

# Welcome to Community Education

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# **STAFF**

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**Director of Community Education** 

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405-376-7843

AFTER HOURS: 405-243-2067

# Fitness Pg. 5 Reedle Work Pg. 7

Administration Office-909 S. Mustang Rd. Office Hours: Mon-Fri (8:00a to 4:30p)

# **Community Education Closures**

Community Education will be closed, and no classes will take place on the following dates.

Sundays | August | September 1&22 October 15-17, 20&21 | November 24-28 December 22-31 | January 1-6, 19

# **CONNECT WITH US:**



COMMUNITYED@Mustangps.org



/MustangCommunityEducation



@mustang\_commed

# Our Mission

Mustang Community Education's mission is to enrich the lives of all community members by promoting citizen involvement and providing lifelong learning opportunities. Individual and family lives are enhanced through programs and activities that not only educate, but entertain, motivate, and rejuvenate. We provide a variety of affordable, quality programs that enrich and inspire our community's life experiences.

# FROM PODS TO PUMPKINS (16+) - Kris Green

Turn your laundry leftovers into autumn decor! In this hands-on class, you will learn how to transform an ordinary laundry pod container into a festive fall pumpkin perfect for your front porch, mantel, or seasonal display. We'll provide the materials, including one pod container per participant. Please note: containers may vary in size, this class focuses on technique and inspiration, so you'll leave with the knowhow to craft more on your



100FW25 - Mustang High School - C116 Sat 1 Class

10:00-11:30a Sept 27



# OUI MADE BELLS WORKSHOP (16+) - Kris Green

Add a touch of timeless holiday magic to your décor with



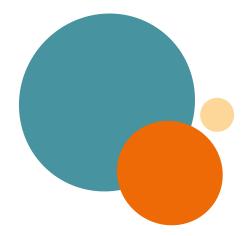
these faux antique bells made from upcycled Oui yogurt jars! In this festive, hands-on class, you'll learn techniques to give glass a weathered, metallic finish that mimics vintage European bells, perfect for garlands, door hangers, or mantel displays. Each participant will receive a bundle of three jars and all the materials needed to craft your own unique set. Kris will walk you through the process with no experience necessary. Just come ready to create, connect,

and kick off the holiday season with something beautifully unexpected.

101FW25 - Mustang High School - C116 \$29

Sat 1 Class 10:00a-11:30a Nov 15







#### AIR FRYER APPETIZERS (13+) - Kirsten Madaus

Join Kirsten in the kitchen for this fun and free online mini class! Cook along as she prepares crispy Air Fryer polenta rounds topped with roasted seasonal vegetables. As a bonus, learn how to make colorful roasted veggie skewers, perfect for entertaining or snacking. A recipe handout with ingredients will be provided before class so you can cook along from the comfort of your own kitchen! Online - Live interactive course.

#### 102FW25

1 Class **FREE** Thur

7:00-7:30p Nov 13

### BIGS & LITTLES: FROSTING FUN TOGETHER - Mandy Sawyer

Grab your favorite little buddy (ages 5+) and join us for a cookie decorating adventure! In this fun duo class, you'll team up to learn royal icing techniques like outlining, flooding, and creative pattern work. Each session features seasonally themed cookie designs to keep things fresh and festive. Duos should consist of one adult (18+) and one child. Registration should be completed under the adult's name. \*\*Note: \*\* Cookies contain almond extract.

All supplies are provided.

103FW25 - Mustang High School - C116 Tues 1 Class \$85 4:30-6:00p Oct 28

104FW25 - Mustang High School - C116 1 Class \$85 Mon 4:30-6:00p Nov 17

105FW25 - Mustang High School - C116 **Thurs** 1 Class 4:30-6:00p Dec 18

106FW25 - Mustang High School - C116 1 Class \$85 Fri

Jan 30 4:30-6:00p



#### BOARD TO IMPRESS: THE ART OF CHARCUTERIE (13+) - Kirsten Madaus

Whether you're creating a board for 3 or 300, Kirsten will guide you through the techniques and tricks to build stunning, crowd-pleasing spreads with ease. You will learn how to prep impressive elements in advance, like pickled vegetables and spiced nuts, then see how to combine them with fresh fruits, vegetables, meats, cheeses, dips, and edible garnishes for a board that's as beautiful as it is delicious. Along the way, you'll explore what makes a well-rounded cheese or charcuterie board, how to artfully arrange cured meats, when to go beyond the traditional, and how to source and showcase local ingredients. Whether you're hosting a small gathering or planning for a crowd, you'll leave with the confidence and skills to impress at any event. Online - Live interactive course.

107FW25

Thurs 1 Class 6:30-8:00p Nov 20

\$25

# **Culinary**

# COOKIE CANVAS: DECORATING FOR BEGINNERS (13+)

#### - Mandy Sawyer

Unleash your inner cookie artist! In this hands-on class, you'll learn the basics of royal icing techniques including outlining, flooding, and creating fun patterns. We'll decorate a variety of seasonal cookie shapes, making each session fresh and festive. Perfect for beginners or anyone needing a sweet refresher. \*\*Note:\*\* Cookies contain almond extract.

All supplies are provided—just bring your creativity!

108FW25 - Mustang High School - C116 Tues 1 Class \$49

6:30-830p Oct 28

**109FW25 - Mustang High School - C116** Mon 1 Class \$49 6:30-830p Nov 17

110FW25 - Mustang High School - C116 Thurs 1 Class \$49

6:30-830p Dec 18 111FW25 - Mustang High School - C116 Fri 1 Class \$49

6:30-830p Jan 30

# FREEZER READY: MEALS TO MAKE LIFE EASIER (13+) - Kristen Madaus

Prep alongside Kirsten & Megan from the comfort of your own kitchen to stock your freezer with delicious, ready-to-go meals! As we assemble different entrees together, we'll chat about meal planning strategies and make-ahead tips and tricks. You'll receive an extensive shopping list and recipe handout before class, featuring plenty of gluten-free, dairy-free, and meatless substitutions.

Online - Live interactive course.

112FW25

Sat 1 Class \$25

3:00-4:30p Jan 24

#### GINGERBREAD HOUSE BAKE & BUILD (16+)

#### - Tess Georgakopoulos

Gather the whole family for a joyful baking adventure! You'll mix up fragrant gingerbread dough, bake the pieces, and use royal icing "glue" to build and decorate a stunning holiday house—completely from scratch. Your prep packet arrives a week early with a pro-tested recipe, detailed supply list, and printable house template to cut out and use during class. Whether you're starting a new tradition or carrying on a cherished one, this sweet experience will leave you with a delicious centerpiece and cozy holiday memories.

Online - Live interactive course.

113FW25

Fri 1 Class \$39

5:30-7:30p Dec 19

# GREAT-GRANDMA RODRIGUEZ'S HOMEMADE

**ENCHILADA DINNER (16+)** - Sharon Franklin & Kris Green Making homemade enchiladas has never been easier!

Join us as we walk you through the simple, tried-and-true method our family has used for generations. In this hands-on class, you'll learn how to make delicious enchiladas from scratch. We'll also serv

used for generations. In this hands-on class, you'll learn how to make delicious enchiladas from scratch. We'll also serve up Mexican rice, refried beans, and a restaurant-style salsa. Come hungry and leave with a new go-to family favorite!

Supplies needed: skillet, tongs, cookie sheet

and take home container.

**114FW25 - Mustang High School - C116** Sat 1 Class \$49

11:00a-1:00p Oct 11

# MASTER CLASS: PRINCIPLES OF PIZZA MAKING (16+)

#### - Tess Georgakopoulos

There is more to pizza than toppings and cheese. True pizza mastery starts with the dough. In this gourmet workshop,

join Tess, the "Pizzaioli" of her family, as she guides you through the foundational Principles of Pizza Making in a hands-on exploration of flavor, texture, and technique. You will learn to craft an authentic Neapolitan-style pizza while discovering the roles of flour types, yeast, hydration levels, proofing, and the essential tools of the trade. Participants will begin with a make-ahead

"poolish" starter (instructions sent in advance) and finish with pizza worthy of a brick oven. This is more than a recipe. It is a journey into the art and science of pizza perfection.

Online - Live interactive course.

115FW25

Sat 1 Class 4:00-7:00p Dec 13

1 Class \$139 Dec 13



# PASTITSIO, GREEK GOURMET HOT DISH & GARLIC

ROLLS (16+) - Tess Georgakopoulos

Escape to the Mediterranean and get your "OPA" on in this fun-filled virtual gourmet workshop as you cook

alongside Tess to make Pastitsio, a beloved Greek layered pasta dish with savory spiced meat and mile-high cheesy béchamel, plus soft, buttery garlic rolls shaped and seasoned to perfection. Tess will also share her homemade Greek salad dressing for those wanting to

add a fresh, crisp side. A perfect taste of

Greek celebration, all from your own kitchen.

Online - Live interactive course.

116FW25

Sat 1 Class \$55 4:00-6:30p Nov 8



# SWEET BAKALAVA & SAVORY SPANAKOPITA (16+)

# - Tess Georgakopoulos

Want to add a touch of Greece to your meals? Join us for a culinary adventure with Tess as she guides you through the art of making Greek pastries! Discover the secrets behind Baklava, a delectable, layered pastry made with phyllo, chopped nuts, and syrup, and Spanakopita, a savory pastry filled with spinach and cheese, and wrapped in delicate phyllo. In this hands-on class, Tess will share her special twist on these classics. You'll learn to create her unique "Baklava Rolls" and master the technique for crafting perfect spanakopita triangles. If you've ever wanted to unveil the secret recipes and bring a taste of Greece to your kitchen, this is your chance! Online - Live interactive course.

# 117FW25

Tues 1 Class \$39 5:30-8:00p Nov 11

# WINTER WONDERLAND MONSTER COOKIES & STUFFED

#### NYC COOKIES (16+) - Tess Georgakopoulos

Step into a sweet winter wonderland in this joyful holiday cookie cook-along with instructor Tess. Learn to make four gourmet cookies using two original dough recipes: one for colorful, chewy Monster Cookies (including a Cookie Monster inspired version) and another for indulgent bakery style NYC stuffed cookies with dreamy fillings like cheesecake, brownie, and viral Dubai chocolate. Tess shares exclusive recipes, unconventional techniques, and plenty of holiday fun in this hands-on experience designed for cookie lovers of all ages. Online - Live interactive course.

118FW25

Fri 1 Class 5:30-8:00p Dec 5



# Dance

\$55

#### **ALL THAT JAZZ AND BALLET TOO - Tippi Toes Dance**

Students will explore the rich and diverse world of dance, blending the elegance of ballet with the spirited and

rhythmic movements of jazz. Led by experienced and passionate instructors, this class is an engaging fusion of classical techniques and contemporary styles, creating a well-rounded dance experience. Attire: comfortable top and leggings or shorts, leotard, jazz, ballet, or tennis shoes or socks.

Location: Centennial Elementary Gym

119FW25 - Mini (Ages 3-5)

Wed 12 Classes \$165

5:30-6:15p Sept 10-Dec 10 120FW25 - Junior (Ages 6-10)

Wed 12 Classes \$165

6:15-7:00p Sept 10-Dec 10



# OVERCOME YOUR CARBOHYDRATE CRAVINGS (18+)

#### - Janice Novak, M.S.

Struggling with nonstop cravings for starches, snacks, and sweets? You're not alone—and there's a solution. In this workshop, you'll learn a practical two-week plan to help break the cycle, reduce cravings, support weight loss, and balance insulin levels. No hype—just real strategies and straightforward facts to help you take control of your eating habits and reach your wellness goals. Online - Live interactive course.

#### 123FW25

Mon 1 Class \$29

6:00-7:30p Oct 6

# THYROID THINGS YOU NEED TO KNOW (18+)

#### - Janice Novak, M.S.

Still struggling with fatigue, weight gain, brain fog, or mood swings despite taking thyroid medication? This workshop explores five often-overlooked lab markers, why common medications may fall short, helpful (and harmful) foods, environmental triggers, and key medication tips. You'll leave better informed and ready to have more productive conversations with your doctor. \*Informational only; not a substitute for medical advice. Online - Live interactive course.

124FW25

Tues 1 Class \$29 6:00-7:30p Oct 21



# **Driver's Education**

# COWBOY DRIVING ACADEMY DRIVER EDUCATION (15+)

Join us on the road to becoming a responsible and confident driver! We are dedicated to fostering lifelong skills, and what better way to empower our youth than by offering a comprehensive and convenient drivers education program right here on the Mustang High School campus. Our comprehensive program is designed to equip participants with the essential knowledge and skills needed to become effective and safe drivers. Join us as we navigate the road together. Select your pricing package online at time of enrollment! All classes held at Mustang High School - J Conference Room. Here are the available date options:

# **Fitness**

# BELLYDANCE RHYTHM & TONE! (18+) - Amanda Stubbs

Looking for a fun, low-impact way to get moving? Belly-dance fitness blends gentle cardio with graceful, rhythmic movements inspired by the dances of North Africa, South-west Asia, Turkey, and Greece. You'll learn hip shimmies and isolation techniques that help improve flexibility, coordination, and core strength while enjoying a supportive, body-positive environment. No prior dance or fitness experience needed just bring your energy and a willingness to have fun. Perfect for all fitness levels. Grab your friends and join us on a journey to a healthier, more vibrant you!

125FW25 - Mustang North Middle School Cafe

Thurs 3 Classes \$49 6:00-7:00p Sept 4-18

126FW25 - Mustang North Middle School Cafe
Thurs 3 Classes \$49

Thurs 3 Classes 6:00-7:00p Nov 6-20

127FW25 - Mustang North Middle School Cafe

Thurs 3 Classes \$49

6:00-7:00p Jan 15-29

# Language



#### CONVERSATIONAL SPANISH: BEGINNER PART 1 (18+)

- Futura

Have you always dreamed of learning Spanish or refreshing your high school Spanish? Then this class is for you! The primary focus of the class will be on building conversational tools through interactive practice and exercises. Participants will learn how to carry on small conversations in Spanish and each class will include interesting cultural anecdotes including word origin, dialect differences, and names. Online - Live interactive course. 128FW25

Mon 6 Classes \$129

6:00-7:00p Oct 20-Dec 1

# **CONVERSATIONAL SPANISH: BEGINNER PART 2 (18+)**

- Futura

Learning a language is a lifelong journey and now you are on your way! Keep up the momentum in part 2. Participants will continue with practical conversational components and builder phrases enabling them to carry on small conversations related to giving and asking for directions and restaurant conversation. Vocabulary and grammar components will include weather, season, dates with months, days of the week, family vocabulary along with the verbs ser and tener conjugations. Applicable to new students and previous Beginner Part 1 participants.

Online – Live interactive course.

129FW25

Tues 6 Classes \$129

6:00-7:00p Oct 21-Dec 2

# CONVERSATIONAL SPANISH: INTERMEDIATE PART 1 (18+) - Futura

¿Quieres hablar más español? This interactive course is designed for adults who have completed Beginner Spanish Part 1 or 2 (or both) and are ready to build on their skills. Strengthen your conversational abilities through real-life topics while expanding your grammar and vocabulary. Lessons will cover present tense conjugation of ar verbs, infinitives, prepositions, and an introduction to the future tense. Practice making plans, discussing hobbies, sports, workplace routines, and personal preferences. Cultural discussions will explore music, dance, holiday traditions, and famous figures from the Spanish-speaking world in a fun and supportive environment. Online - Live interactive course.

130FW25

Wed 6 Classes \$129 6:00-7:00p Oct 22-Dec 3

Don't have an account? Scan the QR code and register your account today and discover the

possibilities.

**Register Your Account** 



# **Mastering Skills**

# GOOGLE SHEETS FOR AWESOME BEGINNERS (18+)

- Nickie Welsh

Want to feel more confident using Google Sheets for work or personal projects? This comprehensive class is designed to take you from beginner to pro! Learn how to enter, organize, refine, analyze, and visualize data with ease. Whether you're managing budgets, tracking tasks, or working with data sets, you'll build a solid foundation in Google Sheets that boosts your productivity and enhances your data management skills for life. Online - Live interactive course.

131FW25

Tues 1 Class \$29

12:00-1:00p Oct 28

# PRACTICAL CHATGPT TRAINING FOR EVERYONE (18+)

- Nickie Welsh

What is ChatGPT anyway and why is everyone talking about it? Join us for a fun and engaging crash course on this buzzworthy Al tool that's changing the game! You'll learn what ChatGPT is, how it works, and why it's making headlines everywhere. We'll explore real-life ways you can use it at work and at home. From writing help and brainstorming to productivity and planning. Come see what the hype is all about and stay ahead in today's digital world. Online - Live interactive course.

world. Online - Live interactive course. 132FW25

Tues 1 Class 12:00-1:00p Sept 30

# UNLOCKING THE POWER OF CHATGPT FOR MARKETING SUCCESS (18+) - Nickie Welsh

Level up your marketing strategy with the power of ChatGPT! This fast-paced, hands-on workshop is designed for marketers who are ready to go beyond the basics and put AI to work. Learn how to craft high-impact prompts, create compelling content, and explore real-world examples across different marketing platforms. You'll leave with actionable techniques, a prompt toolkit, and plenty of inspiration to boost your next campaign. Online - Live interactive course.

133FW25

Thurs 1 Class \$29

12:00-1:00p Nov 13

# YOUTUBE CHANNEL STARTER KIT: LAUNCH IN 60 MINUTES (18+) - Nickie Welsh

Get ready to hit "publish"! In this fun and beginner-friendly class, you'll learn exactly how to launch your own YouTube channel in just 60 minutes. Whether you want to share hobbies, tutorials, advice, or hidden talents, we'll walk you through the step-by-step process to get started. From setting up your channel to creating content that connects, you'll leave with the tools and confidence to start sharing

your voice with the world. Online - Live interactive course.

\$29

134FW25

Tues 1 Class 12:00-1:00p Oct 7

NEW

# Parent Empowerment

# LITTLE SCIENTISTS: EXPLORING SCIENCE WITH INFANTS & TODDLERS (Ages 0-2years)

- Amanda Stubbs

Discover the science in STEAM through hands-on activities designed for parents and their little ones. Learn how infants and toddlers use the scientific method to explore their world and gain simple strategies to support reasoning, creativity, and communication. Each class functions as a small playgroup where parents and children participate together. Join one or attend them all! No prerequisites required.

Location: Centennial Elementary Gym

135FW25 - Science activities - Learning to love science begins with exploring the natural world, and this kind of curiosity is something infants and toddlers are already experts in. Discover strategies you can use as your child explores the properties of objects and materials.

Thurs 1 Class

6:00-7:00p Oct 9

136FW25 - Technology activities - When we hear "technology," most of us think of cell phones or computers. But it really encompasses all the tools we create to make our lives easier. Learn ways you can show your child how using the right technologies and tools can help them achieve their goals.

Tues 1 Class

6:00-7:00p Oct 14

137FW25 - Engineering activities - Engineering is all about overcoming challenges by identifying problems, designing solutions, and testing them out. Discover engineering skills you can teach your child through games and activities.

Thurs 1 Class \$19

6:00-7:00p Oct 23

**138FW25 - Art activities** - Art education is a great way to promote the creative and expansive thinking needed to come up with imaginative tasks and solutions. Experience and process art as you explore multiple creative activities with your child.

Tues 1 Class \$19

6:00-7:00p Oct 28

6:00-7:00p

139FW25 - Mathematics activities - Learning about math concepts starts at an early age. Explore mathematical concepts with your child through simple, concrete, hands-on activities that involve sorting, matching, recognizing and creating patterns, and differentiating by properties.

1 Class \$19 Thurs Oct 30



# Sewing/Needle Work



# **AMIGURUMI BASICS: CRAFTING CROCHET** PLUSHIES (16+) - Trish Miller

In this class, students will learn the art of Amigurumi, a Japanese craft that involves knitting or crocheting small stuffed yarn creatures. Participants will be taught how to work in the round and will have the opportunity to create their own unique creature by the end of the course. This class is perfect for beginners and those looking to expand their crochet skills in a fun and creative way.

140FW25 - Mustang High School - C109 4 Classes Tues

6:00-8:00p Oct 28-Nov 18

# FIRST CROCHET STEPS: BEGINNER WORKSHOP FOR KIDS & TEENS (Ages 9-16) - Trish Miller

Discover the vibrant world of crochet in this engaging class! Learn the fundamentals, including yarn types, hook sizes, and essential techniques. By the end, you'll master basic stitches and complete a delightful crochet bracelet. Join us and unlock the magic of crochet!

141FW25 - Mustang High School - C109 \$65

Tues 3 Classes 6:00-8:00p Jan 13-27

# KNOTS AND LOOPS: A BEGINNER'S GUIDE TO

CROCHET (16+) - Trish Miller

Embark on a crochet adventure and become a yarn wizard! In this class, you will learn popular stitches, master working in rows and circles, and create beautiful projects like granny squares and trendy beanies. Join us for a journey of creativity and self-expression. Unleash your inner yarn maestro and elevate your crochet skills!!

142FW25 - Mustang High School - C109

4 Classes Tues

q00:8-00:8 Sept 9-30

# KNOTS AND LOOPS: BEYOND THE BASICS OF CROCHET (16+) - Trish Miller

For those with beginner crochet experience ready to take the next step, this class is your chance to expand your skills and creativity! You'll learn more challenging techniques and stitches like the granny square, shell stitch, Y stitch, and more. These foundational building blocks will help you create a wider variety of patterns and designs. Whether you're aiming to craft home décor, wearables, or gifts, this class will equip you with the skills and confidence to take your crochet to the next level.

143FW25 - Mustang High School - C109

3 Classes \$55 Tues

6:00-8:00p Dec 2-16

# **Special Interests**

# INTRO TO SOLAR: UNDERSTANDING THE BASICS OF RESIDENTIAL SOLAR ENERGY (18+)

#### - Phillip Stayton

Curious about going solar but not sure where to start? This

beginner-friendly class will give you a clear, big-picture understanding of how residential solar systems work, the benefits of making the switch, and how to confidently choose a reputable installer. Whether you're just starting your research or ready to take the next step, this class will equip you with the foundational knowledge you need.

Location - Mustang High School - C109

1771 1120			
Mon	1 Class	\$19	
6:00-7:00p	Sept 15		N <sub>L</sub>
145FW25	·		
Tues	1 Class	\$19	

Tues 1 Class \$ 6:00-7:00p Oct 14

# WOODSHOP WORKS: BUILD YOUR OWN PROJECT (20+) - Mike McGarry

Bring your idea and we'll help you build it! In this hands-on woodworking class, you'll learn machine safety and re-

you'll learn machine safety and receive personalized guidance as you bring your unique project to life. Let Mike's 45 years of experience help you turn your vision into reality. No experience? No problem. This class is open to all skill levels. Just come with an idea, no need to bring tools

or materials. An additional supply fee will apply based on your chosen project. Location - Mustang High School - Wood Shop

**146FW25**Tues 10 Classes \$115

7:00-9:00p Sept 2-Dec 2



# Theatre

# ALICE IN WONDERLAND JR MUSICAL (GR 2nd-6th)

# - Metro Youth Theatre

Welcome to Wonderland!
Students will kick off this exciting production by auditioning for roles on the first evening of class, followed by weekly rehearsals to bring their characters to life. Mandatory tech rehearsals will be held November 11–13 from 5:00–9:00 PM. Performances

are scheduled for Friday, November 14 at 7:00 PM and Saturday, November 15 at 2:00 PM and

7:00 PM. **147FW25 - Mustang Performing Arts Center** 

Thurs 11 classes 5:30-7:30p Aug 21-Nov 6



# THE ADDAMS FAMILY: SCHOOL EDITION MUSICAL AUDITIONS (GR 7th-12th) - Metro Youth Theatre

Join the creepy, kooky, mysterious, and spooky cast of The Addams Family! Auditions will be held in August, with rehearsals on Monday, Tuesday, and Thursday evenings at The Cube in Bethany. Mandatory tech rehearsals are scheduled for October 20, 21, and 23 with performances at the Mustang Performing Arts Center on Friday, October 24, and Saturday, October 25.

Sign up for your audition slot at www.mytokc.org.

Questions? Email Becca at becca@mytokc.org

#### 148FW25 - Audition Dates

Mon Tues Aug 18 Aug 19 6:30-9:00p 6:30-9:00p







# WHITE CHRISTMAS MUSICAL AUDITIONS (GR 7th-12th) - Metro Youth Theatre

Get into the holiday spirit and take the stage in this beloved musical production! Auditions are open to all who want to perform in White Christmas. Rehearsals will be held Mondays, Tuesdays, and Thursdays from 6:00–9:00 PM at The Cube. Performances will take place December 19 & 20 at the Mustang Performing Arts Center.

For audition details and performance information, visit www.mytokc.org.

149FW25 - Audition Signup





# ENROLLMENT IS OPEN

Our quality after school program provides supervised activities for children in Pre-K through 6th grade at their respective schools. Hours of operation are:

•Elementary schools 2:40-5:40pm

•Intermediate schools 3:05-6:05pm

A contract for care must be submitted 7 days prior to your child's start date. At the time of acceptance, you will be charged a non-refundable registration fee.

Pre-K spots are limited to 10 per teacher. Enrollment is based on a first come first served basis. If we receive more than 10 enrollments, your child may be placed on a wait list until we secure additional staff.





#### For more information contact us:







# Registration POLICY AND PROCEDURES

# **REGISTRATION DEADLINES:**

All enrollments are online through the following website: https://mustangps.ce.eleyo.com.

#### **ENROLLMENT DEADLINES:**

Deadline for classes is either two (2) days or seven (7) days prior to the start of class unless otherwise noted. Please check the link above for the class registration deadline. Classes are filled on a first-come, first-served basis. Many classes fill quickly, and instructors may need to order supplies; prompt registration helps ensure you will get in the class. It also helps avoid the disappointment of cancelling class due to low enrollment, only to find that last-minute registrations would have filled the class. \*\*Please note that only registered and paid participants may attend the class. We kindly ask that children and non-registered guests not attend.

# **PAYMENT:**

Class fees must be paid in full at time of registration. We accept Visa, Discover, MasterCard, American Express, ACH payments, and cash or check by mail or in person.

# **SENIOR ADULT DISCOUNT:**

Senior adults receive 10% discount at time of registration.

# **CANCELLATIONS:**

Community Education reserves the right to cancel a course due to insufficient enrollment. If a class is cancelled for any reason, we will make every effort to contact enrollees. Please ensure all phone numbers and email addresses in your Eleyo account are up to date. Community Education assumes no responsibility for reaching registrants who do not provide up to date contact information. Community Education will utilize text messages and/or email to alert registrants of cancellations.

# **REFUNDS:**

Requests for refunds of registration fee must be received seven (7) days prior to the course/program start date unless otherwise noted. No refunds thereafter. A refund, minus a \$10 processing fee, will be processed within 14 days of receipt of request.

#### REFUNDS OF SINGLE SESSION VS. MULTIPLE SESSION COURSES:

Refunds will be issued if a course is cancelled except for those quoted on a per month basis. If one session of a course is cancelled and no make-up session is offered, a prorated refund will be issued. Refund/withdrawal requests cannot be made online, you must contact the Community Education office by phone or email; 405-376-7843 or communityed@mustangps.org.



#### **LOST OR STOLEN ITEMS:**

Community Education is not responsible for lost, stolen, or damaged items.

#### **INCLEMENT WEATHER & EMERGENCIES:**

When the regular school day or after school activities are cancelled due to inclement weather or emergencies, Community Education classes and activities are likely to also be canceled. These sessions will be rescheduled whenever possible. \*Bronco Club after school program may be cancelled if the school day or after school activities are cancelled. Community Education will utilize text messages, email and/or social media to alert registrants of cancellations.

#### **PRIVACY:**

The information requested during registration will be used to verify eligibility as well as, determine staff, facility, and equipment needs. Your and your child's registration information may be provided to school district staff, instructors, the school district attorney, insurer, and auditor. Your email is for internal use only and will not be sold or solicited.

#### PHOTO/VIDEO:

Photographs and videos of classes may be taken and used for district publications and web pages. By registering for a Community Education class, you are agreeing to the use and publication of these photos and videos.

#### **BEHAVIOR:**

Appropriate behavior is expected of both instructors and enrollees. Instructors have the right to dismiss anyone from their class for inappropriate behavior. Parents will be called and expected to pick their child up immediately. No refunds will be given.

#### **NON-ENDORSEMENT:**

Community Education contracts with specialists in their field who are interested in presenting classes in their areas of expertise to the community. We do not endorse the opinions or business affiliations of the instructors.

# 4 WAYS TO REGISTER





Register Online Visit mustangps.ce.eleyo.com



**By Phone** Call 405-376-7843 or 405-376-7838



# **Register by Mail**

Mail your form and payment to: Community Education 12400 S.W. 15th Street Yukon, OK 73099



# Register In-person

Drop-off your registration at the Mustang Education Resource Center located at 909 S. Mustang Rd, Monday-Friday, 8:30 a.m.-4 p.m.

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# **COMMUNITY EDUCATION REGISTRATION FORM**

Community Education, 12400 S.W. 15th Street, Yukon, OK 73099 Phone: 405-376-7838 or 405-376-7843 | Email: communityed@mustangps.org

Please complete a separate form for each participant with a different last name or address. Forms can be printed at www.mustangps.org/departments/community-education

Participant's Na	me		 Last Name	Birth date	
Address					Apt/Unit#
City State Zip _	Sto	ıte Zip	Email:_		
Home Phone(_	)	Work or Ce	II ()		
Father/C	Guardian		Work or	Cell()	
Course #	Course Title	Class Date	Class Fee	Discount	Final Fee
					<u> </u>
	-				
MAKE CHECKS	PAYABLE TO MUSTAN	G COMMUNITY EDU	UCATION	TOTAL	\$
Charge My: VISA	AMERICAN MASSECUTE DISCOVER INTEREST			FOR OFFICE USE ON	LY
			Date	Amt. Pd_	
	CVV <u>#</u>		Check#		Mail or Walk-In
Signature_			Cash Receipt#		



**COMMUNITY EDUCATION** 12400 S.W. 15th Street Yukon, OK 73099 405-376-7843





Dates, times, and locations may change. View the most up to date information

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# www.mustangps.ce.eleyo.com



