

**The Somerset Hills School District  
 Regular Meeting Minutes - January 24, 2024  
 Executive Session - 5:30 P.M.  
 Board Training - 6:30 P.M.  
 Public Input & Action - 7:30 P.M.  
 Bernards High School - Community Room**

**Call to Order & Welcome**

Mrs. Frenda called the meeting to order 5:30 p.m.

**Roll Call**

Present:	Absent:	Also Present:	
Mr. Baker	Ms. Gils (arrived 5:46pm)	n/a	Dr. Brian Brotschul
Ms. Ballard	Mr. Joyce		Dr. Coleen Butler
Ms. Cooper (arrived 5:33pm)	Ms. Nathans (arrived 5:32pm)		Mrs. Jinnee DeMarco
Mrs. deGrandpré	Mrs. Santoror		Mr. Adam Weiss, Esq.
Mrs. Frenda	Mrs. Wry		

**Executive Session**

Mrs. Wry moved the following at 5:33 p.m., Mrs. deGrandpré seconded.

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

The Board returned to Public Session 6:30 p.m.

**Pledge of Allegiance**

**Board Training**

Gwen Thornton, New Jersey School Boards Association  
Ethics for School Officials Training

**7:15 p.m.** - Ms. Gils left the meeting.

**7:23 p.m.** - Ms. Gils joined the meeting.

**7:30 p.m.** - Board Recess

Mrs. Santoro moved to continue the meeting at 7:33 p.m., Ms. Nathans seconded.

### **Report of the Superintendent**

1. Student Representatives' Report - BMS representatives Owen Woolf and Ashley Mann and BHS representatives Gabrielle DeNicola and Madison Ferruggia gave their report.
2. Service Recognition for Kathy Tober: Board of Education Member, 2017-2023

A Resolution honoring **Kathy Tober** for her service to the Somerset Hills School District in her role as member of the Somerset Hills Board of Education.

WHEREAS, the Somerset Hills Board of Education recognizes **Kathy Tober** for her commitment to public education and carrying out her responsibilities in a legal and ethical manner;

WHEREAS, the Somerset Hills Board of Education recognizes **Kathy Tober** for her dedication to enhancing the educational welfare of District students, and for her focus on supporting all students and their individual needs;

WHEREAS, **Kathy Tober** has made numerous positive contributions over the years by way of community outreach to the Somerset Hills communities.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **Kathy Tober** for her diligent service to the Somerset Hills School District.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of **Kathy Tober**.

The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 24th day of January 2024.

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Samantha Frenda  
Board of Education President

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Brian B. Brotschul, Ed.D.  
Superintendent of Schools

3. Recognition of BHS Boys Soccer Team - North II Group II Sectional Champions
  - a. Joseph LaSpada - Head Coach
  - b. Allen Thurlow - Assistant Coach
  - c. Fernando Rivera - Assistant Coach
  - d. Osvaldo Martinez - Assistant Coach

A Resolution honoring (**Soccer Coach**) for excellence to the Somerset Hills School District student-athletes, resulting in the Boys Soccer Team winning the NJSIAA, North II, Group II, Sectional Championship.

WHEREAS, the Somerset Hills Board of Education recognizes that, as the world of coaching student-athletes continues to evolve, it requires hundreds of hours to make deep and broad advancements, and thus gives special commendation to those who perform coaching roles within the District;

WHEREAS, the Somerset Hills Board of Education recognizes that student engagement is a critical outcome of the high school experience, and thus gives special commendation to coaches who consistently lead, guide, and inspire their athletes;

WHEREAS, (**Soccer Coach**) is part of an athletic leadership team, whose shared goal is to afford every student-athlete the opportunity to learn and work in highly competitive settings.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend (**Soccer Coach**) for leading the Boys Soccer Team to victory at the NJSIAA, North II, Group II, Sectional Championship.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by (**Soccer Coach**).

The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 24th day of January 2024.

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Samantha Frenda  
Board of Education President

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Brian B. Brotschul, Ed.D.  
Superintendent of Schools

- e. Valdemar Alstrom
- f. Willian Candia Carnibella
- g. Adan Chaparro Vigo
- h. Neal Chaayanath
- i. Michael Dooley
- j. Colin Fraunfelder
- k. Owen Fresolone
- l. Charles Giebel
- m. Jason Gimenez
- n. Jeremy Gutierrez-Diaz

- o. Joseph Isasi
- p. Tim Koke
- q. Nathaniel Lim
- r. Jaykob Marquez
- s. Cyrus Mehrrostami
- t. Kyle Morris
- u. Victor Panasik
- v. Samuel Rios Villagra
- w. Spencer Saltz
- x. Garrett Senior
- y. Fin Spitaleri
- z. Alan Villagra

A Resolution honoring (**Soccer Player**) for winning the NJSIAA, North II, Group II, Boys Soccer Sectional Championship.

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to those who perform at the highest athletic level with effort, responsibility, and a positive attitude;

WHEREAS, (**Soccer Player**) is part of the Bernards High School Boys Soccer Team and has distinguished himself as a true champion of whom we can all be proud.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend (**Soccer Player**) for his strong athletic accomplishments, talent, and skill, and for the honor of being crowned Sectional Champion by the New Jersey State Interscholastic Athletic Administration.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by (**Soccer Player**). The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 24th day of January 2024.

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Samantha Frenda  
Board of Education President

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Brian B. Brotschul, Ed.D.  
Superintendent of Schools

## 4. Dr. Brotschul's Update

7:35 p.m. - Ms. Ballard left the meeting.

7:37 p.m. - Ms. Ballard joined the meeting.

8:02 p.m. - Ms. Gils left the meeting.

8:06 p.m. - Ms. Gils joined the meeting.

**Public Comments for Actionable Agenda Items**

1. Janis Virtue - resident, former board member - regarding F&O item no. 3, impact on the residence, the safety of the residence.
  2. Mary Kellog - resident - district is part of historical preservation, should perform balloon tests to study the height of poles.
  3. Paul St. Onge - resident - need to take a comprehensive look at lighting at the facilities in general.
- Mrs. Wry moved to close public comments, Mrs. Santoro seconded.

**Approval of Minutes\***

Ms. Cooper moved item #1, Mr. Baker seconded.

Item #1 - December 13, 2023 minutes was approved by roll call vote of 9-0-1. Voting: Ayes: Baker, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

Ballard abstained on December 13, 2023 minutes

Item #1 - January 3, 2024 minutes was approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

1. Approval of Minutes\*

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for December 13, 2023 and January 3, 2024.

**FINANCE**

- A. Committee Report & Discussion: Mr. Baker gave the report. The committee met on January 10, 2024.
- B. Action Items: Mr. Baker moved items #1-11, Ms. Nathans seconded.

Items #1-6,8,9,11 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

Item #7,10 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

1. Board Secretary & Treasurer Reports & Board Certification\*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of December 2023 showing the following balances:

<b>FUND</b>	<b>Board Secretary Cash Balance (1)</b>	<b>Treasurer Cash Balance (2)</b>
(10) General Fund	\$12,369,174.69	\$12,369,174.69
(20) Special Revenue Fund	(\$588,767.28)	(\$588,767.28)
(30) Capital Projects Fund	\$114,058.25	\$114,058.25

(40)Debt Service Fund	\$892,738.33	\$892,738.33
Total Government Funds	\$12,787,203.99	\$12,787,203.99

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2023-2024 Budget Transfers\*

RESOLVED, that the Somerset Hills Board of Education approves the attached list of budget transfers for December 2023.

3. Payment of Bills\*

WHEREAS, the Board Secretary has presented attached December 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	
(10) General Fund	\$2,749,796.33
(20) Special Revenue Fund	\$6,468.00
(30) Capital Projects Fund	—
(40) Debt Service Fund	—
(60) Cafeteria Fund	\$64,286.17
(90) Agency Fund	\$1,096,933.64
<b>TOTAL</b>	<b>\$3,917,484.14</b>

4. Payment of Bills\*

WHEREAS, the Board Secretary has presented attached January 2024 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

<b>FUND</b>	
(10) General Fund	\$3,297,785.19
(20) Special Revenue Fund	\$37,836.88
(30) Capital Projects Fund	—
(40) Debt Service Fund	—
(60) Cafeteria Fund	\$59,856.04
(90) Agency Fund	\$403,611.10
<b>TOTAL</b>	<b>\$3,799,089.21</b>

5. Special Education Providers\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2023– 2024 school year and/or extended school year:

	<b>Provider</b>	<b>Service</b>	<b>Location</b>	<b>Cost</b>	<b>Not to Exceed</b>
a	Four Winds Hospitals	Educational Tutoring	Saratoga Springs, NY	\$67/hour	\$2,000
b	MedXwaste	Biohazard Waste Disposal	Deer Park, NY	\$300/year \$9.75 per 2 Gallon Sharps	\$1,000

6. Approve Settlement Agreement\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Settlement Agreement for Student # 3136557086 for the 2023-2027 school years.

7. Accept Donations

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the following donations for the 2023-2024 school.

	<b>Organization</b>	<b>Purpose</b>	<b>School</b>	<b>Amount</b>
a	St. John on the Mountain (Outreach Committee)	Nursing - student provisions and supplies	BMS	\$500.00
b	St. John on the Mountain (Outreach Committee)	Nursing - student provisions and supplies	Bedwell	\$500.00

8. Accept Donations\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the following donations for the 2023-2024 school.

	<b>Organization</b>	<b>Purpose</b>	<b>School</b>	<b>Amount</b>
a	St. John on the Mountain (Outreach Committee)	Nursing - student provisions and supplies	BHS	\$500.00

9. Approve 2024-2025 Budget Development Schedule\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the attached 2024-2025 Budget Development Schedule.

10. Approve High Impact Tutoring Service Provider

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following appointment for the 2023-2024 school year funded by NJ High Impact Tutoring Competitive Grant.

	<b>Provider</b>	<b>Service</b>	<b>School</b>	<b>Rate per student / Estimated Not to Exceed</b>
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a	Imagine Learning LLC	Tutoring	Bedwell	\$540/\$675 per student not to exceed \$56,700
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11. Approve Carryover Funds for IDEA Grant for 2023-2024\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve amended funds to include carryover from the 2022-2023 school year to the 2023-2024 school year for the IDEA Federal Grant Allocation as follows:

IDEA Basic Carryover Non-Public (22-23):	\$54,128
IDEA Basic Non-Public (23-24):	<u>\$39,526</u>
TOTAL Basic Non-Public:	\$93,654

IDEA Preschool Carryover (22-23):	\$125
IDEA Preschool (23-24):	<u>\$19,483</u>
TOTAL Preschool	\$19,608

**FACILITIES & OPERATIONS**

- A. Committee Report & Discussion: Mrs. Santoro gave the report. The committee met on January 10, 2024.  
 B. Action Items: Mrs. Santoro moved items #1-4, Mrs. Wry seconded.

Item #2-4, were approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda.

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on December 13, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BMS 2023-2024 #10, #11, #13

2. HIB Report\*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on December 13, 2023, and upheld the findings and/or consequences recommended by the Superintendent:

- BHS 2023-2024 #5, #6

3. Approve Professional Service Authorization\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorize the Superintendent and Business Administrator to commission a lighting system plan with professional service providers to support the District Focus Group Investigating the Feasibility of Installing Light-Emitting Diode (LED) Lights in the Long-Range Facility Plan for Somerset Hills School District at Bernards High School's Olcott Field.

4. Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2023 Revisions\*.

**CURRICULUM**

- A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on January 10, 2024.  
 B. Action Items: Ms. Cooper moved items #1-4, Ms. Nathans seconded.

Items #2,4 were approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

Items #1,3 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda.

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BES	Allen, Jazmyn	Women's Leadership Conference 2024	3/18/24, 3/19/24	\$419
b	BMS	Berry, Courtney	Field Trip Chaperone	5/10/24	\$0
c	BMS	Calabrese, Eric	DBQ Training - DBQ Project	2/1/24	\$0
d	BMS	Craver, Marcy	Capturing Kids' Hearts	2/21/24, 2/22/24	\$116
e	BES	Davis, Emma	The Center for Literacy Development: Shifting the Balance: Aligning Literacy Instruction with What We Know about How the Brain Reads	4/17/24	\$193.91
f	BMS	Garofalo, Lisa	NJ School Public Relations Association Winter 2024 Workshop - Handling Media Communications and Crisis Relations	1/11/24	\$125
g	BMS	Garofalo, Lisa	Capturing Kids' Hearts	2/21/24, 2/22/24	\$70.88
h	BMS	Garofalo, Lisa	NJ Principals and Supervisors Association - SSA Prep Sessions Series	4/10/24	\$550
i	BMS	Gash, Adriane	Capturing Kids' Hearts	2/21/24, 2/22/24	\$52.82
j	BMS	Gori, Michelle	Capturing Kids' Hearts	2/21/24, 2/22/24	\$39.10

k	BMS	Incedon, Cassandra	Morris-Union Jointure Commission The Columbia-Suicide Severity Rating Scale (C-SSRS): Saving Lives and Protecting Liability in Schools	1/31/24	\$0
l	BMS	Incedon, Cassandra	6th Annual Innovations in Special Education Technology (I-SET) Conference	3/15/24	\$184.53
m	BES	Jablonski, Holly	Tap the Full Power of a Writing Workshop for English Learners: Language Goals, Small Groups, Structured Texts, Collaborative and Shared Writing	3/15/24	\$60 (TC Contract)
n	BES	Jablonski, Holly	The Center for Literacy Development - High Impact and Engaging Routines for Phonics, Word Study and Fluency (K-6)	5/21/24	\$180
o	BMS	Koellhoffer, Keith	Morris-Union Jointure Commission - Conducting Interviews for School Investigations	2/27/24	\$160.71
p	BMS	Koellhoffer, Keith	Capturing Kids' Hearts	2/21/24, 2/22/24	\$105.09
q	BMS	LaChac, Luke	DBQ Training - DBQ Project	2/1/24	\$0
r	BMS	Mahlik, Philip	NJ Association for Health, Physical Education, Recreation & Dance 2024 Annual Convention	2/26/24, 2/27/24	\$275
t	BMS	O'Halloran, Annie	I&RS to MTSS - Implementing MTSS to Meet NJ Intervention and Referral Services Requirements PSEL: 4,5 and 6	3/12/24	\$75
u	BMS	Oliveira, Ashley	NJ Association for Health, Physical Education, Recreation & Dance 2024 Annual Convention	2/26/24, 2/27/24	\$275
v	BMS	Pasquarelli, Jaclyn	Capturing Kids' Hearts	2/21/24, 2/22/24	\$63.74
w	BMS	Porter, Shane	DBQ Training - DBQ Project	2/1/24	\$0
x	BMS	Rizzuto, Rosemarie	Building the Skills and Confidence Levels of Your Struggling Math Students	2/1/24	\$279
y	BMS	Rizzuto, Rosemarie	Capturing Kids' Hearts	2/21/24, 2/22/24	\$98.14
z	BES	Rokosky, Debbie	The Center for Literacy Development - High Impact and Engaging Routines for Phonics, Word Study and Fluency (K-6)	5/21/24	\$180
aa	BMS	Russo, Dawn	Pilot Teachers College's Grammar Work: Lift the Precision/Complexity of Students' Thinking and Writing by Teaching All Writers About Complex Sentence Structures	2/12/24, 2/26/24, 3/25/24	\$0 (TC Contract)
bb	BMS	Russo, Dawn	I&RS to MTSS - Implementing MTSS to Meet NJ Intervention and Referral Services Requirements PSEL: 4,5 and 6	3/12/24	\$75

cc	BMS	Sands, Stephen	American Choral Directors Association Conference	2/29/24, 3/1/24	\$315
dd	BMS	Shemon, Eileen	NJ Association for Health, Physical Education, Recreation & Dance 2024 Annual Convention	2/27/24	\$149
ee	BMS	St.Ours, Elizabeth	NJ Association for Health, Physical Education, Recreation & Dance 2024 Annual Convention	2/27/24	\$149
ff	BMS	St.Ours, Elizabeth	Capturing Kids' Hearts	2/21/24, 2/22/24	\$78.20
gg	BMS	Tresslar, Kristine	Pilot Teachers College's Grammar Work: Lift the Precision/Complexity of Students' Thinking and Writing by Teaching All Writers About Complex Sentence Structures	2/12/24 2/26/24, 3/25/24	\$0 (TC Contract)
hh	BMS	Venezia, David	Civically Engaged Districts Project	2/8/24	\$0
ii	BMS	Wells, Kelly	DBQ Training - DBQ Project	2/1/24	\$0
jj	BES	Windisch, Mary Clare	Using Small Group Reading Instruction to Scaffold Readers Who Are Multilingual: A Focus on Small Group Structures, Oral Language, Text Sets, and Vocabulary Development	2/7/24	\$60 (TC Contract)
kk	BES	Windisch, Mary Clare	Rutgers Center for Literacy Development: Shifting the Balance: Aligning Literacy Instruction with What We Know about How the Brain Reads	4/17/24	\$180
ll	BES	Zaborowski, Donna	NJIDA (International Dyslexia Association) WIFFT - Winter Institute Food for Thought	2/3/24	\$90

2. Approve Professional Development/School Business\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	BHS	Albanese-DeMair, Christine	Field Trip Chaperone	2/9/24	\$0
b	District	Barna, Lindsay	Help Students Learn to Write Well by Teaching with Mentor Texts	2/7/24	\$0
c	District	Barna, Lindsay	Rutgers Center for Literacy Development Shifting the Balance: Aligning Literacy Instruction with What We Know About How the Brain Reads	4/17/24	\$180
d	District	Brotschul, Brian	NJ School Public Relations Association Winter 2024 Workshop - Prepare, Prepare,	1/11/24	\$125

			Prepare - What You Should Do Before Your District Is in the Headlines		
e	District	Brotschul, Brian	The College of New Jersey - Interviews	3/6/24	\$0
f	District	Butler, Coleen	Capturing Kids' Hearts	2/21/24, 2/22/24	\$75.58
g	BHS	Carmon, Dave	Frank Glazier Football Clinic	2/22/24- 2/24/24	\$487.36
h	BHS	Chang, Newstein	Field Trip Chaperone	2/9/24	\$0
i	BHS	Dolson, Margaret	Field Trip Chaperone	3/15/24- 3/18/24	\$0
j	BHS	Ferrara, James	Field Trip Chaperone	3/15/24- 3/18/24	\$0
k	BHS	Hoppe, Michael	2024 Directors of Athletics Association of NJ Annual Conference	3/12/24- 3/15/24	\$1,192.41
l	BHS	Incedon, Cassandra	Union County Administrators of Special Education Annual Conference - Implementation of Multi-Tiered System of Supports When Working with Special Education and English Language Learners	2/22/24	\$76.22
m	District	Koransky, Jamie	Morris-Union Jointure Committee - Conducting Interviews for School Investigations	2/27/24	\$150
n	District	Koransky, Jamie	NJ Association of Pupil Services Administrators - Current & Hot Topics in Special Education	2/9/24	\$57.65
o	District	Koransky, Jamie	6th Annual Innovations in Special Education Technology (I-SET) Conference	3/15/24	\$184
p	BHS	Lavalle, Alexa	Union County Administrators of Special Education Annual Conference - Implementation of Multi-Tiered System of Supports When Working with Special Education and English Language Learners	2/22/24	\$75
q	District	Mehan, Kathy	The College of New Jersey Interview Days	3/6/24, 4/19/24	\$469.10
r	District	Mehan, Kathy	Employee Recruitment - Career Fair	4/4/24	\$0
s	District	Mehan, Kathy	Personnel Administrators Association Meeting - NJ School Boards Association	1/30/24	\$10.81
t	District	Riccio, Frank	54th Annual NJ Pupil Transportation Conference	3/20/24 - 3/22/24	\$951.64
u	BHS	Ryan, Kelsey	Field Trip Chaperone	4/5/24- 4/9/24	\$0
v	BHS	Simoneau, Jon	Frank Glazier Football Clinic	2/22/24- 2/24/24	\$504.56
w	BHS	Stolarz, Lizabeth	Rowan University Information Session	2/28/24	\$85.54
x	BHS	Tripp, Amanda	From the Iceberg to the Volcano: Stress Related Behaviors in Autism	2/27/24	\$179

y	BHS	Walker, Jaime	Capturing Kids' Hearts	2/21/24, 2/22/24	\$100.58
z	BHS	Young, Joe	Field Trip Chaperone	2/9/24	\$0

3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Red Mill Museum Village - Clinton, NJ	84	5	12
b	BES	Meadowbrook Day Camp - Long Valley, NJ	107	8	18
c	BMS	TCNJ - The Technology Student Association Middle School Conference	20	4	0
d	BMS	Battleship NJ & Aquarium - Camden, NJ	100	6	6

4. Approve Field Trips\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Girls' Lacrosse Training - Windermere, FL	21	3	0
b	BHS	Liberty Science Center - Jersey City, NJ	75	3	2
c	BHS	Google - Manhattan, NY	20	2	0
d	BHS	Drew University	1	1	0

**PERSONNEL**

- A. Committee Report & Discussion: Mrs. deGrandpré gave the report. The committee met on January 11, 2024.  
 B. Action Items: Mrs. deGrandpré moved items #1-8, Mrs. Wry seconded.

Items #1-3,5,7,8 were approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

Items #4,6 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Santoro, Wry, Frenda.

1. Approve Appointment Certified Staff\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Martin, Danielle	BHS	Special Education Teacher	Shah	MA	13-14	\$83,315 (prorated)	2/20/24 <i>Pending clearance</i>

2. Approve Appointment Non-Certified Staff\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective
a	Vaughan, Chelsea	BHS	Secretary	Rodenbach	9	\$60,165 (prorated)	1/25/24

3. Rescind Athletic Positions\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Boudreau, Derek	BHS	Spring	Tennis Men's Assistant 50%	\$2,791.80
b	LaChac, Luke	BHS	Spring	Track & Field Women's Head	\$8,272.00

4. Rescind Athletic Position

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following athletic position for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Szostak, David	BMS	Spring	Track Boy's Head	\$4,347.97

5. Approve Co-Curricular & Athletic Positions\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Thompson, Gilbert	BHS	Spring	Volunteer - Men's Lacrosse	\$0 <i>Pending clearance</i>
b	Calvert, Jeff	BHS	Spring	Volunteer - Baseball	\$0 <i>Pending clearance</i>
c	Pair, Randall	BHS	23-24 School Year	BerNerds	\$2,843.50
d	Pair, Randall	BHS	23-24 School Year	GSA	\$2,843.50
e	Hart, Amy	BHS	23-24 School Year	Best Buddies	\$2,843.50
f	Medina, Pilar	BHS	23-24 School Year	MLL	\$2,843.50
g	Pietroluongo, Jade	BHS	23-24 School Year	Girl Up	\$2,843.50
h	Boudreau, Derek	BHS	Spring	Tennis Men's Head	\$7,444.80
i	Szostak, David	BHS	Spring	Track & Field Women's Head	\$8,272.00

6. Approve Co-Curricular & Athletic Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Infusino, Andrew	BMS	Spring	Volunteer - Baseball	\$0
b	Brown, Lauren	BMS	Winter	Girls Basketball Assistant	\$3,220.91
c	LaSpada, Joseph	BMS	Spring	Track Boy's Head	\$4,347.97

7. Approve Leave of Absence\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9653	District	Transportation	FMLA Anticipated Return	02/15/24 - 04/07/24 (unpaid; w/benefits) 04/08/24

8. Approve Substitutes\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Upender, Astha	Secretary	CE	1/2/24
b	Flinn, Meghan	Teacher/Paraprofessional & Secretary	County Substitute Certificate	1/25/24
c	Granieri, William	Teacher/Paraprofessional	County Substitute Certificate	1/25/24
d	Maddaluna, Patricia	Paraprofessional/Secretary	Standard Certificate	1/25/24
e	Fitzgerald, Kelly	Teacher/Paraprofessional	County Substitute Certificate	1/25/24 Pending clearance

**POLICY**

- A. Committee Report & Discussion: Mrs. deGrandpré gave the report. The committee met on January 11, 2024.  
B. Action Items: Mrs. deGrandpré moved item #1, Mr. Joyce seconded.

Items #1 was approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

1. Second Reading\*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P5830 & R5830	Student Fund Raising
P9191 & R9191	Booster Clubs

**Public Comments**

1. Silvia Gils - resident, board member - acknowledge Dr. Brotschul with opening board meetings with positive news, speaking as a public member regarding incident during November 2023 board election.
2. Bob Weible - resident - regarding interaction with the member of the public in a previous board meeting.
3. Pete Kellog - resident - thanked Dr. Brotschul for his communication procedure regarding the lights project. Asked what is the feasibility study.

Dr. Brotschul clarified that the district will use our professionals to perform cost analysis and get a better understanding of what the experience is like on and off the field.

4. Paul St. Onge - resident - regarding the Policy Committee report discussing lights during the meeting. Dr. Brotschul clarified that if the project were going to move forward, the policy committee would have to revisit related policies.
  5. Silvia Gils - resident, board member - continued regarding the incident during November 2023 board election.
  6. Mr. D - resident - regarding the video of a community member who called for removal of all religious people in the district.
  7. Craig Caggiano - resident, parent - continued Board Member Gils comments regarding incident during November 2023 board election.
  8. Craig Caggiano - resident, parent - continued comments regarding incident during November 2023 board election.
  9. Bob Weible - resident, parent - regarding district policy no. 0169.02.
  10. Barabara Long - resident - regarding her letter to the editor regarding hate speech.
  11. Mr. D - resident - asked members of the board, and administration regarding condoning removal of religious people in the district.
  12. John Donahue - resident - stated Mrs. Frenda should resign from the board.
  13. Mrs. D - resident - glad my children are no longer attending the district.
- Mrs. Santoro moved to close public comments, Mrs. deGrandpré seconded.

Motion to close public comments were approved by roll call vote of 10-0-0. Voting: Ayes: Baker, Ballard, Cooper, deGrandpré, Gils, Joyce, Nathans, Santoro, Wry, Frenda.

Mrs. Frenda stated that none of the allegations discussed tonight pertained to anything board-related or relevant to current, prior or future business for the board's consideration. This is not the proper venue or forum to address them. She is happy to discuss this and any other matter with anyone who wishes to reach out to her.

**Supplementary Matters**

1. Silvia Gils - Stated that nothing that was said tonight was factually incorrect regarding the incident during November 2023 board election.
2. Mr. Joyce - apologized to Ms. Emery for the discussions that took place.

**Adjournment**

Mr. Baker moved to adjourn at 9:55 p.m. Mrs. Santoro seconded. The meeting was adjourned.

Respectfully submitted,



Jinnee DeMarco  
Business Administrator/Board Secretary

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**\*Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)