



ALABAMA SCHOOL OF CYBER TECHNOLOGY AND ENGINEERING

JOB TITLE: Mental Health Counselor
REPORTS TO: President

DESCRIPTION:

The Mental Health Counselor supports the Student Services Department by addressing students' academic, social-emotional, mental health, and developmental needs. This role plays a vital part in fostering a nurturing learning environment and helping students thrive by providing individual and group counseling, advocating for student well-being, and collaborating with educators and families. The counselor adheres to professional and ethical standards to plan, implement, and oversee results-based programs that promote holistic student welfare.

School Counselor Job Responsibilities:

- Collaborates with the Lead Counselor and Dean of Students
- Develops, implements, and manages the school counseling and student support program
- Works with students in individual, small group, and classroom settings
- Provides individualized mental health counseling to support students managing stress, anxiety, depression, grief, trauma, or other personal challenges using evidence-based approaches
- Facilitates small group counseling sessions on topics such as emotional regulation, academic stress, and social skill development, fostering peer connection and resilience
- Assesses and monitors student mental health needs, collaborating with families and external providers to coordinate comprehensive care
- Works with students to develop critical life skills/executive functioning skills such as organization and time management
- Collaborates with educators and administrators to align counseling services with school goals
- Monitors and records student progress to evaluate program effectiveness
- Consults and maintains communication with parents, teachers, administrators, and relevant agencies regarding student needs, including academic modifications and accommodations
- Provides feedback and recommends actions based on academic, social-emotional, or mental health concerns that may impact student functioning
- Participates in the Student Support Team, identifying students who may need targeted or intensive interventions and coordinating services within and outside the school
- Assists students and parents in understanding school policies and procedures
- Supports and attends appropriate student activities and events
- Understands the legal, professional and ethical issues that affect American schools
- Other duties as assigned

Qualifications: Education, Experience, and Licensing Requirements:

- Master's Degree in Counseling or Social Work
- Willingness to pursue licensure if not currently licensed in your discipline or ensure licensure is kept up to date if already licensed

Preferred Qualifications:

- Passion, conviction, and the ability to inspire others
- Experience working with teenagers or in a residential setting
- Minimum of 1 year of clinical counseling experience required
- Mental health counseling experience
- Licensed in your discipline (LPC, LCSW, LMFT, etc.)

Contract to be negotiated. Performance will be evaluated by the President.

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