
The Somerset Hills School District
Regular Meeting Agenda - April 24, 2024
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

IV. Pledge of Allegiance

V. Report of the Superintendent

1. Student Representatives’ Report

2. Recognition of Madrigals: 2024 Roxbury Invitational Choral Festival’s Grand Champion Concert Choir Ensemble

- a. Matthew LaPine, Director of Madrigals
- b. Jonas Apostolakos
- c. Madeline Bozack
- d. Neal Chaayanath
- e. Ella Damratoski
- f. Gabrielle DeNicola
- g. Spencer Depew
- h. George Elkins
- i. Eva Fernandez

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- j. Meghan Fitzpatrick
 - k. Kyle Garcia
 - l. Alice Gonzalez
 - m. Madeline Halliez
 - n. Julia Karpinski
 - o. Monique Kefala-Dori
 - p. Aidan Kinsey
 - q. Georgia Kissel
 - r. Maxwell Lenci
 - s. Brigette McGee
 - t. Meredith Mitchell
 - u. Julia Schmidt
 - v. Isabel Sciarra
 - w. Abigail Sebastian
 - x. Alexis Szydowski
 - y. Kaley Welsh
3. Recognition of St. Baldrick's event organizers
 - a. Janice O'Brien
 - b. Kelly Clark
 - c. Heather Hunkele
 - d. Andalora Parente
 - e. Sofia Parente
 4. Fernando Collado -2024 Somerset County SBA Unsung Hero Award
 5. Dr. Brotschul's Update and final FY25 Budget Presentation
 6. Board Recognition - Retirees
 - a. WHEREAS, Deborah Thorp has been employed from January 1996 through June 2024 as a Confidential Secretary/Business Office; and
WHEREAS, she exemplified expertise, commitment, and professionalism in her duties;
and
NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Deborah Thorp's retirement effective July 2024, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.
 - b. WHEREAS, Stephen Sands has been employed from September 1998 through June 2024 as a Music Teacher; and
WHEREAS, he exemplified expertise, commitment, and professionalism in his duties;
and
NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Stephen Sands' retirement effective July 2024, and extend to him congratulations and best wishes for a happy, healthy, and enjoyable retirement.

VI. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting, there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our

public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

VII. APPROVAL OF MINUTES*

1. Approval of Minutes*

RESOLVED, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for March 13, 2024 and Special meeting minutes for March 9, 2024.

VIII. FINANCE

A. Public Hearing Regarding 2024-2025 Budget

WHEREAS pursuant to N.J.S.A. 18A:22-13, the Board is required to conduct a public hearing for the 2023-2024 budget; and

WHEREAS on March 13, 2024 the Board of Education adopted a preliminary budget for the operation of the Somerset Hills Public Schools during the 2024-2025 school year and submitted it to the County Superintendent of Schools for approval, and

WHEREAS, the approved budget and notice of a public hearing were advertised in the Bernardsville News and Courier News.

Now, THEREFORE, be it resolved that the Board hereby opens the public hearing on the 2024-2025 Budget.

- Discussion
- Public Comments
- Motion to close the public hearing and adopt the 2024-2025 Budget.

B. Committee Report & Discussion:

C. Finance Action Items:

1. Approve Final 2024-2025 Budget*

RESOLVED, that the Somerset Hills Board of Education adopts the 2024-2025 Budget as approved by the Executive County Superintendent of Schools in accordance with the statutory deadline and to make all necessary adjustments to the budget to comply with State regulations.

2024-2025	General Fund	Special Revenues	Debt Service	Total
Total Expenditures	\$46,602,622	\$941,865	\$2,966,870	\$50,155,357
Less Anticipated Revenue	\$11,118,312	\$941,865	\$286,938	\$12,347,115
Taxes to be Raised	\$35,484,310	\$0	\$2,679,932	\$38,164,242

BE IT RESOLVED, that the Somerset Hills Board of Education, in the County of Somerset, New Jersey, approves the following capital project and the withdrawal of \$1,720,600 from the Capital Reserve account to provide funding for the following projects for the 2024-2025 school year:

- Bernards High School Track Replacement
- Bernards High School PAC Stage Lighting Upgrade
- Bernards High School Lower Field Upgrade

Bedwell Elementary Cell Booster

Total costs for this project are \$1,720,600, which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

BE IT RESOLVED that the Board of Education includes in the budget the adjustment for increased costs of health benefits in the amount of \$174,209. The additional funds will be used to pay for the additional increase in health benefit premiums.

2. Approve Travel and Related Expense Reimbursement 2024-2025*

WHEREAS, the Somerset Hills Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and WHEREAS, N.J.A.C. 6A:23B:1.1 et. seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B:1.1 et. seq. , but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of district Travel, and Reimbursement Forms; now

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$75,000 with \$11,308.72 expended as of March 1, 2024 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

3. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of March 2024 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$10,417,440.56	\$10,417,440.56
(20) Special Revenue Fund	(\$273,583.85)	(\$273,583.85)
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40) Debt Service Fund	(\$695,021.61)	(\$695,021.61)
Total Government Funds	\$9,562,893.35	\$9,562,893.35

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it
 FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

4. Approve 2023-2024 Budget Transfers*

RESOLVED, that the Somerset Hills Board of Education approve the attached list of budget transfers for March 2024.

5. Payment of Bills*

WHEREAS, the Board Secretary has presented attached March 2024 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$4,173,691.98
(20) Special Revenue Fund	\$7,082.36
(30) Capital Projects Fund	–
(40) Debt Service Fund	\$2,416,835.00
(60) Cafeteria Fund	\$60,473.99
(90) Agency Fund	\$1,126,223.21
TOTAL	\$7,784,306.54

6. Payment of Bills*

WHEREAS, the Board Secretary has presented attached April 2024 check registers with the recommendation that the checks be paid, and Now, therefore, be it RESOLVED, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,277,907.14
(20) Special Revenue Fund	\$12,324.39
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$78,759.35
(90) Agency Fund	\$396,951.84
TOTAL	\$2,765,942.72

7. Approve Parent Organization Fundraiser*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraiser for the 2023-2024 school year:

	Organization	School	Event	Date
a	BHS Girls Softball Team	BHS	BHS Softball Team Supper Food Drive	May 2024

8. Approve Special Education Evaluations*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following facilities to conduct evaluation services for the 2023-2024 school year and or and/or extended school year for 2024-2025:

	Provider	Service	Location	Cost	Not to Exceed
a	Waale Research & Consulting Services, LLC	Educational Evaluations	Warren, NJ	\$500-\$750/eval	\$5,000
b	Behavior Therapy Associates	BCBA Consultations	Somerset	\$320/hr	\$2,000

9. Approve Tuition Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Tuition Agreement with Bedminster Board of Education for Student # 2349283506 for the 2023-2024 school year.

10. Approve 2023-2024 Non-Public Technology Aid*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

	Non-Public School	Description	Amount
a	School of Saint Elizabeth	Carrier 30 Cart - Chromebook, Laptop, iPad, Tablet	\$1,850.56

11. Approve Maintenance Reserve Withdrawal

RESOLVED, that the Somerset Hills Board of Education upon the recommendation of the Superintendent, approve the withdrawal of \$58,730 from the Maintenance Reserve for the replacement of two Lennox Units at Bedwell Elementary in the 2023-2024 school year to the following account:

Account Number	Amount
11-000-261-420-01-00-09	\$58,730.00

12. Approve T&M Associates Agreement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve T&M Associates Agreement to provide professional engineering service for Bernards High School lower fields not to exceed \$13,500 for the 2023-2024 school year.

13. Approve Benchmark Adelante Elementary Bilingual Program

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Benchmark Adelante 2023 bilingual literacy materials and PD from Benchmark Education for the Bedwell Bilingual Program for the 2024-2025 school year in the amount of \$6,635.96, funded by Title III.

14. Approve Disposal of Obsolete Technology Equipment*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the disposal of obsolete technology equipment for the 2023 - 2024 school year; list maintained in the Board of Education Office.

IX. FACILITIES & OPERATIONS

A. Committee Report & Discussion:

B. Action Items:

1. HIB Report

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 13, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcomes</u>
BES	5	Founded
BES	6	Unfounded
BMS	20	Unfounded
BMS	23	Founded

2. HIB Report*

RESOLVED, that the Somerset Hills Board of Education reviewed the Harassment, Intimidation, and Bullying cases presented on March 13, 2024, and upheld the findings and/or consequences recommended by the Superintendent:

<u>School</u>	<u>Report #</u>	<u>Outcome</u>
BHS	10	Founded
BHS	11	Unfounded
BHS	12	Founded

3. Award Bid Bernards High School Track Replacement*

RESOLVED, that the Somerset Hills Board of Education's bid responses were due to the Bernardsville Olcott Building in the Olcott Conference Room located at 25 Olcott Avenue, Bernardsville, NJ, on Thursday, March 28, 2024, at 10:00 AM for the Bernards High School Track Replacement. Brian Brotschul, Superintendent, Jinnee DeMarco, Business Administrator, Doug Lucas, Director of Facilities, and William Ross of Parette Somjen Architects, LLC were present. The following are the results:

Vendor Base Bid Amount

Halecon INC \$933,008.00

ATT Sports, Inc. \$1,017,000

WHEREAS, the Board publicly advertised for the bids for the Bernards High School Track Replacement pursuant to N.J.S.A. 18A-4; and

WHEREAS, two bids were received and publicly opened on March 28, 2024; and be it further RESOLVED, that the Somerset Hills Board of Education accept the proposal for Bernards High School Track Replacement from Halecon INC for a total bid price of \$986,319, including the alternate of \$53,311.00.

4. Approve HIB Determination

RESOLVED, that the Board _____ the Superintendent's decision on HIB Case BMS #19-A following a Board hearing of an appeal on behalf of the student, as required by N.J.S.A. 18A:37-15(b)(6)(e).

5. Approve HIB Determination

RESOLVED, that the Board _____ the Superintendent's decision on HIB Case BMS #19-B following a Board hearing of an appeal on behalf of the student, as required by N.J.S.A. 18A:37-15(b)(6)(e).

6. Approve HIB Determination

RESOLVED, that the Board _____ the Superintendent's decision on HIB Case BES #5 following a Board hearing of an appeal on behalf of the student, as required by N.J.S.A. 18A:37-15(b)(6)(e).

X. CURRICULUM

A. Committee Report & Discussion:

B. Action Items:

1. Approve Professional Development/School Business

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Bienko, Jocelyn	Field Trip Chaperone	5/30/24	\$0
b	BMS	Bienko, Jocelyn	Field Trip Chaperone	6/3/24	\$0
c	BMS	Calabrese, Eric	Field Trip Chaperone	5/30/24	\$0
d	BMS	Calabrese, Eric	Field Trip Chaperone	6/3/24	\$0
e	BMS	Chaffee, Salome	Field Trip Chaperone	5/10/24	\$0
f	BMS	Cox, Brett	Seton Hall University Teacher Study Day - Roma, Jews & The Holocaust	4/12/24	\$0
g	BMS	Fabregas, Kelly	Field Trip Chaperone	5/23/24	\$0
h	BMS	Garofalo, Lisa	Somerset County Governor's Educator of the Year Recognition Ceremony	5/2/24	\$50
i	BMS	Geyer, Julie	Field Trip Chaperone	5/30/24	\$0
j	BMS	Geyer, Julie	Field Trip Chaperone	6/3/24	\$0
k	BMS	Haenny, Alexandra	Field Trip Chaperone	6/3/24	\$0

l	BMS	Heydt, Jaimie	Field Trip Chaperone	6/3/24	\$0
m	BMS	Kimmel, Melissa	Field Trip Chaperone	5/30/24	\$0
n	BMS	Kimmel, Melissa	Field Trip Chaperone	6/3/24	\$0
o	BMS	Kleinstein, Mary	Field Trip Chaperone	5/30/24	\$0
p	BMS	Kleinstein, Mary	Field Trip Chaperone	6/3/24	\$0
q	BMS	LaChac, Luke	Field Trip Chaperone	6/3/24	\$0
r	BMS	Marashlian, Nicole	Field Trip Chaperone	5/30/24	\$0
s	BMS	Marashlian, Nicole	Field Trip Chaperone	6/3/24	\$0
t	BMS	McMillan, Pat	Field Trip Chaperone	6/3/24	\$0
u	BES	Noonan, Mark	Field Trip Chaperone	5/10/24	\$0
v	BMS	Obert-Thorn, Karrie	Field Trip Chaperone	5/30/24	\$0
w	BMS	Obert-Thorn, Karrie	Field Trip Chaperone	6/3/24	\$0
x	BMS	O'Halloran, Annie	Field Trip Chaperone	6/3/24	\$0
y	BMS	Rizzuto, Rosemarie	Field Trip Chaperone	5/30/24	\$0
z	BMS	Rizzuto, Rosemarie	Field Trip Chaperone	6/3/24	\$0
aa	BMS	Russo, Dawn	Somerset County Governor's Educator of the Year Recognition Ceremony	5/2/24	\$50
bb	BMS	Sands, Stephen	Field Trip Chaperone	5/6/24	\$0
cc	BMS	Sarullo, Dally	Field Trip Chaperone	4/17/24	\$0
dd	BMS	Sarullo, Dally	Somerset County Governor's Educator of the Year Recognition Ceremony	5/2/24	\$50
ee	BMS	Tresslar, Kristene	Field Trip Chaperone	6/3/24	\$0
ff	BMS	Venezia, David	Field Trip Chaperone	6/3/24	\$0
gg	BMS	Villagra, Crystal	Field Trip Chaperone	4/17/24	\$0
hh	BMS	Walker, Carrie	Field Trip Chaperone	6/3/24	\$0

ii	BMS	Wertman, Suzanne	Field Trip Chaperone	5/9/24	\$0
jj	BMS	Wertman, Suzanne	Field Trip Chaperone	5/23/24	\$0

2. Approve Professional Development/School Business*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	District	Brotschul, Brian	NJ School Insurance Group - Workers' Compensation Symposium	5/9/24	\$0
b	District	Brotschul, Brian	The Experience Management Summit - Qualtrics	5/1/24-5/3/24	\$1118.20
c	District	Brotschul, Brian	New Jersey Association of School Administrators/New Jersey Association of Pupil Services Administrators Leadership Conference	5/15/24-5/17/24	\$328.26
d	BHS	Cherng, Jon	Field Trip Chaperone	5/19/24	\$0
e	District	DeMarco, Jinnee	6th Annual Regional Women's Educational Leadership Forum	4/25/24	\$55
f	District	DeMarco, Jinnee	The Experience Management Summit - Qualtrics	5/1/24-5/3/24	\$1048.19
g	BHS	Koch, Kevin	Field Trip Chaperone	5/22/24	\$0
h	District	Koransky, Jamie	New Jersey Principals and Supervisors Association/Foundation for Educational Administration Annual Special Education Summit	4/26/24	\$28.13
i	District	Koransky, Jamie	New Jersey Association of School Administrators/New Jersey Association of Pupil Services Administrators Leadership Conference	5/15/24-5/17/24	\$1055.33
j	District	Koransky, Jamie	6th Annual Regional Women's Educational Leadership Forum	4/25/24	\$55
k	District	Koransky, Jamie	The Experience Management Summit - Qualtrics	5/1/24-5/3/24	\$1048.19
l	District	Mehan, Kathy	NJ School Insurance Group - Workers' Compensation Symposium	5/9/24	\$0
m	District	Mehan, Kathy	Rider University Spring 2024 Education Career Fair	4/17/24	\$115.60
n	BHS	Pietroluongo, Jade	Field Trip Chaperone	5/19/24	\$0
o	BHS	Samson, Alyssa	Field Trip Chaperone	5/10/24	\$0

p	BHS	Young, Joseph	Field Trip Chaperone	5/24/24	\$0
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3. Approve Field Trips

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BMS	Bernards High School - Bernardsville, NJ	212	3	3
b	BMS	Eleventh Hour Rescue - Rockaway, NJ	10	2	0
c	BMS	The Brick Academy - Basking Ridge, NJ	97	8	0
d	BMS	Bernards High School - Bernardsville, NJ	1	1	0

4. Approve Field Trips*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	Seton Hall University - South Orange, NJ	14	2	0
b	BHS	Bernardsville Cinema - Bernardsville, NJ	4	2	1
c	BHS	Far Hills Train Station - Far Hills, NJ	9	2	0
d	BHS	STEM Competition - Allendale, NJ	6	1	0
e	BHS	Bedwell Elementary School - Bernardsville, NJ	4	2	0
f	BHS	Edgemont Memorial Park - Montclair, NJ	25	2	0
g	BHS	NJ Audubon - Bernardsville, NJ	15	1	0

5. Approve the BES Special Class Program-Learning/Language Disabilities

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Special Class Program-Learning/Language Disabilities (LLD), mild/moderate at the Bedwell Elementary School for the 2024-2025 school year.

6. Approve Summer Kindergarten Support Program for Summer 2024

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Kindergarten Support Program for Summer 2024 to commence on July 8, 2024 and conclude on August 8, 2024, with funding through ARP ESSER not to exceed the amount of \$9,000. (Note: There will be no school on Fridays during this program.)

7. Approve Summer Grades 1-4 Support Program for Summer 2024

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Grades 1-4 Support Program for Summer 2024 to commence on July 8, 2024 and conclude on August 8, 2024, with funding through ARP ESSER not to exceed the amount of \$20,000. (Note: There will be no school on Fridays during this program.)

8. Approve the BMS Summer Math Lab for Summer 2024

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Math Lab for Summer 2024, grades 6-8, to commence on July 8, 2024 and conclude on July 18, 2024, with funding through ARP ESSER not to exceed the amount of \$3,000. (Note: There will be no school on Fridays during this program.)

9. Approve the BHS Summer Math Support Program for Summer 2024*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer Math Support Program for Summer 2024, grades 9-11, to commence on August 12, 2024 and to conclude on August 23, 2024, with funding through ARP ESSER not to exceed the amount of \$9,000. (Note: There will be no school on Fridays during this program.)

10. Approve the BHS Summer History Support Program for Summer 2024*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the Summer History Support Program for Summer 2024, grades 9-11, to commence on August 5, 2024 and to conclude on August 8, 2024, with funding through ARP ESSER not to exceed the amount of \$5,000. (Note: There will be no school on Fridays during this program.)

XI. PERSONNEL

A. Committee Report and Discussion.

B. Action Items:

1. Accepts Retirement*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Name	School	Position	Effective
a	Thorp, Deborah	Olcott	Confidential Secretary/Business Office	7/1/24

2. Accepts Retirement

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Name	School	Position	Effective
a	Sands, Stephen	BMS	Music Teacher	7/1/24

3. Accepts Resignation*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Name	School	Position	Effective
a	Miranda, Jennifer	BHS	School Psychologist	6/30/24

4. Accepts Resignation

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the resignation of the following employee:

	Name	School	Position	Effective
a	Akervik, Molly	BES	Regular Paraprofessional	4/10/24

5. Approve New Positions for the District Position Control Roster*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the addition of the following new positions to the District Position Control Roster:

	Job Title	UPC	Acct #	Count	Effective
a	Webmaster IT	TEC.DIST.TECH.NA.06	11-000-261-100-000	1	7/1/24
b	Central Registrar	SEC.DIST.RGST.NA.01	11-000-251-100-000	1	7/1/24
c	Transportation Driver	BUS.DIST.TRDR.NA.16 & 17	11-000-270-160-04-00-00	2	9/1/24
d	Transportation Aides	BUS.DIST.TRPA.NA.05 & 06	11-000-270-161-04-00-01	2	9/1/24
e	Special Education Teacher: HS	TCH.HS.RERM.NA.01	11-213-100-101-04-02-00-020	1	9/1/24

6. Approve New Positions for the District Position Control Roster

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the addition of the following new positions to the District Position Control Roster:

	Job Title	UPC	Acct #	Count	Effective
a	Special Education Teacher LLD	TCH.ES.LLD.NA.01	11-204-100-101-04	1	9/1/24
b	Special Education Paraprofessionals LLD	PARA.DIST.LLD.NA.01 & 02	11-204-100-106-04	2	9/1/24
c	Bilingual Teacher	TCH.ES.BILI.NA.01	11-240-100-101-01-00-00-030	1	9/1/24
d	Academic Support Teacher	TCH.ES.BCSK.NA.03	11-120-100-101-01-00-01-030	1	9/1/24
e	Kindergarten Teacher	TCH.ES.ELEM.KD.07	11-110-100-101-01-00-00-030	1	9/1/24

7. Approve Appointment Certified Staff

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position/UPC	Step	Level	Salary	Replace	Effective
a	Roth, Sarah	BES	Bilingual Teacher TCH.ES.BILI.NA.01	14-15	MA	\$87,660	new	9/1/24

8. Approve Appointment Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-tenured certificated staff for the 2024-2025 school year, *subject to further investigation pursuant to law*:

	Name	School	Position/UPC	Step	Level	Salary	Replace	Effective
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a	Alvez, Abigail	BHS	Educational Services Professional/Social Worker TCH.HS.GUID.NA.05	9	MA	\$76,590	Miranda	9/1/24
b	Wierzbicki, Kyle	BHS	Special Education Teacher TCH.HS.RERM..NA.01	1-2	MA	\$71,890	new	9/1/24 <i>Pending approval</i>
c	Palmere, Lilian	BHS	Biology Teacher TCH.HS.SCNC.NA.06	3-4	MA	\$72,390	Silva	9/1/24 <i>Pending approval</i>

9. Approve Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Step	Salary	Replace	Effective
a	Wagner, Aleksandra	BES	Regular Paraprofessional	1	\$20.21/hour	Campagna	3/22/24

10. Amend Appointment Non-Certified Staff*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law:*

	Name	School	Position	Step	Salary	Boiler License Stipend	Total Salary	Effective
a	Urena Hernandez, Eric	District	Custodian FT	4	\$47,165	\$1,206	\$48,371	2/1/24

11. Amend Leave of Absence*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9653	District	Transportation	FMLA Anticipated Return	02/15/24-04/07/24 04/30/24 (unpaid; w/benefits) 04/08/24 05/1/24

12. Approve Athletic Position*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Palmieri, Jeremy	BHS	Spring	Softball Assistant Freshman	\$5,790.40

13. Approve Translator/Interpreter*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following translator/interpreter for the 2023-2024 school year *subject to further investigation pursuant to law:*

	Name	Position	Rate	Effective
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	All District World Language & Certified Staff (Bilingual)	Translator/Interpreter	\$61.12/hr	23-24 school year
a	Pistilli-Urena, Jaclyn	Translator/Interpreter	\$61.12/hr	23-24 school year
b	Alvez, Abigail	Translator/Interpreter	\$61.12/hr	23-24 school year

14. Approve Job Description*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following job description:

a	Registrar
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15. Approve Administrative Leave with Pay*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following administrative leave with pay pending the outcome of an investigation:

	Employee	Effective
a	9921	4/2/24 - 5/1/24

16. Approve Termination of Employee*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the termination of the following employee:

	Employee	Effective
a	9921	5/2/24

17. Approve Substitutes*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Zapata Esquivel, Mirta	Custodial	n/a	4/25/24
b	Campagna, Valarie	Regular Paraprofessional	n/a	4/01/24
c	Gold, Daniel	Teacher/Paraprofessional	County Substitute Certificate	4/25/24
d	Feder, Caryn	Teacher/Paraprofessional	Standard Certificate	4/25/24
e	Cronin, Sara	Teacher/Paraprofessional	County Substitute Certificate	4/25/24
f	Hughes, Kimberly	Teacher/Paraprofessional	County Substitute Certificate	4/25/24
g	Kim, Hyun Ho	Teacher/Paraprofessional	County Substitute Certificate	4/25/24 <i>Pending approval</i>
h	Bhat, Poornima	Teacher/Paraprofessional	County Substitute Certificate	4/25/24 <i>Pending approval</i>
i	Pruskowski, Melissa	Teacher/Paraprofessional	County Substitute Certificate	4/25/24 <i>Pending approval</i>
j	Abouelseoud, Marwa	Custodial	n/a	4/25/24 <i>Pending approval</i>

18. Approval of Compensation from Grants

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following Title I funding source for compensation for the 2023-2024 school year:

	Name	School	Position	Prorated Amount of Salary Funded by Grant
a	Acuna, Marixza	BES	Title I - Teacher	\$39,258.00

XIII. POLICY

A. Committee Report and Discussion.

B. Action Items:

1. Second Reading*

RESOLVED, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following bylaw, policy & regulation:

Policy/Regulation #	Title
P1140	Educational Equity Policies/Affirmative Action (M)
P1523	Comprehensive Equity Plan (M)
P1530	Equal Employment Opportunities (M)
R1530	Equal Employment Opportunity Complaint Procedure (M)
P1550	Equal Employment/Anti-Discrimination Practices (M)
R2200	Curriculum Content (M)
P2260	Equity in School and Classroom Practices (M)
R2260	Equity in School and Classroom Practices Complaint Procedure (M)
P2411	Guidance Counseling (M)
P2423 & R2423	Bilingual Education (M)
P2431.4 & R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
P3211	Code of Ethics
R5440	Honoring Student Achievement
P5570	Sportsmanship
P5750	Equitable Educational Opportunity (M)
P5755	Equity in Educational Programs and Services (M) -

	ABOLISHED
P5841	Secret Societies
P5842	Equal Access of Student Organizations
P7610 & R7610	Vandalism
P9323	Notification of Juvenile Offender Case Disposition

XIII. Public Comments

Public comments are welcome at this time on any topic. Please state your name and address. Comments are limited to three minutes. At three minutes you will be interrupted and asked to pause to allow any other members of the public who would like to speak an opportunity to do so. An individual may return to the podium to complete their statement after everyone else has had an opportunity to speak for a total of two times at the podium. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. A reminder for all parties in attendance to remain respectful and that there should be no interaction between the speaker and the audience. No members of the audience should interfere with or interrupt a speaker's comments. Thank you in advance for your input.

XIV. Supplementary Matter

The views and opinions that are/may be expressed by individual members of the Somerset Hills Board of Education during Supplementary Matters are solely those of the individual Board members, and do not reflect the views, opinions, policies, regulations and/or positions of the Somerset Hills Board of Education and/or any other individual members of the Board.

XV. Adjournment

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by

sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)