

Logging into Aeries Parent Portal

How to Access the Parent Portal for Your Student(s)

Step 1: Go to your inbox and find the login information sent from San Mateo Foster City Aeries system

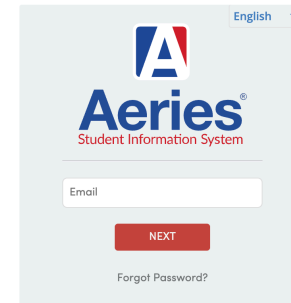
Remember

- Your username (email) and password for the Parent Portal will be sent to the email you provided during registration
- Using the Parent Portal provides easy access to the following:
 - Data Confirmation: Complete or update Family Information, Income, Student, Contacts, Medical History, Documents, Authorizations
 - Gradebook: Current grades for each student
 - Past Report Cards: A record of all report cards for each student
 - ParentSquare: School and district communications

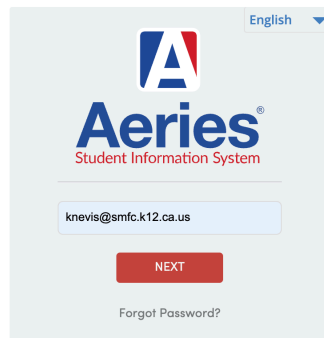
Step 2: Go to the following URL:

<https://parentportal.smfc.k12.ca.us/Aeries/LoginParent.aspx>

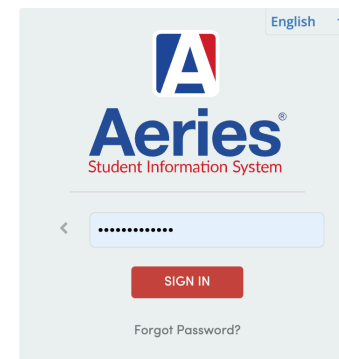
San Mateo-Foster City School District



Step 3: Enter your email and click “Next”



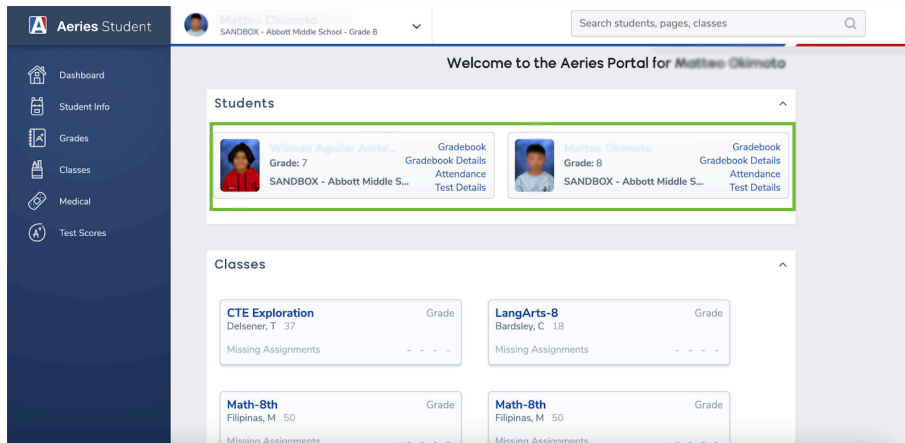
Step 4: Enter your password and click “Sign In”



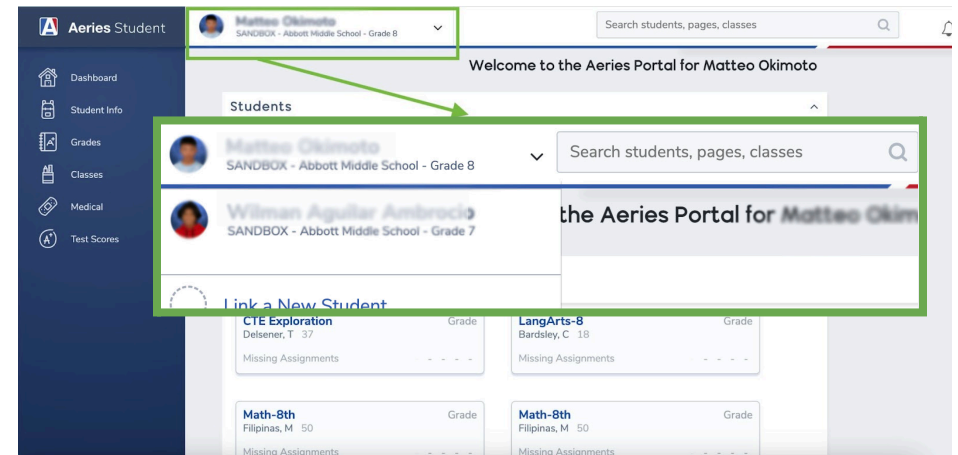
Navigating the Parent Portal

What Can be Accessed Using the Parent Portal

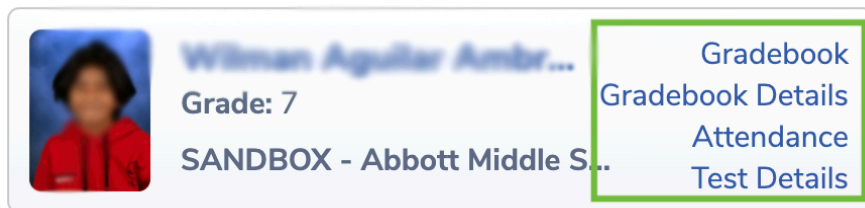
Step 1: Locate the students associated with your account on the Dashboard landing page



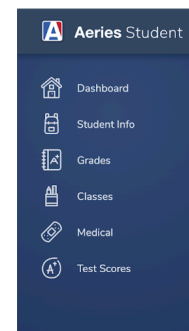
Step 2: Change the student your are viewing at any time using the dropdown feature



Step 4: Locate the quick links



Step 5: Locate the sidebar menu which provides access to the Gradebook, Report Cards and Data Confirmation



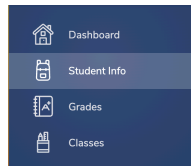
Student Info → Data Confirmation

Grades → Gradebook and Report Cards

Completing Data Confirmation

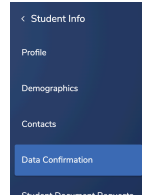
How to Complete and Update Responses in Data Confirmation

Step 1: On the sidebar to the left, click on Student Info



Data Confirmation must be done for each student under your account

Step 2: Select Data Confirmation from the options in the next sidebar



Step 3: Review Family Info and change checkbox responses if needed

Income Survey: All meals are free for all students for the 2023-24 school year. You do not have to complete the income survey to benefit from free meals. However, this information will be used by the District to assist families who are entitled to receive **additional benefits** such as **P-EBT cards, free bus passes, discounts on camps and cable TV, among others**. This information also assists the district in receiving funding for its programs.

Family Information

Last Confirmed: 8/10/2023 5:38:48 PM

Is either parent/guardian of this student on active duty in the US Armed Forces (Army, Navy, Air Force, Marine Corps or Coast Guard) or on Full-Time National Guard Duty?

☐ Yes, at least one parent/guardian of this student is on active duty in the US Armed Forces (Army, Navy, Air Force, Marine Corps or Coast Guard) or on Full-Time National Guard Duty.

Step 4: Complete income. If already completed, you cannot edit this page

Please update information that is no longer valid. Any address changes are subject to approval. A new address verification is required at the school for all address changes. After saving click the **Confirm** and **Continue** button to proceed to the next step.

Income Survey: All meals are free for all students for the 2023-24 school year. You do not have to complete the income survey to benefit from free meals. However, this information will be used by the District to assist families who are entitled to receive **additional benefits** such as **P-EBT cards, free bus passes, discounts on camps and cable TV, among others**. This information also assists the district in receiving funding for its programs.

Income

Last Confirmed: 8/10/2023 5:40:56 PM

Thank you for submitting your household income information. This area is not editable at this time. Please continue to the next step.

Step 5: Update Student section

Family Information

Last Confirmed: 8/10/2023 5:42:59 PM

Please update your address, telephone numbers, email addresses or parent education level if needed. Parent education level is the highest level for the household. If there are no changes to be made or changes have been completed, click the **Confirm** and **Continue** button to proceed to the next step.

Please note that if you are updating your child's address, the process to do so is not complete until you email new proofs of residence to the school office for verification. The required proofs of residence documents are found by clicking **here**.

Student

Student Demographics

Notes

Step 6: Update Contacts by clicking the pencil icon to edit. Remember to save changes.

Income

Student

Contacts

Medical History

Documents

Authorizations

Contacts

William Aguilar

Father

★ Primary Contact Record Type: Parent/Guardian (PG)
Ed Level: Not a High School Graduate (1)

✉ waguilar13@gmail.com

☎ Cell: (818) 520-4889

More Info

Step 8: Update Medical History, Documents, and Authorizations

Student

Contacts

Medical History

Documents

Authorizations

Final Data Confirmation

Authorizations and Prohibitions

Description

Media Consent

Throughout the school year, the media may visit your school to cover special events. The San Mateo-Foster City School District is known for its outstanding and talented students and from time to time the District would like to publicize their achievements. Because these events and interviews are almost always requested by the media or we are requesting permission to use your promotional and educational purposes.

Family Information

Last Confirmed: 8/10/2023

Please review all documents. Click the **Confirm** and **Continue** button to proceed to the next step.

Documents

Documents

Student Injuries and Insurance Coverage

*Required

Confirmation is equivalent to an electronic signature.

☒ I have read the required document.

Medical History and Current Medical Conditions

Last Confirmed: 8/10/2023 7:08:27 PM

Condition	Effective Date	Age	Grade
☐ Allergic Disorder			
☐ Allergy - Bee			
☐ Allergy - Medicine / Drug			
☐ Allergy - Food			
☐ Allergy - Latex			
☐ Down's Syndrome			
☐ Dysmenorrhea			
☐ Diagnosed Hearing Condition			
☐ Eating Disorder			
☐ Encopresis			
☐ Epilepsy			
☐ Neurologic			
☐ Ophthalmic			
☐ Organ Trans			
☐ Other Health			
☐ POTS/ Postural Orthostatic Tachycardia			

Documents

Authorizations

Final Data Confirmation

Final Data Confirmation

Final Data Confirmation

Step 9: Final Data Confirmation

Family Information

Income

Student

Contacts

Medical History

Documents

Authorizations

Final Data Confirmation

Thank you for confirming the student data in the system.

Thank you for confirming the data for your student.

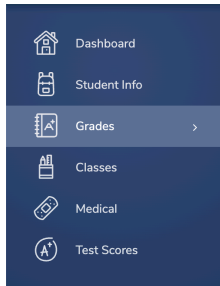
Having accurate information greatly helps the school maintain a healthy and safe learning environment.

If you have additional students in the San Mateo-Foster City School District and have not yet completed the data confirmation, click the **Change Student** dropdown at the top of the page to select another student. If a student is not visible in that list, click the **ADD** button.

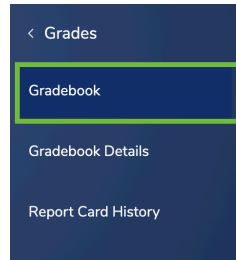
Accessing the Gradebook

How to Access Your Students' Gradebook in the Parent Portal

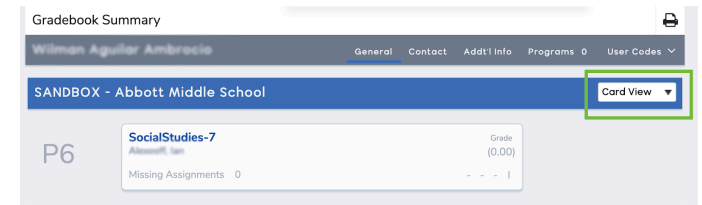
Step 1: On the sidebar to the left, click on Grades



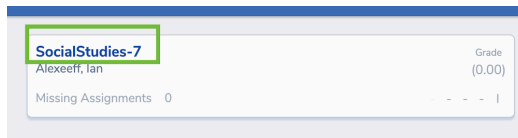
Step 2: Select Gradebook from the options in the next sidebar



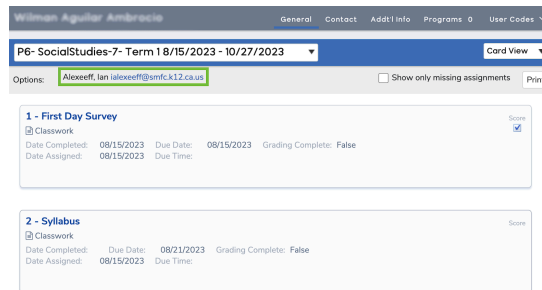
Step 3: For the student you selected, you will see their grades (by period in middle school). The View can be changed from Card to Table



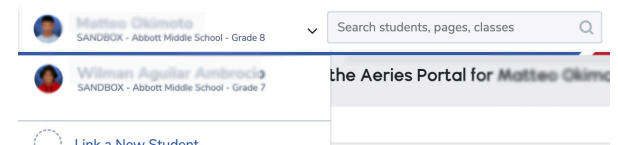
Step 4: Click the Class Name to see more details



Step 5: In the Gradebook Details, click the teacher email address to contact the teacher with questions



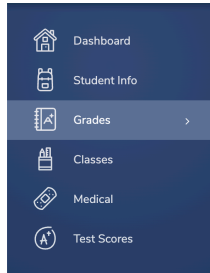
Step 6: If you have more than one student, toggle between them



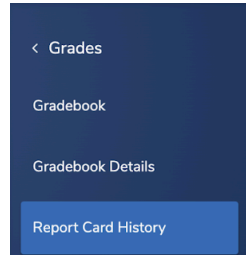
Accessing Past Report Cards

How to Access Past Report Cards in the Parent Portal

Step 1: On the sidebar to the left, click on Grades



Step 2: Select Report Card History from the options in the next sidebar



Step 3: Review the report cards available

Report Card History

Wilman Aguilar Ambrosio

General Contact Add'l Info Programs 0 User Codes

School	Year	Term	Grade	Type	Report Title	Report Card	Date
SANDBOX - Abbott Middle School	2022-2023	4th Qtr	6	Grade	4th Quarter Report Card	English Spanish	06/07/2023
SANDBOX - Abbott Middle School	2022-2023	3rd Qtr	6	Grade	2 Quarter Progress Report	English Spanish	03/24/2023

Step 4: Select the language (if there are multiple) you want to view by clicking the link

Report Card History

Wilman Aguilar Ambrosio

General Contact Add'l Info Programs 0 User Codes

School	Year	Term	Grade	Type	Report Title	Report Card	Date
SANDBOX - Abbott Middle School	2022-2023	4th Qtr	6	Grade	4th Quarter Report Card	English Spanish	06/07/2023
SANDBOX - Abbott Middle School	2022-2023	3rd Qtr	6	Grade	2 Quarter Progress Report	English Spanish	03/24/2023

Step 5: Print the Report Card by clicking the printer icon or download by clicking the down arrow icon

ABBOTT MIDDLE SCHOOL

4th Quarter Report Card 5/26/2023 - 6/2/2023

Student Name	Stu ID	Grade	Counselor
P1 P.E.-201	Vongkham, L	A	A
P2 Math-501	Saber, A	A	B
P3 English	Kenny, K	B	C
P4 Science-6	Boderick, T	B	F
P5 English-6	Baum, L	A	B
P6 Social Studies-6	Baum, L	A	B
P7 Art-6	Jackson, Clark	A	A
P8 Drama-6	Caletka, D	A	A
P9 CTE Exploration	Bennett, D	B	A
P10 Report Card	Shaw, S	B	A

Step 6: If you have more than one student, toggle between them

