

**REGULAR BOARD MEETING (Monday, May 12, 2025)**

Generated by Alyse Allison on Tuesday, May 13, 2025

As Supplemented by the video recording that can be found [here](#).**1. Introduction****A. Call to Order****B. Roll Call- 6:00 p.m.**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-56
Motion Approved					5-0

**3. Presentation****A. Community Survey Results and Steering Committee #1 Update**

1. Dr. Ward, Superintendent, reviewed the results for the districts first community survey.

2. Dr. Ward also gave an update on the final priority #1 meeting of the school.

**B. Franklin B. Walter Outstanding Educator Award**

Nicole Myers, Special Education Supervisor, presented the award to Kayla Cosentino.

**C. Tenure Celebration**

Mr. Patrick, Director of Human Resources, honored two teachers for earning tenure this year. The two teachers are Rhianna McChesney and Angela Mazzolini.

**4. Community Engagement****A. Public Comment**

1. Dan Mullin of Eastlake, OH- HB8.

**5. Board Members' Business****A. Work Session Insights**

Vice President Shatsman recapped the April work session. She spoke about the capital needs of the district and the five year forecast.

**B. Legislative Liaison Update**

Vice President Shatsman gave an update regarding the state budget bill. She asked the community to reach out to Senator Cirino and tell him what you think about your school district.

**6. Superintendent's Contract****A. Approval of 2026-2031 Superintendent's Contract**

A resolution authorizing the Board to re-employ and enter into an employment contract with the Superintendent.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-57
Motion Approved					5-0

Please click [here](#) to view the Superintendent's Contract and please click [here](#) to view the Board Resolution adopting the Superintendent's Contract.

## 7. Minutes

### A. Approval of Minutes April 2, 2025

A motion was made to approve the special board meeting minutes of April 2, 2025.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-25-58  
Motion Approved      5-0

Please click [here](#) to view the April 2, 2025 Minutes.

### B. Approval of Minutes April 14, 2025

A motion was made to approve the regular board meeting minutes of April 14, 2025.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-25-59  
Motion Approved      5-0

Please click [here](#) to view the April 14, 2025 Minutes.

### C. Approval of Minutes April 28, 2025

A motion was made to approve the special board meeting minutes of April 28, 2025.

Motion by Ms. Denise Verdi

Second by Ms. Krista Bair

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-25-60  
Motion Approved      5-0

Please click [here](#) to view the April 28, 2025 Minutes.

## 8. Treasurer's Report

### A. \* Financial Report for Month Ending April 30, 2025

A motion was made to approve Financial Report for Month Ending April 30, 2025.

Please click [here](#) to view the April 30, 2025 Financials.

### B. Five-Year Forecast

Be it resolved upon the recommendation of the Treasurer that the Five-Year Forecast be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-25-61  
Motion Approved      5-0

Please click [here](#) to view the Five-Year Forecast.

### C. \* Amended Appropriations for FY25

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Amended Appropriations for FY25 be approved.

Please click [here](#) to view the Amended Appropriation Resolution, please click [here](#) to view the Amended Appropriations FY25- May, and please click [here](#) to view the Appropriations Amendment- May 2025 changes.

### D. \* Transfer of Funds - Capital Plan

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to 003 Permanent Improvement from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
001-0000 General Fund	Funding for the 20 year Capital Plan	18,267,312.00

### E. \* Athletic Trainer Agreement

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Athletic Trainer Agreement with University Hospitals be approved.

Please click [here](#) to view the Willoughby-Eastlake Schools Athletic Training Service Agreement.

**F. \* Sponsorship Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Sponsorship Agreement with University Hospitals be approved.

Please click [here](#) to view the Willoughby-Eastlake Schools Standard Sponsorship Agreement.

**G. \* Transfer of Funds - South HS Store**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following amount be transferred to 200-9452 from the Fund/SCC listed below.

Transfer FROM Fund	Description	Amount
200-9402	South HS Store payment into South HS Store Debt Account	1,500.00

**H. Library Levy Resolution**

Be it resolved upon the recommendation of the Superintendent and Treasurer that A RESOLUTION DECLARING THE NECESSITY OF AND SUBMITTING TO THE ELECTORS OF THE SCHOOL DISTRICT THE QUESTION OF THE RENEWAL OF AN EXISTING 2.0-MILL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES OF WILLOUGHBY-EASTLAKE PUBLIC LIBRARY PURSUANT TO SECTIONS 5705.03, 5705.23 AND 5705.25 OF THE REVISED CODE be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-25-62

Motion Approved      5-0

Please click [here](#) to view the Library Levy Resolution.

**I. \* Purchase Orders**

Be it resolved upon the recommendation of the Superintendent and Treasurer the following be approved:

WHEREAS, §5704.41 requires the fiscal officer of a school district certify the amount required to make an expenditure has been lawfully appropriated and is in the school district’s treasury, free from any previous encumbrances before the expenditure is made,

WHEREAS, there are exceptions to the requirement, and

WHEREAS, the exceptions are: an invoice that exceeds a p.o. by \$3,000, and “then and now” certificates over \$3,000;

NOW, THEREFORE BE IT RESOLVED BY THE WILLOUGHBY-EASTLAKE BOARD OF EDUCATION:

To approve the following invoices that exceed the respective p.o. by \$3,000 or more

PO #	Vendor	PO Amount	Invoice Amount	Increase
254528	Compass Group USA Inc	350,000.00	487,973.63	137,973.63
252863	Enbridge Gas Ohio	102,813.84	143,492.90	40,679.06

**J. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9033	NHS	Peggy Atkinson Jackson KSU Scholarship	600.00	Revised FY25 Budget Only
007-9072	SHS	American Red Cross HS Scholarship	1,250.00	New FY25 Budget Only

Please click [here](#) to view the May 2025 SA.

**K. \* Gifts and Donations**

1. New Hope Baptist Church donated \$300.00 to 200-9005 Eastlake Student Council for the NESS Dance.
2. Cardinal Credit Union donated \$100.00 to 018-9213 North High School Foreign Language for the Spring/Summer 2026 Study Abroad Experience.
3. Spence Technologies, Inc. donated \$250.00 to 200-9005 Eastlake Student Council for the NESS Dance.
4. Anonymous \$100.00 donation to 007-9033 Peggy Atkinson Jackson KSU Scholarship for the FY25 or FY26 scholarship.
5. Frank Jurkoshek from Attic to Basement Liquidations donated frames for student artwork and the Board of Education Art Splash. The frames are valued at \$1,000.00.
6. The Cleveland Museum of Natural History donated \$483.17 to 018-9320 Willoughby (Main) for field trip transportation to the museum on 1/23/2025-1/24/2025.
7. Progressive Insurance Company donated a 1999 Chevy Malibu to NCIW-AT.
8. Progressive Casualty Insurance Company donated a 2006 Mazda 6 to NCIW-AT.
9. Progressive Casualty Insurance Company donated a 2009 Toyota Corolla to NCIW-AT.
10. Progressive Casualty Insurance Company donated a 1993 Ford Crown Victoria to NCIW-AT.
11. The Willoughby-Eastlake School of Innovation PTO donated \$5,936.16 to 018-9250 School of Innovation (Main) for book room supplies, field trip adm/transportation, and various other supplies.
12. Longfellow Elementary School PTA donated \$2,931.00 to 018-9440 Longfellow (Main) and Longfellow's 001 for field trip transportation.
13. Progressive Insurance Foundation (CAF America) donated \$200.00 to 018-9410 Edison (Main) to support one or more school programs.
14. Progressive Insurance Foundation (CAF America) donated \$200.00 to 018-9430 Jefferson (Main) to support one or more school programs.
15. Willoughby Middle School PTO, Inc. donated \$500.00 to 018-9320 Willoughby (Main) for field trip admission to Rollhouse Entertainment.
16. Willoughby South High staff donated \$25.00 to 200-9005 Eastlake Student Council for the NESS Dance.
17. Jenneel and Joseph Muscatello donated \$100.00 to 200-9005 Eastlake Student Council for the NESS Dance.
18. The Spot on Lakeshore donated \$150.00 to 200-9005 Eastlake Student Council for the NESS Dance.
19. Longfellow Elementary school PTA donated \$784.00 to 018-9440 Longfellow (Main) for the Longfellow Leaders.
20. Lori Zarlinsky donated \$25.00 to 200-9005 Eastlake Student Council for the NESS Dance.
21. Janine and Michael Zampini donated \$225.00 to 200-9005 Eastlake Student Council for the NESS Dance.
22. Deborah and Craig Leore donated \$100.00 to 200-9005 Eastlake Student Council for the NESS Dance.

## 9. Superintendent - Announcements

### A. Art Splash

Dr. Ward pointed out the buildings that have never been represented are now in the board office, as they now have art classes.

### B. Ohio School Public Relations Association Award

Dr. Ward honored Mrs. Kevern for receiving the publication award.

### C. Shareholder Meeting Update from May 1, 2025

Dr. Ward recapped the shareholder meeting at Willoughby Middle School. He thanked the Community for showing up and their continued support.

## 10. Superintendent - Resolutions

### A. 2025-2026 Membership in the Ohio High School Athletic Association

WHEREAS, Willoughby-Eastlake City Schools, of Lake County Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA; NOW, THEREFORE, BE IT RESOLVED, that North and South High schools and Eastlake, Willoughby and Willowick Middle schools do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements and administrative responsibility. Notwithstanding the foregoing, the Board of

Education reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic program of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OSHAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executor Director's Office. The administrative heads of the schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-63
Motion Approved					5-0

### **B. Amplify Quote**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the quote from Amplify, for training and professional development services effective July 1, 2025 through June 30, 2031 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-64
Motion Approved					5-0

Please click [here](#) to view the Amplify Quote.

### **C. School-Age Child Care Contract with the Lake County YMCA**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the School-Age Child Care Contract with the Lake County YMCA for before and after school programming effective May 31, 2025 through June 30, 2028 be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-65
Motion Approved					5-0

Please click [here](#) to view the Lake County YMCA Agreement.

### **D. Settlement Agreement - CARES 2024-2025 Agreement for Admission/Tuition**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Settlement Agreement for admission/tuition for the 2024-2025 school year with CARES be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-66
Motion Approved					5-0

### **E. Administrative and Exempt Employee Compensation Plan and Schedule of Benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative and Exempt Employee Compensation Plan and Schedule of Benefits be approved.

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-67
Motion Approved					5-0

Please click [here](#) to view the Administrative Schedule of Benefits.

### **F. Plant Supervisor and Exempt Administrative Assistant Salary Schedule, Administrator Salary Schedule and Adult Nursing Instructor Salary Schedule for the 2025-2026 School Year**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Salary Schedules for Plant Supervisors and Exempt Administrative Assistants, Administrators and Adult Nursing Instructors effective for the 2025-2026 school year be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-68

Motion Approved 5-0

Please click [here](#) to view the 2025-2026 Plant Supervisors and Exempt Administrative Assistant Salary Schedule, please click [here](#) to view the 2025-2026 Administrator Salary Schedule, and please click [here](#) to view the 2025-2026 Adult Nursing Instructor Salary Schedule.

### **G. 2025-2026 Certified Substitute Pay Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Substitute Pay Schedule for the 2025-2026 school year be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-25-69

Motion Approved 5-0

Please click [here](#) to view the 2025-2026 Certified Substitute Pay Schedule.

### **H. \* Special Service Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special services to students for the 2025-2026 school year: Crossroads Health.

Please click [here](#) to view the Crossroads Health Agreement.

### **I. \* Overnight and/or Out of State Trip Request**

Be it resolved upon the recommendation of the Superintendent that an educational trip for the French and Spanish students from North and South High School to travel to Barcelona Spain and Paris, France to visit historical sights related to several aspects of the French and/or Spanish courses on Saturday, March 21, 2026 through Saturday, March 28, 2026 be approved.

### **J. \* Suspension of Policy 6218 - Cash Balance Reserve Policy**

Be it resolved upon the recommendation of the Superintendent and Treasurer that Policy 6218 - Cash Balance Reserve Policy be suspended.

Please click [here](#) to view Policy 6218.

### **K. \* Approval of the Following Policies:**

1. Policy [0131.1](#) Technical Corrections
2. Policy [0171](#) - RESCIND Review of Policy
3. Policy [1422.01](#) - Drug-Free Workplace
4. Policy [1613](#) - Student Supervision and Welfare
5. Policy [2260.02](#) - Single Gender Classes and Activities
6. Policy [2271](#) - College Credit Plus Program
7. Policy [2340](#) - Field and Other District-Sponsored Trips
8. Policy [2430.02](#) - Participation of Community/STEM School Students in Extra-Curricular Activities
9. Policy [2431](#) - Interscholastic Athletics
10. Policy [2460](#) - Special Education
11. Policy [2460](#) - RESCIND ODE Special Education
12. Policy [3213](#) - Student Supervision and Welfare
13. Policy [4213](#) - Student Supervision and Welfare
14. Policy [5113](#) - Inter-District Open Enrollment
15. Policy [5120](#) - Assignment Within District
16. Policy [5131](#) - Student Transfers
17. Policy [5136](#) - Personal Communication Devices
18. Policy [5136.01R](#) - Electronic Equipment
19. Policy [5330](#) - Use of Medications
20. Policy [5330.02](#) - RESCIND - Procurement and Use of Epinephrine Auto Injectors in Emergency Situations

21. Policy [5350](#) - Student Mental Health, Well-Being, and Suicide Prevention
22. Policy [5460](#) - Graduation Requirements
23. Policy [5610](#) - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
24. Policy [5751](#) - Parental Status of Students
25. Policy [5780.01](#) - Parents' Bill of Rights
26. Policy [6151](#) - Insufficient Funds Bad Checks
27. Policy [7421](#) - Restrooms, Locker Rooms, Shower Rooms and Changing Rooms
28. Policy [7440.01](#) - Video Surveillance and Electronic Monitoring
29. Policy 7540.03 - Student Technology Acceptable Use and Safety
30. Policy 7540.04 - Staff Technology Acceptable Use and Safety
31. Policy [7530.01V2](#) - Board-Owned Technology Resources Used for Communication
32. Policy [7540.09](#) - Artificial Intelligence ("AI")
33. Policy [8142](#) - Criminal History Record Check for Contracted School Employees
34. Policy [8452](#) - Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation
35. Policy [8500](#) - Food Services

## 11. Personnel Agenda

### A. \* Administrative Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative Personnel Agenda be approved.

Please click [here](#) to view the Administrative Personnel Agenda.

### B. \* Certified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please click [here](#) to view the Certified Personnel Agenda.

### C. \* Classified Personnel

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please click [here](#) to view the Classified Personnel Agenda.

### D. \* Supplemental Contracts

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please click [here](#) to view the Supplemental Contracts.

## 12. Superintendent - Information Items

### A. First Read of Policy 5223 - Released Time for Religious Instruction

Please click [here](#) to view Policy 5223.

## 13. Meeting Notification

### A. \* Meeting Notification

The next regular Board of Education Meeting is scheduled for Monday, June 9, 2025, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

## 14. Consent Calendar

### A. Adoption of Consent Calendar

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-25-70
Motion Approved					5-0

## 15. Closing

### A. Adjournment

A motion was made to adjourn.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye

Miller Aye

Verdi Aye

Shatsman Aye

Menser Aye

R-25-71

Motion Approved

5-0

Adjourned 7:36 p.m.

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Treasurer

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President