

**The Somerset Hills School District
Regular Meeting Agenda - February 19, 2025
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room**

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Roll Call

III. Board Norms

Before a Meeting

- Arrive on time and prepared (read agenda and all attachments, including committee minutes in advance).
- Understand the placement of items on the agenda and understand why.
- Observe the board chain of command and respect the distinction between the role of the superintendent and the board.
- Understand what our role as members of the board is, including what items are executive session discussions versus public meeting discussions.
- Be problem solvers by working through issues and seeking advice and clarity from fellow board members and NJSBA if there are points of concern or contention.

During a Meeting

- No active use of phones in executive sessions or at the board table.
- Why speaking/why not?
- Value all voices; everyone has a chance to respond while being respectful of others.
- Non-repetition of issues/debate by the same individual until all have had the opportunity to speak.
- Signal to the board president to speak, the board president acknowledges the next speaker to allow uninterrupted opinions with time in mind.
- No surprises to the board or administration.

After a Meeting

- Support the outcomes determined by the majority while ensuring that minority voices are acknowledged.
- Abide by your responsibilities as a board member and be respectful of administrative and board time constraints.
- Be dedicated to supporting and attending school functions.
- Strive to develop professionally as individual board members and as a Board.
- Remember that students are always at the center of our decisions.

IV. District Goals**2024-2025 District Goals**

- **Academic**
 - Show progress in decreasing achievement gaps by advancing academic performance through increased support in areas of instruction for academic subgroups. Evaluate progress annually using all available assessment data.
 - Identify staff to leverage existing education by assessing interest in obtaining further certifications to expand available dual enrollment and career and technical education (CTE) student course offerings.
- **Facilities**
 - To prioritize planning for STEM/Robotics/CTE curriculum, develop a prioritized long-range facility plan and cost estimates by November 2024.
- **Community Integration**
 - To support the belief that every community member is a stakeholder, develop 2-3 avenues to expand community connectivity and engage with all community members to communicate district outcomes and opportunities for further engagement with those residents with and without school-aged children by June 2025.
- **Culture & Climate / Social Emotional Learning**
 - By June 2025 identify and implement tools and mechanisms to establish a baseline understanding of student and staff experience in Somerset Hills School District to develop a future strategic plan to enhance workplace and school culture, climate, and social-emotional learning.

V. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

VI. Pledge of Allegiance

VII. Report of the Superintendent

1. Student Representatives' Report
2. Recognition of BHS Pinnacle Staff:
 - a. Lila Beckerman
 - b. Marley Beers
 - c. Lilah Friedman
 - d. Jessica Fu
 - e. Emma Grau
 - f. Vanshika Gupta
 - g. Julia Haas
 - h. Olivia Highland
 - i. Ayla Johnson
 - j. Joseph Kalinowski
 - k. Georgia Kissel
 - l. Robert Lopez
 - m. Stella MacDonald-Salerno
 - n. Kayli McGowan-Kinney
 - o. Joseph Morandi
 - p. Alana Natilli
 - q. Emily Panjachaichana
 - r. Charles Quinn
 - s. Iniya Saravanan
 - t. Abigail Sebastian
 - u. Pradnesh Thoppay
 - v. Fiona Vitali
 - w. Rose Costello
 - x. Gianna Galesi
 - y. Ava Highland
 - z. Brianna Ho
 - aa. Morgan Sikes
3. Board Recognition - retiree
 - a. WHEREAS, Laurie Heppes has been employed from September 1984 through June 2025 as an Elementary School Teacher; and
WHEREAS, she exemplified expertise, commitment, and professionalism in her duties;
and
NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Laurie Heppes' retirement effective July 1, 2025, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.
 - b. WHEREAS, John Lallis has been employed from January 1996 through February 2025 as a High School Teacher; and
WHEREAS, he exemplified expertise, commitment, and professionalism in his duties;
and
NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize John Lallis' retirement effective March 1, 2025, and extend to him congratulations and best wishes for a happy, healthy, and enjoyable retirement.
4. FY 24 Audit Presentation: Suplee, Clooney & Company LLC
5. Dr. Brotschul's Update

VIII. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any

actionable agenda item. Towards the end of the meeting, there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

IX. APPROVAL OF MINUTES*

1. Approval of Minutes*

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for January 2, 2025 and January 22, 2025.

X. BUSINESS OPERATIONS

A. Committee Report & Discussion:

B. Finance Action Items:

C. Finance Old Business / New Business:

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of January 2025 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$11,828,970.87	\$11,828,970.87
(20) Special Revenue Fund	\$23,634.29	\$23,634.29
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40)Debt Service Fund	971,759.82	\$971,759.82
Total Government Funds	\$12,938,423.23	\$12,938,423.23

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Payment of Bills*

WHEREAS, the Board Secretary has presented attached January 2025 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,268.14
(20) Special Revenue Fund	-
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	-
TOTAL	\$3,268.14

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached January 2025 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	-
(20) Special Revenue Fund	-
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	\$3,243.44
TOTAL	\$3,243.44

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached January 2025 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$3,031,013.67
(20) Special Revenue Fund	\$611.20
(30) Capital Projects Fund	-
(40) Debt Service Fund	-
(60) Cafeteria Fund	-
(90) Agency Fund	\$1,178,790.59
TOTAL	\$4,210,415.46

5. Payment of Bills*

WHEREAS, the Board Secretary has presented attached February 2025 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$594,019.65
(20) Special Revenue Fund	\$49,840.91
(30) Capital Projects Fund	-

(40) Debt Service Fund	-
(60) Cafeteria Fund	\$75,542.84
(90) Agency Fund	-
TOTAL	\$719,403.40

6. Approve 2024-2025 Budget Transfers*

RESOLVED, that the Somerset Hills Board of Education approve the attached list of budget transfers for January 2025.

7. Approve Amended 2024-2025 Non-Public Security Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the amended use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amended Amount
a	Far Hills Country Day School	TriState Golf Carts EZGO Express L6 Electric	\$15,197.15

8. Approve 2024-2025 Non-Public Security Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Security Aid for the following school:

	Non-Public School	Description	Amount
a	School of St. Elizabeth	Lenovo Thinkpads for video surveillance system	\$2,600.82

9. Approve 2024-2025 Non-Public Technology Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

	Non-Public School	Description	Amount
a	School of St. Elizabeth	Epson Projector and speakers	\$1,947.46

10. Acceptance of 2023-2024 Audit *

WHEREAS, the Somerset Hills Board of Education engaged the firm of Suplee, Clooney and Company to conduct a yearly audit of the district's financial records; and

WHEREAS, the firm audited these records for the 2023-2024 school year;

NOW THEREFORE BE IT RESOLVED that the minutes reflect that the Somerset Hills Board of Education reviewed the 2023-2024 Audit Report, and

BE IT FURTHER RESOLVED that the Board Secretary be directed to file the necessary reports with the State Department of Education.

Recommendation:11. Approve Corrective Action Plan *

Resolved, that the Somerset Hills Board of Education approve the Corrective Action Plan for the 2023-2024 Audit.

Recommendation Number	Corrective Action To Be Approved By The Board	Mention of Implementation	Person Responsible For Implementation	Completion Date of Implementation
24-001	District should take measures to ensure that the analysis of balance for the High School Student Activity Fund agrees with the reconciled bank balance.	Review account year-to-date, working with auditor to make applicable adjustments.	Business Administrator	June 30, 2025

12. Approve Parent Organization Fundraiser*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraiser for the 2024-2025 school year:

	Organization	School	Event	Date
a	PAC Parents	BHS	Customer Assistance at ShopRite	2/23/25 & 3/2/25

13. Approve GSCS Membership*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Garden State Coalition of Schools membership, for the 2024-2025 school year, at a prorated amount of \$1,250.

14. Approve Special Education Providers*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following providers for the 2024-2025 school year and extended school year.

	Provider	Services	Location	Cost	Not to Exceed Amount
a	Bergen County Special Services School District	Educational Audiology	Paramus, NJ	\$975.00	\$2,500.00
b	Bergen County Special Services School District	Teacher of the Deaf Consultation	Paramus, NJ	\$510.00	\$2,500.00

15. Approve International Exchange Student*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the international exchange student from Italy to attend Bernards High School for the dates determined by the Superintendent for the 2025-2026 school year.

XI. CURRICULUM

A. Committee Report & Discussion:

B. Action Items:

C. Curriculum Old Business / New Business:

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Andino, Alex	Field Trip Chaperone	5/19/25	\$0
b	BMS	Clark, Michelle	Field Trip Chaperone	5/19/25	\$0
c	BMS	Filieri, Michael	NJ State Interscholastic Athletic Association Wrestling Individuals Tournament	3/6/25-3/8/25	\$941.74
d	BMS	Fitzgerald, Marianne	Field Trip Chaperone	5/19/25	\$0
e	BMS	Freda, Michele	Field Trip Chaperone	5/19/25	\$0
f	BMS	Rounsaville, Julie-Ann	Field Trip Chaperone	5/19/25	\$0
g	BMS	Russo, Dawn	Field Trip Chaperone	5/19/25	\$0
h	BMS	Wells, Kelly	Field Trip Chaperone	5/19/25	\$0

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2024-2025 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Barna, Lindsay	Insight Manville Professional Development Conference	3/7/25	\$0
b	District	Barna, Lindsay	Women in Leadership Committee Spring Networking Gathering	5/9/25	\$0
c	District	Catelli, Michael	CivicsNJ Coalition	3/11/25	\$0
d	BHS	Ellis, Amanda	Crossroads4Hope - Annual Conference on Cancer	3/21/25	\$0
e	BHS	Ellis, Amanda	Raritan Valley Community College Annual Counselors Program	3/7/25	\$0
f	BHS	Hoppe, Michael	Empowering Leadership: Driving Athletic Excellence Through Innovation	3/10/25-3/14/25	\$1571.73

g	BHS	Hunkele, Heather	Field Trip Chaperone	2/27/25	\$0
h	District	Koransky, Jamie	7th Annual Innovations in Special Education Technology Conference (I-SET Conference)	3/14/25	\$166.60
i	BHS	Pistilli-Urena, Jaclyn	Field Trip Chaperone	2/22/25, 2/23/25	\$0
j	BHS	Riley, Pat	NJ State Interscholastic Athletic Association Wrestling Individuals Tournament	3/6/25- 3/8/25	\$291.82
k	BHS	Ryersen, Kathleen	Using AI Tools to Improve Special Education Student Learning and Increase Teacher Productivity	3/24/25	\$295
l	BHS	Stolarz, Lizabeth	Rider University Counselor Breakfast	3/27/25	\$0
m	BHS	Taesler, Stephen	Field Trip Chaperone	5/10/25	\$0
n	BHS	Volosin, Lauren	Field Trip Chaperone	TBD (Mar.2025)	\$0
o	BHS	Volosin, Lauren	Field Trip Chaperone	TBD (Feb.2025)	\$0
p	District	Walker, Jaime	LEGAL ONE: Anti Bullying Specialist Online Certificate Program	TBD	\$500
q	BHS	Young, Joseph	Field Trip Chaperone	4/3/25	\$0

3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BES	Environmental Education Center - Basking Ridge, NJ	47	4	9
b	BES	Environmental Education Center - Basking Ridge, NJ	32	2	6
c	BMS	Adventure Aquarium - Camden, NJ	101	8	15

4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Rutgers University - New Brunswick, NJ	25	1	1
b	BHS	Bernardsville Middle School/Bedwell	5	1	0

		Elementary School - Bernardsville, NJ			
c	BHS	Bernardsville Middle School/Bedwell Elementary School - Bernardsville, NJ	5	1	0
d	BHS	Delaware Valley High School - Frenchtown, NJ	10	1	0
e	BHS	Fairview Farms - Bedminster, NJ	30	2	0
f	BHS	Dorney Park - Allentown, PA	45	3	1

5. Rescind Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following professional development/school business, which was approved on January 22, 2025:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Boudreau, Derek	Field Trip Chaperone	2/12/25	\$0
b	BMS	Chaffee, Salome	Field Trip Chaperone	2/12/25	\$0
c	BMS	Inclendon, Cassandra	Field Trip Chaperone	2/12/25	\$0
d	BMS	Mahlik, Phil	Field Trip Chaperone	2/12/25	\$0

6. Authorize Development of Comprehensive Equity Plan for 2025-2028*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, authorize the Affirmative Action Team to conduct the needs assessment and develop a Comprehensive Equity Plan for 2025-2028.

7. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Philip Seyfried to provide professional development on artificial intelligence for district staff during the 2024-2025 school year, in the amount of \$3,000.

8. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Lift As We Climb to provide professional development on Multilingual Learner Instruction for district staff during the 2024-2025 school year, in the amount of \$2,600.

9. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Rutgers University Behavioral Health Care to provide professional development on motivational interviewing for district staff during the 2024-2025 school year, in the amount of \$750.

10. Approve Professional Development Program*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the contract with Advancing Literacy to provide onsite professional development and coaching, in the amount of \$3,150.

XII. PERSONNEL

- A. Committee Report and Discussion.
 B. Action Items:
 C. Personnel Old Business / New Business:

1. Accepts Retirement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Employee	School	Position	Effective
a	Laurie Heppes	BES	Teacher TCH.ES.ELEM.KD.03	7/1/25

2. Accepts Retirement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Employee	School	Position	Effective
a	Lallis, John	BHS	Teacher TCH.HS.HIST.NA.06	3/1/25

3. Amend Appointment Leave Replacement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the start date of the following leave replacement teacher for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Coleman, Christine	BHS	Math TCH.HS.MATH.NA.03.LR	MA	9	\$76,590 <i>prorated</i>	8689	1/23/25 - 6/30/25 2/3/25

4. Amend Appointment Leave Replacement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the start date of the following leave replacement teacher for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Vitale, Shannon	BES	Teacher TCH.ES.ELEM.03.05.LR	BA	1-2	\$65,540 <i>prorated</i>	9095	1/23/25 - 6/30/25 2/18/25 - 6/30/25 <i>tbd pending clearance</i>

5. Approve Appointment Leave Replacement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following leave replacement certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Level	Step	Salary	Replace	Effective
a	Singh, Paul	BHS	Counselor TCH.HS.GUID.NA.01.LR	MA	3-4	\$72,390 <i>prorated</i>	9835	4/7/25 - 5/20/25 <i>pending clearance</i>

6. Approve Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Salary	Replace	Effective
a	Cicenia, Amy	District	Accounts Payable SEC.DIST.APAY.NA.01	\$73,500 <i>prorated</i>	Galuppo	4/14/25 <i>pending clearance</i>

7. Approve Transition Days

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve transition days for the following employee:

	Employee	School	Position	Days	Per Diem Rate
a	Vitale, Shannon	BES	Teacher	2	\$327.70

8. Approve Transition Days*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve transition days for the following employees:

	Employee	School	Position	Days	Per Diem Rate
a	Coleman, Christine	BHS	Math Leave Replacement	2	\$382.95
b	Cicenia, Amy	District	Accounts Payable	2	\$306.25

9. Amend Co-Curricular Position

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following co-curricular position for the 2024-2025 school year

	Name	School	Season	Position	Stipend
a	Ciocco, Jared	BHS	24-25 Sch Yr	Class Advisor: Freshman 50% +100%	\$1,499.30 \$2,998.60

10. Approve Co-Curricular & Athletic Position*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic position for the 2024-2025 school year

	Name	School	Season	Position	Stipend
a	Pasqua, Jaclyn	BHS	24-25 Sch Yr	Class Advisor: Freshman 50%	\$1,499.30
b	McDowell, Caroline	BHS	Spring	Track & Field: M/W Assistant	\$6,204.00
c	Palmieri, Jeremy	BHS	Spring	Softball: Assistant (FR) 50%	\$2,895.20
d	Froysland, Megan	BHS	Spring	Softball: Assistant (FR) 50%	\$2,895.20
e	Yates, Alexandra	BHS	Spring	Lacrosse: Women's Assistant (JV)	\$6,204.00 <i>pending approval</i>
f	Ryan, Cathy	BHS	Spring	Volunteer: Women's Lacrosse	\$0 <i>pending approval</i>
g	Schaufler, Albert	BHS	Spring	Volunteer: Men's Lacrosse	\$0 <i>pending approval</i>

11. Approve Co-Curricular Positions

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular positions for the 2024-2025 school year

	Name	School	Season	Position	Stipend
a	Andino, Alex	BMS	24-25 Sch Yr	Homework Hub <i>Funded by Muni Alliance Grant</i>	\$61.12/hr
b	Geyer, Julie	BMS	24-25 Sch Yr	Homework Hub <i>Funded by Muni Alliance Grant</i>	\$61.12/hr

	Name	School	Season	Position	Stipend
c	McGovern, Danielle	BMS	24-25 Sch Yr	Homework Hub <i>Funded by Muni Alliance Grant</i>	\$61.12/hr
d	Reilly, Kathryn	BMS	24-25 Sch Yr	Homework Hub <i>Funded by Muni Alliance Grant</i>	\$61.12/hr
e	Wells, Kelly	BMS	24-25 Sch Yr	Homework Hub <i>Funded by Muni Alliance Grant</i>	\$61.12/hrr

12. Approve Administrative Leave with Pay*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following administrative leave with pay:

	Employee	Effective
a	10023	01/21/25 - TBD as determined by the Superintendent pending investigation

13. Approve Overload

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overload for the 2024-2025 school year:

	Type of Support	Teacher	Term	Periods/week	Salary	OVERLOAD Salary prorated
a	Special Education	Tynan, Jessica	S2	5	\$90,435	\$7,085.43

14. Approve Overloads

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following overloads for the 2024-2025 school year:

	Type of Support	Teacher	Term	Periods/week	Salary	OVERLOAD Salary prorated
a	Social Studies - World History	Murphy, Theresa	MKP 4	5	\$87,660	\$3,653.23
b	Social Studies - World A	Clark, Kelly	MKP 4	5	\$108,510	\$4,522.15
c	Social Studies - World A	Cameron, Bradley	MKP 4	5	\$82,410	\$3,434.44
d	Social Studies - US 1 A	Zangara, Timothy	MKP 4	5	\$74,990	\$3,125.21
e	Social Studies - US 1 A	Kaplan, Daniel	MKP 4	5	\$71,960	\$2,998.93

15. Amend Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee #	School	Position	Type of leave	Dated of Leave/Notes
a	9551	BMS	Teacher	Disability Sick FMLA NJFLA Anticipated Return	11/11/24-01/06/25 12/31/24 (paid w/ benefits) 01/07/25-04/01/25 (unpaid w/benefits) 01/01/25-03/22/25 (unpaid w/benefits) 04/02/25-06/30/25 (unpaid w/o benefits) 03/23/25-06/21/25 (unpaid w/benefits) 09/01/25

16. Approve Leave of Absence

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee #	School	Position	Type of leave	Dated of Leave/Notes
a	9427	BES	Teacher	Disability Sick Anticipated Return	05/27/25 - 06/19/25 09/01/25

17. Approve Internship

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following clinical practice internship for the 2024-2025 school year:

	Name	School/Subject	Mentor	Program	Service Agreement Effective
a	Petrou, Styliani	Psychology Internship	Meredith Panik	Kean University PSYD Program	September 2024 - June 2028 <i>pending clearance</i>

18. Approve Council Membership

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of Dr. Brian Brotschul to the American Heart Association Eastern States Superintendent Council effective January 2025.

19. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2024-2025 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Ingling, Timothy	Teacher/Paraprofessional Secretary/Confidential Secretary	County Substitute Certificate	2/01/25
b	Tomanguilla, Sindy	Custodian	n/a	2/20/25
c	McNamara, John	Teacher/Paraprofessional	County Substitute Certificate	2/20/25
d	Schaufler, Albert	Teacher/Paraprofessional	County Substitute Certificate	2/20/25 <i>pending clearance</i>
e	Wagner, Laurence	Teacher/Paraprofessional	County Substitute Certificate	2/20/25 <i>pending clearance</i>
f	Kozlowski, Theodore	Teacher/Paraprofessional	County Substitute Certificate	2/20/25 <i>pending clearance</i>

XIII. POLICY

A. Committee Report and Discussion.

B. Action Items:

C. Policy Old Business / New Business:

1. Second Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaws, policies & regulations:

Policy/Regulation #	Title
P 0155	Board Committees
R 5530	Substance Abuse (M)

2. First Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following bylaws, policies & regulations:

Policy/Regulation #	Title
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5460	High School Graduation (M) (Revised)
P5512	Harassment, Intimidation, and Bullying
P5533	Student Smoking
R5533	Student Smoking
P7441	Electronic Surveillance in School Buildings and On School Grounds
R7441	Electronic Surveillance in School Buildings and On School Grounds
P 8500	Food Services (M) (Revised)
P 9163	Spectator Code of Conduct for Interscholastic Events (M) (New)
P 9320	Cooperation with Law Enforcement Agencies
R 9320	Cooperation with Law Enforcement Agencies

XIV. STUDENT SERVICES

A. Committee Report and Discussion.

B. Student Services Old Business / New Business:

1. Student Safety Data System Report

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the submission of the Student Safety Data System Report Period 1 (September 1-December 31, 2024)

School Name	Incidents **	Other Incidents	Restraint/ Seclusion	HIB Alleged	HIB Trainings	HIB Programs
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		Leading to Removal				
030-BES	7	4	0	14	0	0
040-BMS	4	3	0	10	4	0

**Violence, Vandalism, Substances, Weapons and HIB Confirmed

2. Student Safety Data System Report*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the submission of the Student Safety Data System Report Period 1 (September 1-December 31, 2024)

School Name	Incidents **	Other Incidents Leading to Removal	Restraint/ Seclusion	HIB Alleged	HIB Trainings	HIB Programs
020-BHS	9	27	0	10	2	0
District					3	1

**Violence, Vandalism, Substances, Weapons and HIB Confirmed

3. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on January 22, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcomes
BES	17	Unfounded
BES	18	Founded
BES	19	Founded
BES	20	Unfounded
BES	21	Unfounded
BMS	14	Unfounded

HIBs to Date (24-25 SY)	Founded	Unfounded	Split	Total
BES	4	15	2	21
BMS	4	10	0	14

4. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on January 22, 2025, and upheld the findings and/or consequences recommended by the Superintendent:

School	Report #	Outcome
BHS	18	Founded

HIBs to Date (24-25 SY)	Founded	Unfounded	Total
BHS	9	9	18

XV. Board Announcements

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Board Announcements are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

XVI. Public Comments

Public comments are welcome at this time on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

XVII. Adjournment

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not

limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)