

**REGULAR BOARD MEETING (Monday, October 14, 2024)**

Generated by Alyse Allison on Tuesday, October 15, 2024

As Supplemented by the video recording that can be found [here](#).**1. Introduction****A. Call to Order****B. Roll Call**

Ms. Krista Bair - Present

Ms. Gabrielle Miller - Present

Ms. Denise Verdi - Present

Ms. Jaime Shatsman - Present

Ms. Stacy Menser - Present

**C. Pledge of Allegiance****2. Approval of Agenda****A. Approval of Agenda**

A motion was made to approve agenda.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye

Miller Aye

Verdi Aye

Shatsman Aye

Menser Aye

R-24-159

Motion Approved

5-0

**3. Presentation****A. Gina Brown, Principal of Grant Elementary School and Karen Pasquale, Principal of Longfellow Elementary School**

Gina Brown, principal of Grant Elementary School, and Karen Pasquale, principal of Longfellow Elementary School, along with staff members and students, shared highlights of the academic work occurring in the buildings aligned with the Portrait of a Graduate. Students from each school also recognized an outstanding teacher.

**B. Brian Patrick, Director of Human Resources, Safety, Security and Operations**

Brian Patrick, Director of Human Resources, Safety, Security, and Operations, recognized staff members that have received the Impact and Connection Award. This award is in recognition of a staff member's outstanding contributions as a valued member of the Willoughby-Eastlake Schools staff, who consistently demonstrates a commitment to excellence, always seeking to help others and support the vision of the district. Their dedication and positive attitude are an inspiration to all. The recipients were nominated by fellow colleagues of the district.

**4. Community Engagement****A. Public Comment**

1. John Marra of Timberlake, OH- Budget realignment and impact on rising property taxes.

**5. Board Members' Business****A. Board Discussion - AI Task Force**

The board members discussed which two board members would join the AI Taskforce for the district. The board members would like to rotate on the taskforce, with no more than two board members attending at one time.

**B. Legislative Update**

1. Vice President Jaime Shatsman discussed bills that have passed, such as SB29. The board would like to send out the notifications and not reduce our level on monitoring.
2. Vice President Jaime Shatsman reviewed the OSBA Platform the delegate will vote on at the Capital Conference. The board would not be in support of charging for public records requests. The board would be in favor of the language against tax abatements.

Please [click here](#) to view the 2024 OSBA Official Business.

**6. Minutes**

**A. Approval of Minutes September 9, 2024**

A motion was made to approve the regular board meeting minutes of September 9, 2024.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye      Miller Aye      Verdi Aye      Shatsman Aye      Menser Aye      R-24-160

Motion Approved      5-0

Please [click here](#) to view the September 2024 Minutes.

**7. Treasurer's Report**

**A. \* Financial Report for Month Ending September 30, 2024**

A motion was made to approve Financial Report for Month Ending September 30, 2024.

Please [click here](#) to view the September 2024 Financials.

**B. \* Grant Application Acceptance**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following grant applications and awards be approved:

Institution Awarding the Grant	Fund/SCC	School	Amount
SST4 Post-Secondary Transition Grant	516-9125	District	1,500.00
Job Coach/Skills Trainer Project	499-9025	District	11,400.00

**C. \* Transfer of Funds to Close Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following be transferred to close account:

Close Fund/SCC	Transfer to Fund/SCC	Amount
572-9024 Title I-A Fed.	572-9025 Title I-A Fed.	6,749.08
584-9024 Title IV Student Support	584-9025 Title IV Student Support	10,770.73
599-9023 OFCC Safety Grant	599-9024 OFCC Safety Grant	64,762.03

**D. \* Establishment of New Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following new accounts be established:

New Account	School	Account Description
018-9115	BOE	The Performing Arts Center

**E. \* Student Activity Accounts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the following Student Activity Program Purpose, Goals and Proposed Budgets and Revisions for FY25 be approved:

Fund/SCC	School	Account Description	Amount	Comments
007-9060	NHS	North Jennings	7,505.00	New FY25 Budget Only
018-9115	BOE	The Performing Arts Center	3,999.00	New Account: New FY25 Budget: New FY25 Purpose & Goals
018-9230	NCIW	NCI (Main)	17,500.00	Revised FY25 Budget Only
200-9316	NHS	North High Student Council	72,000.00	Revised FY25 Budget: Revised FY25 Purpose & Goals

Please [click here](#) to view the September 2024 SA.

**F. \* Gifts and Donations**

1. North High Class of 1972 donated \$535.00 to 007-9030 North Class of 1972 Scholarship Fund.
2. Cleveland Metroparks Zoo donated tickets for WMS students (Grade 8) to visit the zoo on 10/16/2024. The tickets are valued at \$1,248.00.
3. Willoughby South Band Boosters donated \$3,000.00 to 200-9413 South High Marching Band for the field trip transportation to Cedar Point on 8/9/2024.
4. OHSAA Athletic Enrichment Fund donated \$2,000.00 to South Athletics to assist with cost of equipment, uniforms, game transportation, officials, improving student sportsmanship, and adult fan behavior.

5. Brian Hughes donated a 2011 Honda Accord to the Automotive Program at NCIW.
6. Brian Hughes donated a 2009 Ford Escape to the Automotive Programs at NCIW.
7. Longfellow PTA donated \$335.00 to 018-9440 Longfellow (Main) for field trip transportation to the Lake County Historical Society.
8. Selectric- The Power Source donated \$250.00 to 018-9420 Grant (Main) for the PBIS House System Program.
9. JSJ Construction Services LLC donated \$250.00 to 018-9420 Grant (Main) for the PBIS House System Program.
10. 3rd Generation Home Improvement Inc. donated \$250.00 to 018-9420 Grant (Main) for the PBIS House System Program.
11. Chirolife-Chiropractic and Physical Therapy donate \$250.00 to the 018-9420 Grant (Main) for the PBIS House System Program.
12. Leisure Time Warehouse donated \$300.00 to 018-9420 Grant (Main) for the PBIS House System Program.

## 8. Superintendent - Announcements

### A. National Blue Ribbon School Award

Dr. Ward Recognized the School of Innovation for the National Blue Ribbon School Award.

### B. Steering Committee #2 Update

Mr. Pennington, Assistant Superintendent, board member Bair and board member Verdi provided an overview and update on priority #2.

### C. Principal Appreciation Month

Dr. Ward thanks the principals for their hard work and dedication.

## 9. Superintendent - Resolutions

### A. Lease Agreement with Fraser Video Productions, Inc.

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Lease Agreement with Fraser Video Productions, Inc., effective December 1, 2024 through November 30, 2025 be approved.

Motion by Ms. Krista Bair

Second by Ms. Denise Verdi

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-161
Motion Approved					5-0

Please [click here](#) to view the Lease Agreement with Fraser Video Productions.

### B. Lease Agreement with Lighthouse Media Services, LLC

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Lease Agreement with Lighthouse Media Services, LLC., effective August 2024 through July 30, 2026 be approved.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-162
Motion Approved					5-0

Please [click here](#) to view the Lease Agreement with Lighthouse Media Services.

### C. Agreement for Services with Crossroads Health

Be it resolved upon the recommendation of the Superintendent and Treasurer that the agreement for services between Crossroads Health and the District effective for the 2024-2025 school year be approved.

Motion by Ms. Denise Verdi

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-163
Motion Approved					5-0

Please [click here](#) to view the Agreement with Crossroads Health.

### D. New Fire Alarm System Installation at Willoughby Middle School

Be it resolved upon the recommendation of the Superintendent and Treasurer that the installation of a new fire alarm system at Willoughby Middle School in order to be compatible with South High School be awarded to Lakeland Electric, Inc., the company that submitted the lowest bid, in the amount of \$175,688.00

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-164

Motion Approved 5-0

Please [click here](#) to view the Lakeland Electric Proposal.

#### **E. Willoughby-Eastlake Public Library Trustee Recommendations**

Be it resolved upon the recommendation of the Superintendent and Treasurer that Mr. Frank Buttari be reappointed to the Library Board of Trustees for a seven year term, effective September 1, 2024 through August 31, 2031 and to approve the appointment of Ms. Catherine Clampitt to the Library Board of Trustees vacancy for a seven year term expiring August 31, 2028.

Motion by Ms. Jaime Shatsman

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-165

Motion Approved 5-0

Please [click here](#) to view the Willoughby-Eastlake Public Library Reappointment, please [click here](#) to view the Willoughby-Eastlake Public Library Appointment.

#### **F. Little Red Schoolhouse Trustee**

Be it resolved upon the recommendation of the Superintendent that Susan Roseum be reappointed to the Little Red Schoolhouse Board of Trustees for a three year term, effective July 1, 2023 - June 30, 2026.

Motion by Ms. Denise Verdi

Second by Ms. Jaime Shatsman

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-166

Motion Approved 5-0

#### **G. Memorandum of Agreement (MOA) with the Willoughby-Eastlake Teachers Association (WETA)**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the MOA with WETA regarding provisions in Article VI Section H #3, effective July 1, 2024 through June 30, 2026 be approved

Motion by Ms. Jaime Shatsman

Second by Ms. Krista Bair

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-167

Motion Approved 5-0

Please [click here](#) to view the Memorandum of Agreement with WETA.

#### **H. Administrative and Exempt Employee Compensation Plan and Schedule of Benefits**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Administrative and Exempt Employee Compensation Plan and Schedule of Benefits be approved.

Motion by Ms. Krista Bair

Second by Ms. Gabrielle Miller

Bair Aye Miller Aye Verdi Aye Shatsman Aye Menser Aye R-24-168

Motion Approved 5-0

Please [click here](#) to view the Administrative and Exempt Employee Compensation Plan and Schedule of Benefits.

#### **I. \* Revised 2024-2025 EXCEL TECC Fee Schedule**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the revised Excel TECC Fee schedule for the 2024-2025 school year be approved.

Please [click here](#) to view the Amended Excel TECC Student Fee Schedule for 2024-2025 school year.

#### **J. \* The School of Education at Franklin University Agreement**

Be it resolved upon the recommendation of the Superintendent that the agreement with The School of Education at Franklin University to develop and implement Field Work experience for the 2024-2025 school year be approved.

Please [click here](#) to view the Franklin University Agreement.

#### **K. \* Special Services Agreement**

Be it resolved upon the recommendation of the Superintendent and Treasurer that an agreement be entered into with the following institution to provide special services to students for the 2024-2025 school year: GCL Education Services, LLC.

Please [click here](#) to view the GCL Education Services, LLC Agreement.

**L. \* Overnight and/or Out of State Trip Request (South High School)**

Be it resolved upon the recommendation of the Superintendent that an educational trip for the South High School Wrestling Team to travel to Austintown Fitch High School in Austintown, Ohio, to participate in a wrestling tournament on Friday, January 25, 2025 through Saturday, January 25, 2025 be approved and a waiver be granted for one day of missed school.

**M. \* Overnight and /or Out of State Trip Request (Middle Schools)**

Be it resolved upon the recommendation of the Superintendent that an educational trip for Eastlake Middle School, Willoughby Middle School and Willowick Middle School to travel to Niagra Falls, New York, to visit different educational sights on Tuesday, May 6, 2025 (Willoughby Middle), Tuesday, May 13, 2025 (Willowick Middle School) and Tuesday, May 20, 2025 (Eastlake Middle School) be approved and a waiver be granted for one day of missed school.

**N. \* Parent/Guardian Transportation Agreement Revision**

WHEREAS, the student(s) identified below have been determined to be residents of this school district and eligible for transportation services; and WHEREAS, after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected schools(s); and WHEREAS, the following factors as identified in Revised Code 3327.02 have been considered: 1. The time and distance required to provide the transportation 2. The number of pupils to be transported 3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration 4. Whether similar or equivalent service is provided to other pupils eligible for transportation 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules 6. Whether other reimbursable types of transportation are available; and WHEREAS, the option of offering payment-in-lieu of transportation is provided in the Ohio Revised Code; THEREFORE BE IT RESOLVED, that the Willoughby-Eastlake Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation.

**10. Personnel Agenda**

**A. \* Certified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Certified Personnel Agenda be approved.

Please [click here](#) to view the Certified Personnel Agenda.

**B. \* Classified Personnel**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Classified Personnel Agenda be approved.

Please [click here](#) to view the Classified Personnel Agenda.

**C. \* Supplemental Contracts**

Be it resolved upon the recommendation of the Superintendent and Treasurer that the Supplemental Contracts be approved.

Please [click here](#) to view the Supplemental Contracts.

**11. Meeting Notification**

**A. \* Meeting Notification**

The next regular Board of Education Meeting is scheduled for Monday, November 18, 2024, 6:00 p.m., at the Administration Building, 35353 Curtis Blvd., Eastlake, OH.

**12. Consent Calendar**

**A. Adoption of Consent Calendar**

Motion by Ms. Krista Bair

Second by Ms. Jaime Shatsman

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-169
Motion Approved					5-0

**13. Closing**

**A. Adjournment**

A motion was made to adjourn.

Motion by Ms. Denise Verdi

Second by Ms. Krista Bair

Bair Aye	Miller Aye	Verdi Aye	Shatsman Aye	Menser Aye	R-24-170
Motion Approved					5-0

Adjourned 7:15 p.m.

---

Treasurer

---

President