

**The Somerset Hills School District
Regular Meeting Minutes - November 15, 2023
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room**

Call to Order & Welcome

Mrs. Frenda called the meeting to order 6:30 p.m.

Roll Call

Present:

Mr. Baker
Ms. Cooper
Mrs. deGrandpré
Mrs. Frenda

Mr. Joyce
Ms. Nathans
Mrs. Santoror
Mrs. Tober
Mrs. Wry

Absent:

Ms. Gils

Also Present:

Dr. Brian Brotschul
Dr. Coleen Butler
Mrs. Jinnee DeMarco

Executive Session

Ms. Cooper moved the following at 6:32 p.m., Mrs. deGrandpré seconded.

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

The Board returned to Public Session 7:30 p.m.

Pledge of Allegiance**Roll Call****Report of the Superintendent**

1. Student Representatives’ Report - BMS representatives Caroline Soell and Alex Rutz gave their report. BHS representatives Gabrielle DeNicola and Madison Ferruggia gave their report.
2. Recognition of BHS Girls Tennis Team - North II Group II Sectional Champions
 - a. Liz St. Ours - Head Coach
 - b. Phil Mahlik - Assistant Coach

A Resolution honoring **Tennis Coaches** for excellence to the Somerset Hills School District student-athletes, resulting in the Girls Tennis team winning the NJSIAA, North II, Group II, Sectional Tennis Championship.

WHEREAS, the Somerset Hills Board of Education recognizes that, as the world of coaching student-athletes continues to evolve, it requires hundreds of hours to make deep and broad advancements, and thus gives special commendation to those who perform coaching roles within the District;

WHEREAS, the Somerset Hills Board of Education recognizes that student engagement is a critical outcome of the high school experience, and thus gives special commendation to coaches who consistently lead, guide, and inspire their athletes;

WHEREAS, **Tennis Coaches** is part of an athletic leadership team, whose shared goal is to afford every student-athlete the opportunity to learn and work in highly competitive settings.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **Tennis Coaches** for leading the Girls Tennis team to victory at the NJSIAA, North II, Group II, Sectional Tennis Championship.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **Tennis Coaches**.

The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 15th day of November 2023.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

- c. Elizabeth Chen
- d. Julianna Danial
- e. Katarina Perisic
- f. Milena Perisic
- g. Claire Ren
- h. Olivia Rosenthal
- i. Tiffany Zhang

A Resolution honoring **Tennis Player** for winning the NJSIAA, North II, Group II, Sectional Tennis Championship.

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to those who perform at the highest athletic level with effort, responsibility, and a positive attitude;

WHEREAS, **Tennis Player** is part of the Bernards High School Tennis Team and has distinguished herself as a true champion of whom we can all be proud.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **Tennis Player** for her strong athletic accomplishments, talent, and skill, and for the honor of being crowned Sectional Champion by the New Jersey State Interscholastic Athletic Administration.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **Tennis Player**. The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 15th day of November 2023.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

3. Recognition of Bilingual Community Event

a. Michael Catelli

A Resolution honoring **Michael Catelli** for his support of all families at the 2023 Bilingual Community Event.

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to those who reduce barriers and help every family access the resources necessary to help their children succeed in school;

WHEREAS, **Michael Catelli** is part of the Somerset Hills School District and is dedicated to planning and organizing important events for the bilingual communities of the students we serve.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of

Education that: The members of the Board of Education hereby commend **Michael Catelli** for his strong leadership skills and solid commitment to providing access for all members of the community at the 2023 Bilingual Community Event and beyond.

When the Somerset Hills Board of Education adjourns this day, it does so in honor of the achievements earned by **Michael Catelli**. The Board of Education Secretary is directed to have this Resolution reflected in the permanent minutes of the Somerset Hills Board of Education on this 15th day of November 2023.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

- b. Marixza Acuña
- c. Derek Boudreau
- d. Steve Cannon
- e. Salome Chaffee
- f. Manny Delapaz
- g. Amy Hart
- h. Stephan Mirando
- i. Tatiana Rodriguez
- j. Rickey Saez
- k. Norma Salas

A Resolution honoring **SHSD Staff** for supporting all families at the 2023 Bilingual Community Event.

WHEREAS, the Somerset Hills Board of Education gives special honor and commendation to those who reduce barriers and help every family access the resources necessary to help their children succeed in school;

WHEREAS, **SHSD Staff** is part of the Somerset Hills School District and serves as an inspiration to his/her peers and staff members alike.

NOW, THEREFORE, be it resolved by the Somerset Hills Board of Education that: The members of the Board of Education hereby commend **SHSD Staff** for his/her strong commitment to providing access

for all members of the community at the 2023 Bilingual Community Event.

When the Somerset Hills Board of Education adjourns this day, it does so
in honor of the achievements earned by **SHSD Staff**.

The Board of Education Secretary is directed to have this Resolution reflected
in the permanent minutes of the Somerset Hills Board of Education
on this 15th day of November 2023.

Samantha Frenda
Board of Education President

Brian B. Brotschul, Ed.D.
Superintendent of Schools

4. Dr. Brotschul's Update

Public Comments for Actionable Agenda Items

None

Seeing no one from the public, Mrs. Wry moved to close public comments, Mr. Baker seconded.

Approval of Minutes*

Mrs. Santoro moved item #1, Ms. Cooper seconded.

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

1. Approval of Minutes*

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for October 18, 2023.

FINANCE

A. Committee Report & Discussion: Mr. Baker gave the report. The committee met on October 30, 2023.

B. Action Items: Mr. Joyce moved items #1-13, Mrs. Wry seconded.

Items #1-6,8-13 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

Item #7 was approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Santoro, Tober, Wry, Frenda. Absent: Gils

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of October 2023 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
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(10) General Fund	\$11,914,062.17	\$11,914,062.17
(20) Special Revenue Fund	(\$501,585.09)	(\$501,585.09)
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40)Debt Service Fund	\$429,390.03	\$429,390.03
Total Government Funds	\$11,955,925.36	\$11,955,925.36

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2023-2024 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for October 2023.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached October 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,653,483.89
(20) Special Revenue Fund	\$15,480.84
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$3,407.00
(90) Agency Fund	\$735,941.58
TOTAL	\$2,408,313.31

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached November 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$1,055,671.58
(20) Special Revenue Fund	\$6,739.25
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$59,410.71
(90) Agency Fund	–
TOTAL	\$1,121,821.54

5. Approve the Cancellation of Outstanding Checks*

Resolved, that the Somerset Hills Board of Education approves the cancellation of the following outstanding checks:

General Fund Check Issue Date	Check Number	Amount	General Fund Check Issue Date	Check Number	Amount
10/24/19	66533	\$195.00	6/16/20	68358	\$2,575.05
10/24/19	66560	\$37.00	6/23/20	68359	\$63.62
10/24/19	66567	\$24.70	6/23/20	68409	\$17.00
10/24/19	66679	\$17,211.96	6/23/20	68435	\$17.00
10/24/19	66689	\$110.00	6/23/20	68441	\$17.00
11/14/19	66871	\$712.95	6/23/20	68466	\$17.00
11/25/19	66958	\$698.00	6/23/20	68506	\$34.00
1/23/20	67192	\$234.74	6/23/20	68516	\$17.00
1/23/20	67255	\$320.00	8/24/20	68531	\$17.00
1/23/20	67260	\$205.42	8/24/20	68741	\$804.81
1/23/20	67361	\$75.00	8/30/20	68792	\$600.48
2/20/20	67402	\$1,000.00	11/11/20	68864	\$33.62
2/20/20	67411	\$500.00	12/9/20	69189	\$22.90
2/20/20	67430	\$1,000.00	1/26/21	69289	\$83.92
2/20/20	67458	\$1,000.00	2/26/21	69731	\$100.00
2/20/20	67462	\$500.00	4/21/21	70079	\$690.00
2/20/20	67476	\$1,000.00	4/26/21	70491	\$450.00
2/20/20	67588	\$97.00	6/7/21	70517	\$290.00
2/20/20	67657	\$199.00	6/7/21	70640	\$250.00
3/13/20	67792	\$4,466.60	6/7/21	70698	\$500.00
3/13/20	67820	\$269.70	6/7/21	70700	\$500.00
3/13/20	67827	\$398.00	6/7/21	70739	\$1,000.00
3/16/20	67897	\$113.31	6/7/21	70794	\$175.00
4/22/20	67916	\$120.00	6/7/21	70807	\$35.00
6/5/20	68170	\$150.00	6/7/21	70851	\$63.62
6/5/20	68221	\$150.00	7/11/21	71152	\$137.15
6/16/20	68261	\$24.00	7/30/21	71184	\$870.76
			11/1/21	71943	\$2,772.00

Payroll Check Issue Date	Check Number	Amount
10/19/2019	607532	\$16.02

6. Approve 2023-2024 Non-Public Technology Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

Non-Public School	Description	Amount
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a	School of Saint Elizabeth	Cyber Acoustics CA-2890 - sound bar for monitor	\$703.00
b	School of Saint Elizabeth	Acer Chromebox CX14-mini PC-CORE i3 10110U 2.1 GHz-B-GB-flash 128 G	\$491.25

7. Approve change order for Bernardsville Middle School Media Center Renovations

Resolved, that the Somerset Hills Board of Education approve change order PCO#6 for the Bernardsville Middle School Media Center Renovations in the amount of \$449.44 as a decrease to the contract allowance amount of \$50,000.00 The new contract allowance including this change order is \$15,351.81.

8. Approve Special Education Schools*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following schools for the 2023-2024 school year:

	Student ID #	School	Location	Cost
a.	7435542741	Mary A. Dobbins School - SY	Mt. Holly, NJ	\$67,385.67
b.	9247137466	Winslow Twsp. School District-SY	Winslow, NJ	\$5,310.00 (Revised)
c.	9066760501	Hunterdon Prep. School - SY	Annandale, NJ	\$44,481.60 (Prorated)

9. Approve Joint Transportation Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Joint Transportation Agreement with Bernards Township Board of Education and Long Hill Township Board of Education to provide transportation services for the 2023-2024 school year.

10. Amend Special Law Enforcement Officers Services*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the contract with the Bernardsville Police Department for Special Law Enforcement Officer Services for an additional amount of \$2,880.00 for the time period of November 15, 2023, through December 31, 2023.

11. Approve the Commodity Resale Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Commodity Resale Agreement with Borough of Bernardsville to purchase gas for the transportation and maintenance department for the 2023-2024 school year.

12. Special Education Service Providers*

Resolved that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following service providers for the 2023– 2024 school year and or and/or extended school year:

	Provider	Service	Location	Cost	Not to Exceed
a	Dr. Richard Kleinmann	Psychiatric Eval.	Morristown, NJ	\$1,500./eval	\$3,000

13. Approve Change Order for Bernards High School Turf Field Replacement*

Resolved, that the Somerset Hills Board of Education approve change order PCO#2 for the Bernards High School Turf Field Replacement in the amount of \$6,540.68 as a decrease to the contract allowance amount of \$40,000.00 The new contract allowance including this change order is \$36,316.80.

FACILITIES & OPERATIONS

A. Committee Report & Discussion: Mrs. Santoro gave the report. The committee met on October 30, 2023.

B. Action Items: Ms. Nathans moved items #1-2, Mr. Baker seconded.

Item #2 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

Item #1 was approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Santoro, Tober, Wry, Frenda. Absent: Gils

1. HIB Report

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on October 18, 2023, and upheld the findings and/or consequences recommended by the Superintendent.

- BES 2023-2024 #1
- BMS 2023-2024 #1, #2, #3

2. HIB Report *

Resolved, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying case presented on October 18, 2023, and upheld the findings and/or consequences recommended by the Superintendent.

- BHS 2023-2024 #2, #3, #4

CURRICULUM

A. Committee Report & Discussion: Ms. Cooper gave the report. The committee met on October 31, 2023.

B. Action Items: Ms. Cooper moved items #1-5, Mrs. Tober seconded.

Items #2,4,5 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

Items #1,3 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Santoro, Tober, Wry, Frenda. Absent: Gils

1. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
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a	BES	Brozyna, Christina	Perspective, Part-to-Whole and Theme: A Day on Major Fiction Reading Skills	11/29/23	\$60 (TC contract)
b	BMS	Calabrese, Eric	NJ State Bar Association - Breaking Bias: Lessons from the Amistad Part I	12/6/23	\$0
c	BMS	Chaffee, Salome	Field Trip Chaperone	12/12/23	\$0
d	BES	Collins, Jessica	Tap the Full Power of a Writing Workshop for English Learners: Language Goals, Structured Texts, Collaborative and Shared Writing	3/15/24	\$60 (TC contract)
e	BES	Davis, Emma	What Works for MTSS/RTI in Our Schools	1/23/24	\$60 (TC contract)
f	BMS	Garofalo, Lisa	School Safety Specialist Academy Training - Mahwah, NJ	10/19/23, 10/26/23, 11/9/23, 11/13/23	\$0
g	BMS	Garofalo, Lisa	NJASA Regional Women's Educational Leadership Forum & Breakfast	11/29/23	\$55
h	BMS	Garofalo, Lisa	NJPSA - Special Education Directors' Toolkit - Navigating Guidance, Requirements and Best Practices for Risk & Threat Assessment Teams PSEL 3,7 and 9	11/17/23	\$149
i	BMS	Haenny, Alexandra	MUJC - Cultivating Divergent Thinking - Strategies to Promote Creativity in K-6 Learners	4/26/24	\$75.00
j	BMS	Kupper, Patricia	FLENJ Mentoring - Pascack Valley Schools	12/11/23	\$0
k	BMS	Kupper, Patricia	Field Trip Chaperone	11/28/23	\$0
l	BES	McCarron, Jim	Field Trip Chaperone	12/12/23	\$0
m	BES	McShane, Sarah	Vocabulary Acquisition is for Everyone: Support All Learners in Being More Knowledgeable, Curious, and Flexible in Vocabulary Acquisition and Use	12/12/23	\$60 (TC contract)
n	BMS	O'Halloran, Annie	MUJC - Cultivating Divergent Thinking Strategies to Promote Creativity in K-6 Learners	4/26/24	\$75.00
o	BES	Riker, Joanna	Reading Units of Study: K-2 Harness the Power and Possibilities of Read Aloud and Shared Reading Using the <i>Let's Gather</i> Books	12/12/23	\$60 (TC contract)
p	BES	Rivers, Denise	Tools of the Mind Curriculum Workshop Year 1 PreK Fundamentals Workshop	11/29/23, 3/13/24	\$0
q	BMS	Tchorz, Valerie	Chat GPT and Other Emerging AI Technology: Harness the Power, Respond to the Challenges of this Technology in Your Reading & Writing Instruction	3/13/24	\$60 (TC Contract)

r	BMS	Tynan, Jessica	Tap into New Insight and New Research about How to Accelerate Your Students' Reading Growth in the Last Few Months Before Your State Test	12/13/23	\$60 (TC contract)
s	BMS	Walker, Carrie	Field Trip Chaperone	11/28/23	\$0

2. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	District	Barna, Lindsay	Observe and Review Bilingual Program - Vineland, NJ	12/12/23	\$0
b	District	Barna, Lindsay	The Symbiosis of SEL & Literacy Learning: Seamlessly Building in Literacy Learning and SEL	11/30/23	\$0
c	BHS	Brothers, David	Spring Break Lacrosse Training	3/27/24, 3/28/24	\$0
d	District	Brotschul, Brian	NJPSA - Special Education Directors' Toolkit - Navigating Guidance, Requirements and Best Practices for Risk & Threat Assessment Teams PSEL 3,7 and 9	11/17/23	\$149
e	District	Butler, Coleen	Observe and Review Bilingual Program - Vineland, NJ	12/12/23	\$0
f	District	Catelli, Michael	Observe and Review Bilingual Program - Vineland, NJ	12/12/23	\$0
g	District	Catelli, Michael	Legal One: Artificial Intelligence, Schools and the Law - Are You Prepared?	12/7/23	\$125
h	BHS	Crisman, Gillian	Artists for Art's Sake - Clinton, NJ	12/5/23	\$0
i	BHS	Crisman, Gillian	Field Trip Chaperone	12/12/23	\$0
j	District	DeMarco, Jinnee	USDA Foods Conference 2023	12/12/23	\$0
k	BHS	Dolson, Margaret	Teaching Media Literacy Skills in a Fake News World	1/8/24	\$279
l	BHS	Falzarano, Jeff	Baseball Spring Training	3/27/24, 3/28/24	\$0
m	District	Griffith, Chris	Understanding Updates to the EEO Reporting Webinar	11/3/23	\$229.00
n	BHS	Hogge, Jay	NJCHE History Conference	12/1/23	\$95
o	District	Kacanski, Jaclyn	USDA Foods Conference 2023	12/12/23	\$0
p	District	Koransky, Jamie	NJAPSA Winter Academy Conference - Legal Updates and Current Topics in Special Education	1/19/24	\$181.65
q	District	Mehan, Kathy	HR Professionals: Focused Discussions on Critical Yearly Decisions	1/16/24, 3/12/24	\$400.00
r	BHS	Newman, Amy	Artists for Art's Sake - Clinton, NJ	12/5/23	\$0

s	BHS	Newman, Amy	Field Trip Chaperone	12/12/23	\$0
t	BHS	O'Connor, Leslie	Field Trip Chaperone	3/22/24, 3/25/24	\$0
u	BHS	Pasqua, Jackie	Enhancing Spanish Language Instruction: Practical Activities to Strengthen Proficiency	12/6/23	\$279
v	District	Riccio, Frank	School Transportation Supervisors of New Jersey General Membership Meeting - Monroe Twp., NJ	12/6/23	\$0
w	BHS	Samson, Alyssa	Field Trip Chaperone	12/6/23	\$0
x	BHS	Sosely, Anna	School Counselor Appreciation Day NJIT - Newark, NJ	12/15/23	\$2.54
y	BHS	Taesler, Stephen	Field Trip Chaperone	12/10/23	\$0

3. Approve Field Trips

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Mayo Performing Arts Center - Morristown, NJ	80	5	10
b	BES	Mayo Performing Arts Center - Morristown, NJ	26	6	4
c	BES	Waterloo Village - Stanhope, NJ	76	7	12
d	BMS	Museum of Modern Art - New York, NY	32	2	1

4. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Baseball Spring Training - Orlando, FL	20	2	TBD
b	BHS	Softball Spring Training - Orlando, FL	14	2	0
c	BHS	Music Festival Performance and Adjudication Orlando, FL	60	5	6
d	BHS	Boston "Harvard Model Congress" Conference Boston, MA	32	4	0
e	BHS	Roxbury High School Invitational Succasunna, NJ	24	1	1

f	BHS	Science League Meet/Competition Basking Ridge, NJ	30	3	0
g	BHS	Science League Meet/Competition Mount Olive, NJ	30	3	0
h	BHS	Robotics Competition - Millburn, NJ	10	1	0
i	BHS	PG Bank - Bernardsville, NJ	4	2	0
j	BHS	Personalized Paraphernalia - Somerville, NJ	4	2	0
k	BHS	MPAC and Hummus Republic - Morristown, NJ	4	2	0
l	BHS	Raritan Valley Community College - Branchburg, NJ	4	2	0
m	BHS	Somerville Caroling Festival - Somerville, NJ	24	2	0
n	BHS	Museum of Modern Art - New York, NY	50	2	2
o	BHS	Hot Sand - Asbury Park, NJ	17	2	0
p	BHS	STEM Competition - Paramus, NJ	6	1	0
q	BHS	Instrumental Music Performance - Peapack-Gladstone, NJ	10	1	0
r	BHS	Westwood Regional High School Township of Washington, NJ	50	0	1

5. Approve the 2024-2025 BHS Program of Studies*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the BHS Program of Studies for the 2024-2025 school year.

PERSONNEL

A. Committee Report & Discussion: Mrs. deGrandpré gave the report. The committee met on November 2, 2023.

B. Action Items: Mrs. Wry moved items #1-11, Mrs. deGrandpré seconded.

Items #3,4,6,7,9,11 were approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

Items #1,2,5,8,10 were approved by roll call vote of 8-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Santoro, Tober, Wry, Frenda. Absent: Gils

1. Accept Resignation

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employees:

	Name	School	Position	Resignation Date
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a	Phommachanh, Lita	District	Custodian	12/1/23
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2. Amend Leave of Absences

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absences:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	8281	BES	Certified Staff	Disability/Sick days FMLA Unpaid Leave Anticipated Return	09/01/23 09/12/23 10/03/23 (paid; w/benefits) 09/13/23-12/06/23 10/04/23 - 01/03/24 (unpaid;w/benefits) 01/04/24 - 01/28/24 (unpaid;offered COBRA) 12/14/23 01/04/24 01/29/24
b	8329	BMS	Certified Staff	Disability/Sick days Intermittent FMLA Anticipated Return	10/04/23 - 10/27/23 (paid; w/benefits) 10/28/23 - 11/03/23 11/17/23 (unpaid; w/benefits) 11/04/23 11/20/23

3. Amend Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
a	Aiello, Eugenie	Central	Bus Paraprofessional	new	n/a	\$23.00/hour	9/1/23 10/19/23

4. Approve Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
a	Shapiro, Steven	Central	Computer Technician	Derner	17	\$69,980	11/16/23 <i>Pending clearance</i>
b	Zerjav, Karolina	BHS	Special Education Paraprofessional	Riley	1	\$21.41/hour	12/18/23 <i>Pending clearance</i>

5. Approve Appointment Non-Certified Staff

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
a	Lakatos, Gabriela	BES	Special Education Paraprofessional	Tietz	1	\$21.41/hour	11/20/23 <i>Pending clearance</i>

6. Rescind Co-Curricular Position*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following co-curricular position for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Johnson, Alec	BHS	Winter	Men's Basketball JV	\$7,367.25

	Name	School	Season	Position	Stipend
b	Koch, Kevin	BHS	Spring	Men's Tennis Head	\$7,444.80

7. Approve Co-Curricular & Athletic Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Johnson, Alec	BHS	Winter	Men's Basketball Head	\$9,823.00
b	Gilbert, Mickey	BHS	Winter	Men's Basketball JV	\$7,367.25 <i>Pending clearance</i>
c	Corporan, Emmanuel	BHS	Spring	Men's Baseball FR	\$5,790.40 <i>Pending clearance</i>
d	Carfaro, Chris	BHS	Spring	Women's Lacrosse - JV	\$6,204.00 <i>Pending clearance</i>
e	Medina, Pilar	BHS	23-24 school year	Homework Lab Funded by Municipal Alliance	\$61.12/hour
f	Garay, Janet	BHS	23-24 school year	Homework Lab Funded by Municipal Alliance	\$61.12/hour

8. Approve Co-Curricular & Athletic Positions

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Dooley, Megan	BES	23-24 school year	B-Well Program: Funded by Municipal Alliance	\$61.12/hour
b	Dooley, Michelle	BES	23-24 school year	B-Well Program: Funded by Municipal Alliance	\$61.12/hour
c	Jablonski, Holly	BES	23-24 school year	B-Well Program: Funded by Municipal Alliance	\$61.12/hour
d	Paterno, Amy	BES	23-24 school year	B-Well Program: Funded by Municipal Alliance	\$61.12/hour
e	Acuna, Marixza	BES	23-24 school year	B-Well Program: Funded by Municipal Alliance	\$61.12/hour

9. Approve Overloads*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2023-2024 school year:

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary prorated
a	English SIP	Lynn Weltler	S2*	5	\$114,360	\$9,531.91
b	Math SIP	Lisa Camuto	S2*	5	\$83,315	\$6,944.31

★ Per diem until completed as determined by Principal

10. Approve Overloads

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2023-2024 school year:

	Type of Support	Teacher	Term	Periods/week	Salary	OVERLOAD Salary prorated
a	School Counselor	Craver, Marcella	10/4/23 - 11/3/23	5	\$115,110	\$2,206.72
b	School Counselor	Pasquarelli, Jaclyn	10/4/23 - 11/3/23	5	\$83,315	\$1,597.19

11. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Position	Certification	Effective
a	Taesler, Rachael	Teacher/Paraprofessional	County Substitute Certificate	11/1/23

POLICY

- A. Committee Report & Discussion: Mrs. deGrandpré gave the report. The committee met on November 2, 2023.
- B. Action Items: Mrs. deGrandpré moved items #1-11, Mrs. Tober seconded.

Item #1 was approved by roll call vote of 9-0-0. Voting: Ayes: Baker, Cooper, deGrandpré, Joyce, Nathans, Santoro, Tober, Wry, Frenda. Absent: Gils

1. First Reading*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P2270	Religion in the Schools (Revised)
P3161	Examination for Cause (Revised)
P3212 & R3212	Attendance (M) (Revised)
P3432 & R3432	Sick Leave (Abolished)
P4161	Examination for Cause (Revised)
P4212 & R4212	Attendance (M) (Revised)
P4432 & R4432	Sick Leave (Abolished)
P5116 & R5116	Education of Homeless Children and Youths (Revised)
P5460.02 & R5460.02	Bridge Year Pilot Program (M) (Abolished)
P5111 & R5111	Eligibility of Residents/Nonresident Students (M)

Public Comments

None

Seeing no one from the public, Mr. Joyce moved to close public comments, Mr. Baker seconded.

Supplementary Matters

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Supplementary Matters are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

None

Adjournment

Mr. Baker moved to adjourn at 8:55 p.m. Mrs. Wry seconded. The meeting was adjourned.

***Note: The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.**

(cf: P.L.1996, c.103, s.1)