

The Somerset Hills School District
Regular Meeting Agenda - April 30, 2025
Board of Education Training (open to the public) - 5:30 P.M.
Executive Session - 6:30 P.M.
Public Budget Hearing & Regular Public Meeting - 7:30 P.M.
Bernards High School - Community Room

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Act, the public notice of this meeting, which included the time, date, location and to the extent known, the agenda of this meeting was distributed at 3:00 P.M on December 18, 2024 and 3:00 P.M. on April 24, 2025 in the following manner:

- a. Posted on the Bulletin Board reserved for announcements in the Board Office, 25 Olcott Avenue, Bernardsville, NJ 07924
- b. Posted in the Mail Office of Bedwell, Bernardsville Middle School and Bernards High School.
- c. Mailed to the Courier News and posted on the SHSD website
- d. Filed with the Clerk of the Borough of Bernardsville, Far Hills, Peapack and Gladstone and Bedminster Township
- e. Delivered to the ten (10) duly elected board members

II. Roll Call

III. Board Norms

Before a Meeting

- Arrive on time and prepared (read agenda and all attachments, including committee minutes in advance).
- Understand the placement of items on the agenda and understand why.
- Observe the board chain of command and respect the distinction between the role of the superintendent and the board.
- Understand what our role as members of the board is, including what items are executive session discussions versus public meeting discussions.
- Be problem solvers by working through issues and seeking advice and clarity from fellow board members and NJSBA if there are points of concern or contention.

During a Meeting

- No active use of phones in executive sessions or at the board table.
- Why speaking/why not?
- Value all voices; everyone has a chance to respond while being respectful of others.

- Non-repetition of issues/debate by the same individual until all have had the opportunity to speak.
- Signal to the board president to speak, the board president acknowledges the next speaker to allow uninterrupted opinions with time in mind.
- No surprises to the board or administration.

After a Meeting

- Support the outcomes determined by the majority while ensuring that minority voices are acknowledged.
- Abide by your responsibilities as a board member and be respectful of administrative and board time constraints.
- Be dedicated to supporting and attending school functions.
- Strive to develop professionally as individual board members and as a Board.
- Remember that students are always at the center of our decisions.

IV. District Goals

2024-2025 District Goals

- **Academic**
 - Show progress in decreasing achievement gaps by advancing academic performance through increased support in areas of instruction for academic subgroups. Evaluate progress annually using all available assessment data.
 - Identify staff to leverage existing education by assessing interest in obtaining further certifications to expand available dual enrollment and career and technical education (CTE) student course offerings.
- **Facilities**
 - To prioritize planning for STEM/Robotics/CTE curriculum, develop a prioritized long-range facility plan and cost estimates by November 2024.
- **Community Integration**
 - To support the belief that every community member is a stakeholder, develop 2-3 avenues to expand community connectivity and engage with all community members to communicate district outcomes and opportunities for further engagement with those residents with and without school-aged children by June 2025.
- **Culture & Climate / Social Emotional Learning**
 - By June 2025 identify and implement tools and mechanisms to establish a baseline understanding of student and staff experience in Somerset Hills School District to develop a future strategic plan to enhance workplace and school culture, climate, and social-emotional learning.

V. Board Training - annual Ethics Training - Patti Rees, New Jersey School Boards Association

VI. Executive Session

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where

the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Potential Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

VII. Pledge of Allegiance

VIII. Report of the Superintendent

1. Student Representatives’ Report
2. Recognition of the 2025 St. Baldrick’s event:
 - a. Janice O’Brien
 - b. Kelly Clark
 - c. Heather Hunkele
 - d. Andalora Parente
 - e. Ari Rosen
 - f. Paige Encin
 - g. Annabel Lander
 - h. Brigette McGee
 - i. Meredith Mitchell
 - j. Aletha Reynolds
 - k. Jane Stauffer
 - l. Kaley Welsh
3. Board Recognition - Retiree
 - a. WHEREAS, Lillian Bartow has been employed from July 2011 through June 2025 as a School Bus Driver; and
WHEREAS, she exemplified expertise, commitment, and professionalism in her duties;
and
NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Lillian Bartow’s retirement effective July 1, 2025, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.
4. Dr. Brotschul’s Update/Presentation of Corrective Action Plan for Chronic Absenteeism for Bedwell Elementary School

IX. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting, there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New

Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

X. APPROVAL OF MINUTES*

1. Approval of Minutes*

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for March 15, 2025, March 19, 2025, March 25, 2025, March 31, 2025, and April 14, 2025.

XI. BUDGET HEARING - 2025-2026 BUDGET

A. Public Hearing Regarding 2025-2026 Budget

WHEREAS pursuant to N.J.S.A. 18A:22-13, the Board is required to conduct a public hearing for the 2025-2026 budget; and

WHEREAS on March 15, 2025, the Board of Education adopted a preliminary budget for the operation of the Somerset Hills Public Schools during the 2025-2026 school year and submitted it to the County Superintendent of Schools for approval, and

WHEREAS, the approved budget and notice of a public hearing were advertised in the Bernardsville News and Courier News.

Now, THEREFORE, be it resolved that the Board hereby opens the public hearing on the 2025-2026 Budget.

- Discussion
- Public Comments
- Motion to close public hearing

B. Action Items #1-2

1. Approve Final 2025-2026 Budget*

RESOLVED, that the Somerset Hills Board of Education adopts the 2025-2026 Budget, as approved by the Executive County Superintendent of Schools in accordance with the statutory deadline, and to make all necessary adjustments to the budget to comply with State regulations.

2025-2026	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$48,204,630	\$848,217	\$3,256,770	\$52,309,617
Less Anticipated Revenue	\$11,644,803	\$848,217	\$ 173,254	\$12,666,274
Taxes to be Raised	\$36,559,827	\$ 0	\$3,083,516	\$39,643,343

BE IT RESOLVED, that the Somerset Hills Board of Education, in the County of Somerset, New Jersey, approves the following capital projects and the withdrawal of \$1,435,000 from the Capital Reserve account to provide funding for the following projects/equipment for the 2025-2026 school year:

- Bernards High School PAC Audio Upgrade
- Bernards High School PAC Curtain Replacement
- Bernards High School Retaining Wall Replacement
- Door Access Upgrade
- Lighting Projects

Total costs for these projects are \$1,435,000, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED, that the Somerset Hills Board of Education, in the County of Somerset, New Jersey, approves the following capital project and the withdrawal of \$600,000 from the Maintenance Reserve account to provide funding for the following projects/equipment for the 2025-2026 school year:

Tennis Courts: Phase 1

Total costs for this project are \$600,000, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED that the Board of Education includes in the budget the adjustment for increased costs of health benefits in the amount of \$397,108. The additional funds will be used to pay for the additional increase in health benefit premiums.

2. Approve Travel and Related Expense Reimbursement 2025-2026*

WHEREAS, the Somerset Hills Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B:1.1 et. seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B:1.1 et. seq. , but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel, and Reimbursement Forms; now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$70,000, with \$21,824 expended as of March 1, 2025 for all staff and board members for the 2024-2025 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

XII. BUSINESS OPERATIONS

A. Committee Report & Discussion

B. Action Items: #1-12

C. Business Operations Old Business / New Business

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2025 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$9,842,004.17	\$9,842,004.17
(20) Special Revenue Fund	\$130,626.54	\$130,626.54
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40) Debt Service Fund	(\$795,531.71)	(\$795,531.71)
Total Government Funds	\$9,291,157.25	\$9,291,157.25

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Payment of Bills

WHEREAS, the Board Secretary has presented attached final March 2025 check register with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$5,335,994.26
(20) Special Revenue Fund	\$8,940.36
(30) Capital Projects Fund	-
(40) Debt Service Fund	\$2,338,735.00
(60) Cafeteria Fund	\$58,131.51
(90) Agency Fund	\$1,190,466.29
TOTAL	\$8,932,267.42

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached April 2025 check register with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,191,092.07
(20) Special Revenue Fund	\$84,290.28
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	\$64,648.98
(90) Agency Fund	\$413,329.81
TOTAL	\$2,753,361.14

4. Approve 2024-2025 Budget Transfers*

RESOLVED, that the Somerset Hills Board of Education approve the attached list of budget transfers for March 2025.

5. Approve 2024-2025 Budget Transfers Exceeding Ten Percent (10%)*

RESOLVED, that the Somerset Hills Board of Education approve budget transfers in account lines #11-000-230-XXX and #11-000-251-XXX as approved by the Executive County Superintendent of Schools pursuant to N.J.A.C. 6A:23A-16.10.

6. Approve 2024-2025 Non-Public Security Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amount
a	School of St. Elizabeth	CDW-G Security Camera materials and installation	\$13,939.86

7. Approve 2024-2025 Non-Public Technology Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

	Non-Public School	Description	Amount
a	School of St. Elizabeth	CDW-G Projector and related supplies	\$2,692.98

8. Approve Positive Pay Banking Platform*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the addition of the Positive Pay Platform, as a means of fraud prevention, for all accounts at Peapack Private Bank & Trust, at no cost to the district.

9. Approve Borough of Far Hills Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Permit Application and Hold Harmless Agreement with the Borough of Far Hills to use their fields for baseball from March 10, 2025-April 1, 2025 and April 7, 2025-May 23, 2025 at no cost to the District.

10. Approve High School Lane Feasibility Study*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve T&M Associates to conduct a feasibility study regarding traffic patterns on High School Lane at Bernards High School at a cost not to exceed \$5,000.

11. Approve Emergency Closing Giveback Day*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve May 23, 2025 as an emergency closing giveback day. Somerset Hills School District will be closed on May 23, 2025, as approved at the February 21, 2024 Regular Public Meeting of the Somerset Hills Board of Education.

12. Approve Musco Lighting Contract*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves a contract with Musco Lighting in the amount of \$630,183 for the Olcott Field Lighting Project through Educational Services Commission of New Jersey (ESCNJ) Master Project:

236989, Contract Number: ESCNJ 24/25-06 Expiration: 06/30/2026, Co-Op Number: 65MCECCPS,
Contract Number: ESCNJ 24/25-06.

XIII. CURRICULUM

A. Committee Report & Discussion

B. Action Items: #1-10

C. Curriculum Old Business / New Business

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Adkins, Michelle	Field Trip Chaperone	5/28/25	\$0
b	BMS	Boudreau, Derek	Field Trip Chaperone	5/28/25	\$0
c	BMS	Calabrese, Eric	Field Trip Chaperone	5/21/25	\$0
d	BMS	Chaffee, Salome	Field Trip Chaperone	5/9/25	\$0
e	BMS	Cox, Brett	Field Trip Chaperone	6/4/25	\$0
f	BMS	Fabregas, Kelly	Field Trip Chaperone	5/22/25	\$0
g	BES	Fischer, Dana	Field Trip Chaperone	6/5/25	\$0
h	BMS	Froysland, Megan	Field Trip Chaperone	5/21/25	\$0
i	BMS	Gash, Adriane	Field Trip Chaperone	5/28/25	\$0
j	BMS	Georgiana, Michael	Field Trip Chaperone	6/4/25	\$0
k	BMS	Geyer, Julie	Field Trip Chaperone	5/21/25	\$0
l	BMS	Gilly, Zoltan	Field Trip Chaperone	6/4/25	\$0
m	BMS	Gilly, Zoltan	Field Trip Chaperone	5/5/25	\$0
n	BES	Hall, Kristine	Field Trip Chaperone	6/5/25	\$0
o	BMS	Heydt, Jaimie	Field Trip Chaperone	6/2/25	\$0
p	BMS	Jurgens, Allyssa	Field Trip Chaperone	5/5/25	\$0
q	BMS	Jurgens, Allyssa	Field Trip Chaperone	5/9/25	\$0
r	BMS	King, Brian	Field Trip Chaperone	6/4/25	\$0

s	BMS	Kupper, Patricia	Field Trip Chaperone	5/5/25	\$0
t	BMS	LaChac, Luke	ALL IN Summer Inclusion Leadership Conference 2025	6/6/25	\$0
u	BMS	Mahlik, Philip	Field Trip Chaperone	5/28/25	\$0
v	BMS	Mahlik, Philip	Field Trip Chaperone	5/5/25	\$0
w	BMS	Marashlian, Nicole	Field Trip Chaperone	5/21/25	\$0
x	BES	Mariani, Jessica	Field Trip Chaperone	6/5/25	\$0
y	BMS	McGovern, Danielle	Field Trip Chaperone	6/4/25	\$0
z	BES	McShane, Sarah	Field Trip Chaperone	4/15/25	\$0
aa	BES	Mirando, Stephan	Translator for Out of District School Visit	3/31/25	\$16.96
bb	BES	Noonan, Mark	Field Trip Chaperone	5/9/25	\$0
cc	BMS	Oliveira, Ashley	Field Trip Chaperone	5/5/25	\$0
dd	BMS	Oliveira, Ashley	Field Trip Chaperone	5/9/25	\$0
ee	BMS	Petrie, George	Field Trip Chaperone	6/2/25	\$0
ff	BMS	Porter, Shane	Field Trip Chaperone	6/4/25	\$0
gg	BES	Reed, Patrick	Field Trip Chaperone	6/5/25	\$0
hh	BES	Rudin, Beth	Field Trip Chaperone	4/15/25	\$0
ii	BES	Sakin, Jordan	Field Trip Chaperone	6/5/25	\$0
jj	BMS	Tchorz, Valerie	Field Trip Chaperone	6/4/25	\$0

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Butler, Coleen	NJ Association of School Administrators/NJ Association of Pupil Services Administrators Leadership Conference 2025	5/14/25-5/16/25	\$521.33
b	BHS	Cannon, Steven	NJ Principals & Supervisors Association/Foundation for Educational	5/8/25	\$182.84

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
			Administration - Teaching Grammar in Proficiency-Based Classrooms		
c	BHS	Carmon, David	Field Trip Chaperone	5/22/25	\$0
d	BHS	Ciocco, Jared	Field Trip Chaperone	5/19/25	\$0
e	BHS	Daben, Jose	Field Trip Chaperone	3/26/25-3/28/25	\$0
f	District	Galuppo, Julianne	Systems 3000 Payroll Quarterly Training	3/18/25	\$24.37
g	BHS	Hunkele, Heather	Garden State Scholastic Press Association Spring Advisers Conference	5/2/25	\$0
h	BHS	Hunkele, Heather	Jostens Yearbook Cover Workshop	5/22/25	\$0
i	BHS	Kaplan, Daniel	Field Trip Chaperone	5/22/25	\$0
j	BHS	Koch, Kevin	Field Trip Chaperone	5/30/25	\$0
k	BHS	Koch, Kevin	Field Trip Chaperone	5/21/25	\$0
l	District	Koransky, Jamie	NJ Association of School Administrators/NJ Association of Pupil Services Administrators Leadership Conference 2025	5/14/25-5/16/25	\$1018.47
m	District	Koransky, Jamie	NJ Principals & Supervisors Association/Foundation for Educational Administration - Understanding and Protecting the Legal Rights of LGBTQIA+ School Leaders and Staff	3/31/25	\$22.80 \$8.27
n	District	Liguori, Richard	NJ Association of School Business Officials 2025 Annual Conference	6/4/25-6/6/25	\$1045.21
o	District	Liguori, Richard	NJ Association of School Business Officials Pupil Transportation and School Plant Planning	4/5/25, 4/12/25, 4/26/25, 5/3/25, 5/10/25	\$375
p	District	Liguori, Richard	NJ Association of School Business Officials 24-25 Audit Review	4/10/25	\$156.56
q	BHS	Newman, Amy	Field Trip Chaperone	5/21/25	\$0
r	BHS	O'Brien, Janice	Garden State Scholastic Press Association Spring Advisers Conference	5/2/25	\$0
s	BHS	O'Brien, Janice	Jostens Yearbook Cover Workshop	5/22/25	\$0
t	District	Smith, Jodi	NJ Association of School Business Officials 24-25 Audit Review	4/10/25	\$206.66
u	District	Smith, Jodi	Systems 3000 Accounting Year-End Training	5/6/25, 8/12/25	\$25.19

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
v	BHS	Snyder, Allison	Field Trip Chaperone	5/30/25	\$0
w	BHS	Taesler, Stephen	Field Trip Chaperone	5/1/25	\$0
x	BHS	Taesler, Stephen	Field Trip Chaperone	TBD	\$0
y	BHS	Wertman, Suzanne	Field Trip Chaperone	5/22/25	\$0
z	BHS	Young, Joseph	Field Trip Chaperone	5/30/25	\$0

3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BMS	Bernards High School - Bernardsville, NJ	224	6	0
b	BMS	Six Flags Great Adventure - Jackson, NJ	40	5	1
c	BMS	The Brick Academy - Basking Ridge, NJ	111	6	0
d	BES	Bernardsville Pool - Bernardsville, NJ	84	8	12

4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Bedminster Township School - Bedminster, NJ	10	2	0
b	BMS/ BHS	Eleventh Hour Rescue - Rockaway, NJ	8	3	0
c	BHS	Carteret Performing Arts Center - Carteret, NJ	60	4	1
d	BHS	Jenkinson's Aquarium - Point Pleasant, NJ	26	2	0
e	BHS	STEM Competition at Ramsey Town Pool - Ramsey, NJ	6	1	0
f	BHS	Chinatown Tenement Museum - New York, NY	41	1	3
g	BHS	Turtleback Zoo - West Orange, NJ	26	2	0
h	BHS	William Paterson University - Wayne, NJ	25	1	1
i	BHS	The Mahan Collection - Basking Ridge, NJ	2	2	0

j	BHS	Yestercades - Somerville, NJ	7	3	0
k	BHS	Bernardsville Middle School - Bernardsville, NJ	10	2	0
l	BHS	Applebee's - Bridgewater, NJ	2	2	0

5. Rescind Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following professional development/school business, which was approved on March 19, 2025:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Kupper, Patricia	Fellowship of Language Educators of NJ Annual Conference	3/19/25	\$140

6. Approval of Anticipated BHS Summer History Support Programs for Summer 2025*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer History Support Program for Summer 2025, grades 9-11, to commence on August 4, 2025 and to conclude on August 8, 2025 to be funded with Title III federal grant.

7. Approval of Anticipated BHS Summer Algebra Support Program for Summer 2025*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Algebra Support Program for Summer 2025, grades 9-11, to commence on August 11, 2025 and to conclude on August 22, 2025 to be funded with Title III federal grant.

8. Approval of Anticipated BHS Summer Geometry Support Program for Summer 2025*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Geometry Support Program for Summer 2025, grades 9-11, to commence on August 11, 2025 and to conclude on August 22, 2025 to be funded with Title III federal grant.

9. Approve Summer Kindergarten Support Program for Summer 2025

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Kindergarten Support Program for Summer 2025 to commence on July 7, 2025 and conclude on July 31, 2025, with funding through Title III federal grant. (Note: There will be no school on Fridays during this program.)

10. Approve Summer Grades 1-4 Support Program for Summer 2025

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Grades 1-4 Support Program for Summer 2025 to commence on July 7, 2025 and conclude on July 31, 2025, with funding through Title 1. (Note: There will be no school on Fridays during this program.)

XIV. PERSONNEL

- A. Committee Report and Discussion
- B. Action Items: #1-15
- C. Personnel Old Business / New Business

1. Accepts Retirement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Employee	School	Position	Effective
a	Bartow, Lillian	District	Bus Driver BUS.DIST.TRDR.NA.01	7/1/25

2. Accepts Resignation*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employees:

	Employee	School	Position	Effective
a	Clark, David	District	Custodial Foreman CUS.DIST.FORE.NA	5/7/25
b	Palmere, Lilian	BHS	Teacher TCH.HS.SCNC.NA.06	6/30/25

3. Approve Appointment Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certificated staff for the 2025-2026 school year; step and salary may be adjusted upon contract ratification, *subject to further investigation pursuant to law*:

	Name	School	Position/UPC	Step	Level	Salary	Replace	Effective
a	Heesemann, Diana	District	School Nurse TCH.MS.NURSE.NA.01	17	BA	\$86,960	Ryan	9/1/25 pending clearance
b	Torres, Maiya	BHS	Teacher TCH.HS.HIST.NA.06	3-4	MA	\$72,390	Lallis	9/1/25 pending clearance
c	Mason, Mark	BHS	Teacher TCH.HS.RERM.NA.09	16	MA	\$90,435	Ryersen	9/1/25 pending clearance
d	Camooso, Stephanie	BHS	Teacher TCH.HS.SPAN.NA.02	18	BA	\$89,935	Bracero	9/1/25 pending clearance
e	Nadolny, Tyler	BHS	Teacher TCH.HS.PHED.NA.02	5-6	MA	\$73,540	Brothers	9/1/25 pending clearance
f	Richard, Rachael	BHS	Teacher TCH.HS.HIST.NA.03	5-6	MA	\$73,540	Hogge	9/1/25 pending clearance

4. Approve Appointment Certified Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certificated staff for the 2025-2026 school year; step and salary may be adjusted upon contract ratification, *subject to further investigation pursuant to law*:

	Name	School	Position/UPC	Step	Level	Salary	Replace	Effective
a	Weinstein, Julie	BMS	Special Education Teacher TCH.MS.RERM.NA.08	1-2	MA	\$71,980	Cronin	9/1/25 pending clearance
b	Pacheco, Yarelis	BES	Bilingual Teacher TCH.HS.BILI.NA.03	7-8	MA	\$74,990	New	9/1/25 pending clearance

5. Approve Appointment Leave Replacement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Cortigiani, Deborah	BES	Teacher TCH.ES.ESL.NA.02.LR	MA	15	\$87,660 <i>prorated</i>	9878	4/28/25-6/19/25

6. Approve Appointment Leave Replacement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Step	Salary	Replace	Effective
a	Lucas, Kerry	District	Maintenance	10	\$68,213 <i>prorated</i>	6470	5/1/25-6/30/25 pending clearance

7. Approve Overloads*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2024-2025 school year:

	Type of Support	Teacher	Term	Periods/ week	Salary	OVERLOAD Salary <i>prorated</i>
a	English - SIP	Weltler, Lynn	MKP4*	5	\$115,960	\$4,832.64
b	Math - SIP	Camuto, Lisa	MKP4*	5	\$87,660	\$730.65

★ Per diem until completed as determined by Principal

8. Approve Overloads

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2024-2025 school year:

	Type of Support	Certified Staff	School	Term	Periods/ week	Salary	OVERLOAD salary
a	Social Worker	Inclendon, Cassandra	BMS	3/3/25 - 5/5/25	5	\$75,090	\$2,628.69
b	Special Education	Fabergas, Kelly	BMS	5/5/25 - 6/19/25	5	\$78,310	\$2,610.86
c	Special Education	Clark, Michelle	BMS	5/5/25 - 6/19/25	5	\$74,206	\$2,474.03
d	Special Education	Russo, Dawn	BMS	5/5/25 - 6/19/25	5	\$92,285	\$3,076.78
e	Special Education	Geyer, Julie	BMS	5/5/25 - 6/19/25	5	\$74,990	\$2,500.17
f	Special Education	Heydt, Jaimie	BMS	5/5/25 - 6/19/25	5	\$87,660	\$2,922.58
g	Special Education	Cox, Brett	BMS	5/5/25 - 6/19/25	5	\$104,610	\$3,487.70
h	Special Education	Reilly, Kathryn	BMS	5/27/25 - 6/19/25	5	\$66,040	\$990.80

9. Approve Summer Work*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve summer work for the following *subject to further investigation pursuant to law*:

	Name	School	Position	Not To Exceed	Rate
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a	Kacanski, Markus	District	Technology Substitute	60 days	\$37.00/hour
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10. Approve Temporary Shift Change*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve a temporary shift change for the following employee:

	Name	School	Position	Night Differential Stipend	Effective
a	Urena Hernandez, Eric	BHS	Custodian - Night Shift	\$187.50	4/7/25 - 5/9/25

11. Amend Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee #	School	Position	Type of leave	Date of Leave/Notes
a	9874	BMS	Certified Staff	FMLA Intermittent FMLA FMLA Anticipated Return	03/03/25-03/14/25 (unpaid w/benefits) 03/15/25- 03/27/25 03/28/25 (unpaid w/benefits) 03/29/25-05/04/25 (unpaid w/benefits) 03/28/25 05/05/25
b	9413	BMS	Certified Staff	Unpaid Disability FMLA Extnd Parenthood Leave Anticipated Return	06/02/25 05/27/25 -06/23/25 (unpaid w/benefits) 09/02/25-11/25/25 (unpaid w/benefits) 11/26/25-06/30/26 (unpaid w/o benefits) 09/01/26
c	9427	BES	Certified Staff	Disability Sick FMLA Anticipated Return	05/27/25 - 06/19/25 03/28/25-04/29/25 (paid w/benefits) 04/30/25 - 06/20/25 (unpaid w/benefits) 09/01/25

12. Approve Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee #	School	Position	Type of leave	Dated of Leave/Notes
a	9468	BES	Paraprofessional	Intermittent FMLA Anticipated Return	04/11/25-04/17/25 (unpaid w/ benefits) 05/01/25

13. Approve Instructional Observation*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following instructional observation for the 2024-2025 school year:

	Name	School/Subject	Educator	Program	Hours/Effective
a	Barracato, Michaela	Career and Technical Education: Marketing	Bradley Cameron	William Paterson CTE Teacher Pathway Initiative	50 hours Spring 2025

14. Approve Administrative Leave with Pay*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following administrative leave with pay:

	Employee	Effective
a	9969	4/1/25 - TBD as determined by the Superintendent pending investigation
b	10050	4/3/25 - TBD as determined by the Superintendent pending investigation

15. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2024-2025 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Hands, Emma	Teacher/Paraprofessional	County Substitute Certificate	4/01/25
b	El-Hassan, SarahNajht	Teacher/Paraprofessional	County Substitute Certificate	4/01/25
c	Salemi, Margaret	Teacher/Paraprofessional	County Substitute Certificate	4/30/25
d	Flynn, Alexa	Teacher/Paraprofessional	County Substitute Certificate	4/30/25
e	Collins-Horn, Peyton	Teacher/Paraprofessional	County Substitute Certificate	4/30/25 Pending clearance
f	Ferguson, Alec	Teacher/Paraprofessional	County Substitute Certificate	4/30/25 Pending clearance
g	Francis, Kristal	Teacher/Paraprofessional	County Substitute Certificate	4/30/25 Pending clearance

XV. POLICY

- A. Committee Report and Discussion
- B. Policy Old Business / New Business

XVI. STUDENT SERVICES

- A. Committee Report and Discussion
- B. Action Items: #1-4
- C. Student Services Old Business / New Business

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 19, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcomes
BES	23	Unfounded
BES	24	Unfounded
BES	25	Unfounded
BES	26	Unfounded
BES	28	Unfounded
BES	29	Unfounded
BMS	18	Unfounded
BMS	19	Founded

HIBs to Date (24-25 SY)	Founded	Unfounded	Split	Total
BES	5	22	2	29
BMS	5	13	1	19

2. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 19, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcome
BHS	20	Founded
BHS	21	Unfounded
BHS	22	Unfounded
BHS	23	Unfounded
BHS	24	Unfounded

HIBs to Date (24-25 SY)	Founded	Unfounded	Total
BHS	10	14	24

3. Approve HIB Determination

RESOLVED, that the Board affirm the Superintendent's decision on HIB Case BES #25 following a Board hearing of an appeal on behalf of the student, as required by N.J.S.A. 18A:37-15(b)(6)(e).

4. Approve Corrective Action Plan

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the Corrective Action Plan (CAP) developed for Bedwell Elementary School for Addressing Chronic Absenteeism.

XVII. Board Announcements

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Board Announcements are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

XVIII. Public Comments

Public comments are welcome at this time on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

XIX. Adjournment

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or

contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)