

REGULAR BOARD MEETING (Monday, June 9, 2025)

Generated by Alyse Allison on Tuesday, June 10, 2025

As Supplemented by the video recording that can be found [here](#).**1. Introduction****A. Call to Order****B. Roll Call- 6:00 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Absent

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

C. Pledge of Allegiance**2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve the agenda.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi N/A	Shatsman Aye	Menser Aye	R-25-72
Motion Approved					4-0

3. Community Engagement**A. Public Comment**

1. Ms. Margaret Gornik of Mayfield Heights- Full circle request as an alumni. Title, reading, math, and learning specialist utilizing 50 years of research to enhance learning for all students in the W-E school system.

4. Board Members' Business**A. Legislative Liaison Update**

Vice President Shatsman gave an overview as to what is happening at the Statehouse. The biggest focus is on the state budget. She read her testimony that she sent to Senator Cirino and Representative Troy, in addition to the Senate Finance Committee. The rest of the school board thanked Ms. Shatsman for her testimony and staying on top of the current proposals. They asked follow up questions about the state budget and her testimony.

5. Minutes**A. Approval of Minutes May 12, 2025**

A motion was made to approve the regular board meeting minutes of May 12, 2025.

Motion by Ms. Gabrielle Miller

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi N/A	Shatsman Aye	Menser Aye	R-25-73
Motion Approved					4-0

Please [click here](#) to view the May 12, 2025 Minutes.**6. Treasurer's Report****A. FY26 Temporary Appropriations**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Temporary Appropriations for FY26 be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi N/A	Shatsman Aye	Menser Aye	R-25-74
Motion Approved					4-0

Please [click here](#) to view the FY25 Temporary Appropriations and please [click here](#) to view the Appropriation Resolution & 412 certificate.

B. Willoughby-Eastlake Public Library 2026 Budget Request

WHEREAS, the Board of Education is required to approve the Annual Tax Budget developed by the Board of Trustees of the Willoughby-Eastlake Public Library; and

WHEREAS, the Board of Library Trustees is required to submit its 2026 Annual Tax Budget for the consideration of the County Budget Commission prior to July 20, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Board approve the attached budget of the Board of Library Trustees for the year commencing January 1, 2026.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-75
 Motion Approved 4-0

Please [click here](#) to view the 2026 Public Library Tax Budget.

C. Amendment to Transportation Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that Amendment Four to Transportation Agreement be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-76
 Motion Approved 4-0

Please [click here](#) to view the Amendment to the Transportation Agreement.

D. Depository Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Depository Agreement with Huntington Bank be approved.

Motion by Ms. Gabrielle Miller

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-77
 Motion Approved 4-0

Please [click here](#) to view the Willoughby-Eastlake CSD Depository Agreement.

E. Bus Appraisal

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Bus Appraisal Agreement with Bus Solutions be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-78
 Motion Approved 4-0

Please [click here](#) to view the Bus Appraisal engagement letter.

F. * Financial Report for Month Ending May 31, 2025

A motion was made to approve the Financial Report for Month Ending May 31, 2025.

Please [click here](#) to view the May 31, 2025 Financials.

G. * Advance of General Funds

Be it resolved upon the recommendation of the Superintendent and Treasurer that the General Fund advance of \$1,000,000.00 to the following fund in order to ensure an adequate balance per ORC 9.833 at fiscal year end be approved.

Fund-SCC	Advance
024-9001	1,000,000.00

H. * Establishment of New Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
007-9045	NHS	North American Red Cross HS Scholarship Program

I. * Student Activity Accounts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9045	NHS	North American Red Cross HS Scholarship Program	1,000.00	New Account; New FY25 Budget Only
200-9413	SHS	South High Marching Band	21,961.00	Revised FY25 Budget Only

Please [click here](#) to view the June 2025 SA.

J. * Purchase Orders

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district's treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and "then and now" certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following Then and Now Certificates

PO #	Vendor	Amount	Description
255647	Chuck's Body and Paint Inc.	4,929.53	Repairs to Van #134 due to accident

K. * Gifts and Donations

1. Edison PTO donated \$7,500.00 to 018-9410 Edison (Main) to be used at the principal's discretion.
2. Rebel Families donated \$675.00 to 018-9220 South (Main) to be used at the principal's discretion.
3. Grant PTO donated \$450.00 to 018-9420 Grant (Main) for field trip transportation.
4. Playhouse Square Foundation donated \$330.00 to 018-9420 Grant (Main) for field trip transportation.
5. E. Foulkrods donated \$10.00 to 018-9250 SOI (Main) for drama.
6. Willowick Middle PTSO donated \$200.00 to 200-9202 Willowick Music Programs for field trip transportation.
7. Grant PTO donated \$2,086.92 to 018-9420 Grant (Main) for supplies.
8. Willoughby Middle School PTO, Inc. donated \$500.00 to 018-9320 Willoughby (Main) for field trip transportation.
9. Irene Rostas donated \$100.00 to 018-9450 Royalview (Main) to be used at the principal's discretion.
10. The Willoughby-Eastlake School of Innovation PTO donated \$2,339.50 for various field trip admissions and rental.
11. Playhouse Square Foundation donated \$660.00 to 018-9410 Edison (Main) for field trip transportation.
12. Playhouse Square Foundation donated \$463.35 to 018-9450 Royalview (Main) for field trip transportation.

7. Superintendent's Announcements

A. Community Advisory Committee Update

Dr. Dodd presented on the CAC and what they have been up to in FY25. The topic this year was on the W-E experience and customized learning. Dr. Dodd presented their recommendations around career tech and flexible learning. Their 2025-2026 topics will be on Middle School experience and building to building transitions.

Please [click here](#) to view the 2024-2025 Community Advisory Committee Process and recommendations.

8. Superintendent - Resolutions

A. Food Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement with Compass USA (Chartwells), the food service management company, effective July 1, 2025 - June 30, 2026 be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-79

Motion Approved 4-0

Please [click here](#) to view the Food Service Agreement.

B. Resolution Adopting a Memorandum of Understanding with OAPSE #163

Be it resolved upon the recommendation of the Superintendent and Treasurer that a Resolution Adopting a memorandum of Understanding with OAPSE #163 be approved.

Motion by Ms. Gabrielle Miller

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-80

Motion Approved 4-0

Please [click here](#) to view the Resolution adopting a MOU with OAPSE #163 and please [click here](#) to view the 2025-2026 MOU OAPSE 163.

C. Classified Substitute Pay Schedule

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Substitute Pay Schedule be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi N/A Shatsman Aye Menser Aye R-25-81

Motion Approved 4-0

Please [click here](#) to view the Classified Substitute Pay Schedule.

D. * 2025-2026 School Fees

Be it resolved upon the recommendation of the Superintendent and Treasurer that the fee schedules for materials other than textbooks used in the classroom for the 2025-2026 school year be approved.

Please [click here](#) to view the 2025-2026 Elementary School Fee Schedule and please [click here](#) to view the 2025-2026 Secondary School Fee Schedule.

E. * 2025-2026 Co-Curricular Activity Fee Schedule

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Co-Curricular Activity Fee Schedule for the 2025-2026 school year be approved.

Please [click here](#) to view the 2025-2026 Co-Curricular Activity Fees.

F. * Contract for Furnishing School Pictures

Be it resolved upon the recommendation of the Superintendent that the contract for furnishing school pictures for the 2025-2026 and 2026-2027 school years be awarded to: Cirino Photography.

Please [click here](#) to view the Picture quote and please [click here](#) to view the Award letter.

G. * Special Service Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special services to students for the 2025-2026 school year: Mentor Cardinal Autism Resource and Education School.

Please [click here](#) to view the Mentor Cardinal Autism Resource and Education School Agreement.

H. * Overnight and/or Out of State Trip Request (North High)

Be it resolved upon the recommendation of the Superintendent that an educational trip for the North High School band and choirs to visit Walt Disney World and Universal Studios to participate in educational experiences on Monday, November 3, 2025 through Friday, November 7, 2025 be approved and a waiver be granted for the 4 days of missed school.

I. * Overnight and/or Out of State Trip Request (South High)

Be it resolved upon the recommendation of the Superintendent that an an educational trip for the South High School Class of 2026 to travel to New York City, New York, to visit historical monuments, memorials, museums, and famous buildings on Thursday, April 9, 2026 through Sunday, April 12, 2026 be approved and a waiver be granted for the 2 days of missed school.

J. * Approval of Policy 5223 - Released Time for Religious Instruction

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following policy be adopted. Please [click here](#) to view po5223.

9. Personnel Agenda

A. * Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved. Please [click here](#) to view the Administrative Personnel.

B. * Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved. Please [click here](#) to view the Certified Personnel.

C. * Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved. Please [click here](#) to view the Classified Personnel.

D. * Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved. Please [click here](#) to view the Supplemental Contracts.

10. Meeting Notification

A. * Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, July 14, 2025, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

11. Consent Calendar

A. Adoption of Consent Calendar

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi N/A	Shatsman Aye	Menser Aye	R-25-82
Motion Approved					4-0

12. Closing

A. Adjournment

A motion was made to adjourn.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi N/A	Shatsman Aye	Menser Aye	R-25-83
Motion Approved					4-0
Adjourned 7:36 p.m.					

Treasurer

President