

Safety Committee Meeting Minutes

Meeting Date:	April 14, 2025
Meeting Start/End Time:	8:00 a.m. – 9:00 a.m.
Meeting Location:	District Office Conference Room
Members Present:	Justin Haller, Lauren Cowell, Dawn Lueck, Brittany Kropidowski, Dan Fitch
Other Attendees:	



Our Vision: One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.	Our Mission: Expect excellence, grounded in compassion, to meet the needs of all learners.
Strategic Directions: Strategies to Achieve Our Vision A. Expecting high achievement for all students by improving our practices and building positive relationships B. Understanding and meeting everyone’s social-emotional, mental health, and cultural competency needs C. Operating with and communicating clear expectations, support, and accountability D. Implementing safe and secured schools and environments E. Engaging and partnering with parents, families and community F. Securing and managing all of our resources: people, money, facilities, time	Core Values: Excellence: Be my best and expect the best of others Kindness: Concern, compassion, and advocacy for others Respect: Acceptance of self and others as we work together Honesty: Say and do the right thing, even if no one is watching Responsibility: Do my part and be accountable for what I say and do
Committee Purpose and Collective Commitments: <i>To bring workers and management together in a cooperative effort to promote safety and health in the workplace.</i>	

<u>Agenda Item:</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person(s)</u> <u>Responsible:</u>
Review 2-10-25 Meeting Minutes	The 2-10-25 meeting minutes were reviewed and discussed.	
HR Updates - Employee Injuries	Eight employee injuries were reported since the February 10 safety committee meeting. Two were self-injuries and six were student-related. The total number of injuries reported in 2025 is twenty-two. HR will check with the elementary special ed staff to see if they are wearing the bite-resistant arm guards and if they are helping at all.	HR
Building Security Updates	No updates.	N/A
2025 Radon Testing	IEA placed 29 short-term radon detectors in occupied spaces at Jefferson and WK. All detectors were below the EPA action level of 4.0 pCi/L. IEA submitted the test results to the MDH, as required. No further action is required this year. Retesting is recommended every 5 years. Test results will be reported to the School Board.	N/A
Regulatory Update – AWAIR Program	The MN State legislation approved OSHA’s recommendation to include K12 schools on the list of employers required to have A Workplace Accident & Injury Reduction (AWAIR) program. School must have a written AWAIR program, implementation and employee training/instruction. The compliance deadline is September 17, 2025 The AWAIR program includes defined safety roles & responsibilities for faculty, staff, supervisors, and administration, and procedures for injury reporting, hazard reporting, accident investigations, safety committees, and safety communication. IEA will create a draft management plan and training materials and send to HR for review/approval.	IEA & HR
Review Safety Committee Membership	The safety committee should have a representative from each bargaining unit and from each building. IEA will send HR the current list of safety committee members. HR will work on updating the list for next school year. Dan Fitch will work with Brittany Kropidlowski to schedule meeting dates for next school year.	IEA & HR

Round Table	The annual health & safety training for School Nutrition and Buildings & Grounds staff is scheduled for June 11 th from 10:00 am – 1:00 pm. HR will cover several topics including harassment, mandatory reporting and injury reporting	IEA and HR
Adjournment		