
The Somerset Hills School District
Regular Meeting Agenda - October 18, 2023
Executive Session - 6:30 P.M.
Public Input & Action - 7:30 P.M.
Bernards High School - Community Room

I. Call to Order & Welcome

Welcome to a meeting of the Board of Education of Somerset Hills. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Somerset Hills at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

II. Roll Call

III. Executive Session

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

WHEREAS the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

RESOLVED that the Board of Education of Somerset Hills now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation.

And, be it further,

RESOLVED that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or that such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such public disclosure will no longer clearly endanger the public interest.

IV. Pledge of Allegiance

V. Roll Call

VI. Report of the Superintendent

1. Student Representatives’ Report
2. Recognition of National Merit Scholarship Commended Students
 - a. Brianna Ho
 - b. Kurt Hunziker
 - c. Joshua Kutakoff
 - d. Matthew Oliveira
 - e. Collin Schlosser
 - f. Charles Vaccaro
3. Recognition of National Merit Scholarship Semifinalists

- a. Trevor Sardis
- b. Evan Seker
4. Recognition of College Board National Recognition Program Awardees
 - a. Kayla Najera - National African American & National Hispanic Recognition Award
 - b. Matthew Oliveira - National Hispanic Recognition Award
 - c. Monserrat Gonzalez - National Hispanic Recognition Award
 - d. Sydney Solomon - National Hispanic Recognition Award
5. Recognition of AP Computer Science Principles Exam Achievement - Student
 - a. Vanshika Gupta - Perfect Score
6. Recognition of AP Computer Science Principles Exam Achievement - Teacher
 - b. Lisa Camuto
7. Recognition of 100th Football Win
 - a. Jon Simoneau
 - b. David Carmon
 - c. Wayne Simoneau
8. Board Recognition - Retiree
 - a. WHEREAS, Deborah Rodenbach has been employed from November 2013 through December 2023 as a Secretary; and

WHEREAS, she exemplified expertise, commitment, and professionalism in her duties;
and

NOW THEREFORE BE IT RESOLVED, that the Somerset Hills School District and Board of Education recognize Deborah Rodenbach's retirement effective January 1, 2024, and extend to her congratulations and best wishes for a happy, healthy, and enjoyable retirement.

9. Dr. Brotschul's Update

VII. Public Comments for Actionable Agenda Items

We very much welcome input from the public. Public comments are welcome at this time on any actionable agenda item. Towards the end of the meeting there is a second public forum on any topic. Please state your name and address. Comments are limited to three minutes, but an individual may speak a second time after all others who wish to speak on the topic have been heard. Please understand that our public forums are not structured as question and answer sessions, but are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. In accordance with New Jersey Statute, the Board will not discuss matters regarding specific personnel. Public Comments will be limited to 30 minutes. Thank you for your input.

VIII. Approval of Minutes*

1. Approval of Minutes*

Resolved, that the Somerset Hills Board of Education approve the Public Input & Action and Executive meeting minutes for September 27, 2023.

IX. FINANCE

A. Committee Report & Discussion:

B. Finance Action Items:

1. Board Secretary & Treasurer Reports & Board Certification*

WHEREAS, the Board Secretary has received the Reports of the Secretary and Treasurer for the month of September 2023 showing the following balances:

FUND	Board Secretary Cash Balance (1)	Treasurer Cash Balance (2)
(10) General Fund	\$10,915,617.45	\$10,915,617.45
(20) Special Revenue Fund	(\$598,890.01)	(\$598,890.01)
(30) Capital Projects Fund	\$114,058.25	\$114,058.25
(40) Debt Service Fund	\$185,470.03	\$185,470.03
Total Government Funds	\$10,616,255.72	\$10,616,255.72

(1) From Secretary's Report (2) From Treasurer's Report

WHEREAS in compliance with N.J.A.C.6A: 23-2.1(c)3 the secretary has certified that, as of the date of the report(s), no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced report and certifications and orders that they be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6A: 23-3.11(c) 4, the Board of Education certifies that, after review of the secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A: 23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

2. Approve 2023-2024 Budget Transfers*

Resolved, that the Somerset Hills Board of Education approves the attached list of budget transfers for September 2023.

3. Payment of Bills*

WHEREAS, the Board Secretary has presented attached September 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,741,592.78
(20) Special Revenue Fund	\$4,734.32
(30) Capital Projects Fund	–
(40) Debt Service Fund	\$661,085.00
(60) Cafeteria Fund	–
(90) Agency Fund	\$722,732.68
TOTAL	\$4,130,144.78

4. Payment of Bills*

WHEREAS, the Board Secretary has presented attached October 2023 check registers with the recommendation that the checks be paid, and Now, therefore, be it Resolved, that the following bills be paid and an itemized list be filed with the minutes of this meeting:

FUND	
(10) General Fund	\$2,174,913.35
(20) Special Revenue Fund	\$119,654.24
(30) Capital Projects Fund	–
(40) Debt Service Fund	–
(60) Cafeteria Fund	\$12,616.86
(90) Agency Fund	\$400,649.13
TOTAL	\$2,707,833.58

5. Approve Parent Organization Fundraisers*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following parent organization fundraisers for the 2023-2024 school year:

	Organization	School	Event	Date
a	Tennis Parents	BHS	Got Sneakers?	October 2023 - May 2024
b	PAC Parents	BHS	Fall Play - Concession Sales	November 3-5, 2023
c	PAC Parents	BHS	Spring Musical - Program Ad Sales	January 2024 - February 2024
d	PAC Parents	BHS	Spring Musical - Concession Sales	March 1-3, 2024

6. Approve 2023-2024 Non-Public Technology Aid*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the use of funds for Non-Public Technology Aid for the following school:

	Non-Public School	Description	Amount
a	School of Saint Elizabeth	Acer Chromebox CX14-mini PC-CORE i3 10110U 2.1 GHz-B-GB-flash 128 G	\$2,456.25

7. Approve Elevate K-12 Services*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Elevate K-12 Services for French leave instruction at BHS for the 2023-2024 school year in the amount of \$52,450.

8. Approve SOR Consulting Engineers Proposal*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve SOR Consulting Engineers, Inc. proposal for Pavement and Subsurface Investigation for BHS Running Track in the amount of \$5,700.

9. Approve Creature Comfort Pet Therapy Agreement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve Creature Comfort Pet Therapy Agreement to provide therapy pet visits for the students amount not to exceed \$1,000.

X. FACILITIES & OPERATIONS

A. Committee Report & Discussion:

B. Action Items:

1. Approve Comprehensive Maintenance Plan*

Resolved, that the Somerset Hills Board of Education approve the 2023-2024 Comprehensive Maintenance Plan.

2. Approve Annual Maintenance Budget Worksheet*

Resolved, that the Somerset Hills Board of Education approve the annual Maintenance Budget Worksheet (M-1) calculation of \$125,023.

3. HIB Report*

RESOLVED, that the Somerset Hills Board of Education confirms that there are no HIB cases to be approved for the October 18, 2023 meeting.

XI. CURRICULUM

A. Committee Report & Discussion:

B. Action Items:

1. Approve Professional Development/School Business

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date(s)	Est. Cost
a	BMS	Calabrese, Eric	NJ Council for Social Studies: “Continuity and Change: Social Studies Education in Our 21st Century Classrooms”	10/23/23	\$90.00
b	BMS	Cox, Brett	When Kids are Reading in the KLM Band, How Can We Use Our Knowledge of Text Complexity, Small Group Work, Graphic Novels and New Series and Partnerships to Develop Toolkits that Accelerate Kids to NOPQ	10/30/23	\$60 (TC Contract)
c	BES	DeStefano, Phyllis	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$0
d	BES	Falzarano, Sarah	Understanding Crucial Phonics Development	10/20/23	\$60 (TC Contract)
e	BES	Fischer, Dana	Ensuring MLLs at the Entering & Emerging Stages of Language Acquisition Are a Full Part of the Classroom Community & Are Supported Academically	10/27/23	\$60 (TC Contract)

f	BMS	Freda, Michele	When 3-6 Kids are Writing Far Below Benchmark Levels: What Are the Small Groups, Tools and Teaching Methods that Ensure These Students Make More than One Year's Growth in Writing?	11/28/23	\$60 (TC Contract)
g	BMS	Geyer, Julie	When Your 3-6 Readers are Reading at Far Below Benchmark, How Can You Accelerate Their Fiction Reading Progress through Small Group Work, Tools and Classroom Structure	1/10/24	\$60 (TC Contract)
h	BMS	Geyer, Julie	Strengthen Your Math Instruction for your ELL Learners	12/5/23	\$279.00
i	BMS	Koellhoffer, Keith	Observe collaboration with educators in Franklin School District	1/4/24	\$0
j	BMS	Marashlian, Nicole	Improve your ELL Students' Learning Using Multisensory Vocabulary Instruction	1/5/24	\$279.00
k	BES	McCarron, Jim	Art Educators of NJ Fall Conference	10/30/23, 10/31/23	\$250.00
l	BMS	McGovern, Danielle	Being the Change: Leveraging Identity and Co-Constructing Social Comprehension in our Schools	12/6/23	\$180.00
m	BES	McSpiritt, Kelly	MUJC - Welcome to CST - Now What?; Challenges Related to Working as a Member of CST; Difficulties and Disputes	10/30/23, 11/15/23, 12/15/23	\$300.46
n	BMS	Pasquarelli, Jaclyn	MUJC - Strengthening Resilience to Nurture Wellbeing and Improve Performance	10/26/23	\$100.00
o	BES	Rodriguez, Tatiana	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$15.51
p	BES	Rokosky, Debbie	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$0

2. Approve Professional Development/School Business*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following professional development/school business, for the 2023-2024 school year:

	School	Name	Workshop/Conference/School Business	Date	Est. Cost
a	BHS	Alvez, Abigail	Lifelines Suicide Prevention Training	10/26/23	\$0
b	District	Barna, Lindsay	Studying Your K-2 Screener Data & Planning for Responsive Instruction & Schoolwide Structures	10/27/23	\$60 (TC Contract)
c	District	Barna, Lindsay	AI in K-12 Education - NJ Executive Briefing	11/7/23	\$0
d	District	Barna, Lindsay	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$0

e	District	Butler, Coleen	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$0
f	District	Butler, Coleen	AI in K-12 Education - NJ Executive Briefing	11/7/23	\$0
g	BHS	Camuto, Lisa	Field Trip Chaperone	11/2/23	\$0
h	District	Catelli, Michael	Bilingual Program Visit - New Brunswick Schools	10/26/23	\$0
i	District	Catelli, Michael	Field Trip Chaperone	11/2/23	\$0
j	BHS	Crisman, Gillian	Art Educators of NJ Fall Conference	10/30/23	\$275.00
k	District	DeMarco, Jinnee	NJSIG ERIC North Meeting - Workers' Comp.	5/9/24	\$0
l	BHS	Dolson, Margaret	Field Trip Chaperone	11/17/23	\$0
m	BHS	Ellis, Amanda	HESAA School Counselor Training	11/1/23	\$0
n	BHS	Ellis, Amanda	Rutgers NJ School Counselor Day featuring The Business School	10/20/23	\$0
o	BHS	Ellis, Amanda	Raritan Valley Community College Principal and Counselor Program	11/3/23	\$0
p	BHS	Garay, Janet	Newcomers & SLIFE Summit - Changing Systems Together for Newcomers & SLIFE	11/9/23	\$200.00
q	BHS	Falletta, LuAnn	Field Trip Chaperone	11/2/23	\$0
r	BHS	Ferrara, James	AP STEM Roundtable	12/8/23	\$10.81
s	BHS	Lavalle, Alexa	MUJC Transition Committee - Post-Secondary Transition Planning for Students with Disabilities	10/23/23, 11/29/24, 3/18/24, 6/3/24	\$43.62
t	BHS	Medina, Pilar	Newcomers & SLIFE Summit - Changing Systems Together for Newcomers & SLIFE	11/9/23	\$200.00
u	BHS	Neigel, Scott	Somerset County High School Principals Association Meeting	12/8/23, 6/20/24	\$0
v	BHS	Newman, Amy	Art Educators of NJ Fall Conference	10/30/23	\$300.00
w	BHS	Pietroluongo, Jade	Field Trip Chaperone	11/2/23	\$0
x	District	Spiridakis, Nina	NJSIG ERIC North Meeting - Workers' Comp.	5/9/24	\$0
y	District	Spiridakis, Nina	Payroll Administrator Program	5/21/24	\$125.00

3. Approve Field Trips*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approves the following field trips:

	School	Trip	# of Students	# of Faculty	# of Chaperones
a	BHS	St. Bernard's Church - Bernardsville, NJ	24	1	1
b	BHS	Spring Break LAX Preseason Training - Clearwater, FL	25	3	5
c	BHS	Six Flags Great Adventure - Jackson, NJ	90	2	4
d	BHS	Faraday Physics Christmas Lecture & Demo Show - Piscataway, NJ	24	1	0
e	BHS	NJ Physics Olympics - Bayonne, NJ	24	1	0
f	BHS	Tree Lighting - Far Hills, NJ	24	1	1
g	BHS	Architecture as an Untold Source of History - New York, NY	13	3	0
h	BHS	Digital for Girls STEM Program - Peapack/Gladstone, NJ	15	2	0

XII. PERSONNEL

A. Committee Report and Discussion.

B. Action Items:

1. Accepts Retirement*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, accepts the retirement of the following employee:

	Name	School	Position	Effective
a	Rodenbach, Deborah	BHS	Secretary	1/1/24

2. Approve Salary Guide Level Advancement (2023-2024)*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2023-2024 school year retroactive to September 1, 2023:

	Name	School	Assignment	Current Level	New Level	Salary
a	Albanese Demair, Christine	BHS	Science	MA+15	MA+30	\$86,805
b	Bale Pena, Matthew	BHS	PE/Health	MA+30	MA+45	\$96,625
c	DiGiacomo, Angelina	BHS	Special Education	MA	MA+15	\$77,545
d	Dolson, Margaret	BHS	Media Specialist	MA+30	MA+45	\$91,265
e	Samson, Alyssa	BHS	PE/Health	MA+15	MA+30	\$84,035
f	Teets, Ashley	BHS	Special Education	MA	MA+15	\$74,445
g	Young, Joseph	BHS	Science	MA+15	MA+30	\$80,195

3. Approve Salary Guide Level Advancement (2023-2024)

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve salary guide level advancements for the following certificated staff for the 2023-2024 school year retroactive to September 1, 2023:

	Name	School	Assignment	Current Level	New Level	Salary
a	Collins, Jessica	BES	Elementary	MA	MA+15	\$88,595
b	Jablonski, Holly	BES	Elementary	MA+45	MA+60	\$99,210
c	Jaeger, Jamie	BES	Special Education	MA+45	MA+60	\$96,480
d	McCloskey, Heather	BES	Speech	MA+15	MA+30	\$84,035
e	Mirando, Stephan	BES	Spanish	MA	MA+15	\$74,445
f	Palmieri, Jeremy	BES	PE/Health	MA	MA+15	\$75,920
g	Paterno, Amy*	BES	PE/Health	MA+45	MA+60	\$115,110
h	Rodriguez, Tatiana	BES	ESL/MLL	MA	MA+15	\$72,385
i	St. Ours, Elizabeth	BMS	PE/Health	MA+45	MA+60	\$102,040
j	Venezia, David	BMS	ESL/MLL	MA	MA+15	\$74,445

*Longevity included

4. Approve Leave Replacement Teacher

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following Leave Replacement Teacher for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Level	Step	Salary	Effective
a	Bienko, Jocelyn	BMS	Teacher	9088	BA	8	\$67,305	12/4/23 - 6/30/24
b	Thoms, Allyson	BES	Teacher	9494	MA	4-5	\$70,645	11/13/23 - 3/20/24

5. Amend Reappointment Non-Certificated Staff

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the reappointment of the following non-certificated staff for the 2023-2024 school year:

	Name	School	Position	Step	Salary	Effective Date
a	Phommachanh, Lita	District	FT Custodian/Boiler License PT Custodian/Boiler License	14	\$48,371 \$24,186	7/1/23

6. Approve Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
a	Winebrake, Cassandra	District	Special Education Paraprofessional	Pernaselli	1	\$21.41/hour	11/01/23 <i>Pending clearance</i>
b	Rosa, Brenda	District	Bus Driver	new	n/a	\$32.00/hour	11/01/23
c	Klocinski, Lisa	District	Bus Paraprofessional	new	n/a	\$23.00/hour	11/01/23

7. Amend Appointment Non-Certified Staff*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the appointment of the following non-certified staff for the 2023-2024 school year, *subject to further investigation pursuant to law*:

	Name	School	Position	Replace	Step	Salary	Effective Date
a	Uvarova, Zhenya	BES	Regular Paraprofessional	Contracted Svc	1	\$20.21/hour	10/01/23 10/16/23

8. Rescind Co-Curricular Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, rescind the following co-curricular positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Sina, Jaren	BHS	Winter	Men's Head Basketball Coach	\$9,823
b	Maurizio, Andrew	BHS	Spring	Track & Field M/W Asst	\$6,204

9. Approve Co-Curricular & Athletic Positions*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following co-curricular and athletic positions for the 2023-2024 school year:

	Name	School	Season	Position	Stipend
a	Carfaro, Chris	BHS	Spring	Volunteer Girls Lacrosse	\$0 <i>Pending clearance</i>
b	Riley, Pat	BHS	Winter	Volunteer Wrestling	\$0 <i>Pending clearance</i>
c	Lakatos, Zachary	BHS	Fall	Volunteer Football	\$0

10. Approve Leave of Absence

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	8329	BMS	School Counselor	Intermittent Disability/ Sick days Intermittent FMLA Anticipated Return	10/04/23 - 10/27/23 (paid; w/benefits) 10/28/23 - 11/03/23 (unpaid; w/benefits) 11/4/23
b	9576	BES	Regular Paraprofessional	Intermittent Unpaid Leave/ Anticipated Return	10/16/23 - 11/26/23 11/27/23

11. Amend Leave of Absence

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, amend the following leave of absence:

	Employee	School	Position	Type of leave	Dated of Leave/Notes
a	9645	BES	Special Education Paraprofessional	FMLA Anticipated Return	09/01/23-09/30/23 10/13/23 (unpaid w/benefits) 10/01/23 10/16/23

12. Approve Substitutes*

Resolved, that the Somerset Hills Board of Education, upon the recommendation of the Superintendent, approve the following substitutes for the 2023-2024 school year *subject to further investigation pursuant to law*:

	Name	Substitute Position	Certification	Effective
a	Ortega, Estefany	Custodial	n/a	10/19/23 <i>Pending clearance</i>
b	Vera, Victor	Custodial	n/a	10/19/23 <i>Pending clearance</i>
c	Carey, Jennifer	Teacher/Paraprofessional	County Substitute Certificate	10/19/23 <i>Pending clearance</i>
d	Worstell, Laura	Nurse	County Substitute Certificate	10/19/23
e	Davi, Danielle	Teacher/Paraprofessional	CEAS	10/19/23 <i>Pending clearance</i>

XIII. POLICY

A. Committee Report and Discussion.

XIV. Public Comments

Public comments are welcome at this time on any topic. Public Comments will be limited to 3 minutes. Please state your name and address. Thank you for your input.

XV. Supplementary Matters**XVI. Adjournment**

***Note:** The areas of permitted voting for the Bedminster district representative of the Board of Education are: (a) Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district; (b) New capital construction to be utilized by sending district pupils; (c) Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff; (d) Addition or deletion of curricular and extracurricular programs involving pupils of the sending district; (e) Any matter directly involving the sending district pupils or programs and services utilized by those pupils; (f) Approval of the annual receiving district budget; (g) Any collectively negotiated agreement involving employees who provide services utilized by sending district pupils; (h) Any individual employee contracts not covered by a collectively negotiated agreement, if those employees provide or oversee programs or services utilized by sending district pupils; and (i) Any matter concerning governance of the receiving district board of education including, but not limited to, the selection of the board president or vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

(cf: P.L.1996, c.103, s.1)