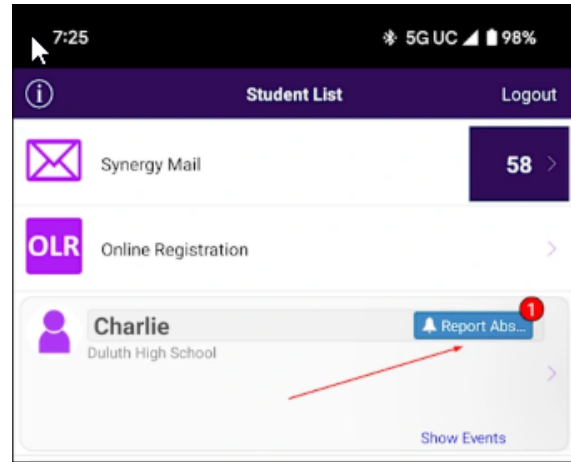


Reporting Absences Electronically in ParentVue:

From the app home screen, students with recent absences will appear with a number above the “Report Absence” button.

- Grayson High School policy is that notes should be submitted within 5 days of an absence.



On the Report Absences screen, there will be a list of eligible recent absences.

- First, select a reason for the absence (from Religious, Tardy, Excused Tardy, Unexcused Absence, and Excused Absence).
- Tap on "Add doctor's note or document" to take or upload a picture of a supporting document if one is available.
- Type a Note if there is additional information the school should know.
- Click Save once you are done.

