

**The Somerset Hills School District
 Regular Meeting Minutes - August 23, 2023
 Executive Session - 6:30 P.M.
 Public Input & Action - 7:30 P.M.
 Bernards High School - Community Room**

Call to Order & Welcome

Mrs. Frenda called the meeting to order 6:30 p.m.

Roll Call

Present:

Absent:

Also Present:

Ms. Cooper
Mrs. deGrandpré
Mrs. Frenda
Ms. Gils
Mr. Joyce

Ms. Nathans
Mrs. Santoro
Mrs. Tober
Mrs. Wry

Mr. Baker

Dr. Brian Brotschul
Dr. Coleen Butler
Mrs. Jinnee DeMarco

Executive Session

Mrs. Wry moved the following at 6:32 p.m., Mrs. Santoro seconded.

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

Pledge of Allegiance

Roll Call

Report of the Superintendent

1. Recognition of Town Mayors and Police Chiefs - Mrs. Frenda and Dr. Brotchul presented the following resolution to the following honorees:

- a. Bedminster Mayor Larry Jacobs
- b. Bedminster Chief Francesco Bernardo
- c. Bernardsville Mayor Mary Jane Canose
- d. Bernardsville Chief John Remian

- e. Far Hills Mayor Kevin Welsh
- f. Far Hills Chief Michael DeCarolis
- g. Peapack-Gladstone Mayor Mark Corigliano
- h. Peapack-Gladstone Chief Stephen Ferrante

A Resolution honoring Mayor/Police Chief for service in Somerset Hills communities that support Somerset Hills School District students and families.

WHEREAS, the Somerset Hills Board of Education commends community service and gives special honor and commendation to those who perform such leadership that they become examples for the school district and Somerset Hills communities;

WHEREAS, Mayor/Police Chief achieved such excellence during various community service leadership initiatives;

WHEREAS, Mayor/Police Chief demonstrated the best of what the Somerset Hills School District represents as a community leader.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend Mayor/Police Chief for service to Somerset Hills students and families.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by Mayor/Police Chief. The Board of Education Secretary is directed to transmit a copy of this Resolution to Mayor/Police Chief and have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 23rd day of August 2023.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

- 2. Transition Report
- 3. Capital Project Update
- 4. Transportation Update

Public Comments for Actionable Agenda Items

None

Seeing no one from the public, Mrs. Santoro moved to close public comments, Ms. Cooper seconded.

Approval of Minutes*

Mrs. Tober moved item #1, Mrs. Wry seconded.

Item #1 was approved by roll call vote of 8-0-1. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Santoro, Tober, Wry, Frenda. Absent: Baker

Nathans abstained on June 21, 2023 minutes

1. **Approval of Minutes***

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for June 21, 2023.

FINANCE

A. Committee Report & Discussion: Ms. Nathans gave the report. The committee met on August 14, 2023.

B. Action Items: Ms. Nathans moved items #1-30, Mrs. Santoro seconded.

Items #1-8,10-20,22-30 were approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

Item #9,21 were approved by roll call vote of 8-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Santoro, Tober, Wry, Frenda. Absent: Baker

1. **Board Secretary & Treasurer Reports & Board Certification***

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of June 2023 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$10,639,471.40	\$10,639,471.40
(20) Special Revenue Fund	(\$610,113.34)	(\$610,113.34)
(30) Capital Projects Fund	\$371,191.25	\$371,191.25
(40)Debt Service Fund	(\$130,022.65)	(\$130,022.65)
Total Government Funds	\$10,270,526.66	\$10,270,526.66

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. **Board Secretary & Treasurer Reports & Board Certification***

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of July 2023 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
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(10) General Fund	\$11,977,234.85	\$11,977,234.85
(20) Special Revenue Fund	(\$256,380.66)	(\$256,380.66)
(30) Capital Projects Fund	\$371,191.25	\$371,191.25
(40) Debt Service Fund	\$101,651.52	\$101,651.52
Total Government Funds	\$12,193,696.96	\$12,193,696.96

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

3. Approve 2022-2023 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for June 2023.

4. Approve 2023-2024 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for July 2023.

5. Payment of Bills*

WHEREAS, the Board Secretary has presented attached June 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,606,885.50
(20) Special Revenue Fund	\$258,116.46
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$26,433.71
(90) Agency Fund	\$467,542.91
TOTAL	\$2,358,978.58

6. Payment of Bills*

WHEREAS, the Board Secretary has presented attached July 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,047,388.82
(20) Special Revenue Fund	\$2,839.34
(30) Capital Projects Fund	–
(40) Debt Service Fund	–

(60) Cafeteria Fund	\$755.44
(90) Agency Fund	\$285,199.34
TOTAL	\$2,336,182.94

7. Payment of Bills*

WHEREAS, the Board Secretary has presented attached August 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,264,026.73
(20) Special Revenue Fund	\$127,601.76
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	–
(90) Agency Fund	\$111,305.89
TOTAL	\$1,502,934.38

8. Approve 2023-2024 Unified Champion Schools Grant *

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the application and approves funds for the Unified Champion Schools Funding to run a Youth Athletes Program at Bernards High School in the amount of \$5,400 for the 2023-2024 school year.

9. Approve change order for Bernardsville Middle School Media Center Renovations

Resolved, that the Somerset Hills Board of Education approve change order PCO#2 and #3 for the Bernardsville Middle School Media Center Renovations in the amount of \$9,950.00 as a decrease to the contract allowance amount of \$50,000.00 The new contract allowance including this change order is \$38,270.00.

10. Approve change order for Bernards High School Turf Replacement*

Resolved, that the Somerset Hills Board of Education approve change order PCO#1 for the Bernards High School Turf Replacement in the amount of \$2,142.52 as a decrease to the contract allowance amount of \$45,000.00 The new contract allowance including this change order is \$42,857.48.

11. Approve Professional Service Contract*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following appointment for the 2023-2024 school year:

	Provider	Service	Hrly Rate/Est Amount Not to Exceed
a	Gebhardt & Keifer	Legal	\$5,000 (\$200/hr)
b	Suplee, Clooney & Co.	Auditor	\$27,100
c	Parette, Somjen Architects LLC	Architect	\$25,000 (\$50-178/hr)

12. Approve Professional Service Revision*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves Parette, Somjen Architects LLC for architectural services for the 2022-2023 school year for an additional amount not to exceed \$165,000.

13. Approve IDEA Grant for 2023-2024*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes application and approves funds for the 2023-2024 school year for the IDEA Federal Grant Allocation as follows:

IDEA Basic Public:	\$443,260
IDEA Basic Non Public:	\$ 39,526
IDEA Preschool Public:	\$ 19,483
TOTAL	\$502,269

14. Approve Settlement Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Settlement Agreement and Release in Full with respect to Docket No. SOM-L-000946-22.

15. Approve Transportation Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Kensington to provide transportation services for transportation services not to exceed \$10,000 for the 2023-2024 school year.

16. Approve 2023-2024 Professional Support/Non-Public Services Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Professional Support/Non-Public Services Agreement with the Educational Services Commission of the New Jersey for the 2023-2024 school year.

17. Approve Special Education Schools*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following schools for the 2023-2024 school year:

	Student ID #	School	Location	Cost
a	4469898470	Essex Valley School - SY	W. Caldwell, NJ	\$81,900.00
b	4469898470	Essex Valley School - ESY	W. Caldwell, NJ	\$9,100.00

18. Special Education Providers*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2023– 2024 school year and or and/or extended school year:

	Provider	Service	Location	Cost	Not to Exceed
a	High Rise Healthcare Services	Nursing Services (RN & LPN)	Middlesex,NJ	\$80/\$90 per hr	\$25,000

19. Approve State Aid for Non-Public Schools*

Resolved, that the Somerset Hills Board of Education approve the following state aid for non-public schools for 2023-2024 school year:

	Far Hills Country Day	School of St. Elizabeth
Nursing Service Aid	\$28,320	\$17,760

Textbook Aid	\$13,643	\$ 8,556
Technology Aid	\$11,564	\$ 7,252
Security Aid	\$48,380	\$30,340

20. Approve Parent Organization Fundraiser*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraiser for the 2023-2024 school year:

	Organization	School	Event	Date
a	BHS HSA	BHS	Online donations for Teacher Appreciation	2023-2024 SY

21. Approve Parent Organization Fundraisers

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2023-2024 school year:

	Organization	School	Event	Date
a	BES HSA	BES	Yearbook Sale	2023-2024 SY
b	BES HSA	BES	Box Tops	2023-2024 SY
c	BES HSA	BES	Bedwell Family Picnic	9/15/23
d	BES HSA	BES	Charleston Wrap Sale	Oct-Nov 2023
e	BES HSA	BES	Book Fair	11/6/23-11/10/23
f	BES HSA	BES	Holiday Shop	12/2/23
g	BES HSA	BES	Candy Fundraiser	Jan-Feb 2024
h	BES HSA	BES	Penny Wars	Feb 2024
i	BES HSA	BES	Bedwell Art and Tile Sale	March 2024
j	BES HSA	BES	Got Sneakers	Spring 2024
k	BES HSA	BES	Lawn Sign Sale	May 2024
l	BES HSA	BES	School Supply Kit Sale	May-June 2024

22. Approve 2022-2023 Non-Public Technology Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

	Non-Public School	Description	Amount
a	Far Hills Country Day	12.9-inch iPad Pro Wi-Fi 128GB - Space Gray	\$999.00

b	Far Hills Country Day	4-Year AppleCare+ for Schools - iPad Pro 12.9-inch (5th gen. & later)	\$229.00
c	Far Hills Country Day	Apple Pencil (2nd Generation)	\$119.00
d	Far Hills Country Day	Logitech Crayon (Education) for iPad	\$49.95

23. Approve Professional Development Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract for Lo Logramos for professional development in proficiency-based world language assessment for Bedwell, Bernardsville Middle School, and Bernards High School in the amount of \$3,200.

24. Approve Professional Development Program*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract for Inspired Instruction for professional development in phonics reading instruction for Bedwell and Bernardsville Middle School in the amount of \$6,000 funded through ARP funds.

25. Approve Global Compliance Network*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Global Compliance Network for internet-based professional development for the 2023-24 school year in the amount of \$2000.

26. Approve Hunter Technologies Agreement Revision*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Hunter Technologies' agreement to provide district phone system for the district for the 2022-2023 school year for an additional amount not to exceed \$4,000.

27. Approve Therapy Source Professional Services Revision*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Therapy Source Professional Services agreement to provide BCBA, OT and Speech services for the district for the 2022-2023 school year for an amount not to exceed \$45,000.

28. Approve JAG Physical Therapy Athletic Training Services Revision*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve JAG Physical Therapy Athletic Trainers, Warren, NJ to provide athletic trainer services for the 2022-2023 school year for an additional amount not to exceed \$17,000.

29. Approve Truancy Officer Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve James Anthony as the District's Truancy Officer for the 2023-2024 school year not to exceed \$15,000.

30. Approve BHS Athletic Ticket Amount*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following amount for the 2023-2024 school year for student activity.

BHS Football, Basketball	Ticket
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and Wrestling	Amount
Adult	\$4
Students	\$3

FACILITIES & OPERATIONS

- A. Committee Report & Discussion: Mrs. Santoro gave the report. The committee met on August 14, 2023.
 B. Action Items: Mr. Joyce moved items #1-8, Mrs. Wry seconded

Items #2,4,6,7,8 were approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

Item #1,3,5 were approved by roll call vote of 8-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Santoro, Tober, Wry, Frenda. Absent: Baker

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on June 21, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BES 2022-2023 #11
- BMS 2022-2023 #34, #35, #36, #37, #38, #39

2. HIB Report *

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on June 21, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BHS 2022-2023 #7, #8, #9, #10

3. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on August 23, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BMS 2022-2023 #40

4. Amend the Chapter 27, Emergency Virtual or Remote Instruction Plan*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the District's Chapter 27, Emergency Virtual or Remote Instruction Plan.

5. Parent Organizations

Resolved, that the Somerset Hills Board of Education, upon recommendation of the Superintendent, acknowledges the following parent organizations:

School	Organization
Bedwell	Home & School Association of Somerset Hills - Bedwell Elementary School
BMS	Home & School Association of Somerset Hills - Bernardsville Middle School

6. Parent Organizations*

Resolved, that the Somerset Hills Board of Education, upon recommendation of the Superintendent, acknowledges the following parent organizations:

School	Organization
BHS	Home & School Association/Project Graduation
District	Somerset Hills Education Foundation (SHEF) Parents and Professionals for Exceptional Children (PEC) - Special Education Parent Advisory Group

7. Approve District Goal*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Somerset Hills School District Goal for the 2023-2024 school year:

The district engaged the community in a Strategic Planning initiative during the 2021-2022 school year. Progress toward defined initiatives during the 2023-2024 school year should include the following areas of focus:

- Academics: Implement co-curriculars/related arts offerings to provide opportunities to develop soft skills and entrepreneurship dispositions.
- Health & Wellness/Social/Emotional Learning: Develop and implement programs and services supporting the wellness of students and staff.
- Organizational Preparedness: Develop student and staff reunification plans, in concert with District Security Specialist and local law enforcement entities.
- Facilities and Community Engagement: Update and develop Long Range Facilities Plan in consultation with stakeholder groups and needs assessment.

8. Approve International Exchange Student*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve TB from Italy to attend Bernards High School for the 2023-2024 school year.

PUBLIC HEARING - NURSING SERVICES PLAN

Mrs. Santoro opened the Public Hearing for Nursing Services Plan and Ms. Cooper seconded

1. PUBLIC HEARING REGARDING NURSING SERVICES PLAN

WHEREAS pursuant to N.J.S.A. 18A:22-13, the Board is required to conduct a public hearing for the 2023-2024 Nursing Services Plan; and

THEREFORE, be it resolved that the Board hereby opens the public hearing on the 2023-2024 Nursing Services Plan.

· Discussion

None

· Public Comments

None

· Motion to close public hearing and adopt the 2023-2024 Nursing Plan

Seeing no one from the public, Ms. Cooper moved to close public comments, Mrs. Tober seconded.

· Roll Call

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

CURRICULUM

A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on August 14, 2023.

B. Action Items: Ms. Cooper moved items #1-12, Mrs. Wry seconded.

Items #2-12 were approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

Item #1 was approved by roll call vote of 8-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Santoro, Tober, Wry, Frenda. Absent: Baker

1. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Allen, Jazmyn	Morris-Union Jointure Commission: Elementary School Principals	11/8/23, 1/3/24, 3/20/24	\$0
b	BMS	Barna, Lindsay	A Crash Course on Phonics in the Upper Grades: Understanding the Trajectory of Phonics Development	9/27/23	\$60 (TCRWP Contract)
c	BMS	Barna, Lindsay	TCRWP Principal Conferences	10/4/23, 11/1/23, 12/6/23, 1/10/24, 5/1/24	\$1350 (TCRWP Contract)
d	BMS	Chaffee, Salome	Art Educators of NJ Conference 2023	10/30/23	\$300
e	BES	Dooley, Megan	2023 Summer Counselor Conference	8/4/23 - 8/6/23	\$59
f	BES	Dooley, Megan	ASCA U: Practical Strategies for a Successful Year	7/26/23 - 7/27/23	\$99
g	BMS	Heydt, Jaimie	An Inquiry Exploring the Incorporation of David Kilpatrick's Work with Phonological Awareness at the Middle School Level, as well as Tier II Interventions	10/13/23	\$60 (TCRWP Contract)
h	BMS	McGovern, Danielle	Planning and Teaching Grammar Both Alongside and Within Your Writing Workshop	8/30/23	\$60 (TCRWP Contract)
i	BMS	McMillan, Patricia	Raising the Level of Close Reading and Transfer of These Skills to Independent Texts	8/31/23	\$60 (TCRWP Contract)

j	BMS	Tresslar, Kristene	An Inquiry Exploring the Incorporation of David Kilpatrick's Work with Phonological Awareness at the Middle School Level, as well as Tier II Interventions	10/13/23	\$60 (TCRWP Contract)
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2. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	District	Brotschul, Brian	Morris-Union Jointure Commission	9/14/23, 10/12/23, 11/2/23, 12/7/23, 1/11/24, 2/8/24, 3/7/24, 4/11/24, 5/2/24, 6/6/24	\$0
b	District	Brotschul, Brian	Somerset County Roundtable	9/8/23, 10/19/23, 11/16/23, 12/7/23, 12/8/23, 1/12/24, 2/9/24, 3/8/24 4/12/24, 5/10/24, 6/14/24	\$0
c	District	DeMarco, Jinnee	Somerset County ASBO	9/22/23, 10/27/23, 11/17/23, 12/15/23, 12/15/23, 1/26/24, 2/23/24, 3/22/24 4/26/24, 5/7/24, 6/5/24	\$0
d	BHS	Hoppe, Michael	NJILL Meetings	March 2024, June 2024	\$18.05
e	BHS	Hoppe, Michael	NJIHL Meetings	October 2023, February 2024, May 2024, June 2024	\$75.95
f	BHS	Hoppe, Michael	Athletic Directors Meeting	9/29/23, 10/27/23, 11/17/23, 12/15/23, 1/26/24, 2/23/24, 3/29/24, 4/26/24, 5/31/24, 6/28/24	\$201.16
g	BHS	Hoppe, Michael	Athletic Directors Meeting	8/23/23, 9/20/23, 10/19/23, 11/22/23, 12/20/23, 1/17/24, 2/13/24, 3/20/24, 4/9/24, 4/29/24, 5/15/24, 6/6/24	\$281.44
h	BHS	Hoppe, Michael	NJSIAA Meeting	TBD	\$69.56
i	BHS	Hoppe, Michael	Middle School Athletic Scheduling	10/4/23, 1/10/24, 4/10/24	\$60.16
j	BHS	Pair, Randall	New York Comic Con	10/12/23	\$34.75
k	District	Riccio, Frank	Managing Safety Hazards	8/16/23	\$220
l	BHS	Walker, Jaime	LEGAL ONE: HIB Law Update - Back to School	8/17/23	\$0

3. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
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a	BHS	Carnegie Hall - NYC	24	1	1
b	BHS	Rutgers University - New Brunswick, NJ	24	1	1
c	BHS	Bernardsville Middle School & Bedminster School - Bernardsville/Bedminster, NJ	80	3	3
d	BHS	Matheny, Peapack, Roxiticus CC, Mendham, Bernardsville Library & Center for Hope Hospice, Scotch Plains	24	1	1
e	BHS	Hershey Park - Hershey, PA	100	2	6
f	BHS	Pocono Whitewater Rafting, Jim Thorpe, PA	24	1	1

4. Adopt Curriculum Documents*

Resolved, that the Somerset Hills Board of Education adopt the newly revised and completed curriculum documents for the 2023-2024 school year.

5. Approve Evaluation Instruments*

Resolved, that the Somerset Hills Board of Education approve the instruments for teacher evaluation (Danielson and iObservation) and administrator evaluation (Marshall and T-Evaluation) for the 2023-2024 school year.

6. Approve 2023-2024 Professional Development and Mentoring Plan*

Resolved, that the Somerset Hills Board of Education approve the Professional Development and Mentoring Plan for the 2023-2024 school year, on file in the Curriculum Office.

7. Approve 2023-2024 Anti-Bullying Specialists*

Resolved, that the Somerset Hills Board of Education approve the following Anti-Bullying Specialists for 2023-2024:

Jaimie Walker- District Anti-Bullying Coordinator
 Lauren Cava - High School Anti-Bullying Specialist
 Marcy Craver & Chris Habermas- Middle School Anti-Bullying Specialist
 Megan Dooley - Bedwell Elementary School Anti-Bullying Specialist

8. Approve Affirmative Action Officers*

Resolved, that the Somerset Hills Board of Education approve the following Affirmative Action Officers for 2023-2024:

Coleen Butler- District
 Scott Neigel - Bernards High School
 Lisa Garofalo- Bernardsville Middle School
 Jazmyn Allen - Bedwell School

9. Approve 504 Coordinators*

Resolved, that the Somerset Hills Board of Education approve the following 504 Coordinators for 2023-2024:

Jaime Walker - District

Scott Neigel - Bernards High School
Lisa Garofalo - Bernardsville Middle School
Jazmyn Allen - Bedwell Elementary School

10. Approve 2023-2024 School Improvement Panels (SciPs)*

Resolved, that the Somerset Hills Board of Education approve the following School Improvement Panels (SciPs) for 2023-2024:

Bedwell Elementary School
Jazmyn Allen – Principal
Chris Keri - Assistant Principal
Megan Dooley - Counselor
Dana Fischer - Teacher

Bernardsville Middle School
Lisa Garofalo - Principal
Keith Koellhoffer - Assistant Principal
Michael Georgiana - Teacher

Bernards High School
Scott Neigel- Principal
Mike Corbett- Assistant Principal
Joseph Young - Teacher
Nicole Boyce - Teacher
Jaclyn Pasqua - Teacher

11. Approve 2023-2024 School Safety/School Climate Teams*

Resolved, that the Somerset Hills Board of Education approve the following School Safety Teams for 2023-2024:

Bedwell Elementary School
Jazmyn Allen – Principal
Chris Keri - Assistant Principal
Megan Dooley - Guidance Counselor
Maureen Ziolkowski- Teacher
Lee Eaton- Parent

Bernardsville Middle School
Lisa Garofalo- Principal
Keith Koellhoffer - Assistant Principal
Marcy Craver- Guidance Counselor
Elizabeth St. Ours - Teacher
Sheela Lee - Parent

Bernards High School
Scott Neigel - Principal
Lauren Cava - Substance Awareness Coordinator
Melissa Gomez - School Nurse
Matt Bale-Peña - Teacher
Debbie Infusino- Parent

Alec Johnson - Counselor

12. Approve 2023-2024 School Safety Specialist*

Resolved, that the Somerset Hills Board of Education approve Lisa Garofalo as the District's School Safety Specialist for 2023-2024.

PERSONNEL

A. Committee Report and Discussion. Mrs. deGrandpré gave the report. The committee met on August 15, 2023.

B. Action Items: Mrs. deGrandpré moved items 1-19, Mrs. Tober seconded.

Items #2,4-6,8-10,12,13,16,18,19 were approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

Items #1,3,7,11,14,15,17 were approved by roll call vote of 8-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Santoro, Tober, Wry, Frenda. Absent: Baker

1. Accept Resignation

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employees:

	Name	School	Position	Resignation Date
a	Derner, Glen	BES	Technology Technician	7/21/23
b	Canny, Emma	BMS	Special Education Paraprofessional	8/31/23

2. Approve Appointment Certificated Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certificated staff for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective Date
a	Cannon, Steven	BHS	Teacher - Spanish	Violiollo	BA	4-5	\$64,680	10/2/23 or sooner pending release
b	Levine, Scott	BHS	Teacher - Math	Robinson	BA	1	\$63,270	9/1/23 Pending Clearance

3. Approve Appointment Leave Replacement Certificated Staff

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured, leave replacement certificated staff for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective Date
a	Brozyna, Christina	BES	Leave Replacement Elementary Teacher	Gelsinger	BA	1	\$63,270	9/1/23

4. Approve Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
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a	Strazza, Danielle	Olcott	Administrative Assistant to the Assistant Superintendent and Curriculum Supervisors	new	n/a	\$70,000	8/4/23
b	Reibel, Kelly	District	Special Education Paraprofessional	Hildebrandt	1	\$21.41/hr	9/1/23 <i>Pending Clearance</i>
c	Sievert, Janine	District	Special Education Paraprofessional	Schaefer	6	\$22.44/hr	9/1/23 <i>Pending Clearance</i>
d	Therriault, Justin	District	Special Education Paraprofessional	Stanek	3	\$21.81/hr	9/1/23
e	Solis, Jessie	District	Bus Driver	new	n/a	\$32.00/hr	9/1/23 <i>Pending Clearance</i>
f	Oraschin, Charles	District	Bus Driver	new	n/a	\$32.00/hr	9/1/23
g	Buckley, Natalia	District	Bus Driver	new	n/a	\$32.00/hr	9/1/23 <i>Pending Clearance</i>
h	McDonald, Katelyn	District	Regular Paraprofessional	Contracted Services	1	\$20.21/hr	9/1/23 <i>Pending Clearance</i>
i	Baird, Marilyn	District	Bus Aide	new	n/a	\$23.00/hr	9/1/23
j	Lospinoso, Gianna	District	Special Education Paraprofessional	Tietz	1	\$21.41/hr	9/1/23 <i>Pending Clearance</i>
k	Aiello, Eugenie	District	Bus Aide	new	n/a	\$23.00/hr	9/1/23 <i>Pending Clearance</i>

5. Amend Renewal & Salaries for Non-Certificated Staff (2023-2024)*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the renewal and salaries for non-certificated staff for the 2023-2024 school year: Attachment A

6. Approve Summer Work*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer work for staff members at their 2023-2024 per hour rate, *days in excess can be approved through the Superintendent or designee:*

	Name	School	Position	Not to Exceed	23-24 hourly rate
a	Pistilli-Urena, Jaclyn	District	School Nurse	8 days	\$54.15/hour
b	Strohman, Elizabeth	District	Speech Therapist	2 days	\$57.32/hour
c	Kacanski, Markus	District	Confidential Office Assistant	30 days	\$20.00/hour

7. Approve Summer Work

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following 2023 summer work for staff members at their 2023-2024 per hour rate, *days in excess can be approved through the Superintendent or designee:*

	Name	School	Position	Not to Exceed	23-24 hourly rate
a	Jastrabek, Linda	BES	Teacher/additional classroom cleanup	3.5 hours	\$69.84/hour
b	Rokosky, Debbie	BES	Teacher/additional classroom cleanup	6 hours	\$77.59/hour
c	Pasquarelli, Jaclyn	BMS	Counselor	1 day	\$57.33/hour

8. Amend Certificated Staff - IEP Meetings*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following certified staff member for additional hours of IEP Meetings during the months of July and August 2023 at \$50 per hour, *days in excess can be approved through the Superintendent or designee:*

	Name	School	Position	Hours
a	d'Anunciacao, Jessica	BES	Special Education Teacher	5 hours 10 hours

9. Approve Co-Curricular and Athletic Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Tomaino, Christopher	BHS	Spring	Musical: Spring Director	\$4,704.70
b	O'Reilly, Brendan	BHS	Fall	Football Assistant FR	\$7,599.90
c	Taesler, Rachael Ann	BHS	Fall	Marching Band Asst Front	\$4,394.50 <i>Pending Clearance</i>
d	O'Reilly, Brendan	BHS	Spring	Open Gym	\$1,809.50
e	O'Connor, Leslie	BHS	Winter	Asst AD 50%	\$2,481.60
f	DeMarrais, Doug	BHS	Spring	Volunteer - Baseball	\$0
g	Simoneau, Jon	BHS	Spring	Track - Boys & Girls	\$0
h	Shilts, Christopher	BHS	Fall	Volunteer - Football	\$0
i	Anderson, Richard	BHS	23-24 sch yr	Math Lab Instructor After school: ARP Grant	\$59.11/hour
j	Acuna, Heiner	BHS	23-24 sch yr	Math Lab Instructor After school: ARP Grant	\$59.11/hour
k	Falletta, LuAnn	BHS	23-24 sch yr	Math Lab Instructor After school: ARP Grant	\$59.11/hour
l	O'Brien, Kyle	BHS	23-24 sch yr	Math Lab Instructor After school: ARP Grant	\$59.11/hour
m	Ferrara, James	BHS	23-24 sch yr	STEM Lab Instructor After school: ARP Grant	\$59.11/hour
n	Whitlock, Christine	BHS	23-24 sch yr	STEM Lab Instructor After school: ARP Grant	\$59.11/hour

10. Amend Athletic Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following athletic positions for the 2023-2024 school year:

	Name	Season	Position	Stipend
a	Rivera, Fernando	Fall	Soccer: Men's Asst FR	\$6,721 \$5,790.40
b	Chaffee, Salome	Fall	Soccer: Women's Asst FR	\$6,721 \$5,790.40

11. Rescind Athletic Positions

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following athletic positions for the 2023-2024 school year:

	Name	Season	Position	Stipend
a	Gill, Austin	Fall	BMS Soccer: Men's Asst	\$2,825.92
b	Brown, Lauren	Winter	BMS Basketball: Girl's Asst	\$3,220.91

12. Approve Administrative Stipend*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following administrative stipend for the 2023-2024 school year:

	Name	Location	Position	Effective Dates	Stipend
a	Garofalo, Lisa	District	School Safety Specialist	9/1/23 - 6/30/24	\$10,000

13. Approve Overload*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overload for the 2023-2024 school year:

	Type of Support	Teacher	Term	Periods/week	Salary	OVERLOAD Salary
a	BHS Special Education Math Algebra II	Lehnhoff, Robert	Full Year	5	\$79,335	\$13,225.14

14. Approve Overloads

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2023-2024 school year:

	Type of Support	Teacher	Term	Periods/week	Salary	OVERLOAD Salary
a	BMS 8th Grade Science	Walker, Carrie	Full Year	5	\$102,040	\$17,010.07
b	BMS 8th Grade Spanish	Gilly, Zoltan	Full Year	5	\$96,480	\$16,083.22

15. Approve Leave of Absence

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9645	BES	Special Education Paraprofessional	FMLA Anticipated Return	09/01/23-09/30/23 (unpaid w/benefits 10/01/23

16. Amend Leave of Absence*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
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a	9339	BHS	Teacher	Disability/Sick days	09/01/23-09/04/23
				FMLA	09/05/23-11/28/23 (unpaid; w/benefits)
				FMLA	09/01/23-11/24/23 (unpaid w/benefits)
				Unpaid Leave	11/29/23 11/25/23-06/30/24 (unpaid: COBRA)
				Anticipated Return	09/01/24

17. Amend Leave of Absence

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	8281	BES	Teacher	Disability/Sick days	09/01/23-09/12/23 9/1/23-9/19/23 (paid; w/benefits)
				FMLA	09/13/23-12/06/23 9/20/23-12/13/23 (unpaid; w/benefits)
				Anticipated Return	12/14/23

18. Approve Substitute Rates*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitute rates for the 2023-2024 school year:

Credential	Rate
Teacher with Substitute Credential, CEAS or CE	\$105
Teacher with Substitute Credential, CEAS or CE (Bedwell School Only)	\$126
Teacher with Standard Certificate	\$115
Teacher with Standard Certificate (Bedwell School Only)	\$138
Teacher with Substitute Certificate - Extended Assignment 11-40 days	\$190
Teacher with Standard Certificate - Extended Assignment 11-40 days	\$210
Teacher Long Term Assignment – 41 plus days	\$265
Nurse	\$225
Nurse - Field Trip	\$260
Nurse – Overnight Field Trip	\$500
Secretary	\$15/hour
Confidential Secretary	\$20/hour
Paraprofessional	\$14.13/hour
Custodian	\$16/hour
Maintenance	\$18.50/hour
Technology	\$37/hour
Bus/Van Driver	\$32/hour
Bus Paraprofessional	\$18/hour
Athletic Games - Ticket Collectors	\$60/event

19. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Position	Certification	Effective
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a	Elliott, Owen	Teacher/Paraprofessional	County Substitute Certificate	9/1/23
b	Price Jr., Darryl	Custodian	n/a	7/26/23
c	Gonzalez, Indira	Teacher/Paraprofessional	County Substitute Certificate	9/1/23
d	Khalil, Christine	Teacher/Paraprofessional	County Substitute Certificate	9/1/23
e	Blackburn, Rebecca	Teacher/Paraprofessional	County Substitute Certificate	9/1/23
f	Maddaluna, Patricia	Teacher/Paraprofessional	Standard Certificate	9/1/23
g	Thoms, Allyson	Teacher/Paraprofessional	Standard Certificate	9/1/23

POLICY

- A. Committee Report and Discussion. Mrs. deGrandpré gave the report. The committee met on August 15, 2023.
- B. Action Items: Mrs. deGrandpré moved items 1, Mrs. Wry seconded.

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Baker

1. First Reading*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P1642.01 & R1642.01	Sick Leave (M)
P2419 & R2419	School Threat Assessment Teams (M)

Public Comments

1. Sarah Falzarano - resident, parent, staff, SHEA President - Thanked the board for hiring HYA for the Superintendent search. SHEA executive board is looking forward to a great year.
2. Holl Clark-Emery - resident, parent - Thanked and welcomed Dr. Brotschul. Thanked Sarah Falzarano as the new SHEA president.

Mrs. Santoro moved to close public comments, Mrs. deGrandpré seconded.

Supplementary Matters

1. Mrs. Frenda commented that this board meeting was a phenomenal way to get the year started and thanked everyone.

Adjournment

Mrs. Wry moved to adjourn at 9:20 p.m. Mr. Joyce seconded. The meeting was adjourned.

Respectfully submitted,

Jinnee DeMarco
Business Administrator/Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)