

North Tamarind Elementary School



Student/Parent Handbook 2025-2026

The Fontana Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment), or bullying based on a person's actual or perceived ancestry, color, disability, race, ethnicity, religion, gender, gender expression, gender identity, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For questions or complaints, contact Equity Compliance Officer: Craig Baker, Associate Superintendent, Student Services at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29194 TitleIX@fusd.net ; Title IX Coordinator: Caroline Labonte, Director, Certificated Human Resources, at 9680 Citrus Avenue, Fontana CA 92335 (909) 357-5000 extension 29045 TitleIX@fusd.net; and 504 Coordinator: Lauri Martin, Director, Online Learning and Alternative Programs, at 9680 Citrus Avenue, Fontana, CA 92335 (909) 357-5000, extension 29077 504Coordinator@fusd.net.

Message From the Principal

Welcome to North Tamarind Elementary School. We are excited for a wonderful year. We want to provide you with general information about our school's programs, policies, and procedures. We hope this handbook will assist you with some of your questions, and we encourage you to call us should you need further information.

Our office number is (909) 357-5680 and our office hours are from 7:30 am to 4:00 PM.

We are look forward to a great year of learning!

Sincerely,

Timothy Yelin

Principal

North Tamarind Elementary's Mission

At North Tamarind Elementary, our mission is to guide and empower every student to become a lifelong learner and achieve academic success in a safe, inclusive environment. We are dedicated to fostering personal growth, leadership, resiliency, and perseverance, while nurturing positive relationships within the school community.

North Tamarind Elementary's Vision

Our vision is to prepare our students to become lifelong learners who engage in a changing world through resiliency, adaptability, and a strong sense of community.

North Tamarind Elementary School

7961 Tamarind Avenue

Fontana, CA 92336

<https://northtam.fusd.net>

OFFICE INFORMATION

Office hours: 7:30 a.m. to 4:00 p.m.

Telephone: (909) 357-5680

Preschool: (909) 357-5680

Fax number: (909) 357-5683

FELP: (909) 350-6585

All visitors must request sign in through the office before entering the campus.

OFFICE STAFF

PRINCIPAL

ASSISTANT PRINCIPAL

COUNSELOR

SECRETARY

INT. CLERK TYPIST

COMMUNITY AIDE

LIBRARIAN

HEALTH ASSISTANT

DAY CUSTODIAN

Timothy Yelin

Pooja Bhutiani

Zachery LaRue

Yvette Sandoval

Trisha Garcia

Denisse Nava Tellez

Andrea Winzer

Lucy Rivera

Anthony Sosa

2025 – 2026 School Year Calendar

FONTANA UNIFIED SCHOOL DISTRICT 2025-2026 SCHOOL CALENDAR

JULY 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	N	PD		
Student Days = 0						

SEPTEMBER 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Student Days = 21						

NOVEMBER 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Student Days = 14					

JANUARY 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	PD	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Student Days = 13						

MARCH 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Student Days = 17						

MAY 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	MD	30
31	Student Days = 19					

AUGUST 2025						
Su	M	Tu	W	Th	F	Sa
					PD	2
3	MD	MD	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Student Days = 18					

OCTOBER 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Student Days = 23						

DECEMBER 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Student Days = 15						

FEBRUARY 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
Student Days = 18						

APRIL 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Student Days = 22						

JUNE 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Student Days = 0						

AUGUST
6 First Day of School – All Grades

SEPTEMBER
1 Holiday – Labor Day (No School)

NOVEMBER
11 Holiday – Veterans Day (No School)
24-28 Fall Break (No School)

DECEMBER
22-31 Winter Break (No School)

JANUARY
1-9 Winter Break (No School)
12 Professional Development Day (No School)
19 Holiday – Martin Luther King, Jr. Day (No School)

FEBRUARY
9 Holiday – Lincoln's Birthday (No School)
16 Holiday – President's Day (No School)

MARCH
23-27 Spring Break (No School)

MAY
25 Holiday – Memorial Day (No School)
28 Last Day of School – All Grades

JUNE
19 Holiday – Juneteenth (No School)

ALL SCHOOLS MINIMUM DAYS
Wednesday each week

ELEMENTARY AND MIDDLE SCHOOL CONFERENCES/MINIMUM DAYS
October 20 – 24, 2025

ALL SCHOOLS END OF SEMESTER MINIMUM DAYS
Friday, December 19, 2025 – End Semester 1
Thursday, May 28, 2026 – End Semester 2 – Last Day of School

END OF QUARTER/SEMESTER FOR MIDDLE/HIGH SCHOOLS
Friday, October 10, 2025 – End Quarter 1
Friday, December 19, 2025 – End Semester 1
Friday, March 20, 2026 – End Quarter 3
Thursday, May 28, 2026 – End Semester 2 – Last Day of School

HIGH SCHOOL FINAL EXAMS/MINIMUM DAYS
December 16 – 19, 2025
May 26 – 28, 2026

	SCHOOL DAYS
	WEEKENDS/VACATIONS
	HOLIDAYS (NO SCHOOL)

N	NEW TEACHER ORIENTATION
PD	PROFESSIONAL DEVELOPMENT (Non-Student Attendance Day)
MD	MEMBER DIRECTED DAY (Non-Student Attendance Day)

Board Approved: 9/25/24

DISTRITO ESCOLAR UNIFICADO DE FONTANA

CALENDARIO DEL AÑO ESCOLAR 2025-2026

JULIO 2025						
D	L	M	MI	J	V	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	N	PD		
Días en curso = 0						

SEPTIEMBRE 2025						
D	L	M	MI	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Días en curso = 21						

NOVIEMBRE 2025						
D	L	M	MI	J	V	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Días en curso = 14					

ENERO 2026						
D	L	M	MI	J	V	S
				1	2	3
4	5	6	7	8	9	10
11	PD	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Días en curso = 13						

MARZO 2026						
D	L	M	MI	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
Días en curso = 17						

MAYO 2026						
D	L	M	MI	J	V	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	MD	30
31	Días en curso = 19					

	DÍAS ESCOLARES
	FINES DE SEMANA/VACACIONES
	DÍAS FESTIVOS (NO HAY CLASES)

AGOSTO 2025						
D	L	M	MI	J	V	S
					PD	2
3	MD	MD	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	Días en curso = 18					

OCTUBRE 2025						
D	L	M	MI	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Días en curso = 23						

DICIEMBRE 2025						
D	L	M	MI	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Días en curso = 15						

FEBRERO 2026						
D	L	M	MI	J	V	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
Días en curso = 18						

ABRIL 2026						
D	L	M	MI	J	V	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
Días en curso = 22						

JUNIO 2026						
D	L	M	MI	J	V	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
Días en curso = 0						

N	ORIENTACIÓN PARA NUEVOS PROFESORES
PD	CAPACITACIÓN PROFESIONAL (Día sin estudiantes)
MD	DÍA DIRIGIDO POR MIEMBROS (Día sin estudiantes)

AGOSTO
6 Inicio de curso— Para todos los grados

SEPTIEMBRE
1 Conmemoración del día del trabajo (No hay clases)

NOVIEMBRE
11 Conmemoración del día de los Veteranos (No hay clases)
24-28 Vacaciones de otoño (No hay clases)

DICIEMBRE
22-31 Vacaciones de invierno (No hay clases)

ENERO
1-9 Vacaciones de invierno (No hay clases)
12 Día de capacitación profesional (No hay clases)
19 Conmemoración del día de Martin Luther King, Jr. (No hay clases)

FEBRERO
9 Conmemoración del Natalicio del presidente Lincoln (No hay clases)
16 Conmemoración del día de los presidentes (No hay clases)

MARZO
23-27 Vacaciones de primavera (No hay clases)

MAYO
25 Conmemoración del día de los caídos (No hay clases)
28 Fin de curso - para todos los grados

JUNIO
19 Conmemoración del día de la Emancipación (Juneteenth) (No hay clases)

DÍAS MINIMOS PARA TODAS LAS ESCUELAS
Miércoles de cada semana

CONFERENCIAS DE ESCUELAS PRIMARIAS Y SECUNDARIAS/DÍAS MÍNIMOS
20 – 24 de octubre de 2025

FIN DEL SEMESTRE PARA TODAS LAS ESCUELAS DÍAS MÍNIMOS
Viernes, 19 de diciembre de 2025 – Fin Semestre 1
Jueves, 28 de mayo de 2026 – Fin del Semestre 2 – Último Día de Clases

FIN DEL TRIMESTRE/SEMESTRE PARA LAS SECUNDARIAS/PREPARATORIAS
Viernes, 10 de octubre de 2025 – Fin del Trimestre 1
Viernes, 19 de diciembre de 2025 – Fin Semestre 1
Viernes, 20 de marzo de 2026 – Fin del trimestre 3
Jueves, 28 de mayo de 2026 – Fin del Semestre 2 – Último Día de Clases

DÍAS MINIMOS/EXAMENES FINALES PARA LAS PREPARATORIAS
Del 16 al 19 de diciembre de 2025
Del 26 al 28 de mayo de 2026

Aprobado por la Junta Directiva: 9/25/24

BELL SCHEDULE

NORTH TAMARIND ELEMENTARY SCHOOL 2025-26 DAILY SCHEDULE

Office Opens	Breakfast	Gate Opens	Office Closes
7:30	7:45-8:15	7:45	4:00

EARLY CHILDHOOD (M-F)

CLASS	SCHOOL BEGINS	RECESS	LUNCH	DISMISSAL
EC (AM)	7:30	10-10:20	11-11:20	11:30

DAILY SCHEDULE (M/T/TH/F)

GRADE	SCHOOL BEGINS	AM RECESS	LUNCH	PM RECESS	DISMISSAL
TK (AM)	8:15	9:40-10:00	11:00/11:20-11:40		12:33
Kinder	8:15	9:40-10:00	11:00/11:20-11:40	1:00-1:10	2:50
1 st	8:15	9:40-10:00	11:00/11:20-11:40	1:00-1:10	2:50
2 nd	8:15	10:00-10:20	11:30/11:50-12:10	1:10-1:20	2:50
3 rd	8:15	10:00-10:20	11:30/11:50-12:10	1:10-1:20	2:50
4 th	8:15	10:20-10:40	12:00/12:20-12:40		2:50
5 th	8:15	10:20-10:40	12:00/12:20-12:40		2:50
6 th	8:15	10:40-11:00	12:20/12:40-1:00		2:50

MINIMUM DAY SCHEDULE (Wednesday)

GRADE	SCHOOL BEGINS	AM RECESS	LUNCH	PM RECESS	DISMISSAL
TK (AM)	8:15	9:30-9:40	10:40/10:55-11:10		12:20
Kinder	8:15	9:30-9:40	10:40/10:55-11:10		12:20
1 st	8:15	9:30-9:40	10:40/10:55-11:10		12:20
2 nd	8:15	9:40-9:50	11:00/11:15-11:30		12:20
3 rd	8:15	9:40-9:50	11:00/11:15-11:30		12:20
4 th	8:15	9:50-10:00	11:20/11:35-11:50		12:20
5 th	8:15	9:50-10:00	11:20/11:35-11:50		12:20
6 th	8:15	10:00-10:10	11:40/11:55-12:10		12:20

**Entry gates will be closed until 7:45am*

***There is no campus/student supervision before 7:45am*

ESCUELA PRIMARIA DE NORTH TAMARIND

2025-26 HORARIO

ABRE LA OFICINA	DESAYUNO	PUERTAS ABIERTAS	CIERRA LA OFICINA
7:30	7:45-8:15	7:45	4:00

CLASE DE EDUCACIÓN INFANTIL

CLASS	COMIENZA	RECREO	ALMUERZO	DESPIDO
EC (AM)	7:30	10-10:20	11-11:20	11:30

HORARIO (L/M/J/V)

GRADE	CLASSES COMIENZAN	RECREO	ALMUERZO	RECREO	SALIDA
TK (AM)	8:15	9:40-10:00	11:00/11:20-11:40		12:33
Kinder	8:15	9:40-10:00	11:00/11:20-11:40	1:00-1:10	2:50
1 st	8:15	9:40-10:00	11:00/11:20-11:40	1:00-1:10	2:50
2 nd	8:15	10:00-10:20	11:30/11:50-12:10	1:10-1:20	2:50
3 rd	8:15	10:00-10:20	11:30/11:50-12:10	1:10-1:20	2:50
4 th	8:15	10:20-10:40	12:00/12:20-12:40		2:50
5 th	8:15	10:20-10:40	12:00/12:20-12:40		2:50
6 th	8:15	10:40-11:00	12:20/12:40-1:00		2:50

HORARIO DEL DIA MINIMO (Miercoles)

GRADE	CLASSES COMIENZAN	RECREO	ALMUERZO	RECREO	SALIDA
TK (AM)	8:15	9:30-9:40	10:40/10:55-11:10		12:20
Kinder	8:15	9:30-9:40	10:40/10:55-11:10		12:20
1 st	8:15	9:30-9:40	10:40/10:55-11:10		12:20
2 nd	8:15	9:40-9:50	11:00/11:15-11:30		12:20
3 rd	8:15	9:40-9:50	11:00/11:15-11:30		12:20
4 th	8:15	9:50-10:00	11:20/11:35-11:50		12:20
5 th	8:15	9:50-10:00	11:20/11:35-11:50		12:20
6 th	8:15	10:00-10:10	11:40/11:55-12:10		12:20

**Las puertas de entrada estarán cerradas hasta las 7:45 por la mañana*

***No hay supervisión del campus/estudiante antes de las 7:45 a.m.*

GENERAL INFORMATION

ATTENDANCE AND TARDY POLICY

Attendance is Critical: Daily school attendance benefits student learning and promotes continuous progress. Students with inconsistent attendance demonstrate gaps in learning and have difficulty meeting grade level achievement standards. The School Attendance Review Team (SART) monitors student attendance and contacts parents when attendance has truant patterns.

Our district policy is to excuse students for absences or tardies that are for illness, medical or dental appointments, or funeral services for a family member.

We are not able to excuse absences or tardies for oversleeping, automobile problems, family outings or vacations, etc. A student who accumulates twenty tardies has averaged a tardy a day for a school month.

A pattern of arriving late or of leaving early is very disruptive and interferes with student learning. Please assist us in preparing our children for the work world by promoting an attitude that encourages regular and on-time attendance.

Parents must verify all student absences by note or phone. When a child must be absent, please notify the school by phone and/or with a note when your child returns to school after the absence. Please include the date(s) of absence, child's name, teacher's name, and reasons for the absence, and your signature. If the absence is not reported immediately our automated attendance phone system will call you to request a reason for the absence. The attendance clerk will call to verify absences when parents do not provide a reason for the absence. If the parent cannot be reached to excuse the absence, the absence is considered unexcused.

If your child should become ill in school, you will be contacted to come and take him/her home. It is important that you notify the school when you have a change of address or telephone number (at home or business) and if there is a change in the name or telephone number of the person to be contacted if you are not available. Keep your child home if he/she is not feeling well or has a high temperature.

Acceptable Excused Student Absence per California Education Code Section 48205

1. Student Illness
2. Student Medical appointment
3. Quarantine under the direction of a county or city health official
4. Funeral services of immediate family (1 day in state/ 3 days out of state)
5. Exclusion for medical reasons (not to exceed five school days).
6. Personal court appearances
7. Religious observances

**For a complete list of acceptable excused absences visit the California Education Code website.*

Unacceptable reasons for being absent from school

1. Going to work with parent or other family member.
2. Going to the beach, river, or desert etc.
3. Babysitting or taking care of other family member.
4. Waiting for service/repair people to come to the house.
5. Transportation reasons.
6. Bad weather.
7. Other reasons not included in "Acceptable Excused Student Absences."

Attendance problems that are not resolved at the school site will be referred to the district's School Attendance Review Board (SARB). Students who miss school for unexcused reasons may put their parents in a position of being cited and fined.

REQUESTS FOR MAKE-UP HOMEWORK WHEN YOUR CHILD IS ILL

If your child has been absent for two or more days, and you wish to get make-up work, please call our office. We will forward your request to the teacher. The homework will be made available for you to pick up in our office. We need at least one day's notice in order to provide the teacher the time necessary to properly assign the studies for your child.

Accidents

In case of an emergency, the paramedics might be contacted. It is very important that we have **ALL** phone numbers where parents can be reached in case of an emergency. It is important to update your child's emergency contact information, including landlines and cell phones. We must also have the names and phone numbers of people we may contact if you cannot be reached.

IF ANY EMERGENCY CONTACT INFORMATION CHANGES DURING THE YEAR, PLEASE NOTIFY YOUR CHILD'S TEACHER OR THE SCHOOL OFFICE. THIS WILL HELP US ENSURE THE SAFETY OF YOUR CHILD.

Before and After School

Students eating breakfast at school may arrive on campus at 7:45 each morning. All other students should arrive no earlier than 8:00 when the campus opens. The first bell rings at 8:12 and instruction begins at 8:15. Students arriving after 8:15 need to get a tardy slip from the school office before they go to class. All students are dismissed at 2:50 p.m. Teachers dismiss students from the classroom and students leave from the front of the school, unless exiting through the back gate. Parents need to use caution when dropping off or picking up children. Pull to the curb to allow students to enter or exit a car in the drop off zone. Parking lot safety is an expectation for all members of the North Tamarind family.

It is extremely important that students remain in class for the entire school day. Teachers complete instruction and review the day's homework and learning at the end of each day. Please provide a reason to the office staff if you are signing your child out before dismissal. The principal or office staff may request a doctor's note for repeated early checkouts. When leaving campus, all children must be signed out by an adult, who is listed on their contact information. Everyone must show a picture ID card when picking up a student.

Breakfast and Lunch

The cafeteria serves breakfast daily from 7:45 to 8:10a.m. All students at North Tamarind can apply to receive Free Breakfast and Lunch as part of the National School Lunch Program. Families must complete a meal application for the Free/Reduced Lunch program.

Independent Study Program

Parents may request Independent Study if a child will be absent for at least 3 days but no longer than 14 days for reasons unrelated to illness. Students will receive work to complete and will receive credit when they turn it in when they return to school. Contact the school office to make arrangements at least five days before the absences begin.

Medication at School

In order to ensure the safety of all students, the district established policy about giving medication to students at school. Any student who needs medication for a chronic disorder, may receive it at school if the following procedure is followed:

1. A physician must complete a form requesting medication be given during school hours.
2. The parent must sign the form requesting medication be given at school
3. The medication must be brought to school by an adult.
4. The medication must be in a prescription container properly labeled by the pharmacist.
5. A one-month supply only will be kept at school at any time.

Medication needed for acute conditions such as ear infections, sore throats, coughs, etc., will only be given by school personnel if the proper forms are on file. Medication is necessary to treat illness. Do not send Tylenol, aspirin, cough drops/medicine, eye drops, etc., to school with your child. The safety of all students on campus, is our primary concern.

Classroom Visitations

You are welcome to visit the school when it is in session. Please call the teacher to schedule your visit at least 24 hours in advance. Be sure to sign in at the office when you arrive. Please communicate only briefly with the teacher when your visit is over. If you need a conference with the teacher, please schedule an appointment. The principal may reserve the right to escort parents during a classroom visit for any reason. Class visits should be limited to 20 minutes (unless otherwise agreed upon by the teacher and/or principal) so as not to disrupt instruction.

Telephone

To prevent frequent interruptions to our instructional programs, we request that phone calls and messages for students be of an emergency nature only. If you have a change in after school arrangements, please discuss this change with your child before school. Children may use the office telephone if it is an emergency and/or have permission from their teacher or office personnel. Students may carry cell phones to school. However, student cell phones must be off/silent and in backpacks during all school hours. The school is not responsible for lost, stolen, or broken electronics. If a student has a cell phone visible on campus or in class, school personnel, will confiscate it and hold it for a parent to pick up in the school office.

Address or Phone Change

Notify the school of any changes in phone number, address, or person to contact in case of emergency or illness. In the event we are unable to contact anyone to pick up a student by the time the office closes, local law enforcement will be contacted.

Emergencies/Disasters

The school and district office have developed plans to protect your child in a variety of situations. The North Tamarind Disaster Plan outlines procedures if any of a variety of disasters or emergencies should take place while students are at school. A child will be released only to the adult or adults indicated on the student's emergency information form. Please keep contact information up to date.

Safety drills for earthquakes, fires, and lockdowns are held throughout the year to assure the safety of all children. Each teacher reviews these procedures with students in order for our students to be prepared. In the event of an actual disaster,

children will be kept in protective custody at the school until they can be released to parents or guardians. The school is equipped with first aid kits that include all necessary supplies for emergencies, including water, as well as food items. Each classroom is equipped with an emergency backpack and a school evacuation map.

Bicycle and Pedestrian Safety

Fourth through sixth graders may ride their bicycles to school. They must have a signed permission slip on file in the office. They must walk their bikes when on campus (including in the parking lot) and lock their bikes to the racks. Disregard for bicycle safety rules may result in the suspension or denial of the privilege to ride a bicycle to school. Students must wear helmets while riding to and from school. Scooters, roller blades/skates, skateboards and wheelie shoes are not allowed on campus. The school is not responsible for lost or stole bicycles.

Lost and Found

Please mark outerwear with your child's first and last name to assist us in returning items to your child. All lost items found on campus will be put in the lost and found box located in the cafeteria. Items not claimed will be donated to charity.

FUSD Health and Wellness Policy

The FUSD Board of Education adopted a Health and Wellness Policy based on state and federal laws. This policy promotes a healthy lifestyle, and it eliminates certain foods/drinks. Teachers and staff should no longer use food or drinks as rewards for student accomplishments or behavior. Classrooms may still have up to three celebrations each year, but the food served must meet nutritional requirements. Foods that may NOT be a part of the celebration include cupcakes, candy, soda, punch, cookies, chips, or other unhealthy food choices. Parent support of the Wellness Policy is greatly appreciated. Family members must refrain from sending/bringing any food, gift, or balloon items to recognize a child's birthday or other celebrations or awards at school. These special events are family celebrations to enjoy at home.

Addressing a Concern

Parents who have a school-related concern should first address their concern with the classroom teacher. The teacher is the best source of information, and most problems can be solved at that level. Should a concern continue, parents may make an appointment with the principal by calling the school office at (909) 357-5680 or by notifying an office staff member. The school secretary will then contact the parent to set up a phone conference or in-person meeting with the school principal.

School Volunteers and Field Trips

North Tamarind Elementary School needs parents, family members, and friends to volunteer in the classrooms, in the library, on field trips, or during other special school events. Volunteers may help students with their academic subjects, may assist with enrichment activities, or may make educational games or instructional materials for classroom use. A volunteer may have special talents that will supplement the school curriculum for the enrichment of our instructional program. Please contact your child's teacher or the office if you are interested in volunteering your services. We welcome you to share your talents and expertise with us. Grade level field trips must have pre-approved adult supervisors. Parents are welcome to volunteer to be a chaperone by filling out the Field Trip form and Megan's Law clearance. Other adults and/or children may not attend the field trip. Any volunteers on campus will have to complete the district volunteer paperwork.

School Library

North Tamarind has a library that is an integral part of our students' instructional program. Our library has a full-time library specialist who makes the library a friendly place for students and staff to study, locate materials, do research, and read for pleasure. The library is open to students throughout the school day. Books may be checked out for a week at a time.

CURRICULUM AND INSTRUCTION

North Tamarind Elementary provides a structured learning environment with a well-balanced educational program that includes all curriculum areas. Students are expected to work to the best of their abilities. Our school has a high level of classroom instructional technology, including computers for every student with Internet access and instructional software. In addition, each classroom is equipped with a document camera and television, providing access to big screen visual instructional strategies for all curriculum areas. Through access to this technology, our students are expected to become computer literate in word processing, keyboarding, and/or various programs reinforcing skills in all academic subject areas. ALL students must have signed parent permission to access computers and software on campus. Please complete and return the Annual Notifications page to provide this permission.

Assessments

Teachers utilize a variety of assessments to report individual academic progress and achievement. Some of the assessments used include district wide assessments such as MAP, iReady, curriculum embedded assessments, teacher-developed assessments, English Language Proficiency, and the California Assessment of Student Performance and Progress (CAASPP).

Progress Report

The aim of the progress report is to keep parents informed as fully as possible about their children's development in academics and citizenship. Parents will receive a formal progress report about academic growth, work habits, and/or social skills. This is to encourage a struggling student and to provide the opportunity to improve his/her work and raise his/her grade

during the remainder of the semester. Please feel free to call your child's teacher for an informal progress report any time that you have a concern.

Report Cards

Students receive a standards-based report card at the end of each semester. This report indicates academic, study skills/work habits, and social growth. Teachers include comments to indicate areas of commendation and/or areas of need.

Parent Conferences

Formal parent-teacher conferences are held during the first semester. Additional parent conferences with teachers, and/or the principal may be arranged by calling the school at (909) 357-5680.

Homework

Homework is an important part of a child's learning experience. It is designed to reinforce a skill previously taught in the classroom. Your child will get the most benefit out of homework if:

1. There is a set time to work each night.
2. There is a place to do homework that is clean, well-lit, quiet, and properly supplied with pencils, paper, and erasers.
3. There is attention from a parent/guardian during this important part of the day.
4. There is a plan to make sure that homework is returned each day.
5. Remember that homework is practice for your child and not for you.
6. Students are expected to spend an average of 20-30 minutes on homework at the primary grades (K-3) and an average of 45 minutes at the elementary grades (4-6), four days a week (Monday – Thursday).
7. Parents are encouraged to read to their children in the lower grades, and students in the upper grades should spend at least 30 minutes a day in silent reading at home.

Student Recognition

North Tamarind holds recognition assemblies throughout the school year to honor our students' accomplishments. Students may receive academic or citizenship awards. Awards are also earned for significant improvement in academic areas. The Cougar Award is one of our most prestigious honors presented to students for their success in overall academics. Parents may receive invitations to attend these awards assemblies but must refrain from bringing balloons, flowers, stuffed animals, etc., to the assemblies. These items can be shared at home to celebrate your child's success.

We also recognize students who have outstanding attendance at the end of each semester. Please remember that Independent Study does not qualify for attendance honors, as the attendance recognition requires the physical presence of the student at school for the entire day. In addition, students who arrive late or who leave before the end of the day will not qualify for the outstanding attendance awards.

Books and School Supplies

Each student is responsible for all textbooks, library books, and other instructional materials issued to him or her. If a text or library book is lost, the student or parent should report this to the teacher and discuss arrangements for repayment if possible.

Promotion/Retention

The Board of Education expects students to progress through each grade within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

As early as possible in the school year and in a student's school career, the superintendent or designee shall identify students who should be retained and/or who are at risk of being retained in accordance with law, board policy, or administrative regulation. Students who should be retained and/or who are at risk of being retained will be identified on the basis of multiple measures of student achievement.

When a student is recommended for retention, or is identified as being at risk for retention, the superintendent or designee shall provide opportunities for remedial instruction to assist the student in overcoming his/her academic deficiencies. Such opportunities may include, but are not limited to, tutorial programs, after-school programs, summer school programs, and/or the establishment of a student intervention team. **(BP 5123)** Once a student is identified as being at risk of retention, the parent/guardian shall be provided notice as early in the school year as practicable. **(Education Code Section 48070.5(e))**

SCHOOL PROGRAMS AND SPECIAL SERVICES

Student Intervention Team (SIT)

ALL REFERRALS for special education are made through the Student Intervention Team (SIT) process. The Student Intervention Team provides support for a teacher with students who are experiencing academic, social, or emotional difficulty. Any teacher may refer a student. Parents should request an SIT in collaboration with the classroom teacher. The Student Intervention Team may recommend modifications in the existing program, additional interventions and/or strategies, or referral for additional services. The team shall consist of the classroom teacher and general education teachers or other members as necessary. These additional members may include the principal, nurse, psychologist, and/or counselor.

Intervention Program

Students who are identified working below or far below grade level will participate in additional classroom and/or Response to Intervention (RTI) support. The Instructional Support Teacher will provide direct support services to struggling students and will assist teachers with strategies for classroom interventions.

Supplement/Concentration Grant Funds

With the implementation of the Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP), North Tamarind will receive Supplemental Concentration Grant funds to provide additional support for classroom instruction, to purchase instructional materials, and to provide after school programs. These funds are overseen by the School Site Council comprised of elected parents and staff.

Title I Funding

These federal funds are used to meet the needs of students who need additional support to achieve state grade level standards. Title I funds also support parent education opportunities, resources/materials, and tutoring hours for students to meet grade level standards.

Psychological Services

A district psychologist administers psychological testing to students who are referred by the Student Intervention Team (SIT) to the Special Education Review Team (SERT) due to continuing academic concerns. The testing requires signed parental permission and the results are confidential (released only upon written permission from the parent).

Speech Therapist

The speech therapist works with students who have been identified with speech and language impairments. The speech meets regularly with qualified students.

Resource Specialist Program

North Tamarind has a Resource Specialist who works with qualified students with identified special learning needs. The RSP teacher designs instruction to meet a wide variety of individual learning disabilities such as weak visual memory or weak auditory processing skills and collaborates with the classroom teacher to support academic progress in the regular education setting.

State Preschool Program

North Tamarind has a district preschool program for four-year-old children. Preschool eligibility is determined by household income. For more information call (909) 357-7600 ex 29098.

Behavior and Playground Expectations

At North Tamarind Elementary we emphasize good choices and behavior. We provide an organized, safe, and well-supervised learning environment and we have school behavior expectations that ensure a successful and productive atmosphere for all students. Our policy is to counsel students when a problem arises, to set limits if necessary, and to alert parents if a problem continues. We believe that a positive learning environment assures that students achieve academic and social progress and growth. We invite you to work with us to make North Tamarind an outstanding learning community.

Student Expectations (PAWS):

P - Practice Respect
A - Act Responsibly
W - Work Together
S - Safety First

Examples of Rewards

1. Verbal Praise
2. Cougar-iffic/ Leader in Me Awards
3. Stickers, pencils, certificates, etc.
4. Special activities, privileges
5. Prize points

Examples of Consequences

1. Phone calls/notes home – communicating with parent-teacher
2. Time Out – sitting out a portion of a recess or working in another classroom.
3. School beautification service – grounds patrol, cafeteria clean-up
4. Office Referrals – conferencing with the principal or designee
5. Office Detention
6. After school detention
7. In-house or out of school suspension or classroom suspension

Failure to follow the rules may result in a warning, a recess detention, an office referral, a school suspension, and in extreme cases a school expulsion. A Reason for Suspension list is given to each student and parent at the beginning of the year in the “Annual Notices to Parents” handbook.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS):

One of the foremost advances in school-wide discipline is the emphasis on school-wide systems of support that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments. Instead of using a piecemeal approach of individual behavioral management plans, a continuum of positive behavior support for all students within a school is implemented in areas including the classroom and non-classroom settings (such as hallways, cafeteria and restrooms). Positive behavior support is an application of a behaviorally based systems approach to enhance the capacity of schools, families, and communities to design effective environments that improve the link between research-validated practices and the environments in which teaching and learning occurs. Attention is focused on creating and sustaining Tier 1 supports (universal), Tier 2 supports (targeted group), and Tier 3 supports (individual) systems of support that improve lifestyle results (personal, health, social, family, work, recreation) for all children and youth by making targeted behaviors less effective, efficient, and relevant, and desired behavior more functional.

PBIS BEHAVIOR EXPECTATIONS MATRIX

North Tamarind Elementary		Classroom	Cafeteria	Hallways	Playground & PE	Arrival & Dismissal	Restrooms	Library & Enrichment
P	Practice Respect	Follow the teacher's directions. Speak at appropriate times in polite way. Use kind words.	Follow directions. Listen to adults. Use appropriate language.	Use appropriate voice level so other classes can learn.	Use appropriate language. Share the playground equipment. Pick up trash around you.	Follow directions and listen to adults.	Appropriately Dispose of paper products appropriately. Flush Toilets. Keep surfaces dry.	Follow adult directions. Speak at appropriate times in a polite way. Use materials appropriately.
A	Act Responsibly	Stay on task and complete your work. Be prepared and on time with proper materials. Be responsible for your actions and accept the consequences.	Clean-up after yourself. Stay seated. Use appropriate voice level.	Walk quickly and quietly to your destination. Keep Hallways clean, trash belongs in the trash cans.	Follow instructions and rules of the game. Freeze when bell rings and listen for line-up signal. Report problems to an adult. Keep food in designated areas. Return equipment.	Wait in designated areas. Keep hands and feet to yourself. Watch for your ride.	Use your time appropriately. Wash your hands. Use appropriate voice level.	Use the shelf marker for saving your space on the shelf. Come prepared.
W	Work Together	Collaborate with others. Respect your peers. Take turns. Listen to others.	Pick-up all trash. Help each other. Stack your trays.	Work together to make sure the walls' surfaces are graffiti free. Pick-up trash.	Take turns and include everyone. Practice good sportsmanship.	When you arrive at school, eat breakfast, use the restroom, and find your line.	Keep the restrooms clean and usable for all.	Give everyone an equal opportunity to check out a book. Keep the room neat and orderly. Collaborate with others.
S	Safety First	Keep hands, feet, and objects to yourself. Keep chair legs on the floor.	Eyes forward when in line. Walk. Keep hands and body parts to yourself.	Walk. Be aware of the yellow half circle lines to avoid collisions with doors. Use the buddy system.	Keep hands and body parts to yourself. Walk from class to the playground. Use equipment correctly.	Walk on the blacktop. Keep hands and body parts to yourself. Wait in designated areas.	Report any leaks, hazards, or messes to an adult.	Walk. Keep hands and body parts to yourself. Use equipment for its intended purpose.

Tamarindo Norte Primaria		Aula	Cafetería	Pasillos	Patio y educación física	Llegada y salida	Baños	Biblioteca y actividades extraescolares
P	Practicar el respeto	Sigue las instrucciones del profesor. Habla en momentos apropiados y de manera educada. Usa palabras amables.	Sigue las instrucciones. Escucha a los adultos. Utiliza un lenguaje adecuado.	Utiliza un tono de voz adecuado para que otras clases puedan aprender.	Usa un lenguaje apropiado. Comparte los juegos del patio. Recoge la basura que encuentres a tu alrededor.	Sigue las instrucciones y escucha a los adultos.	Deseche adecuadamente los productos de papel. Tire de la cadena del inodoro. Mantén las superficies secas.	Sigue las instrucciones de los adultos. Habla en el momento adecuado y de forma educada. Utilice los materiales de forma adecuada.
A	Actúa con responsabilidad	Concéntrate en la tarea y complete su trabajo. Prepárese y sea puntual, con los materiales adecuados. Sé responsable de tus actos y acepta las consecuencias.	Limpia lo que ensucies. Permanece sentado. Habla en un tono de voz adecuado.	Camina rápido y en silencio hasta tu destino. Mantén los pasillos limpios, la basura va en las papeleras.	Sigue las instrucciones y las reglas del juego. Quédese quieto cuando suene la campana y espere la señal para formar fila. Informa de cualquier problema a <u>un</u> adulto. Mantén la comida en las zonas designadas. Devuelva el equipo.	Espera en las áreas designadas. No toques a los demás. Estate atento a tu transporte.	Aproveche su tiempo adecuadamente. Lávese las manos. Hable en un tono de voz adecuado.	Utilice el marcador de estante para reservar su espacio en el estante. Ven preparado.
W	Trabaja en equipo	Colabora con los demás. Respeten a sus compañeros. Turnaos. Escucha a los demás.	Recoge toda la basura. Ayuda a los demás. Apile las bandejas.	Trabaja en equipo para asegurarte de que las paredes no tengan grafitis. Recoge la basura.	Turnaos e incluíd a todos. Practiquen el espíritu deportivo.	Cuando lleguen a la escuela, desayunen, vayan al baño y busquen su fila.	Mantén los baños limpios y en condiciones para que todos puedan usarlos.	Dale a todos la misma oportunidad de sacar un libro. Mantened la sala limpia y ordenada. Colabora con los demás.
S	La seguridad es lo primero	Mantén las manos, los pies y los objetos cerca de ti. Mantén las patas de la silla en el suelo.	Mantén la vista al frente cuando estés en fila. Caminar. Mantenga las manos y las partes del cuerpo alejadas de los demás.	Camine. Presta atención a las líneas amarillas semicirculares para evitar chocar con las puertas. Utiliza el sistema de compañeros.	Mantén las manos y las partes del cuerpo separadas. Camina desde el aula hasta el patio. Utiliza el equipamiento correctamente.	Camina por el asfalto. Mantén las manos y las partes del cuerpo separadas de los demás. Espera en las zonas designadas.	Informa a un adulto de cualquier fuga, peligro o suciedad.	Camine. Mantén las manos y otras partes del cuerpo alejadas de los demás. Utilice el equipo para el fin para el que está destinado.

Outdoor Areas

- Students may only use school equipment. Use rubber balls only for playground use and soccer balls for kicking. No running or racing on the blacktop.
- Students may not play tag, tackle, wrestle, or play rough in any area of the school, including the field. Children may not play games that involve capturing, grabbing, dragging, pulling or hitting.
- Football is ONLY played during P.E. only with direct teacher supervision.
- Students are not allowed to bring sports balls or toys from home. School staff will confiscate the items.
- In order to ensure student safety, we require students to walk in all areas of the campus except grass areas. Stay on the playground and away from classrooms during recess.
- Use restrooms appropriately, safely, quickly, and quietly.

Playground Equipment

- ❖ Keep both hands firmly gripped on the bars. When twirling, students must have hands and legs on the bars.
- ❖ Come down the slide in a sitting position, feet first, one at a time. No climbing or walking up the slide or on the sides.
- ❖ Only ONE person at a time on the bars.
- ❖ No gymnastic tricks.
- ❖ No standing or sitting on top of the bars.
- ❖ No pushing or grabbing other students on the bars or while on the bars.
- ❖ No wrapping or tying clothing onto the bars.
- ❖ No fighting or wrapping legs around another student on the bars and pulling him or her down.
- ❖ No chasing or playing tag in the equipment area.
- ❖ Jump ropes are for jumping only.

Before and After School

- ❖ Observe all school rules.
- ❖ Obey all city traffic laws.

- ❖ Respect the houses and property of homeowners along the route to and from school.
- ❖ Arrive at school no earlier than 8:00 a.m. unless they are attending the breakfast program at 7:45 a.m. Scheduled supervision begins at 7:45 a.m.
- ❖ Have permission to ride a bike to school (Grade 4, 5, & 6 ONLY). Bike riders must have safety equipment including a helmet.
- ❖ Follow all traffic safety rules when dropping off or picking up children. Parents must remain in a vehicle in the drop off zone or move the car to a parking space.

In The Cafeteria

- ❖ Follow the line and walk to a table to be seated.
- ❖ Stay seated during lunch while eating. Raise your hand if you need help.
- ❖ Be responsible for eating your own food and cleaning your own space.
- ❖ Never throw food or other items inside the cafeteria.
- ❖ Use an inside voice.
- ❖ Keep hands, feet, and lunch to yourself.
- ❖ Wait quietly in line for teacher to walk back to class.
- ❖ School employees are the only adults allowed in the cafeteria.

Other Information

- ❖ Students should get a drink and use the restrooms before the bell rings.
- ❖ Students may use the library during recess, if they have permission.
- ❖ Students may not throw wood chips, rocks, sand, grass or other objects.
- ❖ Students need teacher approval to bring toys to share. No toy weapons of any kind are allowed.
- ❖ Students may not bring or chew gum, candy, sunflower seeds, or any hot chips.
- ❖ Students must eat all lunch food in the cafeteria.
- ❖ Students need to leave all electronic devices at home. These items can disrupt classroom instruction or school activities or may be lost, broken, or stolen.
- ❖ Animals (pets) are never allowed on any FUSD school campus, including arrival and dismissal times with the exception of service animals.

Please ensure that the following items are not in your child's possession:

- ❖ Weapons of any kind – or any item that resembles or can be used as a weapon
- ❖ Illegal substances: vape pens, tobacco, alcohol, marijuana, drugs and paraphernalia
- ❖ Over the Counter or prescription medications. Medications must be checked in to the health office with a doctor's note.
- ❖ Scooters, skateboards, Skate shoes or Rollerblades, including Heely's
- ❖ Shocking pens, laser pointers, permanent markers, cigarette lighters, stink bombs, E-Cigarettes, and any dangerous objects
- ❖ Pokemon cards or other type of trading cards
- ❖ Magazines, drawings or language inappropriate for school activities
- ❖ Excessive amounts of money or cash that are not needed for school purposes
- ❖ Any other items not listed in here that may cause disruption to any school activities

All personal items brought to school are the student's responsibility. The school is not responsible for lost, damaged or stolen items.

USE OF DRUG-DETECTION DOGS

In an effort to keep the schools free of drugs, the district may use specially trained non-aggressive dogs to sniff and alert staff to the presence of substances prohibited by law and Board policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district-sponsored events. Drug-detection dogs are not allowed to directly sniff any students.

CELL PHONES

Students can carry cellular phones but may only be used before or after school. Students must keep phones off/silent at all times during class. A misuse or a disturbance caused by such devices will result in confiscation and possible disciplinary action. The object will be returned to a parent or guardian. The school is not responsible for locating, repairing or replacing electronic devices. Parents and students are responsible for the loss or misuse of cell phones.

DETENTION

School personnel may give a student a detention or other disciplinary action for any of the following reasons:

- Defiance or not following directions in class or on the playground
- Not keeping hands, feet and objects to themselves
- Throwing rocks or any other items
- Unsafe play (misuse of equipment, climbing fences, etc.)
- In unauthorized areas

- Failure to line up at the bell or being late for lunch or class
- Being disrespectful (yelling, calling names, etc.)
- Threats or Fighting
- Violation of cafeteria rules

Based on the severity of the behavior, the school administrator, teachers or school site aides may counsel the student, assign a detention or send the student to the office with an office referral.

OFFICE REFERRAL POLICY AND SUSPENSION

School personnel may write an Office Referral for the following unsatisfactory conduct to students:

- Failure to follow directions or disrupting classroom learning
- Disrespect or defiance towards authority figures
- Leaving class without permission
- Destruction of school or private property
- Fighting, threats or profanity or offensive language
- Theft or tampering with property of others
- Possession of an inappropriate item or use/possession of a controlled substance
- Excessive absences or tardiness

Formal District Complaint

If the matter is not resolved to the satisfaction of the complainant at the site level, the principal, or designee shall advise the complainant of their right to submit the matter as a Formal Complaint to the Title IX officer. The Title IX Officer shall investigate the matter pursuant to the procedures set forth in the Uniform Complaint procedure.

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment and anti-bullying policy.

DRESS CODE

All staff members are expected to actively enforce the dress code policy. Violators or possible violators are to be referred to the office. Dress code for students in grades K-12, Article 5, and Section 5326.1 of the Fontana Unified Board Policy states:

Dress and Grooming: Restrictions on the freedom of student dress shall be imposed whenever the mode of dress in question is unsafe either for the student or for those around the student, is disruptive to school operations and the education process in general, or is contrary to law.

Student Dress Code Standards: The Governing Board of the Fontana Unified School District believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction that would interfere with the educational process. Clothes must conceal undergarments at all times.

Pants/Shorts/Culottes/Skirts/Jumpers: Students may wear pants, shorts, culottes, skirts, dresses or jumpers. Clothing must fit at the waist and must not be more than one size too large. If belts are worn, they must not be more than one size too large. Walking shorts and skirts must be mid-thigh length or longer. Jogging shorts or bicycle shorts are not acceptable. Leggings and tights are acceptable only under skirts, shorts or culottes.

Shirts/Blouses: Students are encouraged to wear shirts and blouses tucked into their pants, shorts, culottes or skirts. Oversized shirts or blouses that are too long are not acceptable because it presents a safety hazard when students are playing. See-through or fishnet fabrics, halter tops, bare midriffs or tank tops are not acceptable.

Sweaters/Sweatshirts/Jackets/Coats: Sweaters, sweatshirts, jackets and coats may be any style or color. Jackets and coats must not have writing or pictures that are sexually suggestive, derogatory, profane, gang-related, insulting or can be construed to have a "double meaning" or which advocate the use of drugs or alcohol. Athletic team jackets that display emblems that could become disruptive to school operations and the educational process are not acceptable.

Shoes: Shoes must be worn at all times, may be any color and should be appropriate for school activities. Sandals must have heel straps and toe straps. Thongs, backless shoes, backless sandals, bedroom slippers, moccasins, footsies, or high heels are not acceptable.

Hats/Caps: Students may wear hats or caps to school, as long as the writing on them is appropriate and not reflective of gang affiliation. Students will remove hats and caps at flag ceremonies and inside classrooms or buildings. Hats or caps may not be worn backwards. Students may not trade or share hats or caps.

Jewelry: Large hoop earrings or spikes are not permitted for student safety.

Special Comments: Classroom/grade level/school activities will be announced prior to the special events. Students may wear special clothes when they participate in these activities. Clothing should be suitable and comfortable for normal school activities. Health and safety are guides to acceptable school attire. Dress or grooming by a student that violates the District guidelines but is not expressly delineated within District or school site regulations or that presents a health or safety concern shall be considered and reviewed by the site administrators in charge. Students are permitted to wear buttons, armbands or other accouterments to exercise the right to freedom of expression as provided by Ed. Code 48907, unless the button, armband or other accouterment signifies or is related to gangs, gang membership, or gang activity as provided by Ed. Code 35183.

PARENTAL INVOLVEMENT

Parents are encouraged to volunteer and become involved in school functions. This has a positive effect on your child's academic success and shows support and interest in the educational program. Parents are welcome to join School Site Council (SSC), or the English Learner Advisory Committee (ELAC). These parent groups meet on different mornings/afternoons several times a year.

Parents are encouraged to participate in or attend:

Back-to-School Night	Family Nights
Awards Assemblies	ELAC Meetings
School Events	Parent-Teacher Conferences
Field Trips	Classroom Programs
Open House	Information Meetings
Coffee w/ the Principal	School Site Council Meetings

NOTICES

The school communicates with the parents by sending notices home with the children. Ask your child regularly if he/she has any notices. Some notices or forms will need to be filled out and may require a signature. Please try to have these returned the following day. A phone call may go out to all families to advise them of special notices coming home. North Tamarind staff also uses an automated telephone messaging, *Connect5*, to keep families informed of special school events, activities, holidays, and absences. Please keep your phone contact numbers up to date in the school office.

SAFETY

****SCHOOL POLICE****

(909) 357-7600 ext.29064

Fontana Police Department

(909) 350-7700 (or 9-1-1, emergency)

SAY NO TO GRAFFITI Call (909) 350-GONE

In an effort to keep our neighborhood clean, report any graffiti to the clean-up hotline at **(909) 350-GONE**. Talk to your children about how important it is to maintain our communities clean from graffiti. Students should report to their parents or report to the principal any graffiti or vandalism related activities on the campus or surrounding areas. Students doing graffiti on the school campus may be suspended and school police will be notified.

OTHER DISTRICT POLICIES (FUSD)

Please check or refer to the "**ANNUAL NOTICE TO PARENTS/GUARDIANS**" for additional policies regarding:

Child's safety Asbestos Management, Use of Pesticides, Disaster Preparedness, Hazing, Safety Concerns, Visitors

Health Immunizations, Medications at School, Medical Assistance at School, Oral Health Assessment, Physical Examination

Instruction No Child Left Behind (NCLB), School Improvement (P.I.), Notification of Exemption for Students in ELL Program, GATE, Library and Textbooks, Sex Education, Special Education

Student Attendance Absences, Compulsory Education, Tardiness, Truancy

Discipline Reasons for Suspension and Expulsion

Access to Internet and Online Sites Child Safety on the Internet, Guideline for Parents

Privacy and Information Rights Pupil Records, Release of Information, Withholding of Grades

Complaint Process Complaints about Programs, Employees or Procedures Discrimination; see below

Sexual Harassment - Board Policy 5145.7 (a-d) Definition, Policy, Complaint Procedure; see below

Student Grievance Procedure - Board Policy 5145.3 (c-d)

Non-Discrimination Notifications See below

Student Internet Acceptable Use Policy: All students and parents will sign the Acceptable Use policy in order to use the internet and computers at FUSD schools. The document will help parents be aware of the different aspects of the situations that the Internet includes. There are guidelines for Parents as well as rules for online safety. This policy will be given out at the beginning of the year and placed in the student file. More information can be found at:

<https://www.fusd.net/parents/internet-safety>

Fontana Unified School District Board Policy 5145.7: Sexual Harassment

Original Adopted Date: 05/19/1993 | Last Revised Date: 10/21/2020 | Last Reviewed Date: 10/21/2020

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed instances of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy and shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

Record-Keeping

In accordance with law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in district schools.

FONTANA UNIFIED SCHOOL DISTRICT

Every Student Successful | Engaging Schools | Empowered Communities

UNIFORM COMPLAINT PROCEDURES (UCP)

ANNUAL NOTICE

2025-2026

For stakeholders including students, employees, parents/guardians of its pupils, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties of the Uniform Complaint Procedures (UCP) process.

The Fontana Unified School District (FUSD) has the primary responsibility for compliance with federal and state laws and regulations. The District has established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees, and the non-compliance of our Local Control and Accountability Plan (LCAP).

The UCP Annual Notice is also available on our website at www.fusd.net.

The district requires that school personnel take immediate steps to intervene when safe to do so when he or she witnesses an act of discrimination, harassment, intimidation, or bullying. The District will investigate all allegations of unlawful discrimination, harassment, intimidation, or bullying against any protected group as identified in Education Code Sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parent Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly

Additionally, any other state or federal education program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by the district.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of FUSD

Fontana Unified School District will post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, and pupils formerly in Juvenile Court now enrolled in the school district.

We advise complainants of the opportunity to appeal an Investigation Report regarding programs within the scope of the UCP to the California Department of Education (CDE).

We advise complainants of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state and federal discrimination, harassment, intimidation, or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California Health and Safety Code (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code (HSC)* a notice shall be posted in each California state preschool program classroom operated in any school in FUSD.

The notice is in addition to this UCP annual notice and addresses parents, guardians, students, and teachers of (1) health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to Section 1596.7925 of the *HSC*, and (2) the location at which to obtain a form to file a complaint.

Contact Information

by, or that receives or benefits from, any state financial assistance

- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability (LCAP)
- Migrant Education
- Physical Education Instructional Materials
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

Complaints within the scope of the Uniform Complaint Procedures are to be filed with the person responsible for processing complaints:

Equity Office
Associate Superintendent, Student Services
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194

TITLEIX@fusd.net

Title IX Officer
Director, Certificated Human Resources
9680 Citrus Avenue
Fontana, CA 92335
(909) 357-5000, ext. 29194

TITLEIX@fusd.net

The above contacts are knowledgeable about the laws and programs they are assigned to investigate in Fontana Unified School District.

A copy of the District's UCP policies and procedures is available free of charge at the District Office or on the District website: www.fusd.net.

Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures

Status: ADOPTED

Original Adopted Date: 08/16/2022 | Last Reviewed Date: 08/16/2022

Administrative Regulation

Title IX Sexual Harassment Complaint Procedures

AR 5145.71

Students

The complaint procedures described in this administrative regulation shall be used to address any complaint governed by Title IX of the Education Amendments of 1972 alleging that a student, while in an education program or activity in which a district school exercises substantial control over the context and respondent, was subjected to one or more of the following forms of sexual harassment: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

All other sexual harassment complaints or allegations brought by or on behalf of students shall be investigated and resolved in accordance with BP/AR 1312.3 – Uniform Complaint Procedures. The determination of whether the allegations meet the definition of sexual harassment under Title IX shall be made by the district's Title IX Coordinator.

Because the complainant has a right to pursue a complaint under BP/AR 1312.3 for any allegation that is dismissed or denied under the Title IX complaint procedure, the Title IX Coordinator shall ensure that all requirements and timelines for BP/AR 1312.3 are concurrently met while implementing the Title IX procedure.

Reporting Allegations/Filing a Formal Complaint

A student who is the alleged victim of sexual harassment or the student's parent/guardian may submit a report of sexual harassment to the district's Title IX Coordinator using the contact information listed in AR 5145.7 – Sexual Harassment or to any other available school employee, who shall forward the report to the Title IX Coordinator within one day of receiving the report.

Upon receiving such a report, the Title IX Coordinator shall inform the complainant of the right to file a formal complaint and the process for filing a formal complaint. (34 CFR 106.44)

A formal complaint, with the complainant's physical or digital signature, may be filed with the Title IX Coordinator in person, by mail, by email, or by any other method authorized by the district. (34 CFR 106.30)

Even if the alleged victim chooses not to file a formal complaint, the Title IX Coordinator shall file a formal complaint in situations when a safety threat exists. In addition, the Title IX Coordinator may file a formal complaint in other situations as permitted under the Title IX regulations, including as part of the district's obligation to not be deliberately indifferent to known allegations of sexual harassment. In such cases, the Title IX Coordinator shall provide the alleged victim notices as required by the Title IX regulations at specific points in the complaint process.

The Title IX Coordinator, investigator, decision-maker, or facilitator of an informal resolution process shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. Such persons shall receive training in accordance with 34 CFR 106.45. (34 CFR 106.45)

Supportive Measures

Upon receipt of a report of Title IX sexual harassment, the Title IX Coordinator shall promptly contact the complainant to discuss the availability of supportive measures and shall consider the complainant's wishes with respect to the supportive measures implemented. Supportive measures shall be offered as appropriate, as reasonably available, and without charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures shall be nondisciplinary, nonpunitive, and designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment or to deter sexual harassment. Supportive measures may include, but are not limited to, counseling, course-related adjustments, modifications of class schedules, mutual restrictions on contact, increased security, and monitoring of certain areas of the campus. (34 CFR 106.30, 106.44)

The district shall maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the district's ability to provide the supportive measures. (34 CFR 106.30)

Emergency Removal from School

A student shall not be disciplined for alleged sexual harassment under Title IX until the investigation has been completed. However, on an emergency basis, the district may remove a student from the district's education program or activity, provided that the district conducts an individualized safety and risk analysis, determines that removal is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations, and provides the student with notice and an opportunity to challenge the decision immediately following the removal. This authority to remove a student does not modify a student's right under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973. (34 CFR 106.44)

If a district employee is the respondent, the employee may be placed on administrative leave during the pendency of the formal complaint process. (34 CFR 106.44)

Dismissal of Complaint

The Title IX Coordinator shall dismiss a formal complaint if the alleged conduct would not constitute sexual harassment as defined in 34 CFR 106.30 even if proved. The Title IX Coordinator shall also dismiss any complaint in which the alleged conduct did not occur in the district's education program or activity or did not occur against a person in the United States, and may dismiss a formal complaint if the complainant notifies the district in writing that the complainant would like to withdraw the complaint or any allegations in the complaint, the respondent is no longer enrolled or employed by the district, or sufficient circumstances prevent the district from gathering evidence sufficient to reach a determination with regard to the complaint. (34 CFR 106.45)

Upon dismissal, the Title IX Coordinator shall promptly send written notice of the dismissal and the reasons for the dismissal simultaneously to the parties, and shall inform them of their right to appeal the dismissal of a formal complaint or any allegation in the complaint in accordance with the appeal procedures described in the section "Appeals" below. (34 CFR 106.45)

If a complaint is dismissed, the conduct may still be addressed pursuant to BP/AR 1312.3 – Uniform Complaint Procedures as applicable.

Informal Resolution Process

When a formal complaint of sexual harassment is filed, the district may offer an informal resolution process, such as mediation, at any time prior to reaching a determination regarding responsibility. The district shall not require a party to participate in the informal resolution process or to waive the right to an investigation and adjudication of a formal complaint. (34 CFR 106.45)

The district may facilitate an informal resolution process provided that the district: (34 CFR 106.45)

1. Provides the parties with written notice disclosing the allegations, the requirements of the informal resolution process, the right to withdraw from the informal process and resume the formal complaint process, and any consequences resulting from participating in the informal resolution process, including that records will be maintained or could be shared.
2. Obtains the parties' voluntary, written consent to the informal resolution process
3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student

Written Notice

If a formal complaint is filed, the Title IX Coordinator shall provide the known parties with written notice of the following: (34 CFR 106.45)

1. The district's complaint process, including any informal resolution process
2. The allegations potentially constituting sexual harassment with sufficient details known at the time, including the identity of parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident if known. Such notice shall be provided with sufficient time for the parties to prepare a response before any initial interview.

If, during the course of the investigation, new Title IX allegations arise about the complainant or respondent that are not included in the initial notice, the Title IX Coordinator shall provide notice of the additional allegations to the parties.

1. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the complaint process
2. The opportunity for the parties to have an advisor of their choice who may be, but is not required to be, an attorney, and the ability to inspect and review evidence
3. The prohibition against knowingly making false statements or knowingly submitting false information during the complaint process

The above notice shall also include the name of the investigator, facilitator of an informal process, and decision-maker and shall inform the parties that, if at any time a party has concerns regarding conflict of interest or bias regarding any of these persons, the party should immediately notify the title IX Coordinator.

Investigation Procedures

During the investigation process, the district's designated investigator shall: (34 CFR 106.45)

1. Provide an equal opportunity for all parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence
2. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence
3. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney
4. Not limit the choice or presence of an advisor for either the complainant or respondent in any meeting or grievance proceeding, although the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to both parties
5. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all investigative interviews or other meetings, with sufficient time for the party to prepare to participate

6. Send in an electronic format or hard copy to both parties and their advisors, if any, the evidence obtained as part of the investigation that is directly related to the allegations raised in the complaint, and provide the parties at least 10 days to submit a written response for the investigator to consider prior to the completion of the investigative report
7. Objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence, and determine credibility in a manner that is not based on a person's status as a complainant, respondent, or witness
8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 days prior to the determination of responsibility, send to the parties and their advisors, if any, the investigative report in an electronic format or a hard copy, for their review and written response

Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence are offered to prove that someone other than the respondent committed the conduct alleged by the complainant or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. (34 CFR 106.45)

Privacy rights of all parties to the complaint shall be maintained in accordance with applicable state and federal laws.

If the complaint is against an employee, rights conferred under an applicable collective bargaining agreement shall be applied to the extent they do no conflict with the Title IX requirements.

Written Decision

The Superintendent shall designate an employee as the decision-maker to determine responsibility for the alleged conduct, who shall not be the Title IX Coordinator or a person involved in the investigation of the matter. (34 CFR 106.45)

After the investigative report has been sent to the parties but before reaching a determination regarding responsibility, the decision-maker shall afford each party the opportunity to submit written, relevant questions that the party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party.

The decision-maker shall issue, and simultaneously provide to both parties, a written decision as to whether the respondent is responsible for the alleged conduct. (34 CFR 106.45)

The written decision shall be issued within 60 calendar days of the receipt of the complaint.

The timeline may be temporarily extended for good cause with written notice to the complainant and respondent of the extension and the reasons for the action. (34 CFR 106.45)

In making this determination, the decision-maker shall use the "preponderance of the evidence" standard for all formal complaints of sexual harassment. The same standard of evidence shall be used for formal complaints against students as for complaints against employees. (34 CFR 106.45)

The written decision shall include the following: (34 CFR 106.45)

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 CFR 106.30
2. A description of the procedural steps taken from receipt of the formal complaint through the written decision, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held if the district includes hearings as part of the grievance process
3. Findings of fact supporting the determination
4. Conclusions regarding the application of the district's code of conduct or policies to the facts
5. A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or

preserve equal access to the district's educational program or activity will be provided by the district to the complainant

6. The district's procedures and permissible bases for the complainant and respondent to appeal

Appeals

Either party may appeal the district's decision or dismissal of a formal complaint or any allegation in the complaint, if the party believes that a procedural irregularity affected the outcome, new evidence is available that could affect the outcome, or a conflict of interest or bias by the Title IX Coordinator, investigator(s), or decision-maker(s) affected the outcome. If an appeal is filed, the district shall: (34 CFR 106.45)

1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties
2. Ensure that the decision-maker(s) for the appeal is trained in accordance with 34 CFR 106.45 and is not the same decision-maker(s) who reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator
3. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome
4. Issue a written decision describing the result of the appeal and the rationale for the result
5. Provide the written decision simultaneously to both parties

An appeal must be filed in writing within 10 calendar days of receiving the notice of the decision or dismissal, stating the grounds for the appeal and including any relevant documentation in support of the appeal. Appeals submitted after this deadline are not timely and shall not be considered.

A written decision shall be provided to the parties within 20 calendar days from the receipt of the appeal.

The district's decision may be appealed to the California Department of Education within 30 days of the written decision in accordance with BP/AR 1312.3.

Either party has the right to file a complaint with the U.S. Department of Education's Office for Civil Rights within 180 days of the date of the most recently alleged misconduct.

The complainant shall be advised of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable.

Remedies

When a determination of responsibility for sexual harassment has been made against the respondent, the district shall provide remedies to the complainant. Such remedies may include the same individualized services described above in the section "Supportive Measures," but need not be nondisciplinary or nonpunitive and need not avoid burdening the respondent. (34 CFR 106.45)

Corrective/Disciplinary Actions

The district shall not impose any disciplinary sanctions or other actions against a respondent, other than supportive measures as described above in the Section "Supportive Measures," until the complaint procedure has been completed and a determination responsibility has been made. (34 CFR 106.44)

For students in grades 4-12, discipline for sexual harassment may include suspension and/or expulsion. After the completion of the complaint procedure, if it is determined that a student at any grade level has committed sexual assault or

sexual battery at school or at a school activity off school grounds, the principal or Superintendent shall immediately suspend the student and shall recommend expulsion. (Education Code 48900.2, 48915)

Other actions that may be taken with a student who is determined to be responsible for sexual harassment include, but are not limited to:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education of the student regarding the impact of the conduct on others
4. Positive behavior support
5. Referral of the student to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

When an employee is found to have committed sexual harassment or retaliation, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

Record-Keeping

The Superintendent or designee shall maintain, for a period of seven years: (34 CFR 106.45)

1. A record of all reported cases and Title IX investigations of sexual harassment, any determinations of responsibility, any audio or audiovisual recording and transcript if applicable, any disciplinary sanctions imposed, any remedies provided to the complainant, and any appeal or informal resolution and the results therefrom
2. A record of any actions, including supportive measures, taken in response to a report or formal complaint of sexual harassment, including the district's basis for its conclusion that its response was not deliberately indifferent, the measures taken that were designed to restore or preserve equal access to the education program or activity, and, if no supportive measures were provided to the complainant, the reasons that such a response was not unreasonable in light of the known circumstances
3. All materials used to train the Title IX Coordinator, investigator(s), decision-maker(s), and any person who facilitates an informal resolution process. The district shall make such training materials publicly available on its web site, or if the district does not maintain a web site, available upon request by members of the public.

NOTICE OF PROCEDURAL RIGHTS AND SAFEGUARDS FOR PARENT AND STUDENT RIGHTS
UNDER SECTION 504, THE REHABILITATION ACT OF 1973

The Rehabilitation Act of 1973, commonly referred to as "Section 504," is a nondiscrimination statute enacted by the United States Congress. The purpose of the Act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to nondisabled students.

An eligible student under Section 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, selfcare, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks.

Dual Eligibility: Many students will be eligible for educational services under both Section 504 and the Individuals with Disabilities Act (IDEA). Students who are eligible under the IDEA have many specific rights that are not available to students who are eligible solely under Section 504. It is the purpose of this Notice form to set out the rights assured by Section 504 to those disabled students who do not qualify under the IDEA.

The enabling regulations for Section 504 as set out in 34 CFR Part 104 provides parents and/or students with the following rights:

1. You have a right to be informed by the school district of your rights under Section 504. (The purpose of this Notice form is to advise you of those rights) 34 CFR 104.32.
2. Your child has the right to an appropriate education designed to meet his/her individual educational needs as adequately as the needs of no disabled students are met. 34 CFR 104.33
3. Your child has the right to free educational services except for those fees that are imposed on nondisabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33.
4. Your child has a right to placement in the least restrictive environment. 34 CFR 104.34.
5. Your child has a right to facilities, services, and activities that are comparable to those provided for nondisabled students. 34 CFR 104.34.
6. Your child has a right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. 34 CFR 104.35.
7. Testing and other evaluation procedures must conform with the requirements of 34 CFR 104.35 as to validation, administration, areas of evaluation, etc., The district shall consider information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, physical or medical reports, student grades, progress reports, parent observations, anecdotal reports, and MAPS/CAASPP scores. 34 CFR 104.35.
8. Placement decisions must be made by a group of persons (i.e., the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options, and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35.
9. If eligible under Section 504, your child has a right to periodic reevaluations, generally every three years. 34 CFR 104.35.
10. You have the right to notice prior to any action by the district regarding the identification, evaluation, or placement of your child. 34 CFR 104.36.
11. You have the right to examine relevant records. 34 CFR 104.36.
12. You have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation, or educational placement, with opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36.
13. If you wish to challenge the actions of the district's Section 504 Committee regarding your child's identification, evaluation, or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator (Coordinator of Alternative Education, 9680 Citrus Avenue, Building B, Fontana, CA (909) 357-5000 Ext. 29077) within ten (10) calendar days from the time you received written notice of the Section 504 Committee's action(s). A hearing will be scheduled before an impartial hearing officer and you will be notified in writing of the date, time, and place for the hearing.
14. If you disagree with the decision of the impartial hearing officer, you have a right to a review of that decision by a court of competent jurisdiction. 34 CFR 104.36.

15. On Section 504 matters other than your child's identification, evaluation, and placement, you have a right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint to reach a prompt and equitable resolution.
16. You also have a right to file a complaint with the Office of Civil Rights. The address of the Regional Office which covers California is:

United States Department of Education
Office for Civil Rights, Region IX Old Federal Building
50 United Nations Plaza, Room 239 San Francisco, California 94102

Williams Act Policy (AR 1312.4):

Pursuant to Ed. Code 35186 you are notified of your Williams Settlement Complaint Rights. All classrooms have the Williams Complaint Notice to parents, guardians, pupils and teachers clearly posted. This document that a complaint can be made if a person feels that there is a William's Violation in the area of sufficient textbooks, school facilities, teacher credentialing or EL placement. A complaint form and more information may be obtained at the school office, district office or at: <https://www.fusd.net/departments/template-department-single-page/williams>

FONTANA UNIFIED SCHOOL DISTRICT

9680 Citrus Ave. (909) 357-7600

Miki Inbody, Superintendent

BOARD OF EDUCATION

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