Miller Place High School
Instructions for Senior Parking

Only seniors with valid parking permits are permitted to park on campus. Parking is restricted to the student parking spots only. Parking applications are available to **seniors who hold a Class D Senior license, who attend *"The Driver Safety Program"* and who are academically eligible and not excluded for attendance or discipline reasons**. Students exercising their parking privilege are expected to drive safely, obey all applicable driving laws and school rules and to follow the direction of school security personnel.

Loss of parking eligibility and/or **immediate termination** of privilege will result due to the following offenses:

- Excessive lateness to school
- Excessive cutting
- Using poor driving judgment
- Engaging in conduct that endangers the safety, morals, health, or welfare of others.
- Academic ineligibility (see eligibility policy)
- Failing to comply with directions of school personnel
- Failure to use the space consistently

Before signing this application, please familiarize yourself with the rules and regulations pertaining to this privilege. Information regarding state, county, and local vehicle and traffic ordinance is available in the Main Office at the high school, local DMV offices, Town of Brookhaven Town Hall, and the SCPD 6th precinct.

Complete this application (on the reverse side), bring original documentation to the Main Office along with a copy of your NYS Class D license, current registration & insurance of the vehicle you intend to park on campus. All applications must have a parent signature.

The application and attachments must be returned to the main office.
Reminder: Summer Office Hours are Monday-Thursday 8:00 a.m. – 1:00 p.m.

- Students will be permitted to enter and exit the parking lot for late arrival and early dismissal.
- In case of a fire drill or evacuation, students must follow instructions given by the security staff and administration. In case of an emergency dismissal, students will **not** be permitted to drive other students (including siblings) off campus.
- Cars will be assigned parking spaces and permits will be displayed on the front windshield, driver side.
- Students will drive in a safe and courteous manner. Their driving will promote the health, safety, and welfare of the community. Students will voluntarily observe state, county and local vehicle and traffic ordinances as well as school rules and regulations.
- Students will NOT be permitted to loiter in parked vehicles during the school day for any reason. Students are not allowed to go into the student lot to retrieve materials from their vehicle unless they have an administrator's permission.
- Students with approved permits are responsible for their vehicles and park on campus at their own risk. The Miller Place Union Free School District does not accept responsibility for physical damage incurred as a result of parking a vehicle on campus.
- Only students who have received prior permission are allowed to drive on campus during school hours (7:00 a.m. - 1:52 p.m.). **PARKING PERMITS ARE NONTRANSFERABLE.** No other students will be allowed in the student parking lot. Violators WILL be towed.
- All school rules are in effect in the parking lot, including those pertaining to loitering, inappropriate language, disruptive behavior during classes, respect for authority or supervisory personnel, etc. Students will refrain from the playing of loud music during school hours while entering or exiting the campus.
- Students reporting to school after the bell to start class has sounded, they must enter the building through the front vestibule and report immediately to sign in at the main office.
- Students with parking permits are expected to be in school on time. Repeated tardiness will result in revocation of parking permit. Excessive cutting is unacceptable for eligibility in the parking lottery privilege. Revocation of permit will result in wait list students being given parking privileges. Students on the wait list will be called in order of their number on the list.
- Any violation of these rules and regulations may result in the revocation of parking privileges, disciplinary action, and possible notification of the Suffolk County Police Department. School or law enforcement officials may inspect any vehicle parked on school premises.
- Students who become ill during the academic day may NOT drive themselves home. They will only be released to a parent/guardian or an individual on the list provided by the parent/guardian.

Application for Senior Parking

To be eligible for parking, return this application and required attachments to the Main Office after attending the required driver safety program

*Please provide **original** documentation **and** submit a **photocopy** of your license and registration & insurance card with this information:*

Student Name	Date of Birth	Drivers License #	License Class

Car Year	Car Make	Car Model	Color	License Plate

Please notify the administration if any of the above information changes during the permit period.

Student responsibilities and expectations:

- I understand that I must attend the *"Driver Safety Program"* **with a parent/guardian** on one of the four dates provided (**August 25 at 7:30*-later start due to sports double sessions**) the remaining three are (9/9, 11/18, and 1/13) at **7:00 p.m.** in the auditorium. **You can take the class at any time during your senior year; you do not have to possess a Class D license at the time of taking the course, but you must take the course in order to park on campus.**
- I understand that parking on campus is a privilege, and that approval of this privilege is contingent upon my academic eligibility. I also understand that my discipline and attendance/tardiness record could have an adverse impact on my parking privilege.
- I understand that if I do not meet my responsibilities and expectations as presented in this application and in the student handbook, I risk having my privilege revoked.
- I understand that my parents have the right to suspend or revoke my parking on campus privilege.
- I have read this application along with the student handbook. I understand my responsibilities and expectations as set forth in this application. I will voluntarily follow school rules and regulations. I will maintain my academic eligibility and will maintain an acceptable attendance/tardiness and discipline profile. I will operate my vehicle in a safe and responsible manner. I will observe the rules of the road, drive defensively, and drive in a manner that will promote the health, safety, and welfare of the school and community.

Student Signature	Parent Signature

FOR OFFICE USE ONLY

- ☐ Original and copy of Senior License
- ☐ Original and copy of Vehicle Registration
- ☐ Original and copy of Insurance Card
- ☐ Driver Safety Program Verification Form
  - □ August 25, 2025
  - □ September 9, 2025
  - □ November 18, 2025
  - □ January 13, 2026

Eligibility	Admin. Signature	Date Verified

MILLER PLACE HIGH SCHOOL
Driver Safety Program

Please bring this form, completed in full, and it will be signed by an administrator at the conclusion of the program.

Student Name (*please print legibly)*

_____ _____

Last Name First Name

has completed the prescribed Driver Safety Program for a valid parking permit during the 2025/2026 school year.

_____

Parent Name

_____ _____

Parent Signature Student Signature

_____ _____

Administrative Signature Date of Completion

