FNCE(REGULATION) - Student Conduct:
Personal Telecommunications/Electronic Devices

Personal Communications /Electronic Device (PCD)	Any electronic device capable of telecommunication or digital communication. This includes, but is not limited to: cell phones, smartwatches, tablets, radios, pagers, fitness trackers with messaging capabilities, bluetooth earbuds or bluetooth headphones, AI glasses, personal computers (non-school issued), gaming devices, two-way radios.
Purpose	This regulation is established to comply with House Bill 1481, reduce distractions for students during the school day, and to minimize interruptions to the learning process for all students. The District recognizes that PCD may be a safety tool, but asks that parents and guardians please call the school's phone number to relay any urgent messages to their child.
Location	This regulation will apply to all physical premises which will include gyms, locker rooms, fields, etc.
Personal Use	All PCD must remain turned off during the instructional school day and stowed off the student in a backpack, purse, or locker unless the devices are being used for approved purposes identified by an administrator. The instructional school day begins at the beginning of the first instructional period of the day and ends at the end of the last instructional period of the day. As such, PCD are not to be used during class change passing periods or lunch periods. An authorized District employee must confiscate a PCD used in violation of this policy or applicable campus rules. At any time, administrators reserve the right to deny PCD usage or possession during the school day. The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.
Retrieval of Devices	If a PCD is not retrieved, the District shall dispose of the device after providing notice required by law. The District is not responsible for damaged, lost, or stolen communications devices.

Consequences for Unauthorized Use of Communications Devices

The consequences for unauthorized use of PCD during the school day have been established based on the student's grade level and campus.

High School Students

Consequences for students in high school include:

- 1st offense: Confiscation of device, administrator shall contact parent, device shall be held in school office until the end of the day, and detention.
- 2nd offense: Confiscation of device, administrator shall contact parent, device shall be held in school office until the end of the day, and one day of Saturday school.
- 3rd offense: Confiscation of device, administrator shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, one day of in-school suspension (ISS).
- 4th offense: Confiscation of device, administrator shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, and two days of ISS. The student shall be required to turn in their telecommunication device into the school office each day for the remainder of the school year.
- 5th offense: Confiscation of device, administrator shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, and five days in the District's Disciplinary Alternative Education Program (DAEP).
- For additional offenses DAEP days may increase at the direction of the administrator.

Intermediate and Middle School Students

Consequences for students in an intermediate or middle school include:

- 1st offense: Confiscation of device, administrator or designee shall contact parent, and device shall be held in school office until the end of the day.
- 2nd offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day, and detention.
- 3rd offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in

school office until the end of the day, and one day of Saturday school.

- 4th offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, and one day of ISS.

- 5th offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, two days of ISS for this and subsequent offenses.The student shall be required to turn in their phone into the front office each day for the remainder of the school year.

Elementary School Students

Consequences for students in elementary school include:

- 1st offense: Confiscation of device, administrator or designee shall contact parent, and device shall be held in school office until the end of the day.

- 2nd offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day, and detention.

- 3rd offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day, and two days of detention.

- 4th offense: Confiscation of device, administrator or designee shall contact parent, device shall be held in school office until the end of the day to be retrieved by the parent, one day of ISS for this and subsequent offenses for the remainder of the school year. The student shall be required to turn in their phone into the front office each day for the remainder of the school year.

Exceptions

A student with a documented medical or safety need or a specific special education accommodation may be allowed to maintain a device in accordance with FNCE(LOCAL) policy.

Instructional Use

A student shall obtain prior approval before using any PCD for on-campus instructional purposes. The student shall also acknowledge receipt and understanding of applicable regulations.