TRANSCRIPT REQUIREMENT

The Commission on Teacher Credentialing requires official transcripts showing the conferral of a baccalaureate degree from a regionally accredited college or university.

If you have an U.S. bachelor's degree:

Transcripts can be ordered for electronic delivery to the Credentials Analyst or mailed to the applicant.

For an electronic transcript order, have the document emailed to Amy Ridings at aridings@marinschools.org.

Per the Commission on Teacher Credentialing (CTC), they cannot accept transcript copies or grade reports. They need official transcripts from a regionally-accredited college or university.

If mailing the transcripts, mail the transcript to yourself and upload the entire document to EdJoin.

For CTC's purposes, transcripts do not have to be in a sealed envelope to be considered official. However, they do not accept photocopies; nor do they accept PDF transcripts that are emailed to the applicant and printed at home.

If you have an international bachelor's degree:

You will need to have a foreign transcript evaluation by a Commission approved agency.

The Commission-approved agencies list is available here on the CTC website..

The evaluation **must be provided to the Credentials Analyst in a sealed, unopened envelope**.

If you are only applying for an Emergency 30 Day Permit, a general report is sufficient.

If you also have a teaching credential/license and/or higher degree(s), and are considering transferring your teaching certifications, I recommend the detailed, course-by-course evaluation for all of your degrees and teaching certifications.