



ANNOUNCEMENT OF VACANCY

CAREER & TECHNICAL SUBSTITUTE INSTRUCTORS

Provide instruction for scheduled lessons, manage the classroom environment, and promote student learning in the absence of the regular classroom teacher.

STARTING DATE:

2025.2026 School Year

SALARY & BENEFITS:

Per Diem Rate: \$120.00 per day

LEVEL:

Grades 10, 11, and 12

REQUIREMENTS/RESPONSIBILITIES/QUALIFICATIONS:

- High school diploma and a minimum of two (2) years of Career and Technical experience or Bachelor's Degree.
- Provide meaningful instruction to students in assigned classroom in Grades 10, 11 and/or 12.
- Work Schedule 8:15am to 3:15pm.
- Days vary according to need. Must be available to work on "short notice".
- Pre-Employment Drug Screening and Criminal Background checks performed upon hire (current Act 24, 34, 114, and 151 clearances (dated within one (1) year) and Act 168 Disclosure Releases will be accepted).
- Must qualify to obtain PDE Emergency Permit, Day to Day Substitute Instructor, for current school year upon hire.

DEADLINE FOR APPLICATION:

Screening will begin immediately and will continue until the position is filled.

APPLICATION PROCEDURE:

Candidates must submit the PA Standard Teaching Application along with a resume (available at [CTC of Lackawanna County](#)), letter of interest, three (3) current letters of recommendation, and official transcripts to: Director, Career Technology Center of Lackawanna County H.J. Dende Campus, 3201 Rockwell Avenue, Scranton, Pennsylvania 18508-1491; Phone: (570) 346-8471 Ext. 103 or Email: tcerep@ctclc.edu
08.2024

EQUITY STATEMENT

The Career Technology Center of Lackawanna County does not discriminate based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification, and it provides equal access to the Boy Scouts and other designated youth groups. Career and technical education program offerings include: health; public safety; child care; auto body repair; automotive technology; welding; computer systems; visual art; cosmetology; building trades; graphic arts; and culinary. For information relative to special accommodation, grievance procedures, and civil rights, please contact Dominick Carachilo, Civil Rights Compliance Officer, at Career Technology Center of Lackawanna County, 3201 Rockwell Ave., Scranton, Pennsylvania 18508. (570) 346-8471 EXT 134, dcarachilo@ctclc.edu. Please contact the school for alternate formats of this notice.