

## Safety Committee Meeting Minutes

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| <b>Meeting Date:</b>          | December 16, 2024                                                                                                                          |
| <b>Meeting Start/EndTime:</b> | 8:00 a.m. – 9:00 a.m.                                                                                                                      |
| <b>Meeting Location:</b>      | District Office Conference Room                                                                                                            |
| <b>Members Present:</b>       | Justin Haller, Lauren Cowell, Steve Dzurick, Trisha Johnson, Jerry Benedict, Michael Hanratty, Dawn Lueck, Brittany Kropidowski, Dan Fitch |
| <b>Other Attendees:</b>       | Wendy Harward                                                                                                                              |



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| <b>Our Vision:</b><br>One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Our Mission:</b><br>Expect excellence, grounded in compassion, to meet the needs of all learners.                                                                                                                                                                                                                                                                             |
| <b>Strategic Directions: Strategies to Achieve Our Vision</b><br>A. Expecting high achievement for all students by improving our practices and building positive relationships<br>B. Understanding and meeting everyone’s social-emotional, mental health, and cultural competency needs<br>C. Operating with and communicating clear expectations, support, and accountability<br>D. Implementing safe and secured schools and environments<br>E. Engaging and partnering with parents, families and community<br>F. Securing and managing all of our resources: people, money, facilities, time | <b>Core Values:</b><br><b>Excellence:</b> Be my best and expect the best of others<br><b>Kindness:</b> Concern, compassion, and advocacy for others<br><b>Respect:</b> Acceptance of self and others as we work together<br><b>Honesty:</b> Say and do the right thing, even if no one is watching<br><b>Responsibility:</b> Do my part and be accountable for what I say and do |
| <b>Committee Purpose and Collective Commitments:</b> <i>To bring workers and management together in a cooperative effort to promote safety and health in the workplace.</i>                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                  |

| <b><u>Agenda Item:</u></b>             | <b><u>Discussion/Action:</u><br/><u>(Minutes)</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b><u>Person(s)</u><br/><u>Responsible:</u></b> |
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| <b>Review 10-21-24 Meeting Minutes</b> | <p>Trisha Johnson and Jerry Benedict joined the safety committee to represent science and industrial technology. Principals will join the committee on a rotating basis. Brittany Ignatius will be invited to the February meeting and Jay Woller will be invited to the April meeting.</p> <p>The elementary special ed staff now have bite-resistant arm guards. Several kindergarten teachers have had issues with students spitting on them, sometimes getting into their mouth. The face shields from COVID have been ineffective at preventing exposure so other PPE options like full body shields are being considered.</p> <p>Dan Fitch is working with Winona Health – Occupational Health to see if they can provide employee audiograms and respirator medical evaluations. Dan will notify the business office if the existing contract needs to be amended to include these services.</p> | <p>Dan Fitch</p> <p>Dan Fitch</p>               |
| <b>HR Updates - Employee Injuries</b>  | Majority of employee injuries continue to be from dysregulated students. The number of bite injuries has decreased since the beginning of the school year. Discussed having HR follow-up with employees after a bite injury where the skin was broken to see if a post-exposure medical evaluation or the Hepatitis B vaccine is needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |
| <b>Building Security Updates</b>       | The main entrance door at Goodview was left open overnight after an evening activity. Any staff who are supervising after school or evening events are responsible for closing/locking doors when they leave. This was communicated to staff and has not                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |

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|                                                            | <p>been an issue since.</p> <p>There have been some issues with employees receiving badges before they pass a background check. Justin and Dawn will discuss procedures for issuing staff badges.</p> <p>Discussed building security at the high school during weekend events.</p>                                                                                                                                                        | Justin Haller and Dawn Lueck         |
| <b>W-K IAQ Assessment Findings</b>                         | IEA completed an Indoor Air Quality assessment at W-K elementary. Several W-K staff members were experiencing respiratory and allergic reactions. IEA did a visual inspection of the areas of concern and took air fungal samples and microvac dust samples. The results from the assessment did not find any airborne fungal issues. The stained ceiling tiles have been replaced. Dan Fitch will email Dawn a copy of the final report. | Dan Fitch                            |
| <b>Discuss Findings from Recent OSHA School Inspection</b> | Dan Fitch shared the findings from a recent OSHA inspection at a school district near Rochester. The OSHA inspector requested the last 3 years of OSHA 300 logs and 300A summary forms. Dawn and Brittany will search for these. The OSHA inspector also wanted to see records for employees who declined the Hepatitis B Vaccine. HR tracks this through the district's onboarding process.                                              | HR – search for OSHA 300 log records |
| <b>Round Table</b>                                         | <p>The high school is looking at getting a vape detector for one of the restrooms.</p> <p>The gas jets in science room 110 are mislabeled. They are for compressed air, not natural gas. No corrective action is needed as they are not used.</p> <p>Jerry Benedict requested additional PPE for industrial technology students. Jerry will email Justin Haller his list of high priority needs like</p>                                  | Jerry Benedict                       |

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|                    | safety glasses and gloves that can be paid for with H&S funds. Jerry will email Luke Madsen a list of welding PPE to include in next years capital outlay budget. |  |
| <b>Adjournment</b> |                                                                                                                                                                   |  |