

**The Somerset Hills School District
Regular Meeting Minutes - October 16, 2024
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room**

Call to Order & Welcome

Mrs. Frenda called the meeting to order 6:30 p.m.

Roll Call

Present:

Mr. Baker
Ms. Ballard
Ms. Cooper
Mrs. deGrandpré
Mrs. Frenda

Ms. Gils
Mr. Joyce (arrived 6:43 pm)
Ms. Nathans (arrived 6:34 pm)
Mrs. Wry

Absent:

Mrs. Santoro

Also Present:

Dr. Brian Brotschul
Mrs. Jinnee DeMarco
Mr. Doug Silvestro, Esq.

Board Norms**Before a Meeting**

- Arrive on time and prepared (read agenda and all attachments, including committee minutes in advance).
- Understand the placement of items on the agenda and understand why.
- Observe the board chain of command and respect the distinction between the role of the superintendent and the board.
- Understand what our role as members of the board is, including what items are executive session discussions versus public meeting discussions.
- Be problem solvers by working through issues and seeking advice and clarity from fellow board members and NJSBA if there are points of concern or contention.

During a Meeting

- No active use of phones in executive sessions or at the board table.
- Why speaking/why not?
- Value all voices; everyone has a chance to respond while being respectful of others.
- Non-repetition of issues/debate by the same individual until all have had the opportunity to speak.
- Signal to the board president to speak, the board president acknowledges the next speaker to allow uninterrupted opinions with time in mind.
- No surprises to the board or administration.

After a Meeting

- Support the outcomes determined by the majority while ensuring that minority voices are acknowledged.

- Abide by your responsibilities as a board member and be respectful of administrative and board time constraints.
- Be dedicated to supporting and attending school functions.
- Strive to develop professionally as individual board members and as a Board.
- Remember that students are always at the center of our decisions.

District Goals

2024-2025 District Goals

- **Academic**
 - Show progress in decreasing achievement gaps by advancing academic performance through increased support in areas of instruction for academic subgroups. Evaluate progress annually using all available assessment data.
 - Identify staff to leverage existing education by assessing interest in obtaining further certifications to expand available dual enrollment and career and technical education (CTE) student course offerings.
- **Facilities**
 - To prioritize planning for STEM/Robotics/CTE curriculum, develop a prioritized long-range facility plan and cost estimates by November 2024.
- **Community Integration**
 - To support the belief that every community member is a stakeholder, develop 2-3 avenues to expand community connectivity and engage with all community members to communicate district outcomes and opportunities for further engagement with those residents with and without school-aged children by June 2025.
- **Culture & Climate / Social Emotional Learning**
 - By June 2025 identify and implement tools and mechanisms to establish a baseline understanding of student and staff experience in Somerset Hills School District to develop a future strategic plan to enhance workplace and school culture, climate, and social-emotional learning.

Executive Session

Mr. Baker moved the following at 6:31 p.m., Ms. Cooper seconded.

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

The Board returned to Public Session 7:30 p.m.

Pledge of Allegiance

Report of the Superintendent

- 1. Student Representatives’ Report - BMS representatives Xander Diemar and Oliva Hamada gave their reports. BHS representative Claire Taylor gave her report.
- 2. Recognition of Community in Crisis members:
 - a. Fiona Vitali

A Resolution honoring **Fiona Vitali**
for her contribution to the Community in Crisis Youth Leadership Council;

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to dedicated students who are outstanding leaders, locally and nationally, for Community in Crisis and Youth Leadership Council;

WHEREAS, **Fiona Vitali** is part of Bernards High School and serves as a liaison between BHS and Community in Crisis;

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **Fiona Vitali** for her accomplishments as Community in Crisis Youth Sector Representative, National Youth Advisory Board member for substance use prevention, and participation in three national panel discussions.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **Fiona Vitali**.

The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 16th day of October 2024.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

- b. Ana Carolina Borbolla Menare

A Resolution honoring **Ana Carolina Borbolla Menare**
for her contribution to the Community in Crisis Youth Leadership Council;

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to dedicated students who are outstanding leaders, locally and nationally, for Community in Crisis and Youth Leadership Council;

WHEREAS, **Ana Carolina Borbolla Menare** is part of Bernards High School and serves as a liaison between BHS and Community in Crisis;

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **Ana Carolina Borbolla Menare** for her leadership in community outreach to Spanish-speaking students and community groups, serving on the Youth Prevention Champions national youth advisory board, and participation in a national panel discussion.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **Ana Carolina Borbolla Menare**. The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 16th day of October 2024.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

- c. Daniel Christie
- d. Lea Jalics
- e. August Roy
- f. Iniya Saravanan
- g. Claire Taylor
- h. Anna Torgovnik
- i. Amanda Wendling

A Resolution honoring **BHS Student**
for his/her contribution to the Community in Crisis Youth Leadership Council;

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to dedicated students who play a critical role in Community in Crisis youth substance use prevention strategy;

WHEREAS, **BHS Student** is part of Bernards High School and serves as representatives for the Community in Crisis Youth Leadership Council;

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **BHS Student** for participation in activities such as attendance at the annual CADCA National Conference, participation in a meeting with Congressman Tom Kean, help with middle school Hub Club and community service projects, and attendance in Youth Leadership Council meetings.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **BHS Student**.

The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 16th day of October 2024.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

3. Joint Legislative Resolution - David Brothers
4. Dr. Brotschul's Update

Public Comments for Actionable Agenda Items

1. Kathy Redling - resident - expressed support for the Somerset County VoTech program. Mrs. deGrandpré moved to close public comments, Ms. Nathans seconded.

APPROVAL OF MINUTES*

Ms. Cooper moved item #1, Mr. Baker seconded.

Item #1 - was approved by roll call vote of 6-0-3. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Frenda. Absent: Santoro
Mr. Joyce, Ms. Nathans and Mrs. Wry abstained.

1. **Approval of Minutes***

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 25, 2024.

FINANCE

- A. Committee Report & Discussion: Mr. Baker gave the report. The committee met on September 30, 2024.
 B. Finance Action Items: Mr. Baker moved items #1-12, Ms. Cooper seconded.

Items #1-3,5,6,8-12 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Wry, Frenda. Absent: Santoro

Items #4,7 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Wry, Frenda. Absent: Santoro

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September 2024 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$11,605,797.95	\$11,605,797.95
(20) Special Revenue Fund	(\$290,241.08)	(\$290,241.08)
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40)Debt Service Fund	\$78,449.90	\$78,449.90
Total Government Funds	\$11,508,065.02	\$11,508,065.02

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it
 RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it
 FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Payment of Bills*

WHEREAS, the Board Secretary has presented attached October 2024 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$510,797.47
(20) Special Revenue Fund	\$144,652.26
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	–
(90) Agency Fund	–
TOTAL	\$655,449.73

3. Approve 2024-2025 Budget Transfers*

RESOLVED, that the Somerset Hills Board of Education approve the attached list of budget transfers for September 2024.

4. Approve Parent Organization Fundraiser

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2024-2025 school year:

	Organization	School	Event	Date
a	BES HSA/ BMS HSA	BES/ BMS	Harlem Wizards Basketball Game	3/17/25
b	BES HSA	BES	Wiz Fit Challenge	February 2025

5. Approve Parent Organization Fundraiser*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2024-2025 school year:

	Organization	School	Event	Date
a	PAC Parents	BHS	Fall Play Concessions	11/1/24-11/3/24
b	PAC Parents	BHS	Ad Sales for Spring Musical	Jan-Feb 2025
c	PAC Parents	BHS	Spring Musical Concessions	3/7/25-3/9/25
d	BHS Ski	BHS	Movie Night	12/3/24
e	BHS Soccer	BHS	Skills Clinic	Oct/Nov 2024
f	BHS Soccer	BHS	Skills Clinic	Spring 2025
g	BHS Soccer	BHS	Chipotle Fundraiser	Nov 2024-Feb 2025
h	BHS Soccer	BHS	Penguin Ice Cream Fundraiser	Feb-Aug 2025

6. Somerset County Vocational & Technical Schools*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the Send/Receive Tuition Agreement with Somerset County Vocational & Technical Schools for the sending of students to Somerset County Vocational & Technical Schools for the 2024-2025 school year.

7. Approval of American Heart Association Grant

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the application and approves funds for the 2024-2025 school year for the Kids Heart Challenge & American Heart Challenge Grant program as follows:

	Grant/Program	School	Amount
a	Kids Heart Challenge & American Heart Challenge	BMS	\$2,400.00

8. Approve Creature Comfort Pet Therapy Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Creature Comfort Pet Therapy Agreement to provide therapy pet visits for the students for the 2024-2025 school year amount not to exceed \$1,000.

9. Approve Greater Somerset County YMCA Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Greater Somerset County YMCA agreement to provide use of facilities for the purpose of BHS swim team practices and meets not to exceed \$11,000 for the 2024-2025 school year.

10. Approve change order for Bernards High School Track Replacement*

RESOLVED, that the Somerset Hills Board of Education approve change order PCO#3 for the Bernards High School Track Replacement in the amount of \$1,785.00 as a decrease to the contract allowance amount of \$50,000.00 The new contract allowance including this change order is \$11,448.50.

11. Approve Special Education Schools*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following schools for the 2024-2025 school year and extended school year.

	Student ID#	School	Location	Cost
a	6344091643	Hunterdon Prep School - SY	Annandale, NJ	\$58,926.00 (Prorated)

12. Approve Special Education Providers*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following providers for the 2024-2025 school year and extended school year.

	Provider	Services	Location	Cost	Not to Exceed Amount
a	The Uncommon Thread Inc.	Behavioral Services	Stirling, NJ	FBA: \$1,600-\$2,200 BCBA Consultation: \$130/hour	\$20,000

C. Finance Old Business / New Business: n/a

FACILITIES & OPERATIONS

A. Committee Report & Discussion: Mrs. Frenda gave the report. The committee met on September 30, 2024.

B. Action Items: Ms. Nathans moved item #1-4, Mrs. deGrandpré seconded.

Items #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Wry, Frenda. Absent: Santoro

Items #2 was approved by roll call vote of 8-0-1. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Nathans, Wry, Frenda. Absent: Santoro

Mr. Joyce abstained.

Items #3 was approved by roll call vote of 7-0-1. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Wry, Frenda. Absent: Santoro
Mr. Joyce abstained

Items #4 was approved by roll call vote of 8-0-1. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce Wry, Frenda. Absent: Santoro

1. Approve HIB Self Assessment Report*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Superintendent's report on the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for the 2023-2024 school year.

2. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 25, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcomes</u>
BES	1	Unfounded

3. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on September 25, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
BHS	1	Unfounded
BHS	2	Unfounded
BHS	3	Unfounded

4. Bus Evacuation Drills*

RESOLVED, that the Somerset Hills Board of Education approves the Bus Evacuation Drill for the 2024-2025 School Year. Reports for drills are on file in the Business Office:

	<u>School</u>	<u>Date</u>
a	Bernards High School	10/1

C. Facilities & Operations Old Business / New Business: n/a

CURRICULUM

- A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on October 9, 2024.
B. Action Items: Ms. Cooper moved item #1-4, Ms. Ballard seconded.

Items #2,4 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Wry, Frenda. Absent: Santoro

Items #1,3 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Wry, Frenda. Absent: Santoro

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Akauola, Jasmine	Virtual Anti-Bullying Specialist Training	TBD	\$50
b	BES	Bohr, Jennifer	Conquer Mathematics - Numbers & Operations; Fractions; Geometry & Data	1/3/25, 3/4/25, 4/3/25	\$570
c	BMS	Calabrese, Eric	NJ Council for the Social Studies Conference "Challenges & Changes: Past, Present & Future"	10/21/24	\$90
d	BMS	Clark, Michelle	Capturing Kids' Hearts Training	10/14/24	\$0
e	BES	DeStefano, Phyllis	Field Trip Chaperone	6/3/25	\$0
f	BES	Dooley, Michelle	Conquer Mathematics - Numbers & Operations; Fractions; Geometry & Data	1/3/25, 3/4/25, 4/3/25	\$570
g	BMS	Fabergas, Kelly	Conquer Mathematics - Expressions & Equations; Ratios & Proportional Reasoning	10/18/24, 11/14/24	\$380
h	BMS	Falieri, Michael	Lifeline Virtual Suicide Prevention Training	10/24/24	\$50
i	BES	Fischer, Dana	Understanding Theories of Language Acquisition and Learning to Plan with Deliberate Language Goals for Multilingual Writers	11/26/24, 1/16/25, 3/4/25	\$500 (part of TC contract)
j	BES	Fischer, Dana	Field Trip Chaperone	10/25/24	\$0
k	BMS	Fitzgerald, Marianne	Conquer Mathematics - Expressions & Equations; Ratios & Proportional Reasoning	10/18/24, 11/14/24	\$380
l	BMS	Haenny, Alexandra	Conquer Mathematics - Overview of the 2024 Student Learning Standards	2/7/25	\$190
m	BES	Hall, Kristine	Teachers College/Advancing Literacy - Literacy Coach/Lead Teacher Training	10/22/24, 11/6/24, 1/14/25, 2/10/25, 3/9/25	\$500 (part of TC contract)
n	BES	Hall, Kristine	Field Trip Chaperone	10/25/24	\$0
o	BES	Heppes, Laurie	Field Trip Chaperone	6/3/25	\$0

p	BES	Jastrabek, Lin	Field Trip Chaperone	6/3/25	\$0
q	BMS	Kimmel, Melissa	Responsive Grammar and Conventions Instruction	11/20/24, 1/15/25, 3/3/25	\$500 (part of TC contract)
r	BES	Lourenco, Emma	Field Trip Chaperone	6/3/25	\$0
s	BES	Mariani, Jessica	Field Trip Chaperone	10/25/24	\$0
t	BES	McShane, Sarah	Responsive Grammar and Conventions Instruction	1/15/25, 3/3/25, 4/4/25	\$500 (part of TC contract)
u	BES	McSpiritt, Kelly	Traumatic Loss Coalition for Youth-Enhancing Suicide Prevention Practices: The Importance of Building a Life of Meaning	12/5/24	\$147.67
v	BMS	Obert-Thorn, Karrie	Attend Sheltered Instruction Protocol Training at Franklin School District	10/17/24, 11/13/24, 12/18/24	\$77.55
w	BMS	O'Halloran, Annie	Conquer Mathematics - Overview of Student Learning Standards	2/7/25	\$190
x	BES	Panik, Meredith	Mental Health Toolbox for CST Professionals	10/29/24	\$23.31
y	BMS	Pasquarelli, Jaclyn	Anti-Semitism Student Conference	10/8/24	\$0
z	BES	Reed, Patrick	Field Trip Chaperone	10/25/24	\$0
aa	BES	Riker, Joanna	Using Decodeable Texts and Small Groups to Help Students Draw on Phonetic Awareness and Phonics to Support Comprehension	11/12/24, 12/13/24, 1/30/25	\$500 (part of TC contract)
bb	BES	Riker, Joanna	Field Trip Chaperone	6/3/25	\$0
cc	BES	Rivers, Denise	Support for Pre-K Teachers and Classrooms	11/4/24, 12/5/24, 1/17/25	\$500 (part of TC contract)
dd	BES	Roth, Sarah	Field Trip Chaperone	6/3/25	\$0
ee	BES	Rudin, Elizabeth	Understanding Theories of Language Acquisition and Learning to Plan with Deliberate Language Goals for ML Writers	11/26/24, 1/16/25, 3/4/25	\$500 (part of TC contract)
ff	BMS	Russo, Dawn	Literacy Coach/Lead Teacher Course	10/22/24, 11/6/24, 1/14/25, 2/10/25, 3/19/25	\$900 (part of TC contract)

gg	BES	Sakin, Jordan	Field Trip Chaperone	10/25/24	\$0
hh	BES	Sheehan, Carolyn	Understanding Theories of Language Acquisition and Learning to Plan with Deliberate Language Goals for ML Writers	11/26/24, 1/16/25, 3/4/25	\$500 (part of TC contract)
ii	BMS	Snyder, Jason	2025 Music Educators Association State Conference	2/20/25, 2/21/25	\$390
jj	BMS	Tchorz, Valerie	Digital Literacies & AI: Exploring the Possibilities of Digital Tools for Deepening Reading & Generating Writing Feedback	1/3/25, 3/28/25, 5/2/25	\$500 (part of TC contract)
kk	BMS	Tresslar, Kristene	Digital Literacies & AI: Exploring the Possibilities of Digital Tools for Deepening Reading & Generating Writing Feedback	1/3/25, 3/28/25, 5/2/25	\$500 (part of TC contract)
ll	BMS	Venezia, David	Center for Literacy Development - "Literacy with Multilingual Learners"	3/27/25	\$180
mm	BMS	Wells, Kelly	Bureau of Education & Research - Helping Your Distracted Students by Increasing Attention, Mindfulness and Motivation	12/5/24	\$295

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Barna, Lindsay	School Visits with TC Advancing Literacy	TBD	\$0
b	District	Bivaletz, Mia	NJ School Public Relations Association - Winter Workshop/Spring Workshop	1/16/25, 3/13/25	\$26.90
c	District	Brotschul, Brian	NJ School Public Relations Association - Winter Workshop/Spring Workshop	1/16/25, 3/13/25	\$0
d	District	Catelli, Michael	Legal One: Gifted and Talented Programs and Multilingual Students	1/14/25	\$75
e	District	Catelli, Michael	New Jersey Social Studies Supervisors Association Winter & Spring Meetings	2/4/25, 5/1/25	\$0
f	BHS	Chang, Newstein	Using Core Ideas to Construct Explanations for Science Phenomena	10/30/24	\$150
g	BHS	Chang, Newstein	Field Trip Chaperone	1/17/25	\$0
h	BHS	Chedid, Christine	Place Based Learning Through the Rutgers Research Boat	11/12/24	\$0
i	BHS	Chedid, Christine	Field Trip Chaperone	1/17/25	\$0

j	District	DeMarco, Jinnee	2024 Somerset County Educators & Law Enforcement School Safety Seminar	11/18/24	\$0
k	District	Edgerton, Olga	Conquer Mathematics - Administrator/Supervisor Workshop	12/10/24	\$215.85
l	BHS	Ellis, Amanda	NJ Higher Education Student Assistance Authority - School Counselor Workshop	11/22/24	\$0
m	BHS	Ellis, Amanda	William Paterson School Counselor Reception	11/18/24	\$0
n	BHS	Ellis, Amanda	Montclair State University Counselor Workshop	12/6/24	\$0
o	BHS	Ellis, Amanda	Big Ten Academic Alliance - NJ Counselor Event	10/18/24	\$0
p	BHS	Falzarano, Jeff	NJ High School Baseball Coaches' Association-Fall Baseball Coaches Clinic	10/25/24	\$0
q	BHS	Garay, Janet	Newcomer and SLIFE (Students with Limited or Interrupted Formal Education) Summit 2024	11/7/24	\$125
r	BHS	Hogge, Jeff	30th Annual NJ Council for History Education History Conference	11/22/24	\$95
s	BHS	Hogge, Jeff	Field Trip Chaperone	11/15/24	\$0
t	BHS	Hunkele, Heather	Garden State Scholastic Press Association Fall Conference	10/28/24	\$58
u	BHS	Inclendon, Cassie	Bloomfield Partnership for Children - Managing Sudden Traumatic Loss	3/4/25, 3/5/25	\$0
v	BHS	Inclendon, Cassie	Traumatic Loss Coalition for Youth-Enhancing Suicide Prevention Practices: The Importance of Building a Life of Meaning	12/5/24	\$146.82
w	District	Koransky, Jamie	Special Education Toolkit - Intervention to Address the New Generation	11/15/24	\$172.13
x	District	Koransky, Jamie	2024 Somerset County Educators and Law Enforcement School Safety Seminar	11/18/24	\$13.68
y	District	Koransky, Jamie	Traumatic Loss Coalition for Youth-Enhancing Suicide Prevention Practices: The Importance of Building a Life of Meaning	12/5/24	\$147.54
z	BHS	LaValle, Alexa	Mental Health Toolbox for CST Professionals	10/29/24	\$10.48
aa	BHS	LaValle, Alexa	Morris-Union Jointure Commission Transition Cohort Meetings	10/21/24, 1/27/25, 3/17/25, 6/2/25	\$0
bb	BHS	Mathus, Peter	Using Core Ideas to Construct Explanations for Science Phenomena	10/30/24	\$150

cc	BHS	Medina, Pilar	Newcomer and SLIFE (Students with Limited or Interrupted Formal Education) Summit 2024	11/7/24	\$125
dd	BHS	Mountney, Cassie	Using Core Ideas to Construct Explanations for Science Phenomena	10/30/24	\$150
ee	BHS	Neigel, Scott	Somerset County High School Principals Association Meetings	10/24/24, 11/21/24, 12/19/24, 1/16/25, 2/20/25, 3/20/25, 4/17/25, 5/15/24	\$0
ff	BHS	O'Brien, Janice	Garden State Scholastic Press Association Fall Conference	10/28/24	\$58
gg	BHS	Palmere, Lilian	Using Core Ideas to Construct Explanations for Science Phenomena	10/30/24	\$150
hh	BHS	Palmere, Lilian	Field Trip Chaperone	1/17/25	\$0
ii	District	Riccio, Frank	NJ School Buildings & Grounds Central Chapter Meetings	10/17/24, 11/21/24, 12/19/24, 1/16/25, 2/20/25, 3/20/25, 4/17/25, 5/22/25, 6/12/25	\$0
jj	BHS	Sosely, Anna	Fairleigh Dickinson University Fall High School Counselor Luncheon	10/29/24	\$0
kk	BHS	Snyder, Allison	Attend Sheltered Instruction Protocol Training at Franklin School District	10/17/24, 11/13/24, 12/18/24	\$77.55
ll	BHS	Stolarz, Lizabeth	William Paterson University School Counselors Reception	11/18/24	\$0
mm	BHS	Taesler, Stephen	Field Trip Chaperone	12/19/24	\$0
nn	BHS	Taesler, Stephen	2025 NJ Music Educators Association State Conference	2/20/25, 2/21/25	\$200
oo	BHS	Volosin, Lauren	Field Trip Chaperone	12/10/24	\$0

3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trip:

	School	Trip	# of Students	# of Faculty	# of Chaperones
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a	BES	Mayo Performing Arts Center - Morristown, NJ	72	10	18
b	BES	NJ State House and Old Barracks Museum - Trenton, NJ	84	6	13

4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Six Flags Great Adventure - Jackson, NJ	75	2	3
b	BHS	Rutgers University - Piscataway, NJ	23	1	1
c	BHS	Wayne Hills High School - Wayne, NJ	24	1	1
d	BHS	Liberty Science Center - Jersey City, NJ	45	1	2
e	BHS	Busch Campus Center - Rutgers, Piscataway, NJ	15	2	0
f	BHS	Bernards Middle School - Bernardsville, NJ	5	1	0
g	BHS	Rutgers University - Alexander Library, New Brunswick, NJ	10	2	0

C. Curriculum Old Business / New Business: n/a

PERSONNEL

A. Committee Report and Discussion. Mrs. deGranpré gave the report. The committee met on September 26, 2024.

B. Action Items: Mrs. deGranpré moved items #1-16, Mr. Baker seconded.

Items #1,3,5,7-10,14-16 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Wry, Frenda. Absent: Santoro

Items #2,4,6,11-13 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Wry, Frenda. Absent: Santoro

1. Approve Salary Guide Level Advancement (2024-2025)*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2024-2025 school year retroactive to September 1, 2024:

	Name	School	Assignment	Step	Current Level	New Level	New Salary
a	Bale Pena, Matthew	BHS	Teacher PE	17	MA+45	MA+60	\$103,460
b	Chedid, Christine	BHS	Teacher Biology	13	MA+30	MA+45	\$92,835
c	Ciocco, Jared	BHS	Teacher Latin	7-8	MA	MA+15	\$77,690
d	Hart, Amy	BHS	Teacher Special Ed	7-8	MA+15	MA+30	\$80,240
e	Lavalle, Alexa	BHS	Psychologist	5-6	MA+30	MA+45	\$81,390

f	O'Connor, Leslie	BHS	Teacher PE	18	MA+45	MA+60	\$106,435
g	Samson, Alyssa	BHS	Teacher PE	12	MA+30	MA+45	\$90,260
h	Teets, Ashley	BHS	Teacher Special Ed	7-8	MA+15	MA+30	\$80,240
i	Young, Joseph	BHS	Teacher Biology	10	MA+30	MA+45	\$86,160

2. Approve Salary Guide Level Advancement (2024-2025)

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2024-2025 school year retroactive to September 1, 2024:

	Name	School	Assignment	Step	Current Level	New Level	New Salary
a	Freda, Michele*	BMS	Teacher Special Ed	21	MA	MA+15	\$109,260
b	Inclendon, Cassandra	BMS	Social Worker	3-4	MA	MA+15	\$75,090
c	McCloskey, Heather	BES	Speech	12	MA+30	MA+45	\$90,260
d	McShane, Sarah	BES	Teacher Elementary	10	MA+15	MA+30	\$83,560
e	Mirando, Stephan	BES	Teacher Spanish	7-8	MA+15	MA+30	\$80,240
f	Palmieri, Jeremy	BES	Teacher PE	9	MA+15	MA+30	\$81,840
g	Roll, Jill	BES	OT	21	MA	MA+15	\$108,510

*Longevity included

3. Amend Overloads*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following overloads for the 2024-2025 school year:

	Type of Support	Teacher	Term	Periods/week	Salary Advancement	New Overload Salary
a	PE BHS	Bale Pena, Matthew	9/1/24-11/26/24	5	\$101,160 \$103,460	\$4,637.43 \$4,915.33
b	Latin	Ciocco, Jared	9/1/24-6/30/25	5	\$74,990 \$77,690	\$12,500.83 \$12,950.92
c	PE BHS	O'Connor, Leslie	9/1/24-11/26/24	5	\$104,135 \$106,435	\$4,773.81 \$5,056.67

4. Accepts Resignation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Employee	School	Position	Effective
a	Mayhood, Michelle	BES	Teacher TCH.ES.ART.LR.01	9/30/24

5. Accepts Resignation*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Employee	School	Position	Effective
a	Solis, Jessie	District	Bus Driver BUS.DIST.TRDR.NA.14	11/1/24

6. Approve Appointment Leave Replacement Certificated Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Valspirit, Victorie	BES	Teacher TCH.ES.ART.LR.01	BA	3-4	\$66,040	10022	12/16/24 <i>Pending clearance</i>

7. Approve Appointment Leave Replacement Certificated Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Colina, Michelle	BHS	Teacher TCH.HS.ART.LR.01	BA	14-15	\$81,310	9634	10/21/24 <i>Pending clearance</i>

8. Rescind Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the appointment of the following non-certified staff for the 2024-2025 school year:

	Name	School	Position	Step	Salary	Replace	Effective
a	Mahlik, Annette	BES	Regular Paraprofessional	1	\$21.21/hour	Akervik	9/3/24

9. Approve Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Replace	Effective
a	Yermak, Irina	District	Bus Driver BUS.DIST.TRDR.NA.14	1	\$34/hour	Solis	11/2/24

10. Approve Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Replace	Effective
a	Sierra, Angela	BES	Regular Paraprofessional PARA.DIST.REG.NA.05	1	\$21.21/hour	Browe	10/17/24 <i>pending clearance</i>
b	Yan, Shu	BES	Regular Paraprofessional PARA.DIST.REG.NA.06	1	\$21.21/hour	Akervik	10/17/24 <i>pending clearance</i>

11. Approve Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee #	School	Position	Type of leave	Dated of Leave/Notes
a	9537	BES	Teacher	FMLA Anticipated Return	11/18/24 - 02/03/25 (unpaid w/ benefits) 02/03/25

12. Rescind Athletic and Co-Curricular Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following athletic and co-curricular positions for the 2024-2025 school year:

	Name	School	Season	Position	Stipend
a	Berry, Courtney	BMS	24-25 school year	Robotics	\$2,872.45

13. Approve Athletic and Co-Curricular Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following athletic and co-curricular positions for the 2024-2025 school year:

	Name	School	Season	Position	Stipend
a	Reilly, Kathryn	BMS	24-25 school year	Robotics	\$2,872.45

14. Approve Athletic and Co-Curricular Positions*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following athletic and co-curricular positions for the 2024-2025 school year

	Name	School	Season	Position	Stipend
a	Acuna, Heiner	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
b	Levine, Scott	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
c	Anderson, Richard	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
d	Camuto, Lisa	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
e	Kaufman, Justin	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
f	Falletta, LuAnn	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
g	O'Brien, Kyle	BHS	24-25 school year	Math Lab Instructor: group total 130 hours	\$61.12/hour
h	Abbott, Ryan	BHS	Winter	Volunteer: Wrestling	\$0
i	Olson, Stephen	BHS	Winter	Fencing: Head	\$7,444.80 <i>Pending clearance</i>
j	Blakeslee, Garrett	BHS	Winter	Fencing: Assistant	\$5,583.60 <i>Pending clearance</i>

15. Amend Co-Curricular Position*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following co-curricular position for the 2024-2025 school year:

	Name	School	Season	Position	Stipend
a	Mountney, Cassandra	BHS	24-25 school year	Media Center	\$25.85/hour

16. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2024-2025 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Seth, Nomisha	Teacher/Paraprofessional	CEAS	10/17/24 <i>pending clearance</i>
b	Choi-Slattry, Emily	Teacher/Paraprofessional	County Substitute Certificate	10/17/24 <i>pending clearance</i>
c	Bruno, Christine	Teacher/Paraprofessional	County Substitute Certificate	10/17/24 <i>pending clearance</i>
d	Rao, Deeptha	Teacher/Paraprofessional	County Substitute Certificate	10/17/24 <i>pending clearance</i>
e	Dickinson, Joseph	Teacher/Paraprofessional	County Substitute Certificate	10/17/24 <i>pending clearance</i>
f	Ventura, Juanita	Bus Driver	CDL	10/17/24 <i>pending clearance</i>

C. Personnel Old Business / New Business: n/a

POLICY

- A. Committee Report and Discussion. Mrs. deGranpré gave the report. The committee met on September 26, 2024.
- B. Action Items: Mrs. deGranpré moved item #1, Ms. Ballard seconded.

Items #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Wry, Frenda. Absent: Santoro

1. Second Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaws, policies & regulations:

Policy/Regulation #	Title
P2200	Curriculum Content (M)
P3160 & R3160	Physical Examination(M)
P4160 & R4160	Physical Examination(M)
R5200	Attendance (M)
P5337	Service Animals
P5350	Student Suicide Prevention (M)

P8420	Emergency and Crisis Situations (M)
P8467 & R8467	Firearms and Weapons (M)
P0164.6	Remote Public Board Meeting During a Declared Emergency (M) (Abolished)
P7231	Gifts from Vendors (Abolished)
P7481	Unmanned Aircraft systems (UAS also known as DRONES)

STUDENT SERVICES

- A. Committee Report and Discussion. The committee did not meet this month.
 B. Student Services Old Business / New Business: n/a

Board Announcements

1. Ms. Ballard shared that Somerset County VoTech has an open house on Oct 19th.

Public Comments

1. Magdala Gonzales - resident, parent - expressed concern about her son and para professional support.
 2. Allicen Librera - resident, parent - supported Mrs. Gonzales' concerns regarding her son's para professional support.
 3. Kathy Redling - resident - expressed support for Somerset County Votech programs and thanks Ms. Ballard and Dr. Brotschul for their support for the program.
- Mrs. deGrandpré moved to close public comments, Ms. Cooper seconded.

Adjournment

Mr. Baker moved to adjourn at 9:19 p.m. Mrs. deGrandpré seconded. The meeting was adjourned.

Respectfully submitted,



Jinnee DeMarco
 Business Administrator/Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by**

sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)