennial students, are not allowed to attend school dances or the Prom.

Eligibility for School Events

Students will not be allowed to attend these events if any of the following apply:

- They have more than one Out-of-School Suspension listed in Infinite Campus.
- Their attendance record shows excessive tardiness, skipping classes, or leaving campus without permission.
- They are identified as chronically absent.

Devices: 1 to 1 technology and the Internet

Please refer to the District Board Policies for a comprehensive look at all operational guidelines for Fulton County Devices.
IFBGA Board Policy
IFBGA Operating Guidelines

Devices

Centennial HS students are assigned a school-issued device and charger and are expected to use this device in the classroom setting for school purposes. Students must carry their issued device and charger daily.

Personal laptops and computer systems are not needed and should remain at home. They are not permitted during instructional time and may not be connected to school wi-fi at any time.

For a student to receive a device from the school both the student and their parent/guardian must sign a Fulton County Device User Agreement (sent out by the school for electronic signature). Devices must be returned to the school at the end of the school year if required. The use of devices provided by Fulton County Schools is not transferable to anyone and terminates when a student is no longer enrolled at the issuing school. Students must pay for the device and any

ancillary issued accessories if the device is lost, stolen or damaged. Students who misuse or are irresponsible with a district-issued technology will be subject to disciplinary and/or legal action and they may also have the privilege of being issued an FCS device revoked. Please refer to the Device User Agreement, the Code of Conduct, and an Administrator for further questions or concerns.

Acceptable Use Policy for Network and Internet Access

The Internet is an electronic communications network that connects computer networks and organizational computer facilities around the world. The computers communicate with the same protocol and have an established Internet address. Selection of Internet resources is decided by the end user. The user carries the responsibility of selecting appropriate items to view. This policy describes user behavior and identifies prohibited actions.

Terms and Conditions for Network and Internet Access

The computers and its systems are for the use of the students, faculty, and staff of Centennial High School. Fulton County School System's Electronic Network (EN) is to be used solely in support of the school system's educational mission. All use of the computer network must be curriculum related, or teacher approved. All other uses are strictly prohibited. Transmission of any material in violation of any U.S. or state regulation is prohibited. Use for commercial activities is prohibited.

Unauthorized use of the computer network or any failure to comply with the local and system wide provisions will be grounds for loss of EN access and other disciplinary and/or legal action.

Students are prohibited from the following:

- Unauthorized access to the EN.
- Giving his/her school assigned password to another person.
- Logging in or attempting to log in using another person's password.
- Using the computer for non-curriculum related activities.
- Adding software of any kind to a computer or to the network.
- Abusing copyright rules.
- Accessing unauthorized files.
- Downloading games, video, or audio (including music) unless for a curriculum related activity and supervised by a faculty member.
- Accessing inappropriate material from the EN.
- Participating in unauthorized Internet "chat" rooms.
- Posting personal information on the web.
- Computer vandalism, creating/spreading viruses, interfering with the performance of the system, harming or attempting to harm or cause damage to the EN, hardware, software, or data,
- Employing the network for financial gain.
- Circumventing or attempting to circumvent the filtering system.

Consequences

The Electronic Network, all computer hardware, and all software are the property of the Fulton County Board of Education. **Use of this property is a privilege that may be discontinued at any**

time. All infractions will be reported to the appropriate administrator and consequences can include suspension and criminal prosecution. Security is a high priority. Notify the System Administrator of any breach in security. Attempts to log in as the System Administrator will result in immediate termination of user privileges.

Vandalism will result in immediate termination of privileges; disciplinary action will be taken and may result in school suspension.

Vandalism is defined as any malicious attempt to harm or destroy computerized data of another user, data stored on school servers, computer hardware, or other networks connected to the system. This includes the uploading of computer viruses. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the EN. **Violation of this policy constitutes a major disciplinary infraction.**

Conditions of Use and Account Management

Students who access the electronic network agree to abide by the restrictions outlined in Fulton County Schools' policy for acceptable use. The specific conditions and services being offered may change from time to time. Fulton County Schools makes no warranties with respect to Internet service or content.

Parents and students should be aware that Fulton County Schools does not have control of the information on the Internet, nor can it provide impenetrable barriers to accessing the full range of information available

Sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate or potentially offensive to some people. All Fulton County Schools students will be assigned their own network account name with password. Passwords should not be shared with anybody. With this account, students will have their own folder on the school's server to store their work. Fulton County Schools utilizes filtering software to block access to undesirable web sites.

Centennial High School personnel regularly sends information to student email accounts (student number @fcstu.org). These are also the official email accounts used by teachers to communicate class information to students. Students should regularly check their official student email accounts.

Safety Issue

Students should follow the guidelines below when performing Internet searches.

- Any on-line communication should always be at the direction and with the supervision of a teacher.
- Never provide last name, address, telephone number, or school name online.
- Never respond to, and always report to the teacher or parent, any messages that make you feel uncomfortable or that are from an unknown origin.
- Never send a photo of yourself or anyone else.
- Never arrange a face-to-face meeting with someone you met on-line.
- Never open attachments or files from unknown senders.

- Always report to a teacher any inappropriate sites that you observe being accessed by another user or that you access accidentally.

Device Monitoring

All FCS devices, whether on a school network and/or on a home/personal network, are monitored for concerning and inappropriate use. Such inappropriate use will be reported electronically to school administration and my result in disciplinary consequences.

Discipline

Students are expected to conduct themselves in a responsible manner that demonstrates courtesy and respect to staff members, other students, and guests always. All staff members have full authority to direct or discipline any student. Direct disobedience of a staff member's directive is absolutely forbidden. If a student feels that a directive of a staff member is unreasonable, he/she is expected to comply and is encouraged to later discuss the situation with an administrator so that clarification and/or corrective action may be initiated.

The authority of all Centennial personnel is in effect when students are:

- on school grounds at any time
- off school grounds at a school activity, function, or event
- traveling to and from school or a school activity, function, or event

For additional information regarding disciplinary policies and procedures refer to the Fulton County School System Discipline Handbook.

The Code of Conduct may be found at https://www.fultonschools.org/codeofconduct

Dress Code

Students in the school system are expected to dress and groom themselves in such a way as to reflect neatness, cleanliness, and safety. All students shall dress appropriately so as not to disrupt or interfere with the educational program or the orderly operation of the school.

Examples of inappropriate dress and grooming include lack of cleanliness in person or dress; "see-through" or inappropriately revealing clothing; clothing that contains inappropriate language or graphic/sexual pictures; clothing that advertises drugs, alcohol, firearms/violence, or apparel which designates gangs or similar organizations or any dress that is disruptive to the educational process. Designated dress involving school activities approved by the principal shall be acceptable. The administrator or other duly authorized school official shall determine whether any particular mode of dress or grooming results in a violation of the spirit and/or the intent of this rule.

Centennial High School Dress Code

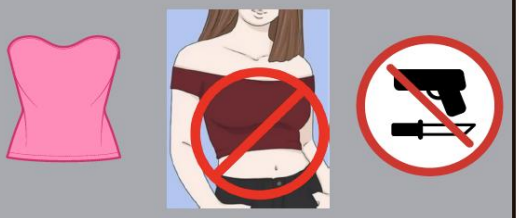
Headwear

- No bandanas
- No ski masks
- No removable grills
- No sunglasses without a medical excuse

DON'TS

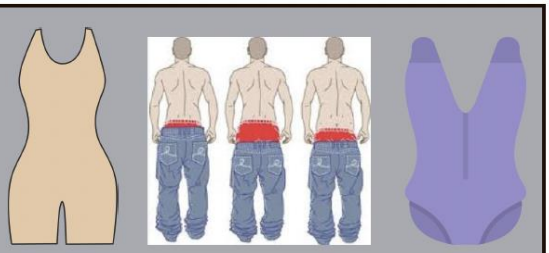
Upper Garments

- No tube top shirts (shirts without straps)
- No see-through or mesh clothing
- No obscenity, profanity, drug/alcohol or gang-related wording or pictures on clothing
- No references to weaponry or violence on clothing
- Needs to cover middriff (abdomen, stomach, belly button)



Lower Garments

- Lower garments must appropriately cover private area
- Undergarments are not visible
- No one-piece body suits or leotards



Footwear

- No house shoes

Driver's License Certificate of Enrollment

Students may secure the Certificate of Enrollment form required for a driver's license and permit at the Front Office. Complete the top portion of the form and leave that with the front office. The signed and notarized form may be picked up in the Front Office the next day. **It is important for students to allow at least 24 hours before returning to the Front Office to inquire about their Certificate of Enrollment.**

You may also request a copy of your ADAP form from the front office. **It is important for students to allow at least 24 hours before returning to the Front Office to inquire about your ADAP form.**

Graduation

Students with chronic absenteeism and or chronic tardies may be prohibited from participating in the graduation ceremony. Students may participate in graduation exercises after all requirements for a High School Diploma or an Individualized Education Diploma have been met. Students **MUST** attend graduation practice to receive their free set of tickets. Students should dress appropriately for graduation. Expectations for student behavior during the graduation ceremony include silencing devices, following the program by standing or sitting as requested, refraining from disruptive behavior before, during, or after receiving diplomas, and applauding at appropriate moments such as when graduates receive their diplomas or during speeches.

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Honor Graduates

The honor graduate list is established at the end of the first semester of the Senior Year. At graduation, Fulton County recognizes students who have achieved a cumulative average of at least an "88" as Honor Graduates. Rounding is not used in computing the average. CHS also recognizes students with a cumulative average of at least "92" as Magna Cum Laude and students with a cumulative average of at least "96" as Summa Cum Laude Honor Graduates.

Valedictorian / Salutatorian

To be eligible for the honor of class valedictorian or salutatorian, a senior must have been an enrolled member of the high school during the five consecutive semesters prior to the graduation date (fall semester sophomore year through fall semester senior year).

1. The valedictorian is the senior with the highest cumulative numerical average at the end of the first semester.
2. The salutatorian is the senior with the second highest cumulative numerical average at the end of the first semester.

3. Grades on the student's official transcript will determine the student's Grade Point Average/Numerical Average.

Grade Promotion Requirements

To move from 9th to 10th grade = 5 credits
To move from 10th to 11th grade = 11 credits
To move from 11th to 12th grade = 17 credits

**FCS Board policy dictates that students not meeting promotion requirements will be retained in their current grade level.*

Graduation Requirement Guidelines:

English	4.0 credits
Mathematics	4.0 credits
Science	4.0 credits
Social Studies	3.0 credits
Health/Physical Education	1.0 credit
World Language and/or Fine Arts and/or Career Tech	3.0 credits
Electives	4.0 credits
Total	23.0 credits

*Please see your counselor for detailed information regarding graduation requirements

FCS Board Policy dictates that a student will not be able to participate in the graduation ceremony if they have not met the requirements of the Georgia Department of Education including standardized testing and course completion

HONOR CODE/ACADEMIC HONESTY

As a community that values academic honesty and seeks to provide the highest levels of learning for students, the Centennial administration, faculty, parents, and students do not tolerate cheating. The following are important components of this policy for students:

As stated in Fulton County Board of Education Policy, cheating includes:

- copying or "borrowing" from another source and submitting it as one's own work
- seeking or accepting unauthorized assistance on tests, projects or other assignments
- altering or forging grades, gradebooks, progress reports, report cards or other academic records
- fabricating data, signatures or resources
- providing or receiving test questions in advance without permission
- working collaboratively with other students when individual work is expected

- Copying or borrowing from another source and submitting it as one's own work – including plagiarizing sources from the internet
- Seeking or accepting unauthorized assistance from anyone on tests, projects, or other assignments
- Providing or receiving test questions in advance without permission
- Working collaboratively with other students when individual work is expected – including homework
- Other offenses as determined by administration

Definitions:

- **Plagiarism**
  - An act or instance of using or closely imitating the language and thoughts of another author without the authorization and the representation of that author's work as one's own, as by not crediting the original author.
  - A piece of writing or another work reflecting such unauthorized use or imitation.
- **Collusion**
  - Working with another student or group of students in an academically dishonest matter. This may include, but is not limited to: Allowing another student to copy your homework; Allowing another student to use your essay for one of his/her classes; Allowing another student to see your exam paper during the examination period; and/or Allowing a student to use work that you had completed in a previous year or at a previous school.
- **Collaboration as Opposed to Collusion**
  - During collaborative processes, two or more students work together on one assignment. They then submit one report/project, etc. with each of the student's names listed on the assignment. The assumption is that each member's collaborative involvement is deserving of equal credit for the work submitted.
- **Duplication of Work**
  - Copying another student's work and claiming it as your own.
- **Intellectual Property**
  - Intellectual property (IP) refers to creations of the mind: inventions, literary and artistic works, symbols, names, images, and designs used in commerce.
  - IP is divided into two categories: **Industrial property**, which includes inventions (patents), trademarks, industrial designs, and geographic indications of source; and **Copyright**, which includes literary and artistic works such as novels, poems, plays, films, musical works, artistic works such as drawings, paintings, photographs, sculptures, and architectural designs. Rights related to copyright include those of performing artists in their performances, producers of phonograms in their recordings, and those of broadcasters in their radio and television programs.
- **Authentic Authorship**

    - Writing that is done entirely by the specified author. All ideas and thought processes included in the piece written by the author are also the authentic work of the stated author. Nothing has been taken, borrowed, paraphrased, or re-shaped from another work by a different author.
- **Malpractice**
    - Taking unauthorized material into an examination room (such as cell phone, study guides, written notes, etc.).
    - Leaving and/or accessing unauthorized material in a bathroom/restroom that may be visited during an examination.
    - Misconduct during an examination, including any attempt to disrupt the examination or distract another candidate.
    - Exchanging information or in any way supporting the passing on of information to another candidate about the content of an examination.
    - Failing to comply with the instructions of the examiner or other members of the school's staff responsible for the conduct of the examination.
    - Impersonating another candidate
    - Stealing examination papers
    - Using an unauthorized calculator during an examination or using a calculator when one is not permitted for the examination paper.
    - Disclosing or discussing the content of an examination paper with a person outside the immediate school community within 24 hours of an examination.

- Consequences for violations of Academic Integrity / Academic Honesty:
    - First offense – zero on the assignment; parent notification; teacher requires the original or an alternate assignment to be completed for 50%; time allowed will be half the original time assigned; assignments not redone will remain a zero.
    - Second and further offenses – zero on the assignment; disciplinary referral to administrator; dismissal from leadership positions; exclusion or dismissal from honor societies.
- The following violations shall result in immediate administrative referral and exclusion or expulsion from all honor societies: cheating on a final exam; altering or forging grades, gradebooks, progress reports, report cards, or academic records; fabricating data or signatures; theft of a test or other school resources. Students who commit an honor code violation could also lose leadership positions in clubs or organizations.
- Consequences will be applied if cheating occurs on any work submitted by a Centennial student in an event, competition, or contest in which he represents the school system.
- Additional possible consequences may include exclusion from interscholastic activities and extracurricular activities, as determined by the administrator.

Use of Artificial Intelligence

Limited AI Use with Teacher Permission:
In this course, the use of generative AI tools is permitted only with explicit teacher approval for specific assignments. AI can serve as an aid to enhance understanding and interaction with course content, within the boundaries of academic integrity. If AI tools are used, all AI-generated content must be accurately cited, and students are responsible for the integrity and correctness of their submissions, including any content derived from AI tools. It is essential to critically evaluate AI outputs to ensure they meet academic standards. Unauthorized use of generative AI, without proper citation, is considered a violation of the Fulton County Schools Code of Conduct and may result in disciplinary action.

18k.III Misuse of Artificial Intelligence (AI) Generated or False Images
Students are prohibited from creating, sharing, or distributing AI-generated, altered, or otherwise false images, videos, or digital content that do not serve an educational purpose and disrupt the learning environment, misrepresent students, District employees, or school-related events, or misrepresent/falsify District or school-related documents.

Consequences for copying or providing answers on an assignment which should have been completed by an individual student:

- First offense – zero on the assignment; parent notification; teacher requires assignment completion for 70%; assignments not redone will remain a zero
- Second offense – zero on the assignment; parent notification; teacher requires assignment completion for 50%; assignments not redone will remain a zero
- Third and further offenses – zero on the assignment; parent notification; disciplinary referral to administrator; teacher requires assignment completion for 50%; assignments not redone will remain a zero

Consequences for plagiarism on a research paper or project; receiving or giving answers during a test or quiz:

- First offense – zero on the paper, project, or test; parent notification; teacher requires the original or an alternate assignment to be completed for 50%; time allowed will be half the original time assigned; assignments not redone will remain a zero

- Second and further offenses – zero on the paper, project, or test; parent notification; disciplinary referral to administrator; dismissal from leadership positions; exclusion or dismissal from honor societies; teacher requires the original or an alternate assignment to be completed for 50%; time allowed will be half the original time allowed; assignments not redone will remain a zero

The following violations shall result in immediate administrative referral and exclusion or expulsion from all honor societies: cheating on a final exam; altering or forging grades, gradebooks, progress reports, report cards, or academic records; fabricating data or signatures; theft of a test or other school resources. Students who commit an honor code violation could also lose leadership positions in clubs or organizations.

- Consequences will be applied if cheating occurs on any work submitted by a Centennial student in an event, competition, or contest in which he represents the school system.
- Additional possible consequences may include exclusion from interscholastic activities and extracurricular activities, as determined by the administrator.

Lockers

Lockers are offered to students for a fee of $20.00. Lockers can be purchased in August through the front office and from the Assistant Principal Administrative Assistant during the year. Lockers may be purchased online using the OSP system on the Centennial website. All locker information is kept confidential. Lockers should remain locked.

For security reasons, students should not share lockers or locker combinations. Valuable items, money & personal property should not be brought to school or left in lockers. The school is not responsible for lost or stolen textbooks, valuable items, money, or personal property.

Damage to lockers may result in disciplinary consequences. Searches of lockers or locker areas may be conducted in accordance with State Law.

Learning Commons and SPaCE

The Learning Commons is open from 7:45 a.m. – 3:45 p.m. each school day. The staff are available throughout the school day to assist students. The Learning Commons is an active learning environment where appropriate student activity includes checking out books, studying, researching, reading, and browsing the shelves for materials**. Eating is not permitted in the Learning Commons**

Visiting the Learning Commons:
Students are welcome in the Media Center before, and during lunch if capacity is available. During the school day, each student who visits the Media Center without a teacher must have an **official** Learning Commons pass from their teacher for that class period. If students do not have an official pass, they will be directed back to class. Students must always check in at the information desk immediately upon entering the Media Center during the instructional day. Because both formal and informal instruction occurs simultaneously throughout the day, students are expected to show respect for others and Learning Commons resources.

Lunch period visits to Learning Commons:
Students may utilize the Learning Commons during their lunch periods. **Students are not allowed to eat their lunch in the Learning Commons.**

Students may come directly to the Learning Commons during their assigned lunch period without a pass. However, they will not be allowed to leave the Learning Commons to go to the cafeteria. Students who plan to eat lunch and then leave the cafeteria to come to the Learning Commons must have an official Learning Commons lunch pass. These passes may be picked up in the morning or at the beginning of lunch in the Learning Commons. Students will not be allowed to leave the cafeteria without this pass.
Once students are signed into the Learning Commons, they are expected to remain there. Students are not allowed to leave for the restroom or to other areas of the building during lunch. The Learning Commons is used as a quiet, calm place for many students. Any students who do not follow the rules will be asked to leave.

Computer Use:
The Centennial Learning Commons does not have computers in the Learning Commons to use. However, every student is allowed to have a Fulton County laptop checked out for the school year. The use of any computer is a privilege that may be revoked at any time for abusive conduct; the expectation is that all computer use will be related to schoolwork. Personal e-mail, games, chat on networking sites, or similar non-academic activities will not be permitted. Home access passwords for the subscription research databases for

Students who need technical help with the Fulton County device should come to the Learning Commons for assistance prior to school, at lunch, or during 3rd or 5th period with an official Learning Commons pass from their teacher. If your device cannot be repaired within a reasonable period, it will be swapped for an equivalent device. ***Please be aware that damaged devices and accessories will need to be paid for before replacements are provided.*** (See Device User Agreement for associated fees.)

Material Check Out:

Up to ten items may be checked out at any time for two weeks and may be renewed once. There is no limit to the frequency of exchanging materials.

Learning Commons Fees:

Books are checked out for two weeks. Fines are charged when a book is NOT returned; Fees vary depending on the original cost of the material. Fines are .10 cents per day for overdue materials.

Printing:
Students should email Learning Commons staff items to be printed. At this time, Centennial will NOT charge for printing school items. This is subject to change at any time during the year. Please see the Learning Commons website for other types of fees.

Online Materials:

Students have access to multiple online library resources through ClassLink. Sora is an application where students can check out eBook and audiobooks which can be downloaded to a Kindle or other devices. The checkout period is two weeks. After two weeks, the book will automatically be checked back in. Student also have access to several databases for research through Gale and Mackin Via.

SPaCE – Shared Personalized and Creative Experience Maker Space

We welcome students and staff to utilize the Makerspace in creating class projects or to learn new skills. Centennial Students and Staff have access to tools, resources, and material in our MakerSpace.
The SPaCE has tools such as vinyl cutting, 3D printing, laser cutting, embroidery, video and sound production, and podcasting.

The same policies apply regarding passes to come to the SPaCE.
Staff and students must be accompanied in the SPaCE by either Learning Commons staff or our cadets who work in the SPaCE.

Students are required to take a safety quiz prior to accessing the SPaCE. Some tools do require students to have permission slips signed by their guardian.

Parking

Student parking at Centennial is a privilege for eligible Sophomores, Juniors and/or Seniors only. It is the sole responsibility of the student-driver (not the parent) to be aware of the rules, regulations, and penalties regarding the privilege of parking on campus. The parking permit issue is non-transferable and may not be sold or given to anyone else. If this is done, this agreement will be considered null and void and that the student will be subject to disciplinary action.

Centennial High School and/or Fulton County Board of Education assume no responsibility for theft, damage, or loss of contents for any vehicle parked on its property.

Students MAY lose parking privileges for attendance and or discipline, including but not limited to: excessive tardiness, skipping class, and/or leaving school grounds without permission. Parking privileges are also contingent upon maintaining appropriate attendance (not being deemed chronically absent) and remaining on track to graduate with the student's 4-year cohort and/or with an approved graduation recovery plan.

Students transporting other students off campus during the school day without expressed written permission from administration will be subject to disciplinary consequences that may include immediate revocation of their parking permit.

When purchasing a parking permit, students must present a valid Georgia driver's license and proof of insurance for the car they are registering to park.

Students who are approved to drive to school must:

- purchase a student parking permit
- display the Centennial permit whenever the vehicle is on school property during school hours
- maintain appropriate insurance coverage
- park in the approved student lots - the stadium lot and the band area lot.

Any unauthorized parking on campus may result in disciplinary action and fines being added to the student's school account.

For all parking questions, contact Trey Henson at hensondc@fultonschools.org

STUDENT
PARKING
2025-2026
To Apply:
• No outstanding fines on student account.
• Currently or will drive any time in 25-26.
• 10th, 11th, or 12th grader.
Automatic Waitlist:
• Violation of excessive tardies on last year's IC record.
• Violation of skipping class and/or leaving campus without permission on last year's IC record.
• Deemed chronically absent on last year's attendance record.
Lose Your Pass / Future Ineligibility
You will lose your pass in semester 2 and/or may be ineligible to apply for a 26-27 parking pass if any of the following apply:
• More than 5 unexcused tardies to your first period of the day.
• More than 5 unexcused whole day absences.
• Infinite Campus violation of excessive tardiness during school time (having 3 or more tardies to any class within one week's time)
• Infinite Campus violation of skipping class and/or leaving campus without permission.
• Chronically absent.
• Carrying unpaid fines on student account at semester's end.
• No refunds are given for passes that are revoked.
Parking without a Pass
1. Warning through a Parking Violation Sticker. Vehicle Information / Pass Information Recorded.
2. Same as first violation and referral to administration for conference, warning, and $25 fine.
3. Same as second violation and administrative consequence for insubordination and $25 fine.
4. Same as third violation. $50 fine assessed and will be re-assessed for any future violation(s).
Parking Applications Released July 2025 to Student e-mails, CHS Website, and Social Media

WE ARE A COMMUNITY UKNIGHTED

CENTENNIAL

CLASSROOM NORMS

Virtud **V** Virtue	Act with honesty, kindness, and integrity in all your interactions.		Actúa con honestidad, amabilidad e integridad en todas tus interacciones.
Alcanzar metas **A** Achieve	Set goals, work hard, and celebrate successes, both big and small.		Establece metas, trabaja duro y celebra los éxitos, tanto los grandes como los pequeños.
Líder **L** Lead	Guide peers positively, set a good example, and encourage teamwork.		Guía positivamente a tus compañeros, da buen ejemplo y fomenta el trabajo en equipo.
Optimismo **O** Optimism	Maintain a positive attitude, even in the face of challenges.		Mantén una actitud positiva, incluso ante los retos.
Respeto **R** Respect	Value others' ideas, treat everyone with kindness, and follow classroom rules.		Valora las ideas de los demás, trata a todos con amabilidad y respeta las normas de clase.

CHS | Home of the Knights

Schedules and Course Changes

The master schedule is based on Spring course requests and teacher recommendations. Students should fully participate in the Spring scheduling process and meet deadlines. Students and parents will have multiple opportunities during the Spring scheduling window to view and make course requests. Once this Spring scheduling window closes, schedule requests are final.

Requests for course corrections will be considered only during the first 10 days of each semester for the following reasons:

- The student has failed a required course and must repeat the course.
- The student has failed a pre-requisite and is not eligible to continue in the sequence.
- The student is not enrolled in a course required for graduation.
- The student is retaking a failed class and has been assigned the same teacher for the exact class he/she has failed, and another teacher is available.
- The student demonstrates poor achievement in a pre-requisite course and is advised by both the teacher and counselor/administrator not to enroll in a more advanced course.
- There is a scheduling conflict, or a course has been canceled.

Requests will be denied for any of the following reasons:

- The student requests a specific lunch period, class period, or teacher.
- The student asks for a different elective than originally requested during the scheduling window.
- The student requests an online class after the online contract deadline. Students must adhere to the guidelines and classes listed on the contract.
- The student wishes to enroll in a more rigorous course.

Class Leveling

There will be times when leveling a class is necessary due to the limitations placed upon specific courses (teacher to student ratios as required by the State, available resources in those classes, uneven distribution of students, or classes that are created or closed).

When this occurs, the scheduling team will use the following protocol:

- Ensure classes required for graduation are kept for each student.
- Utilize a blind selection process when splitting classes to new teachers.
- Determine the fewest changes to a student's schedule.

** Students should always address counseling concerns with their counselor first.

Social Media

The use of social media carries great responsibility. Centennial students are expected to know how to use social media and technology to display respectful interactions and show good judgement and character.

Once you post, tag, send, like or share anything you are responsible for the consequences of that action. Bullying or harassment using social media can carry consequences from school regardless of when or where the activity took place.

If you are being bullied or harassed through social media by another student, you need to take the following steps.

1. **Don't respond**

2. **Report it** to your parent and your administrator (be prepared to show the messages, posts, or videos/pictures). The administrator will investigate and make a report.

3. **Block** the individual on all social media, cell phone and email.

4. **Tell friends not to share** anything from people you have blocked. If they are your friends, they will block them as well.

If you are using social media to send negative messages or to harass or embarrass anyone and those actions cause a disruption at school, there will be school consequences. Based upon the Fulton County Code of Conduct, consequences are local interventions up to 10 days of Out of School Suspension.

If your actions are found to be bullying as described in the Fulton County Code of Conduct (6b.IV), you will be taken to a tribunal hearing for expulsion on your 3rd offense. (Fulton County Code of Conduct).

Transportation

Upon arrival, by automobile or school bus, students must come inside the building where adults are supervising. Students should report directly to the gym or the cafeteria. Students will only be allowed to teacher classrooms before the 8:13 am bell if previous arrangements have been made by the teacher, coach, or club sponsor AND students should have a pass.

Parents may drop off students at the front of the building only. Parents may not drop off students at the bus canopy in the back of the building by the stadium.

Consult www.fultonschools.org for busing and bus stop information. **No student may ride a bus other than the one assigned to his or her home bus stop. If a student needs to make a transportation change, they must bring a note before 12:00 pm to the front office (Ms. Bucknor) that includes the parent's name and contact phone number. After the**

information is verified, a pass will be delivered to the student in their classroom before dismissal. Bus drivers will not allow students to board their new bus without this pass.

Students are to conduct themselves properly while riding the school bus. Eating, shouting, hanging out of the windows and throwing things will not be tolerated. The bus drivers have the same authority on the bus that teachers have in the classroom. Failure to abide by the rules can result in the student being denied the privilege of bus transportation and/or further discipline.

Vending Machines

Centennial contracts with various companies to provide vending machine services to students. As these vending machines are not operated by the school, the school does not provide refunds. Contact information for all vending companies is located on the machines. Students may not visit vending machines during class instructional time.

Visitors

Due to safety rules, students are not allowed to have other students or parents visit them during the school day. Permission for these types of visits must go through the appropriate assigned administrator.

Students should not visit other Fulton County Schools during the instructional day. It is also Georgia State Law that all visitors to a school campus must report to the front office and be granted permission to visit.

Athletic Wing
Aux Gym
Main Gym
Lab E16
Lab E27
E18
E31
Chorus E41
Orchestra E38
Auditorium Lobby
Auditorium F14
Band Rehearsal M104
Black Box M117
Learning Commons
Clinic G05
Main Office G25
Field House
Weight Room 280
Basement
Fitness Lab
Fitness Center
Aux Gym
Main Gym
Boys Locker Room
Girls Locker Room
Sports Med. B01
Health B03
AV Conf. B09
JROTC B11
JROTC B14

2025-2026 School Calendar (Approved 04/24/25)

Fulton County Schools
Where Students Come First

JULY 2025

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4 Independence Day
24-25 Pre-Planning
28-29 Professional Development Days
30-1 Pre-Planning

Instructional Days – 0
Staff Days – 6

AUGUST 2025

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 Pre-Planning
4 First Day of School

Instructional Days – 20
Staff Days – 21

SEPTEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

1 Labor Day

Instructional Days – 21
Staff Days – 21

OCTOBER 2025

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13-17 Fall Break

Instructional Days – 18
Staff Days – 18

NOVEMBER 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4 Teacher Workday/Election
24-28 Thanksgiving Break

Instructional Days – 14
Staff Days – 15

DECEMBER 2025

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 Last Day of First Semester
22-31 Winter Break

Instructional Days – 15
Staff Days – 15

1-2 Winter Break
5 Teacher Workday
6 First Day of Semester
19 MLK Holiday

Instructional Days – 18
Staff Days – 19

JANUARY 2026

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 Teacher Workday (Remote)
17 Professional Development Day

Instructional Days – 18
Staff Days – 20

FEBRUARY 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

16 Professional Development Day

Instructional Days – 21
Staff Days – 22

MARCH 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6-10 Spring Break

Instructional Days – 17
Staff Days – 17

APRIL 2026

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

21 Last Day of School
22 Post Planning
25 Memorial Day

Instructional Days – 15
Staff Days – 16

MAY 2026

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Preplanning/Post-Planning/Teacher Workday (no students)
First/Last Day of Semester
Professional Development Day (students off)
Break (schools closed for staff and students)

The proposed 2025-2026 School Calendar includes a total of 177 instructional days for students: 88 days for First Semester and 89 days for Second Semester.

Please note: Due to unforeseen circumstances including weather, the Board of Education may deem it necessary to adjust this calendar.

Fulton County Schools • 6201 Powers Ferry Road • Atlanta, Georgia 30339 • 470-254-3600 • www.fultonschools.org