

**The Somerset Hills School District
Regular Meeting Minutes - May 14, 2024
Executive Session - 5:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room**

Call to Order & Welcome

Mrs. Frenda called the meeting to order 7:35 p.m.

Roll Call

Present:

Mr. Baker
Ms. Ballard
Ms. Cooper
Mrs. deGrandpré
Mrs. Frenda

Ms. Gils
Mr. Joyce (arrived 5:40 pm)
Mrs. Santoro
Mrs. Wry

Absent:

Ms. Nathans

Also Present:

Dr. Brian Brotschul
Dr. Coleen Butler
Mrs. Jinnee DeMarco
Mr. Adam Weiss, Esq.

Executive Session

Mrs. Wry moved the following at 5:30 p.m., Ms. Cooper seconded.

WHEREAS the “Open Public Meetings Act.” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

The Board returned to Public Session 7:35 p.m

Pledge of Allegiance**Report of the Superintendent**

1. Student Representatives’ Report
2. Recognition of Bernardsville Middle School Student BOE Mtg Representatives
 - a. Alexis Black
 - b. Teddy deGrandpré
 - c. Rocco Parente
 - d. Katherine East
 - e. Caroline Soell
 - f. Alex Rutz

- g. Gabby Paterno
- h. Laith Davis
- i. Owen Woolf
- j. Ashley Mann
- k. Nico Stephani
- l. Abby Renz
- m. Luke Sachsel
- n. Ameya Ram
- o. Isabella Pagnotta
- p. Khloey Kouflie
3. Recognition of Bernards High School Student BOE Mtg Representatives
 - a. Gabrielle DeNicola
 - b. Madison Ferruggia
4. Recognition of District Teachers of the Year
 - a. Jess Mariani (BES)
 - b. Dawn Russo (BMS)
 - c. Christine Whitlock (BHS)
5. Recognition of District Educational Services Professionals of the Year
 - a. Donna Zaborowski (BES)
 - b. Dally Sarullo (BMS)
6. Recognition of District Retirees
 - a. Deborah Thorp (Board Office)
 - b. Marcella Craver (BMS)
 - c. Stephen Sands (BMS)
 - d. Deborah Rodenbach (BHS)
 - e. Karen Silva (BHS)
7. Dr. Brotschul's Update

Public Comments for Actionable Agenda Items

None

Seeing no one from the public, Mrs. Wry moved to close public comments, Mrs. Santoro seconded.

APPROVAL OF MINUTES*

Mr. Baker moved item #1, Ms. Cooper seconded.

Item #1 - April 24, 2024 minutes was approved by roll call vote of 8-0-1. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans
Ms. Ballard abstained.

Item #1 - April 17, 2024 minutes was approved by roll call vote of 7-0-2. Voting: Ayes: Baker, Cooper, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans
Ms. Ballard and Mrs. deGrandpré abstained.

1. Approval of Minutes*

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for April 24, 2024 and Special meeting minutes for April 17, 2024.

ORGANIZATIONAL ACTION ITEMS

Ms. Cooper moved items #1-44, Mrs. Wry seconded.

Item #1-44, were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans

1. Official Publications*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, designates the Bernardsville News as the official publication and, Be It Further Resolved, that The Courier News and The Star Ledger be designated to receive official notices as required by law.

2. Authorized Depositories*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, designates the following financial institutions as official depositories:

a	Peapack/Gladstone Bank
b	Bank of America
c	JP Morgan Chase Bank
d	TD Bank
e	US Bancorp
f	First Hope Bank
g	US Bank, N.A.

3. Approve Authorized Signatures*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the authorized signatures on warrants as follows:

	Accounts	Signatures
a	Payroll	Board Secretary & Board President
b	Agency	Board Secretary & Board President
c	General	Board Secretary & Board President
d	Cafeteria	Board Secretary
e	Unemployment	Board Secretary
f	Flexible Spending	Board Secretary

4. Deferred Compensation Plans*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Deferred Compensation Plans 403(b), 457(b) and Roth providers:

	Plans
a	AXA Equitable
b	Lincoln Investment Planning
c	Metlife
d	T. Rowe Price

e	Valic
f	Vanguard Group

5. Approve PlanConnect, LLC As Third Party Administrator*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, hereby approves PlanConnect, LLC as the Third Party Administrator for its Section(s) 403(b) and 457(b) of the Internal Revenue Code of 1986, Plan(s), pursuant to the HoldHarmless and Third Party Administrative Agreement between Somerset Hills Board of Education and PlanConnect, LLC.

6. Payment of Bills*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the Board Secretary to pay bills between Board Meetings and that all bills paid will be presented for Board approval at the next scheduled meeting.

7. Transfer of Interest*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the transfer of interest earned in the Capital Project fund to the General Fund for the 2024-2025 school year.

8. Extraordinary Unspecifiable Services (EUS) Professional Services Contract Awards*

WHEREAS the Somerset Hills Board of Education is in need of Extraordinary Unspecifiable Services exempt from competitive bids and awarded through the RFP process including technical criteria, management criteria, and cost criteria. And after determining that the following professionals best meet the needs of the Somerset Hills School District; Now Therefore be it Resolved, that the Board Secretary is authorized to execute contracts for the following EUS professional services for the 2024-2025 school year:

	Provider	Service	Est. Amount Not to Exceed
a	Phoenix Financial Advisors, Inc.	Financial Advisory Services	\$5,000
b	Brown & Brown Benefit Advisors, Inc.	Broker of Record	\$12,000
c	CBiz (includes fees to Utica, Travelers, Hanover, NJSIG & Bollinger)	Broker of Record	\$50,000

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in the Courier News as required by law, within ten (10) days of its passage, stating its nature, duration, service, and amount and that the resolution and contract are on file in the Business Office.

9. Approve Additional Contract Awards*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the 2024-2025 contracts:

	Provider	Service	Est. Amount Not to Exceed
a	Wilentz Goldman & Spitzer, P.A.	Bond Counsel	\$10,000
b	Gebhardt & Kiefer, P.C.	Planning Board Counsel	\$10,000
c	Rullo & Juillet Associates, Inc.	Right to Know Consultant	\$6,750

10. Petty Cash Accounts*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, re-establishes the following Petty Cash accounts for the 2024-2025 school year in accordance with Board Policy 6620.

	Location	Amount	Maximum Single Expenditure	Responsible Administrator
a	Bedwell Elementary School	\$250.00	\$25	School Principal
b	Bernardsville Middle School	\$250.00	\$25	School Principal
c	Bernards High School	\$250.00	\$25	School Principal
d	Student Services	\$150.00	\$25	Director of Student Services
e	Superintendent's Office	\$200.00	\$25	Superintendent
f	Business Office	\$300.00	\$30	Business Administrator

11. Nonpublic Instructional Services*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Non-Public Instruction Services Agreement with Educational Services Commission of New Jersey for Chapters 192/193, Non-Public IDEA, Non-Public Textbook, Technology, Nursing, Security and Home Instruction for the 2024-2025 school year.

12. Coordinated Transportation Agreements*

RESOLVED, that the "Resolution/Agreement" for participation in coordinated Transportation services with the Somerset County Educational Services Commission be approved for the 2024-2025 school year, and be it further

RESOLVED, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris-Union Jointure Commission be approved for the 2024-2025 school year, and be it further

RESOLVED, that the "Resolution/Agreement" for participation in coordinated transportation services with the Morris County Educational Services Commission be approved for the 2024-2025 school year, and be it further

RESOLVED, that the "Resolution/Agreement" for participation in coordinated transportation services with Sussex County Regional Cooperative be approved for the 2024-2025 school year, and be it further

RESOLVED, that the "Resolution/Agreement" for participation in coordinated transportation services with the Union County Educational Services Commission be approved for the 2024-2025 school year, and be it further

RESOLVED, that the "Resolution/Agreement" for participation in coordinated transportation services with the Educational Services Commission of New Jersey be approved for the 2024-2025 school year, and be it further

13. 2024-2025 Anticipated Contracts*

RESOLVED, that pursuant to PL 2015, Chapter 47 the Somerset Hills Board of Education, upon the

recommendation of the Superintendent, intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

A. Use of State Contract Vendors

WHEREAS, the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset Hills Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Somerset Hills Board of Education intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2024-2025 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Somerset Hills Board of Education School Business Administrator, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Somerset Hills Board of Education and the Referenced State Contract Vendors shall be from July 1, 2024 to June 30, 2025.

B. Hunterdon County Educational Services Commission Cooperative Purchasing

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Hunterdon County Educational Services Commission for the 2024-2025 school year.

C. Educational Services Commission of New Jersey Cooperative Purchasing

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Educational Services Commission of New Jersey for the 2024-2025 school year.

D. Approve Participation with PEPPM Technology Bidding and Purchasing Program

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve participation in PEPPM Technology Bidding and Purchasing Program for the 2024-2025 school year.

E. Approve Participation with OMNIA Public Sector Cooperative Purchasing

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve participation in OMNIA Public Sector Cooperative Purchasing Program for the 2024-2025 school year.

14. Qualified Purchasing Agent and Designating Bid Threshold*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent designates its bid threshold at \$44,000 pursuant to N.J.S.A. 18A:18A-3a, and be it further

RESOLVED, that Business Administrator/Board Secretary, Jinnee DeMarco, possesses a Qualified Purchasing Agent (QPA) certificate;

THEREFORE be it resolved that the Somerset Hills Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Jinnee DeMarco, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

15. Medical, Prescription and Dental Benefits*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent approves the participation of the district with the Schools Health Insurance Fund (Aetna) for medical, Heartland Fidelity (Benecard) for prescription benefits, Delta Dental of NJ, and Flagship for dental benefits for the 2024-2025 school year.

16. New Jersey School Boards Association Membership*

RESOLVED, that the Somerset Hills Board of Education approve the annual membership in the New Jersey School Boards Association for the 2024-2025.

17. Approve Standard Operating Procedures Manual*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve The Standard Operating Procedures Manual for the 2024-2025 school year.

18. Approve Purchasing Procedures Manual*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Purchasing Procedures Manual for the 2024-2025 school year.

19. Approve Contract with CDW-G*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve technology upgrades, including laptops, chromebooks, wiring and supplies, as named in the 2024-2025 budget, through ESCNJ/AEPA-22G for an amount not to exceed \$150,000.00 during the 2024-2025 school year.

20. Approve Contract with Atra Janitorial Supply Co.*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve janitorial supplies, from Atra Janitorial Supply Co. in the 2024-2025 budget, through ESCNJ 21/22-18 for an amount not to exceed \$100,000 during the 2024-2025 school year.

21. Approve Contract with Open Systems*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the

Superintendent, approve building access and security systems upgrades, repairs, and monitoring from Open Systems Integrators Inc. in the 2024-2025 budget, through ESCNJ 19/20-38 and 20/21-13 for an amount not to exceed \$100,000 for the 2024-2025 school year.

22. Approve Hunter Technologies Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Hunter Technologies agreement to provide phone system for the district not to exceed \$46,000 for the 2024-2025 school year.

23. Approve Superior Onsite Health Solutions Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Superior Onsite Health Solutions agreement to provide On-site Drug screening for bus drivers in accordance with Department of Transportation 49 CFR 382 et seq. and 49 CFR 40 et seq not to exceed \$3,000.00 for the 2024-2025 school year.

24. Approve Food Service Management Company *

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Maschio's Food Services, Inc. as the Food Service Management Company for the 2024-2025 school year with a management fee of \$18,840.93 and a profit guarantee of \$0.

25. Appoint Affirmative Action Officers for 2024-2025*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Affirmative Action Officers for 2024-2025:

Coleen Butler- District
 Scott Neigel- Bernards High School
 Lisa Garofalo- Bernardsville Middle School
 Jazmyn Allen- Bedwell School

26. Appointment of Officers*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent appoints the following officers for the period of July 1, 2024 to June 30, 2025:

a	Jinnee DeMarco	Board Secretary, Custodian of Records, Health and Safety Officer, Public Agency Compliance Officer
b	Judy Favino	Treasurer of School Monies
c	Jamie Koransky	DCP&P Liaison, McKinney-Vento Liaison, Nursing Coordinator, Early Childhood Coordinator, 504 Officer
d	Doug Lucas	Right-to-know and A.H.E.R.A. Representative, Integrated Pest Management Coordinator
e	Coleen Butler	Affirmative Action Officer, Title IX Coordinator, ADA Officer
f	Jaime Walker	Anti-Bullying Coordinator

27. Authorize Superintendent Right of Appointment*

RESOLVED, that the Somerset Hills Board of Education authorize the Superintendent the right of appointment between Board Meetings for personnel.

28. Special Education Providers*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2024-2025 school year and extended school year.

	Provider	Services	Locations	Cost	Not To Exceed
a	360 Translations	Translation Service	Vineland, NJ	\$75 - \$182/hr	\$3,000.00
b	Aveanna Healthcare DBA Epic	Health Services	Clark, NJ	\$40-\$150/hr	\$5,000.00
c	AAC & Me, LLC	Speech Consults & Therapy	Chailfont, PA	\$100-\$150/ consult & therapy	\$6,000.00
d	Bayada Nursing	Nursing Services	New Brunswick, NJ	\$67/hr	\$100,000.00
e	Best Choice	Nursing Services (RN & LPN)	Hackettstown, NJ	\$71 - \$85/hr	\$205,000.00
f	Care Solace	Mental Health Services	Cardiff, CA	\$7,500/year	\$7,500.00
g	EPIC Special Ed Staffing	All Services	El Segundo, CA	\$60 - \$110/hr	\$2,000.00
h	ESS, Inc.	Sub Teachers & Paras	Philadelphia, PA	\$83.27 - \$130.56/hr	\$3,000.00
i	GHR Education	Nursing Services	Plymouth Meeting, PA	\$70/hr	\$3,000.00
j	High Rise Healthcare Services	Nursing Services (RN & LPN)	Middlesex, NJ	\$90 - \$98/hr	\$3,000.00
k	Horizon Healthcare Staffing	All Services	Manalapan, NJ	\$72 - \$126/hr	\$3,000.00
l	Hunterdon County ESC	All Services	Califon, NJ	\$100 - \$1,100/ each	\$2,000.00
m	Invo HealthCare	Speech Therapy	Doylestown, PA	\$92.80 - \$95.13/hr	\$3,000.00
n	JLMABA	Behavioral Services	Ocean Twp., NJ	\$135 each	\$30,000.00
o	Kid Therapy	OT Therapy	Chester, NJ	\$85 - \$132/hr	\$3,000.00
p	P.G. Chambers	Occupational Therapy	Cedar Knolls, NJ	\$104/hr	\$2,000.00
q	Pediatric Workshop (Cindy Argiro)	Physical Therapy	Warren, NJ	\$73 - \$116/hr	\$20,000.00
r	Prime Healthcare Services	Hospital Instruction	Boonton, NJ	\$55/hr	\$3,000.00

s	TechAbilities, LLC	Assistive Technology & Speech Consults & Therapy	Manahawkin, NJ	\$125-\$175/hr	\$2,000.00
t	Therapy Source	OT & Speech Services	Plymouth Meeting, PA	\$91.90-119.90/hr	\$3,000.00
u	Tools of the Mind	Pre-K Core Curriculum Program	Shirley, MA	\$11,000/year	\$11,000.00

29. Home Instruction and Bedside Instruction*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following home instruction and bedside instruction for the 2024-2025 school year and extended school year program:

	Provider	Service	Location	Cost	Not to Exceed Amount
a	Educere, LLC	Home & Bedside Instruction	Ambler, PA	\$39-\$999 per course	\$10,000
b	Learnwell	Home & Bedside Instruction	Woburn, MA	\$59.25/hr	\$3,000
c	Silvergate Prep	Home & Bedside Instruction	Bridgewater, NJ	\$60/hr	\$5,000

30. Special Education Evaluations*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following facilities to conduct evaluations services for the 2024-2025 school year:

	Evaluator	Services	Locations	Cost	Not To Exceed
a	AAC & Me, LLC	AAC Evaluations & Consults and Speech Consults & Therapy	Chailfont, PA	\$1,200/eval	\$6,000.00
b	Behavior Therapy Assoc.	Behavioral Evaluations	Somerset, NJ	\$320/hr	\$2,000.00
c	Center for Behavioral Health (Dr. Muthuswamy)	Psychological & Psychiatric Evaluations	E. Brunswick, NJ	\$575 - \$675/eval	\$10,000.00
d	Hunterdon County ESC	All Services	Califon, NJ	\$100 - \$1,100/each	\$2,000.00
e	Invo HealthCare	CST Evaluations	Doylestown, PA	\$400/evaluation	\$10,000.00
f	Kid Therapy	Occupational Therapy Evaluations	Chester, NJ	\$160/eval	\$3,000.00
g	Kubichek, Dr. Marilyn	Neurological Evaluations	Florham Park, NJ	\$50 - \$700/eval	\$6,000.00

h	Learning Tree Multicultural Evaluations	Bilingual Educational & Psychological Evaluations	Greenbrook, NJ	\$800 - \$850/eval	\$3,200.00
i	Miranda, J	Psychological Evaluations & Classroom Observations	Chester, NJ	\$75-\$450/ Eval.	\$6,000.00
j	P.G. Chambers	Occupational Therapy & Evaluations	Cedar Knolls, NJ	\$590 - \$1,400/eval	\$2,000.00
k	Pediatric Workshop (Cindy Argiro)	Physical Therapy & Evaluations	Warren, NJ	\$350/eval	\$10,000.00
l	Somerset County ESC	LDTC, Psychological & Social Evaluations	Bridgewater, NJ	\$400 - \$425/eval	\$2,000.00
m	Speech & Hearing Associates	Audiological Evals & Consults	Westfield, NJ	\$350 - \$950/eval	\$2,000.00
n	Summit Speech School	Audiological Evals & Consults	New Providence, NJ	\$225 - \$250/hr	\$2,000.00
o	TechAbilities, LLC	Assistive Technology Consulting & Evals	Manahawkin, NJ	\$875-\$1,000/eval	\$2,000.00
p	Therapy Source	BCBA, OT & Speech Evaluations	Plymouth Meeting, PA	\$550/eval	\$3,000.00
q	Waale Research & Consulting Services	Educational Evaluations	Warren, NJ	\$500 - \$750/eval	\$20,000.00

31. Approve Virtual Online Courses/Instructors *

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following facilities to conduct virtual online courses/instructors for the 2024-2025 school year:

	Provider	Service	Location	Not to Exceed
a	Educere	Virtual Online Courses/Instructors	Ambler, PA	\$6,500.00.
b	Elevate K12	Virtual Online Courses/Instructors	Chicago, IL	\$5,000.00

32. Approve Independent Evaluation Reimbursement Costs*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following reasonable and customary rates for independent evaluation reimbursement costs for the 2024-2025 school year as follows:

Evaluation Type	Reimbursement Cost
Psychological, Educational	\$600
Speech, OT, PT	\$500

Neuropsychological	\$1,500
Neurological	\$1,300
Psychiatric	\$1,000
Functional Behavioral Assessment	\$1,200

33. Approve Renewal & Salaries for Certificated Staff (2024-2025)*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for certificated staff for the 2024-2025 school year: Attachment A

34. Approve Renewal & Salaries for Certificated Staff (2024-2025)

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for certificated staff for the 2024-2025 school year: Attachment A

35. Approve Renewal & Salary for Title 1 Certificated Staff (2024-2025)

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salary for Title 1 certificated staff for the 2024-2025: Attachment A

36. Approve Renewal & Salaries for Non-Certificated Staff (2024-2025)*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for non-certificated staff for 2024-2025: Attachment A

37. Approve Renewal & Salaries for Non-Certificated Staff (2024-2025)

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for the non-certificated staff for the 2024-2025 school year: Attachment A

38. Approve Renewal & Salaries for Administrators (2024-2025)*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for administrators for the 2024-2025: Attachment A

39. Approve Renewal & Salaries for Administrators (2024-2025)

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for administrators for the 2024-2025 school year: Attachment A

40. Approve Renewal & Salaries for Transportation Staff (2024-2025)*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the renewal and salaries for transportation staff for the 2024-2025: Attachment A

41. Approve CommonLit Subscription for BHS*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve CommonLit School Essentials Pro package for Bernards High School during the 2024-2025 school year, in the amount of \$3,500.

42. Approve NoRedInk Premium Subscription for BHS*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the NoRedInk premium subscription for student Writing curriculum, for Bernards High School, for the 2024-2025 school year, in the amount of \$9,352.

43. Approve Vocabulary.com Subscription for BHS*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Vocabulary.com subscription to support student Reading curriculum, for Bernards High School, for the 2024-2025 school year, in the amount of \$4,364.

44. Approve Service Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the superintendent, approve the agreement with Care Solace, Inc. to provide Staff, Parent and Student Counseling Appointment Services for the 2024-2025 school year amount not to exceed \$7,500.00.

FINANCE

A. Committee Report & Discussion: Mr. Baker gave report. The committee met on April 29, 2024.

B. Finance Action Items: Mr. Baker moved items #1-18, Ms. Cooper seconded.

Item #1-18, were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans

1. Payment of Bills*

WHEREAS, the Board Secretary has presented attached April 2024 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,341,158.58
(20) Special Revenue Fund	\$11,453.46
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	–
(90) Agency Fund	\$738,389.15
TOTAL	\$3,091,001.19

2. Approve Board Secretary Tax Request Authorization: Borough of Bernardsville

RESOLVED, that the amount of taxes hereby certified as \$27,348,793.00 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2024-2025 school year from the Borough of Bernardsville and, be it further

RESOLVED, that the amount of taxes hereby certified as \$2,065,502.00 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2024-2025 school year from the Borough of Bernardsville, and, be it further

RESOLVED, that the Borough of Bernardsville is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$2,279,066.16	\$172,125.00	\$2,451,191.16
August	\$2,279,066.16	\$172,125.00	\$2,451,191.16
September	\$2,279,066.16	\$172,125.00	\$2,451,191.16
October	\$2,279,066.16	\$172,125.00	\$2,451,191.16
November	\$2,279,066.16	\$172,125.00	\$2,451,191.16
December	\$2,279,066.20	\$172,125.00	\$2,451,191.20
January	\$2,279,066.00	\$172,125.33	\$2,451,191.33
February	\$2,279,066.00	\$172,125.33	\$2,451,191.33
March	\$2,279,066.00	\$172,125.33	\$2,451,191.33
April	\$2,279,066.00	\$172,125.33	\$2,451,191.33
May	\$2,279,066.00	\$172,125.33	\$2,451,191.33
June	\$2,279,066.00	\$172,125.35	\$2,451,191.35
Total	\$27,348,793.00	\$2,065,502.00	\$29,414,295.00

3. Approve Board Secretary Tax Request Authorization: Borough of Far Hills

RESOLVED, that the amount of taxes hereby certified as \$1,825,618.00 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2024-2025 school year from the Borough of Far Hills and, be it further

RESOLVED, that the amount of taxes hereby certified as \$137,879.00 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2024-2025 school year from the Borough of Far Hills , and, be it further

RESOLVED, that the Borough of Far Hills is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$152,134.83	\$11,489.83	\$163,624.66
August	\$152,134.83	\$11,489.83	\$163,624.66
September	\$152,134.83	\$11,489.83	\$163,624.66
October	\$152,134.83	\$11,489.83	\$163,624.66
November	\$152,134.83	\$11,489.83	\$163,624.66
December	\$152,134.85	\$11,489.85	\$163,624.70
January	\$152,134.83	\$11,490.00	\$163,624.83
February	\$152,134.83	\$11,490.00	\$163,624.83
March	\$152,134.83	\$11,490.00	\$163,624.83
April	\$152,134.83	\$11,490.00	\$163,624.83
May	\$152,134.83	\$11,490.00	\$163,624.83

June	\$152,134.85	\$11,490.00	\$163,624.85
Total	\$1,825,618.00	\$137,879.00	\$1,963,497.00

4. Approve Board Secretary Tax Request Authorization: Borough of Peapack-Gladstone
RESOLVED, that the amount of taxes hereby certified as \$6,309,899.00 for the General Fund is the amount required by the Somerset Hills Board of Education to meet its obligations during the 2024-2025 school year from the Borough of Peapack/Gladstone and, be it further

RESOLED, that the amount of taxes hereby certified as \$476,551.00 for the Debt Service Fund is the amount required by the Somerset Hills Board of Education to meet its debt obligations during the 2024-2025 school years from the Borough of Peapack/Gladstone, and, be it further

RESOLVED, that the Borough of Peapack/Gladstone is required to deposit the funds with the Treasurer of School Moneys prior to the tenth of each month as indicated herein:

Month	General Fund	Debt Service	Total Amount Due
July	\$525,825.00	\$39,712.50	\$565,537.50
August	\$525,825.00	\$39,712.50	\$565,537.50
September	\$525,825.00	\$39,712.50	\$565,537.50
October	\$525,825.00	\$39,712.50	\$565,537.50
November	\$525,825.00	\$39,712.50	\$565,537.50
December	\$525,825.00	\$39,712.50	\$565,537.50
January	\$525,824.83	\$39,712.66	\$565,537.49
February	\$525,824.83	\$39,712.66	\$565,537.49
March	\$525,824.83	\$39,712.66	\$565,537.49
April	\$525,824.83	\$39,712.66	\$565,537.49
May	\$525,824.83	\$39,712.66	\$565,537.49
June	\$525,824.85	\$39,712.70	\$565,537.55
Total	\$6,309,899.00	\$476,551.00	\$6,786,450.00

5. Approve School Lunch and Breakfast Prices

RESOLVED, that the Somerset Hills Board of Education approve the 2024-2025 school lunch and breakfast prices:

School	Current Price	Recommended 2024-2025 Price
Bedwell Lunch	\$4.00	\$4.25
Bedwell Breakfast	n/a	\$2.50
BMS Lunch	\$4.10	\$4.35
BMS Breakfast	n/a	\$2.50

6. Approve School Lunch and Breakfast Prices*

RESOLVED, that the Somerset Hills Board of Education approve the 2024-2025 school lunch and breakfast price for Bernards High School:

School	Current Price	Recommended 2024-25 Price
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BHS Lunch	\$4.25	\$4.50
BHS Breakfast	n/a	\$2.75

7. Approve Tuition Rates

RESOLVED, that the Somerset Hills Board of Education approve the 2024-2025 tuition rates:

Kindergarten	\$17,900.00
Bedwell	\$17,200.00
Middle School	\$19,200.00

8. Approve Tuition Rates*

RESOLVED, that the Somerset Hills Board of Education approve the 2024-2025 tuition rates:

High School	\$19,850.00
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9. Approve Professional Service Contract*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following appointment for the 2024-2025 school year:

	Provider	Service	Hrly Rate	Not to Exceed
a	Methfessel & Werbel	Legal	\$165 p/hr; \$55 p/hr	\$75,000
b	Busch Law Group LLC	Legal	\$175 p/hr; \$75 p/hr	\$80,000
c	Green Brook Family Medicine	School Physician	n/a	\$10,000
d	Somerset Valley Urgent Care	Employment Exams, PPD test, Non DOT Drug Screen	\$36 - \$145 p/exam	\$ 3,000

10. Approve 2023-2024 Non-Public Security Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amount
a	Far Hills Country Day	Verkada PTZ Security Camera	\$3,102.00
b	Far Hills Country Day	Verkada Mini dome Security Camera	\$2,850.00
c	Far Hills Country Day	Google Pixel 7a Phone/tablet for Police to School Communication	\$958.08
d	Far Hills Country Day	Verkada Camera license 1 yr	\$175.00
e	Far Hills Country Day	Verkada Desk Station license 1 yr	\$215.00
f	Far Hills Country Day	Verkada Mini Dome licenses 1 yr	\$870.00

g	Far Hills Country Day	Verkada Guest Management labels	\$116.36
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11. Approve NJSIG Safety Grant application and award*

RESOLVED, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Somerset Hills Board of Education, hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that: 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2024-2025 fiscal year in the amount of \$4,196.00 for the purposes set forth in their safety grant application, which is attached hereto; and, 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

12. Approve Transfer of Unspent Bond Proceeds*

RESOLVED, that the Somerset Hills Board of Education approve to close out the construction project as follows: RESOLUTION CLOSING OUT SCHOOL CONSTRUCTION PROJECT AND TRANSFERRING UNSPENT BOND PROCEEDS OF \$114,058 TO DEBT SERVICE FUND FOR PAYMENT OF PRINCIPAL DUE ON BONDS BE IT RESOLVED BY THE BOARD OF EDUCATION OF SOMERSET HILLS, NEW JERSEY AS FOLLOWS:

- A. It is hereby determined that the School Construction Project financed through the issuance of bonds of The Board of Education of the Somerset Hills in the county of Somerset (the “Board of Education” when referring to the governing body and the “School District” when referring to the public body governed by the Board of Education) under the Educational Facilities Construction and Financing Act (“EFCFA”) and Title 18A, Chapter 24 of the laws of the State of New Jersey pursuant to a proposal adopted by the Board on August 26, 2015, and approved by the affirmative vote of a majority of the legal voters present and voting at an annual School District election held on November 3, 2015 is deemed substantially complete in accordance with N.J.A.C. 6A:26-4.6(a).
- B. \$114,058 of the bonds issued to finance the School Construction Project that remain unspent and unencumbered are hereby directed to be transferred to the debt service fund for the School District to pay the principal on such bonds as required by EFCFA and N.J.A.C 6A:4.6(c) as part of the 2024-2025 school budget.
- C. This resolution shall take effect immediately.

13. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract for Advancing Literacy to provide professional development for Summer 2024, in the amount of \$13,300, with funding through ARP ESSER.

14. Approve Rutgers Summer Reading Program

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Rutgers Summer Reading Program for Summer 2024, grades 4-8, in the amount of \$6,475, with funding through ARP ESSER.

15. Approve Professional Development Program

RESOLVED, that the Somerset Hills Board of Education approve the contract for Advancing Literacy for Bedwell and Bernardsville Middle School for the 2024-2025 school year, in the amount of \$39,850, with partial funding from Title II federal grant.

16. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract for Lo Logramos for professional development to support content area teachers in proficiency-based world language assessment for the 2024-2025 school year in the amount of \$3,200.

17. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract for LLamame for professional development in sheltered instruction strategies to support content area teachers in working with multilingual students for the 2024-2025 school year in the amount of \$5,000, funded by Title II and Title III federal grant.

18. Approve Ellevation Learning Management System*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Ellevation Learning Management System for multilingual students for the 2024-2025 school year in the amount of \$14,000, with funding by Title III federal grant.

FACILITIES & OPERATIONS

- A. Committee Report & Discussion: Mrs. Santoro gave the report. The committee met on April 29, 2024.
B. Action Items: Mrs. Santoro moved items #1-6, Mrs. deGrandpré seconded.

Item #1-6, were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on April 24, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcomes</u>
BES	7	Founded
BES	8	Unfounded
BES	9	Unfounded
BES	10	Unfounded
BMS	24	Unfounded
BMS	25	Unfounded

BMS	26	Unfounded
BMS	27	Unfounded
BMS	28	Unfounded
BMS	29	Founded
BMS	30	Founded
BMS	31	Founded

2. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on April 24, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
BHS	13	Founded
BHS	14	Unfounded
BHS	15	Founded

3. Interscholastic Athletic Association Membership*

RESOLVED, that the Somerset Hills Board of Education approve Bernards High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA for the 2024-2025 school year.

4. Bus Evacuation Drills

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for the 2023-2024 School Year. Reports for drills are on file in the Business Office:

	<u>School</u>	<u>Date</u>
a	Bedwell Elementary School	3/27
b	Bernardsville Middle School	5/7

5. Bus Evacuation Drills*

Resolved, that the Somerset Hills Board of Education approves the Bus Evacuation Drills for the 2023-2024 School Year. Reports for drills are on file in the Business Office:

	<u>School</u>	<u>Date</u>
a	Bernards High School	5/7

6. Approve Board of Education Meeting Dates*

Resolved, that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve the following dates for regular Public Input & Action Meetings for 2024-2025 with a starting time for the public session of 7:30 p.m. except where noted.

If required, special meeting(s) may be scheduled during July and August

August 21, 2024	Public Hearing on Nurse Service Plan & School Safety Report	Wednesday
September 25, 2024		Wednesday
October 16, 2024		Wednesday

November 20, 2024		Wednesday
December 18, 2024		Wednesday
January 2, 2025 (6:00pm)	Reorganization Meeting	Thursday
January 22, 2025		Wednesday
February 19, 2025	Public Hearing on School Safety Report & Audit	Wednesday
March 19, 2025		Wednesday
April 30, 2025	Public Hearing on Budget	Wednesday
May 21, 2025	Annual School Adoptions & Appointments	Wednesday
June 16, 2025		Monday

CURRICULUM

A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on April 30, 2024.

B. Action Items: Ms. Ballard moved items #1-5, Ms. Cooper seconded.

Item #1-5, were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Allen, Jazmyn	NJ Principals and Supervisors Association Panel Discussion	5/21/24	\$0
b	BES	Arce, Cassandra	Field Trip Chaperone	5/20/24	\$0
c	BES	Arce, Cassandra	Field Trip Chaperone	6/6/24	\$0
d	BMS	Boudreau, Derek	Field Trip Chaperone	5/29/24	\$0
e	BES	Brozyna, Christina	Field Trip Chaperone	5/20/24	\$0
f	BES	Brozyna, Christina	Field Trip Chaperone	6/6/24	\$0
g	BMS	Chaffee, Salome	Field Trip Chaperone	5/29/24	\$0
h	BES	Fischer, Dana	Field Trip Chaperone	5/20/24	\$0
i	BES	Fischer, Dana	Field Trip Chaperone	6/6/24	\$0
j	BMS	Gash, Adriane	Field Trip Chaperone	5/29/24	\$0
k	BES	Hall, Kristine	Field Trip Chaperone	5/20/24	\$0

l	BES	Hall, Kristine	Field Trip Chaperone	6/6/24	\$0
m	BES	Mariani, Jessica	Field Trip Chaperone	5/20/24	\$0
n	BES	Mariani, Jessica	Field Trip Chaperone	6/6/24	\$0
o	BES	Reed, Patrick	Field Trip Chaperone	5/20/24	\$0
p	BES	Reed, Patrick	Field Trip Chaperone	6/6/24	\$0
q	BMS	Sarullo, Dally	Field Trip Chaperone	5/20/24	\$0
r	BES	Seelig, Sophia	Field Trip Chaperone	5/20/24	\$0
s	BES	Seelig, Sophia	Field Trip Chaperone	6/6/24	\$0
t	BMS	Porter, Shane	Field Trip Chaperone	6/5/24	\$0
u	BMS	Georgiana, Michael	Field Trip Chaperone	6/5/24	\$0
v	BMS	King, Brian	Field Trip Chaperone	6/5/24	\$0
w	BMS	McGovern, Danielle	Field Trip Chaperone	6/5/24	\$0
x	BMS	Tynan, Jessica	Field Trip Chaperone	6/5/24	\$0
y	BMS	Tchorz, Valerie	Field Trip Chaperone	6/5/24	\$0
z	BMS	Chaffee, Salome	Field Trip Chaperone	6/5/24	\$0
aa	BMS	Reilly, Kathryn	Field Trip Chaperone	6/5/24	\$0
bb	BMS	Koellhoffer, Keith	Field Trip Chaperone	6/5/24	\$0
cc	BMS	Berry, Courtney	Field Trip Chaperone	6/5/24	\$0
dd	BMS	Cox, Brett	Field Trip Chaperone	6/5/24	\$0

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Brotschul, Brian	Strauss Esmay: Education Policy and School Law Seminar	5/31/24	\$0

b	District	Butler, Coleen	Sorting Fact from Fiction Regarding Literacy Instruction	5/21/24	\$0
c	BHS	Cameron, Brad	AP Summer Institute: AP Psychology	7/8/24-7/11/24	\$700
d	BHS	Ciocco, Jared	Field Trip Chaperone	5/15/24	\$0
e	BHS	Ciocco, Jared	Field Trip Chaperone	6/8/24	\$0
f	BHS	Crisman, Gillian	Field Trip Chaperone	6/8/24	\$0
g	BHS	Dolson, Margaret	Field Trip Chaperone	5/28/24	\$0
h	BHS	Hunkele, Heather	Jostens Spring Cover Conference - Yearbook Cover Design Workshop	5/23/24	\$0
i	BHS	Kaplan, Daniel	Field Trip Chaperone	5/24/24	\$0
j	District	Koransky, Jamie	Cornerstone Annual Directors Conference	6/5/24	\$0
k	District	Koransky, Jamie	New Jersey Association of Pupil Services Administrators Annual Board Retreat	6/10/24	\$35
l	BHS	Lavalle, Alexa	Field Trip Chaperone	6/8/24	\$0
m	BHS	LaPine, Matt	Field Trip Chaperone	5/15/24	\$0
n	BHS	O'Brien, Janice	Jostens Spring Cover Conference - Yearbook Cover Design Workshop	5/23/24	\$0
o	BHS	Pair, Randall	Field Trip Chaperone	6/8/24	\$0
p	BHS	Pietroluongo, Jade	Field Trip Chaperone	5/15/24	\$0
q	BHS	Pietroluongo, Jade	Field Trip Chaperone	6/8/24	\$0
r	District	Riccio, Frank	School Transportation Supervisors General Membership Meeting	6/5/24	\$0
s	BHS	Szostak, David	AP Summer Institute: Human Geography	7/22/24-7/25/24	\$900

3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BMS	Six Flags Great Adventure - Jackson, NJ	40	3	3
b	BES	Bernardsville Pool - Bernardsville, NJ	107	7	20

c	BMS	End of Year Class Trip - New York, NY	125	12	12
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4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Central Jersey Marquee Awards Performance - Carteret, NJ	30	3	0
b	BHS	Fiddler's Elbow Country Club - Bedminster, NJ	15	1	0
c	BHS	Red Bull Stadium - Harrison, NJ	30	5	0
d	BHS	Bronx Zoo - Bronx, NY	47	4	1
e	BHS	STEM Competition - Ramsey, NJ	6	1	0

5. Rescind Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following professional development/school business, which was approved on April 24, 2024:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Brotschul, Brian	The Experience Management Summit - Qualtrics	5/1/24-5/3/24	\$1118.20

PERSONNEL

- A. Committee Report and Discussion. Mrs. deGranspré gave the report. The committee met on April 29, 2024.
 B. Action Items: Mrs. deGranspré moved items #1-8, Mr. Baker seconded.

Item #1-8, were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda. Absent: Nathans

1. Accepts Resignation*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Employee #	School	Position	Effective
a	Reitz, Cameron	BHS	Teacher TCH.HS.HIST.NA.08	7/1/24

2. Accepts Resignation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Name	School	Position	Effective
a	Christopher Keri	BES	Assistant Principal	6/28/24

			ADM.ES.APRN.NA.01	
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3. Approve Appointment Certificated Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Adkins, Michele	BMS	School Counselor TCH.MS.GUID.NA.01	MA	1-2	\$71,890	Craver	9/1/24 Pending approval

4. Approve Appointment Non-Certified Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Replace	Effective
a	Browe, Michelle	BES	Regular Paraprofessional PARA.DIST.REG.NA.05	1	\$20.21/hour	Akervik	5/16/24

5. Approve Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Replace	Effective
a	Melkote, Pari	Olcott	Registrar SEC.DIST.RGST.NA.01	n/a	\$69,400	new	7/15/24 or sooner <i>pending approval</i>

6. Approve Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9861	BMS	Custodian	FMLA Anticipated Return	04/29/24 - 06/07/24 06/10/24

7. Approve Administrative Leave with Pay*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following administrative leave with pay:

	Employee	Effective
a	9974	5/13/24- 6/30/24

8. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Meyler, Joann	Bus Driver	CDL	5/15/24

b	Van Cleef, Mary Katherine	Teacher/Paraprofessional	Standard	5/15/24
c	Cantor Duran, Lady	Custodian	n/a	5/15/24

POLICY

A. Committee Report and Discussion. Mrs. deGranspré gave the report. The committee met on April 29, 2024.

Public Comments

1. Greg deGrandpré - resident, parent - regarding district testing goals for next year.
 2. Maura McGrail - resident, parent - let's focus on what matters and needs to be done.
 3. Ash Davis - resident, parent - regarding the board needs to focus on the kids.
 4. Maura McGrail - resident, parents - asked the board to step down if they are not here for the right reasons.
- Mrs. Wry moved to close public comments, Mrs. deGranpré seconded.

Supplementary Matter

1. Dr. Brotschul updated the board regarding SHEF.
2. Mrs. deGrandpré excited about board collaboration regarding policy.
3. Mrs. Santoro said it was wonderful to have the intergenerational prom again and thanked the Key Club.
4. Ms. Gils urged the public to come out and talk to the board and appreciates public feedback.
5. Mrs. Frenda also urged the public to come out and speak to the board; if there is an issue with attending the meeting, please contact Mrs. DeMarco, Board Secretary.
6. Mrs. Frenda is also delighted about attending and participating in the intergenerational prom.

Adjournment

Mr. Baker moved to adjourn at 10:15 p.m. Mrs. Santoro seconded. The meeting was adjourned.

Respectfully submitted,

Jinnee DeMarco
Business Administrator/Board Secretary

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the**

employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.
(cf: P.L.1996, c.103, s.1)