



Dr. Nettie Collins-Hart, Ed.D  
Superintendent

**PARENT AUTHORIZATION  
FOR PRESCRIPTION  
MEDICATIONS TO BE TAKEN  
DURING SCHOOL HOURS  
School Year 2025-26**

The following section is to be completed by the PARENT:

Child's Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Sex \_\_\_\_\_ Birth Date \_\_\_\_\_

Home Phone \_\_\_\_\_ Emergency Phone \_\_\_\_\_

My son/daughter has the following food or drug allergies: \_\_\_\_\_

\_\_\_\_\_ I am requesting that, during school hours, the school nurse or designated person administer this prescription medication according to the directions given on the prescription label of the medication or the current physician order, whichever is most recent.

I understand the information is confidential according to the Family Rights and Privacy Act (FERPA), and school personnel needing to know have access to this information. I agree to coordinate and work with school personnel if questions arise.

I understand I may cancel this request at any time and/or retrieve the medication from the school at any time. If I do not pick it up,

I give permission to the school nurse to destroy any medication remaining at the end of the school year.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

**Nurse to Complete the Bottom  
Portion**

**Name of Medication** \_\_\_\_\_

**Reason for Medication** \_\_\_\_\_

**Form of Medication:** Tablet/Capsule \_\_\_\_\_ Liquid \_\_\_\_\_ Other \_\_\_\_\_

**Any special directions: (scheduled dose to be given at school)**

**Start (Date form received)**

**Date to discontinue** \_\_\_\_\_ **July 30, 2026**