

Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for May 13, 2025

Call to Order: 6:00 PM - Red Bank Charter School Library

Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:

Present: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

Pledge of Allegiance:

Commitment Statement: As role models to our students, we will act and behave commensurate with the highest degree of professionalism in everything we do.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes

- Special Meeting - March 3, 2025

Motion: Donna McCourt

Second: Patrick Dorsey

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

Committee Reports:

A. ACADEMIC

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the following class trips:

1st	Point Beach	5/28 rain date 6/2
2nd	Big Brook Park (Fossils)	6/4
3rd	American Dream Mall	6/9
6th	Jenkinson's Aquarium	5/27

A2. Motion to approve the 5-week Summer Enrichment program beginning July 7, 2025 through August 7, 2025 running Monday through Thursday. The cost is \$100.00 per student and free for financially qualified students.

A3. Motion to approve the 6-week Extended School Year program (ESY) beginning July 7, 2025 through August 14, 2025 running Monday through Thursday.

A4. Motion to approve the Study Buddy program for the 2025-2026 school year at the following rates:

\$6.00 per student from 4:00-5:00pm and \$3.00 per student for those who financially qualify for assistance.

The extended care option is from 5:00-5:30 pm at a rate of \$4.00 per student and \$2.00 for those who financially qualify for assistance.

A late fee of \$30.00 per student not picked up by 5:30pm will be applied to ALL students.

Motion: Cristie Ritz-King

Second: Barbara O'Donnell

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

B. FACILITIES

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for April 2025 as submitted by the Head of School:

4/29/25	3:01 PM	Fire Drill	Evac to West Street
4/30/25	11:00 PM	Security Drill	Bomb Threat

Motion: Donna McCourt

Second: Kerri Darling

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

C. FINANCE

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:

Hand Check bills list dated May 8, 2025 in the amount of \$93,468.27.

C2. Motion to advise the Board of Trustees that there were no over expenditures for April 2025.

C3. Motion to approve the payroll deduction for the Teacher Mentoring Program and distribute through the Agency Account for the 2025-2026 school year.

C4. Motion to accept with gratitude the check from Box Tops for Education in the amount of \$20.20.

C5. Motion to accept with gratitude the check from RBCS Foundation in the amount of \$1,000.00 for Sponsorship at the 2025 Red Bank Summer Series at Riverside Gardens Park.

Motion: Cristie Ritz-King

Second: Anna-Maria Pittella

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

D. PERSONNEL

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

D1. Motion to approve the attached personnel list for the 2025-2026 school year.

D2. Motion to approve the Head of School's contract.

D3. Motion to approve the following appointments for the 2025-2026 school year:

- | | |
|-------------------------------------|---------------------------|
| a. Purchasing Agent | David P. Block |
| b. School Physician | Dr. Steven Kairys |
| c. Affirmative Action Officer | Kristen Martello |
| d. Gender Equity Officer (Title IX) | Kristen Martello |
| e. 504 Officer | Matthew Strippoli |
| f. Right to Know Contact Person | Mike Woods |
| g. Insurance Agent of Record | Arthur J. Gallagher & Co. |
| h. Anti-Bullying Specialist | Angela Sopkiewicz |
| i. Homeless Liaison | Kristen Martello |
| j. Custodian of School Records | David P. Block |
| k. School Safety Specialist | David P. Block |

D4. Motion to approve the Saturday School Teacher coverage rate of \$50.00/hour for the 2025-2026 school year.

D5. Motion to approve the following daily rates for the 2025-2026 school year:

- | | |
|--------------------|--------------|
| Substitute Teacher | \$125.00/day |
| Substitute Nurse | \$150.00/day |

D6. Motion to approve the substitute rate of \$35.00 per hour for classroom coverage and Study Buddy coverage for the 2025-2026 school year.

D7. Motion to appoint the following personnel for the 2025 summer enrichment 5-week program at a rate of \$700.00 per week:

Matt Stevenson	Jaclyn Stevenson	Rebecca Porskievies
Siobhan Stratton	John Chestman	Elizabeth Young

D8. Motion to appoint the following personnel for the 2025 Extended School Year (ESY) 6-week program at a rate of \$700.00 per week:

Angela Sopkiewicz Matt Corrado

D9. Motion to approve the Red Bank Charter School Coaches Stipend Guide for the 2025-2026 school year: 1 - 4 years \$1,500.00 5-10 years \$2,000.00 11-15 years \$2,500.00 16-20 years \$3,000.00

D10. Motion to appoint Dr. Steven Kairys as the School Physician for the 2025-2026 school year at a cost of \$2,000.00.

D11. Motion to approve the attached stipend positions and faculty for the 2025-2026 school year.

D12. Motion to approve the resignation of Kathy Herman effective June, 2025.

D13. Motion to approve the retirement of Kelli O'Keefe effective June, 2025.

Motion: Patrick Dorsey Second: Kerri Darling

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

E. POLICY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:

April: 0

E2. Motion to approve the Comprehensive Equity Plan as attached.

Motion: Kerri Darling Second: Anna-Maria Pittella

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Absent: John LeFever & Laura Young

F. DEVELOPMENT AND SUSTAINABILITY

Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following DEVELOPMENT AND SUSTAINABILITY Resolutions are approved as indicated:

New Business:

Adjournment: 6:47pm

Motion: Patrick Dorsey Second: Anna-Maria Pittella

Yes: Barbara O'Donnell, Kerri Darling, Cristie Ritz-King, Patrick Dorsey, Anna-Maria Pittella, & Donna McCourt

Next Meeting: June 17, 2025 6:00 PM