



MEMORANDUM

TO: Board of Directors

FROM: Greg Baker, Superintendent

DATE: Oct. 4, 2023

SUBJECT: Monitoring Report for EL-1, Expectations of Superintendent

I certify that the following is accurate as of Oct. 5, 2023. The reporting period is from Oct. 6, 2022 through Oct. 4, 2023.

Policy Type: Executive Limitation

Policy: [EL-1 Expectations of Superintendent](#)

Adopted/Revised: Sept. 10, 2010 and revised Aug. 9, 2012; June 27, 2013;
Sept. 11, 2014; Jan. 12, 2017; Nov. 2, 2017; Feb. 27, 2019

Interpretation of Items: None in question

EL-1 directs the expectations of the superintendent. The superintendent shall not allow through action or inaction any legal, contract or policy violation, nor shall the superintendent through action or inaction allow the district's public image or credibility to fall into disrespect or ill repute.

Description of Evidence of Compliance:

1. The superintendent shall not fail to take all reasonable and prudent actions with respect to district management and oversight that are typical for similar and highly effective organizations.

In compliance. The superintendent works with an executive team, support staff and legal counsel to regularly review and update policies for similar and highly effective organizations.

The superintendent supports the board with policy governance development and best practices in planning and implementing professional development. Examples from this reporting period include the board retreats Feb. 24 and Aug. 18, 2023. The board and superintendent also attended the WSSDA annual conference in November 2022.

Based on board feedback in fall 2022, we are providing additional evidence to this section.

Beyond policy maintenance, the superintendent is proactive regarding issues that may impact the district's public image and credibility. The superintendent leads and works within the confines of the law and policy. The superintendent and district leaders invest in building and maintaining relationships with members of the community, businesses and organizations, stakeholders and members of the media. We work daily to solve problems and develop relationships even in the midst of sensitive or difficult situations. While this is difficult to measure, we want to share some key examples during this reporting period.

- Many leaders across our district serve on community boards. Examples include the superintendent who serves on Whatcom County Domestic Violence Commission and the chief of operations who serves on the City's parks board.
- We maintain relationships with community partners and lean on them to help us solve problems that are beyond our scope (e.g., city of Bellingham, WTA and police have helped the district problem solve Cozier safety concerns).
- The communications department, on behalf of the district and superintendent, are proactive with media and responsive to all inquiries. We build relationships and work together, even when coverage is critical and/or negative.
- We regularly consult with legal counsel. We are cognizant of doing what is required/allowed, and we are proactive to do the right thing within the confines of the law.
- District staff do not work in silos; we solve problems across departments to help diminish the chance that make mistakes or aren't aware of what another department or staff member may be doing. We have regular 1:1s and small group meetings across departments to increase collaboration and awareness.
- Additional examples can be found in the most recent monitor report for [Executive Limitations-3](#), which shows media and other stakeholder communication.

2. The superintendent shall not fail to:

a. Provide an affirmative (or negative) statement the following actions have been taken:

- i. all Washington State School Directors' Association (WSSDA) administrative policies and procedures in the Essential Category are regularly reviewed and updated as necessary; and

Affirmative. The updating of our administrative policies and procedures is ongoing work as situations arise and new policy guidance emerges from WSSDA. Many executive team leaders have a policy review cycle and plan in place for policy and procedure updates; other executives contribute to policies as needed.

Based on WSSDA's system and ongoing updates, 143 WSSDA policies and procedures are classified as essential. Please see the attached spreadsheets for the current status and progress of this work.

- ii. all WSSDA Encouraged and Discretionary administrative policies and procedures updates have been reviewed, considered or updated as necessary; and

Affirmative. We currently have 96 policies for which no WSSDA models exist. These most likely resulted from past issues that necessitated a policy or procedure, or the district has opted to have a policy or procedure in these areas to provide greater clarity for students, families and staff.

Based on WSSDA system and ongoing updates, 312 WSSDA policies and procedures are classified as encouraged and discretionary. Please see the attached spreadsheets for the current status and progress of this work.

- iii. all administrative policies and procedures updates have been shared with staff for implementation as appropriate.

Affirmative. The policy and procedure updates made during this past reporting period were emailed to all district staff on Oct. 4, 2023. In addition, some policies and procedures go through more extensive vetting processes to engage the policy and procedure implementers, namely school administrators, in policy development to increase their ownership, awareness and calibration across schools for consistent implementation. In some circumstance in which students and parents are highly affected, we also seek input from student and parent representatives during this process.

Statement of Compliance: The superintendent is **in compliance** with EL-1.



MEMORANDUM

TO: Board of Directors

FROM: Greg Baker, Superintendent

DATE: Dec. 4, 2023

SUBJECT: Addendum to EL-1, Expectations of Superintendent

In October 2023, we submitted EL-1 and its related spreadsheets listing all of our policies and procedures. Policy spreadsheets are color coded to help the reader identify which policies are current/updated (green); being reviewed (yellow); need updating/reviewing (purple); and discretionary (periwinkle).

Since originally submitting EL-1, we want to share an update and some additional context to our policy color coding and help answer the question why some policies were labeled “purple” for more than a year.

Upon investigation, we found 14 policies/procedures that had been purple for more than a year.

In the supplemental spreadsheet “policy update for board meeting December 2023,” you can see more information and context about these specific 14 policies. In some cases, the purple color coding was an error. In other cases, it is accurate to say that it “needs updating/reviewing” and there may be reasons for the delay.

- It was in error that following policies were purple: 2108, 2413, 3116, 3246, 6000, 6112, 6570 and 6600. They should have been coded yellow to better reflect that they are indeed “under review/in the updating process.” These errors occurred due to a change in staffing/leadership and/or miscommunication.
- Procedure 3226 should have been changed to green (it was an error it was purple and had been updated in 2019 after WSSDA’s update in 2018).
- 3432 and 6700 were purple for more complex reasons; 3432 had been updated just prior to WSSDA’s update so it went from purple to green and back to purple over the course of two reporting periods. Administrative policy 6700 (meal charges) does not have the same name or content of WSSDA’s policy 6700 (nutrition, health and physical education). We are working to give our policy re: meal charges a new number to avoid future confusion.
- 3245, 3535 and 6580 are all encouraged policies and staff had prioritized reviewing essential policies. They are all currently being reviewed.

Current BPS District Policy and Procedure Number	BPS Name	Date of Last BPS Revision/Review	Reviewed not Revised	WSSDA Policy and Procedure Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating Yes/No	Superintendent / Board Approved
1000	Legal Status and Operations	8/25/2016		1000	Legal Status and Operation	Encouraged	Dec. 2012		
		8/25/2016	Reviewed and not recommended for adoption at this time.	1005	Key Functions of the Board	Discretionary	Feb. 2012		
		8/25/2016	Reviewed and found not applicable. Not recommended for adoption at this time.	1105	Director Districts	Encouraged	Jul-19		
		8/25/2016	Reviewed and found not applicable. Not recommended for adoption at this time.	1105P	Director Districts	Encouraged	Jul-19		
1110	Election	8/26/2016		1110	Election	Discretionary	Aug. 2011		
1110P	Election	8/25/2016		1110P	Election	Discretionary	Jun-11		
1111	Oath of Office	2/27/2019		1111	Oath of Office	Discretionary	Feb. 2018		
1112	Director Orientation	8/25/2016		1112	Director Districts	Discretionary	Dec. 2011		
1113	Board Member Residency	8/25/2016		1113	Board Member Residency	Discretionary	Dec. 2011		
1114	Board Member Resignation and Vacancy	8/25/2016		1114	Board Member Resignation and Vacancy	Discretionary	Oct. 2011		
1114P	Board Member Resignation and Vacancy	8/25/2016		1114P	Board Member Resignation and Vacancy	Discretionary	Dec. 2011		
1210	Annual Organizational Meeting	8/14/2019		1210	Annual Organizational Meeting	Discretionary	Apr-17		
1220	Board Officers and Duties of Board Members	8/14/2019		1220	Board Officers and Duties of Board Members	Discretionary	Oct. 2022		
1225	School Director Legislative Program	8/14/2019		1225	School Director Legislative Program	Discretionary	Oct. 2022		
1240	Committees	8/25/2016		1240	Committees	Discretionary	Dec. 2011		
		8/25/2016	Reviewed and not recommended for adoption at this time.	1250	Students on Governing Boards	Discretionary	Dec. 2022		
		8/25/2016	Reviewed and not recommended for adoption at this time.	1250P	Students on Governing Boards	Discretionary	Dec. 2022		
1260	Board of Directors School Site Adoption	8/25/2016				District Only			
1310	Policy Adoption, Manuals and Administrative Procedures	8/25/2016		1310	Adoption, Manuals and Administrative Procedures	Encouraged	Dec. 2011		
1320	Suspension of a Policy	8/25/2016		1320	Suspension of a Policy	Discretionary	Dec. 2011		
1330	Administration in the Absence of Policy or Procedure	8/25/2016		1330	Administration in the Absence of Policy or Procedure	Encouraged	Dec. 2011		
		8/25/2016	Reviewed and not recommended for adoption at this time.	1340	Targeting Student Learning	Discretionary	Jun-15		
1400	Conduct, Order of Business and Quorum	11/9/2022		1400	Conduct, Order of Business and Quorum	Essential	Jul-23		
1400P	Conduct, Order of Business and Quorum	11/9/2022		1400P	Conduct, Order of Business and Quorum	Essential	Jul-23		
1410	Executive or Closed Sessions	11/9/2022		1410	Executive or Closed Sessions	Discretionary	Jun-22		
1420	Proposed Agenda and Consent	10/12/2022 Reviewed only	WSSDA updates do not apply to BPS. No changes were made.	1420	Proposed Agenda and Consent	Essential	Jun-22		
				1420P	Proposed Agenda and Consent	Essential	Dec. 2011		
1440	Minutes	8/25/2016		1440	Minutes	Discretionary	Jul-23		

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1450	Absence of a Board Member	8/25/2016		1450	Absence of a Board Member	Encouraged	Jul-16		
1610	Conflicts of Interest 1st Class Districts	8/25/2016		1610	Conflicts of Interest 1st Class Districts	Encouraged	Jul-23		
1620	The Board-Superintendent Relationship	8/25/2016		1620	The Board-Superintendent Relationship	Discretionary	Feb. 2013		
1620P	The Board-Superintendent Relationship	8/25/2016		1620P	The Board-Superintendent Relationship	Discretionary	Dec. 2011		
1630	Evaluation of the Superintendent	8/25/2016		1630	Evaluation of the Superintendent	Essential	Dec. 2013		
		8/25/2016	Covered by GP. Not Recommended for adoption at this time.	1731	Board Member Expenses	Discretionary	Feb. 2013		
		8/25/2016	Covered by GP. Not Recommended for adoption at this time.	1731P	Board Members Expenses	Discretionary	Dec. 2011		
1732	Board Member Insurance	8/25/2016		1732	Board Member Insurance	Discretionary	Dec. 2011		
		8/25/2016	Covered by GP. Not recommended for adoption at this time.	1733	Board Member Compensation	Encouraged	Dec. 2011		
		8/25/2016	Covered by GP. Not Recommended for adoption at this time.	1733P	Board Member Compensation	Encouraged	Dec. 2011		
1805	Open Government Trainings	8/25/2016		1805	Open Government Trainings	Essential	Jun-14		
		8/25/2016	Not recommended for adoption at this time.	1810	Annual Governance Goals and Objectives	Encouraged	Feb. 2012		
		11/18/2022	Not recommended for adoption at this time.	1815	Ethical Conduct for School Directors	Discretionary - New	Oct. 2021		
		8/25/2016	Not recommended for adoption at this time.	1820	Board Self-Assessment	Encouraged	Feb. 2012		
		8/25/2016	Not recommended for adoption at this time.	1820P	Board Self-Assessment	Encouraged	Feb. 2012		
1822	Training and Development for Board Members	12/14/2022		1822	Training and Development for Board Members	Discretionary	Oct. 2021		
		11/18/2022	Not recommended for adoption at this time.	1825	Addressing School Director Violations	Discretionary - New	Oct. 2021		
1830	Participation in School Boards' Association	8/25/2016		1830	Participation in School Boards' Association	Encouraged	Dec. 2011		

Current	Discretionary: Not recently reviewed	Under Review/In the Updating Process	Needs Updating/Reviewing
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		July 17, 2018	Reviewed and not adopted.	2000	Student Learning Goals	Encouraged	Feb. 2018						
2004	School Accountability for Student Learning	August 31, 2017		2004	Accountability Goals	Essential	May-20	Under Review	Superintendent Approved				x
2004P	School Accountability for Student Learning	August 31, 2017				District Only							
		July 17, 2018	Reviewed and not adopted.	2005	School Improvement Plans	Essential	Dec. 2011						
2020	Course Design, Selection and Adoption of Instructional Materials	January 14, 2016		2020	Course Design, Selection and Adoption of Instructional Material	Essential	Dec. 2015		Superintendent Approved				x
2020P	Course Design, Selection and Adoption of Instructional Materials	January 16, 2017		2020P	Course Design, Selection and Adoption of Instructional Material	Essential	Jun-21						x
2021	Library Information and Technology Programs	May 31, 2022		2021	Library Information and Technology Programs	Discretionary	Mar-22		Superintendent Approved				
2021P	Library Information and Technology Programs	May 31, 2022		2021P	Library Information and Technology Programs	Discretionary	Mar-22						
2021F	Library Information and Technology Programs	May 31, 2022				District Only							
2022	Electronic Resources	May 20, 2014		2022	Electronic Resources and Internet Safety	Encouraged	Jun-15	Under Review	Superintendent Approved				x
2022F1	Form:Student Acceptable Use Policy and Parent Opt-Out Form			2022F1	Form - Electronic Resources	Encouraged	Jun-21	Under Review					x
				2022F2	Form - Electronic Resources	Encouraged	Jun-21	Under Review					x
2022P	Electronic Resources	May 20, 2014		2022P	Electronic Resources and Internet Safety	Encouraged	Jul-23	Under Review					x
				2023	Digital Citizenship and Media Library	Encouraged	Dec. 2017	Under Review					x
				2023F	Checklist for Digital Citizenship, Media Literacy, Electronic Resources, and Internet Safety	Encouraged	Dec. 2017	Under Review					x
2024	Online Learning	September 6, 2017		2024	Online Learning	Essential	Apr-17		Superintendent Approved				x
2024P	Online Learning	September 6, 2017		2024P	Online Learning	Essential	Jun-21						x
2025	Copyright Compliance	July 17, 2018		2025	Copyright Compliance	Encouraged	Sept. 2023		Superintendent Approved				
2025P	Copyright Compliance	July 17, 2018		2025P	Copyright Compliance	Encouraged	Dec. 2011						
				2027	District Ownership of Staff-Created Work	Discretionary	Apr-15						
				2027P	District Ownership of Staff-Created Work	Discretionary	Apr-15						
2029	Animals as Part of the Instructional Program	July 17, 2018		2029	Animals as Part of the Instructional Program	Discretionary	Dec. 2011		Superintendent Approved				
2029P	Animals as Part of the Instructional Program	February 20, 2019		2029P	Animals as Part of the Instructional Program	Discretionary	Dec. 2011						
2029F-1	Animals as Part of the Instructional Program	February 20, 2019				District Only							
2030	Service Animals in Schools	July 17, 2018		2030	Service Animals in Schools	Encouraged	Dec. 2018		Superintendent Approved				x
2030P	Service Animals in Schools	July 17, 2018		2030P	Service Animals in Schools	Encouraged	Dec. 2018						x
		July 17, 2018	Reviewed and not adopted.	2090	Program Evaluation	Essential	Dec. 2012						
		July 17, 2018	Reviewed and not adopted.	2090P	Program Evaluation	Essential	Dec. 2011						
2100	Educational Opportunities for Students with a Parent in the Military	October 27, 2021		2100	Educational Opportunities for Military Children	Encouraged	Jul-19		Superintendent Approved				
2100P	Educational Opportunities for Students with a Parent in the Military	October 27, 2021		2100P	Educational Opportunities for Military Children	Encouraged	Jul-19						
2104	Federal and/or State Funded Special Instructional Programs	June 25, 2018		2104	Federal and/or State Funded Special Instructional Programs	Encouraged	Feb. 2018		Superintendent Approved				
2104P	Federal and/or State Funded Special Instructional Programs	June 25, 2018		2104P	Federal and/or State Funded Special Instructional Programs	Encouraged	Feb. 2018						

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2106	Program Compliance	July 17, 2018		2106	Program Compliance	Essential	Dec. 2011		Superintendent Approved				
2107	Comprehensive Early Literacy Plan	October 3, 2022		2107	Comprehensive Early Literacy Plan	Encouraged	Oct. 2015						
2108	Learning Assistance Program	June 26, 2018		2108	Learning Assistance Program	Essential	Jun-21		Superintendent Approved				x
2110	Transitional Bilingual Instruction Program	October 8, 2018		2110	Transitional Bilingual Instruction Program	Encouraged	Jun-22	Under Review	Superintendent Approved				x
2110P	Transitional Bilingual Instruction Program	March 5, 2018		2110P	Transitional Bilingual Instruction Program	Encouraged	Dec. 2017						x
2121	Substance Abuse Program	July 26, 2018		2121	Substance Abuse Program	Discretionary	Jul-23		Superintendent Approved				
2121P	Substance Abuse Program	July 26, 2018		2121P	Substance Abuse Program	Discretionary	Jul-23						
2125	Sexual Health Education	September 26, 2022		2125	Sexual Health Education	Encouraged	Feb. 2021		Superintendent Approved				
2125P	Sexual Health Education	September 26, 2022		2125P	Sexual Health Education	Encouraged	Feb. 2021						x
2126	HIV/AIDS Prevention Education	December 20, 2022		2126	HIV/AIDS Prevention Education	Encouraged	Dec. 2011		Superintendent Approved				x
2140	Guidance and Counseling	July 26, 2018		2140	Comprehensive School Counseling Program	Discretionary	Mar-22	Under Review	Superintendent Approved				
2140P	Guidance and Counseling	July 26, 2018		2140P	Comprehensive School Counseling Program	Discretionary	Mar-22	Under Review					x
				2140R	Resolution - Comprehensive School Counseling Plan	Encouraged	Mar-22	Under Review					x
2145	Suicide Prevention	September 19, 2016		2145	Suicide Prevention	Encouraged	Jul-16		Superintendent Approved				
2145P	Suicide Prevention	March 31, 2014		2145P	Suicide Prevention	Encouraged	Jun-21	Under Review					x
2150	Co-Curricular Program	September 27, 2018		2150	Co-Curricular Program	Encouraged	Dec. 2014		Superintendent Approved				
2150P	Co-Curricular Program	September 27, 2018		2150P	Co-curricular Program	Encouraged	Dec. 2011						
		October 8, 2018	Reviewd and not adopted.	2151	Interscholastic Activities	Encouraged	Jan. 2015						
		October 8, 2018	Reveiwed and not adopted.	2151P	Interscholastic Activities	Encouraged	Apr-13						
2153	Non-Curriculum-Related Student Groups	June 18, 2018		2153	Non-Curriculum-Related Student Groups	Encouraged	Dec. 2011		Superintendent Approved				
2153P	Non-Curriculum-Related Student Groups	June 18, 2018		2153P	Non-curriculum Related Student Groups	Encouraged	Dec. 2011						x
2160	Grant Application Policy	April 25, 2017				District Only			Superintendent Approved				x
2160P	Grant Application Procedure	April 25, 2017				District Only							x
2160F-1	Form - Grant Application	April 25, 2017				District Only							x
2161	Special Education and Related Services for Eligible Students	October 12, 2022		2161	Special Education and Related Services for Eligible Students	Essential	Dec. 2021		Board Approved				
2161P	Special Education and Related Services for Eligible Students	June 7, 2023		2161P	Special Education and Related Services for Eligible Students	Essential	Jul-23						x
2162	Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973	April 23, 2018		2162	Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973	Essential	Nov. 2016		Superintendent Approved				
2162P	Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973	April 23, 2018		2162P	Education of Students With Disabilities Under Section 504 of the Rehabilitation Act of 1973	Essential	Jul-23						x
2163	Multi-Tiered Systems of Support	October 30, 2017		2163	Response to Intervention	Essential	Dec. 2011		Superintendent Approved				x
2163P	Multi-Tiered Systems of Support	October 30, 2017		2163P	Response to Intervention	Essential	Dec. 2011						x
2165	Home or Hospital Instruction	May 16, 2023		2165	Home or Hospital Instruction	Encouraged	Dec. 2011		Superintendent Approved				x
2165P	Home or Hospital Instruction	May 16, 2023		2165P	Home or Hospital Instruction	Encouraged	Dec. 2011						x
2165F	Form- Home or Hospital Request for Instructor	May 16, 2023				District only							x
2170	Career and Technical Education	September 20, 2022		2170	Career and Technical Education	Encouraged	May-18		Superintendent Approved				x

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/ District Only	Date of Last WSSDA Revision	Needs Updating Y/N	Superintendent / Board Approved	Lead 1	Lead 2	Sys
2170P	Career and Technical Education	September 20, 2022		2170P	Career and Technical Education	Encouraged	Jun-11					
		July 26, 2018	Reviewed and not adopted.	2178	Traffic Safety Education	Discretionary	Dec. 2011					
		July 26, 2018	Reviewed and not adopted.	2178P	Traffic Safety Education	Discretionary	Dec. 2011					
2190	Highly Capable Programs	October 17, 2018		2190	Highly Capable Programs	Essential	Jul-23		Superintendent Approved			
2190P	Highly Capable Programs	October 8, 2018		2190P	Highly Capable Programs	Essential	Jul-23					
2195	Academic Acceleration	July 17, 2018		2195	Academic Acceleration	Essential	Jul-19		Board Approved			
2195P	Academic Acceleration	July 17, 2018		2195P	Academic Acceleration	Essential	Jun-21	Under Review				
		Oct. 2, 2018	Reviewed and not adopted. BEA agreement covers this need.	2220	School Calendar	Encouraged	Dec. 2011					
				2230	Transition to Kindergarten Program	Essential	Jul-23					
2240	Summer School	October 1, 2019		2240	Summer School	Encouraged	Dec. 2011		Superintendent Approved			
2255	Alternative Learning Experience Courses	September 15, 2021		2255	Alternative Learning Experience Courses	Essential	Aug. 2020		Board Approved			
2255P	Alternative Learning Experience Courses	September 15, 2021		2255P	Alternative Learning Experience Courses	Essential	Aug. 2020					
	Instructional Materials	Oct. 2, 2018	2311 - Formerly a district only policy and procedure. Reviewed and recommended for deletion.									
	Instructional Materials	Oct. 2, 2018	2311P - Formerly a district only policy and procedure. Reviewed and recommended for deletion.									
2320	Student Trips	August 7, 2015		2320	Field Trips, Excursions and Outdoor Education	Encouraged	Dec. 2011		Superintendent Approved			x
2320P	Student Trips	April 23, 2018		2320P	Field Trips, Excursions and Outdoor Education	Encouraged	Dec. 2011					x
2320F-1	Form - Student Trips - Planning Guide	June 13, 2017				District Only						x
2320F-2	Form - Student Trips - Approval in Concept	June 13, 2017				District Only						x
Forms 2320F-3	Forms - Student Trips	June 13, 2017				District Only						x
2320F-4	Form - Student Trips -Driver Authorization	April 23, 2018				District Only						
2320F-5	Form - Student Trips - Student Permission Form	April 23, 2018				District Only						x
2320F-6	Form-Student Trips	June 13, 2017				District Only						
2320F-7	Form-Student Trips - Overnight Student Trip Medication Request Form	April 23, 2018				District Only						
				2331	Controversial Issues-Guest Speakers	Discretionary	Dec. 2011					
2333	Flag Exercises	July 17, 2018		2333	Flag Exercises	Encouraged	Dec. 2011		Superintendent Approved			
		June 25, 2018	Reveiled not adopted.	2336	Required Observances (Veterans Day, Constitution Day, Temperance and Good Citizenship Day, Disability History Month)	Encouraged	May-18					x
2337	Disability History Month	September 13, 2017		2337	Disability History Month	Encouraged	Aug. 2014		Superintendent Approved			
2340	Religious-Related Activities and Practices	July 17, 2018		2340	Religious-Related Activities and Practices	Encouraged	Oct.2022		Superintendent Approved			
2340P	Religious-Related Activities and Practices	July 17, 2018				District Only						
				2401	Financial Education mastery-Based Learning and Credit	Encouraged	Oct. 2022					x
				2401P	Financial Education mastery-Based Learning and Credit		Oct. 2022					
				2402 (NEW)	English Language Arts	Encouraged	Dec. 2020	Under Review				x

WSSDA update

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/ District Only	Date of Last WSSDA Revision	Needs Updating Y/N	Superintendent / Board Approved	Lead 1	Lead 2	Syrs	WSSDA update
				2402P	English Language Arts	Encouraged	Jun-21	Under Review					x
				2403 (NEW)	Math	Encouraged	Dec. 2020	Under Review					x
				2403P	Math	Encouraged	Jun-21	Under Review					x
				2404 (NEW)	Science	Encouraged	Dec. 2020	Under Review					x
				2404P	Science	Encouraged	Dec. 2020	Under Review					x
				2405 (NEW)	Social Studies	Encouraged	Dec. 2020	Under Review					x
				2405P	Social Studies	Encouraged	Jun-21	Under Review					x
				2406 (NEW)	The Arts	Encouraged	Dec. 2020	Under Review					x
				2406P	The Arts	Encouraged	Dec. 2020	Under Review					x
				2407 (NEW)	Health and Fitness	Encouraged	Dec. 2020	Under Review					x
				2407P	Health and Fitness	Encouraged	Dec. 2020	Under Review					x
				2408 (NEW)	Integrated Environment and Sustainability Education	Encouraged	Dec. 2020	Under Review					x
				2408P	Integrated Environment and Sustainability Education	Encouraged	Dec. 2020	Under Review					x
2409	Credit for Competency/Proficiency	February 20, 2019		2409	World Language Competency	Encouraged	Dec. 2020	Under Review	Superintendent Approved				x
2409P	Credit for Competency/Proficiency	February 20, 2019		2409P	World Language Competency	Encouraged	Jun-21	Under Review					x
2410	High School Graduation Requirements	October 16, 2019		2410	High School Graduation Requirements	Essential	Dec. 2020	Under Review	Board Approved				x
2410P	High School Graduation Requirements	October 7, 2019		2410P	High School Graduation Requirements	Essential	Jul-23	Under Review					x
Form 2410F-1	Physical Education Waiver Request (2 different forms - one for class of 2017-2020 and one for 2021 and beyond.)	April 17, 2017				District Only							x
Form 2410F-2	High School Physical Education Waiver Activity Log	April 17, 2017				District Only							x
Form 2410F-3	High School Physical Education Waiver	April 17, 2017				District Only							x
Form 2410F-4	Request for Alternatives to World Language	April 17, 2017				District Only							x
Form 2410-5	High School Math Waiver	April 17, 2017				District Only							x
Form 2410-6	CTE Two-For-One Equivalency Credit for Graduation Requirement Waiver Request	September 27, 2017				District Only							x
Form 2410-7	Technology Literacy Waiver	October 7, 2019				District Only							
2411	Certificate of Educational Competency	October 1, 2019		2411	High School Equivalency Certificate	Essential	Dec. 2022		Superintendent Approved				
		October 1, 2019	Reviewed and not adopted	2412	Diplomas for Veterans	Discretionary	Dec. 2011						x
2413	Equivalency Credit for Career and Technical Education Courses	June 25, 2018		2413	Equivalency Credit for Career and Technical Education Courses	Essential	Feb. 2021		Superintendent Approved				x
2413P	Equivalency Credit for Career and Technical Education Courses	May 20, 2014				District Only							
2414	Community Service	July 17, 2018		2414	Community Service	Essential	Jun-13		Superintendent Approved				
				2414P	Procedure - Community Service	Essential	Jun-13						
2415	Credit Granted for Learning Experiences Conducted Outside of School	October 16, 2018				District Only. This policy number was changed from 2412 to 2415.			Board Approved				
2415P	Credit Granted for Learning Experiences Conducted Outside of School	January 7, 2020				District Only							
2415F	Credit Granted for Learning Experiences Conducted Outside of School	January 7, 2020				District Only							
2418	Waiver of High School Graduation Credits	February 10, 2021		2418	Waiver of High School Graduation Credits	Essential	Jun-21						
2418P	Waiver of High School Graduation Credits	December 2, 2020		2418P	Waiver of High School Graduation Credits	Essential	Jul-19						

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/ District Only	Date of Last WSSDA Revision	Needs Updating Y/N	Superintendent / Board Approved	Lead 1	Lead 2	Syrs
2418F	Waiver of High School Graduation Credits	December 2, 2020		2418F	Form - Waiver of High School Graduation Credits	Essential	Jun-21					
			Reviewed and not adopted.	2418R	Resolution - Waiver of High School Graduation Credits	Discretionary	Apr-15					
2420	Grading and Progress Reports	October 13, 2021		2420	Grading and Progress Reports	Encouraged	Jun-21					
2420P	Grading and Progress Reports	October 13, 2021		2420P	Procedure - Grading and Progress Reports	Encouraged	Dec. 2011					
2421	Promotion/Retention	September 28, 2022		2421	Promotion/Retention	Discretionary	Oct. 2015		Superintendent Approved			
				2421P	Promotion/Retention	Discretionary	Dec. 2011					

x

WSSDA update

Current	Discretionary: Not Recently Reviewed	Under Review/in the Updating Process	Needs Updating/Reviewing
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Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
		July 26, 2018	3110 - Reviewed and not adopted.	3110	Qualification of Attendance and Placement	Encouraged	Dec. 2011				
		July 26, 2018	3110P - Reviewed and not adopted.	3110P	Qualification of Attendance and Placement	Encouraged	Dec. 2011				
3111	Entrance Age	July 17, 2018				District Only			Superintendent Approved		
3111P	Entrance Age	June 25, 2018				District Only					
3111F	Application for Early Admittance					District Only					
				3112 (NEW)	Social Emotional Climate	Encouraged	Feb. 2021	Under Review			
				3112P (NEW)	Social Emotional Climate	Encouraged	Feb. 2021	Under Review			
		October 1, 2019	Reviewed and not adopted	3114	Part-time, Home-based, or Off-Campus Students	Encouraged	Dec. 2011				
				3114P	Part-time, Home-based, or Off-Campus Students	Encouraged	Dec. 2011				
3115	Homeless Students Enrollment Rights and Services	November 3, 2017		3115	Students Experiencing Homelessness - Enrollment Rights and Services	Essential	Jul-19	Under Review	Superintendent Approved		
3115P	Homeless Students Enrollment Rights and Services	September 27, 2017		3115P	Students Experiencing Homelessness - Enrollment Rights and Services	Essential	Jul-19	Under Review			
3115F1	McKinney-Vento Dispute Resolution Process					District Only					
3115F2	Written Notification of McKinney-Vento Enrollment Decision					District Only					
3115F3	Receipt of Dispute Resolution Information					District Only					
3115F4	Request to Appeal McKinney Vento Enrollment Decision					District Only					
3115F5	Parent/Youth's Guide to McKinney Vento Dispute					District Only					
3116	Students in Foster Care	June 25, 2018		3116	Students in Foster Care	Encouraged	Jun-22		Superintendent Approved		
3116P	Students in Foster Care	June 25, 2018		3116P	Students in Foster Care	Encouraged	Jun-22				
				3117	Students in or Released from An Institutional Education Facility	Encouraged	Oct. 2022				
3120	Enrollment	May 27, 2022		3120	Enrollment	Essential	Aug. 2020		Superintendent Approved	DT&L/ Mike C	
3120P	Enrollment	May 27, 2022		3120P	Enrollment	Essential	Aug. 2020				
3122	Excused and Unexcused Absences	January 12, 2023		3122	Excused and Unexcused Absences	Essential	Jul-23		Superintendent Approved		
3122P	Excused and Unexcused Absences	January 12, 2023		3122P	Excused and Unexcused Absences	Essential	Jun-22				
3123	Withdrawal Prior to Graduation	July 17, 2018		3123	Withdrawal Prior To Graduation	Encouraged	Dec. 2011		Superintendent Approved		
3124	Removal-Release of Student During School Hours	October 19, 2017		3124	Removal-Release of Student During School Hours	Essential	Dec. 2011		Superintendent Approved		
3124P	Removal-Release of Student During School Hours	October 19, 2017		3124P	Removal-Release of Student During School Hours	Essential	Dec. 2011				
3126	Child Custody	July 17, 2018		3126	Child Custody	Encouraged	Dec. 2012		Superintendent Approved		
3130	Student Attendance Areas	July 20, 2016				District Only			Superintendent Approved		
3131	Student Attendance Area Transfers	July 26, 2018		3131	Transfers	Discretionary	May-20	Under Review	Superintendent Approved		

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
3131P	Student Attendance Area Transfers	July 26, 2018				District Only		Under Review			
3131F	Request for Student Attendance Area Transfer	February 5, 2018				District Only					
3140	Release of Resident Students	October 19, 2017		3140	Release of Resident Students	Essential	Dec. 2016		Superintendent Approved		
3140P	Release of Bellingham Resident Students	October 19, 2017				District Only					
3140F1	Choice Transfer Request					District Only					
3140F2	FTE Interdistrict Agreement					District Only					
3141	Nonresident Students	October 19, 2017		3141	Nonresident Students	Essential	Dec. 2018		Superintendent Approved		
3141P	Procedure - Admission of Non-resident Students	January 8, 2018				District Only					
3141F	Nonresident Students Form - Non-resident Transfer Request	January 8, 2018				District Only					
3142	International Student Exchange	July 17, 2018		3142	International Student Exchange	Discretionary	Dec. 2011		Superintendent Approved		
3142P	International Student Exchange	July 17, 2018		3142P	International Student Exchange	Discretionary	Dec. 2011				
3143	District Notification of Juvenile Offender	January 3, 2023		3143	Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm	Essential	Aug. 2020		Superintendent Approved		
3143P	District Notification of Juvenile Offender	January 3, 2023		3143P	Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm	Essential	Aug. 2020				
	Release of Information Concerning Student Sexual and Kidnapping Offenders	January 3, 2023	Retired by BPS and WSSDA. Incorporated into 3143.	3144	Release of Information Concerning Student Sexual and Kidnapping Offenders	Retired/ Policy Alert Aug. 2020	Aug-21				
	Release of Information Concerning Student Sexual and Kidnapping Offenders	January 3, 2023	Retired by BPS and WSSDA. Incorporated into 3143.	3144P	Release of Information Concerning Student Sexual and Kidnapping Offenders	Retired	Aug-21				
3145	Sex Offender Access to District Property	November 21, 2019				District Only			Superintendent Approved		
3145F-1	Covered Offender Notice to Vacate Premises	November 21, 2019				District Only					
3145F-2	Request for Written Permission of Entry and Use	November 21, 2019				District Only					
		August 10, 2022	Retired by BPS and WSSDA as information is included in 3241	3200	Rights and Responsibilities	Retired	Apr-19				
		September 9, 2022	Retired by BPS as information is included in 3241	3200P		Retired					
3205	Sexual Harassment of Students Prohibited	November 9, 2022		3205	Sexual Harassment of Students Prohibited	Essential	Aug. 2020		Board Approved		
3205P	Sexual Harassment of Students Prohibited	November 9, 2022		3205P	Sexual Harassment of Students Prohibited	Essential	Jun-22				
3207	Harassment, Intimidation and Bullying	January 17, 2023		3207	Prohibition of Harassment, Intimidation and Bullying	Essential	Jul-23		Superintendent Approved		
3207P	Prohibition of Harassment, Intimidation and Bullying	January 17, 2023		3207P	Prohibition of Harassment, Intimidation and Bullying	Essential	Jul-23				

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
3207F	Prohibition of Harassment, Intimidation and Bullying - Form	August 29, 2017				District Only					
3209	Bias Incident and Hate Speech	July 7, 2023				District Only			Superintendent Approved		
3209P	Bias Incident and Hate Speech	July 7, 2023				District Only					
3210	Nondiscrimination	July 6, 2016		3210	Nondiscrimination	Essential	Mar-16		Superintendent Approved		
3210P	Nondiscrimination	July 6, 2016		3210P	Nondiscrimination	Essential	Jan. 2015				
3211	Gender-Inclusive Schools	March 9, 2022		3211	Gender Inclusive Schools	Essential	Jul-19		Superintendent Approved		
3211P	Gender-Inclusive Schools	May 16, 2022		3211P	Gender Inclusive Schools	Essential	Mar-22				
3220	Freedom of Expression	November 12, 2021		3220	Freedom of Expression	Essential	Oct. 2021		Superintendent Approved		
3220P	Freedom of Expression	November 12, 2021		3220P	Freedom of Expression	Essential	Oct. 2021				
3223	Freedom of Assembly	July 17, 2018		3223	Freedom of Assembly	Encouraged	Dec. 2011		Superintendent Approved		
		July 17, 2018	3224 - Reviewed and not recommended for adoption.	3224	Student Dress	Discretionary	Dec. 2011				
		July 17, 2018	3224P - Reviewed and not recommended for adoption.	3224P	Student Dress	Discretionary	Dec. 2011				
3225	School-Based Threat Assessment	January 3, 2023		3225	School Based Threat Assessment	Essential	Jul-23				
3225P	School-Based Threat Assessment	January 3, 2023		3225P	School Based Threat Assessment	Essential	Dec. 2020				
3226	Interviews of Students on School Premises	October 1, 2019		3226	Interviews and Interrogations of Students on School Premises	Encouraged	Dec. 2018		Superintendent Approved		
3226P	Interviews of Students on School Premises	October 1, 2019		3226P	Interviews and Interrogations of Students on School Premises	Encouraged	Dec. 2021				
3230	Student Privacy and Searches	September 10, 2018		3230	Student Privacy and Searches	Encouraged	Dec. 2022		Superintendent Approved		
3230P	Student Privacy and Searches	September 10, 2018		3230P	Student Privacy and Searches	Encouraged	Dec. 2022				
3231	Student Records	May 3, 2023		3231	Student Records	Essential	Jul-23		Superintendent Approved		
3231P	Student Records	September 29, 2022		3231P	Student Records	Essential	Jun-21				
3231F	Agreement of Student Information Release	May 3, 2023				District Only					
3232	Parent and Student Rights in Administration of Surveys, Analysis of Evaluations	September 20, 2018		3232	Parent and Student Rights in Administration of Surveys, Analysis or Evaluations	Encouraged	Feb. 2018		Superintendent Approved		
3232P	Parent and Student Rights in Administration of Surveys, Analysis of Evaluations	September 20, 2018		3232P	Parent and Student Rights in Administration of Surveys, Analysis or Evaluations	Encouraged	Feb. 2018				
				3235	Protection of Student Personal Information	Encouraged	Apr-17	Under Review			
				3235P	Protection of Student Personal Information	Encouraged	Apr-17	Under Review			
	Student Conduct	September 22, 2022	Retired as much of this information is in 3241	3240							
	Student Conduct	September 22, 2022	Retired as much of this information is in 3241	3240							
3241	Student Discipline	August 10, 2022		3241	Student Discipline	Essential	Jul-23		Board Approved		

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
3241P	Student Discipline	September 9, 2022		3241P	Student Discipline	Essential	Jul-23				
				3241F-1	District Discipline Matrix	Essential	Feb. 2021				
				3241F-2	District Continuum of Discipline Responses	Encouraged	Active				
3242	Closed Campus	July 17, 2018		3242	Closed Campus	Discretionary	Active		Superintendent Approved		
		October 1, 2019	3243 Reviewed and not adopted.	3243	Student Driving	Discretionary	Dec. 2011				
				3243P	Student Driving	Discretionary	Dec. 2011				
3244	Prohibition of Corporal Punishment	May 22, 2018		3244	Prohibition of Corporal Punishment	Encouraged	Feb. 2018		Superintendent Approved		
3245	Students and Telecommunication Devices	July 17, 2018		3245	Students and Telecommunications Devices	Encouraged	Oct. 2019		Superintendent Approved		
3245P	Students and Telecommunication Devices	July 17, 2018		3245P	Students and Telecommunications Devices	Encouraged	Oct. 2019				
3246	Restraint, Isolation and Other Use of Reasonable Force	May 19, 2016		3246	Restraint, Isolation and Other Uses of Reasonable Force	Essential	Dec-21		Superintendent Approved		
3246P	Student Restraint and/or Isolation	December 19, 2019		3246P	Restraint, Isolation and Other Uses of Reasonable Force	Essential	Jul-23				
3246F	Student Restraint and/or Isolation Incident Form	December 19, 2019				District Only					
3410	Student Health	October 1, 2019		3410	Student Health	Encouraged	Aug. 2018		Superintendent Approved		
3411	Accommodating Students with Seizure Disorder or Epilepsy	October 12, 2022		3411	Accommodating Students with Seizure Disorders or Epilepsy	Essential	Oct. 2021				
3412	Automated External Defibrillators (AED)	March 23, 2018		3412	Automated External Defibrillators	Encouraged	Aug. 2018				
3412P	Automated External Defibrillators (AED)	March 23, 2018		3412P	Automated External Defibrillators	Encouraged	Dec. 2011				
3412F-1	AED Post Event Report - Form	March 23, 2018				District Only					
3412F-2	AED Post Event Checklist - Form	March 23, 2018				District Only					
3412F-3	Maintenance Log for AED - Form	March 23, 2018				District Only					
3413	Student Immunization and Life Threatening Health Conditions	November 1, 2022		3413	Student Immunization and Life Threatening Health Conditions	Essential	May-20		Superintendent Approved		
3413P	Student Immunization and Life Threatening Health Conditions	November 1, 2022		3413P	Student Immunization and Life Threatening Health Conditions	Essential	Jun-20				
3414	Infectious Diseases	September 26, 2022		3414	Infectious Diseases	Encouraged	Sept. 2020		Superintendent Approved		
3414P	Infectious Diseases	September 26, 2022		3414P	Infectious Diseases	Encouraged	Sept. 2020				
3415	Accommodating Students with Diabetes	October 1, 2019		3415	Accommodating Students with Diabetes	Essential	Dec. 2011		Superintendent Approved		
3415P	Accommodating Students with Diabetes	July 29, 2014				District Only		Under Review			
3416	Medication at School	October 12, 2022		3416	Medication at School	Essential	Jul-19		Board Approved		
3416P	Medication at School	October 12, 2022		3416P	Medication at School	Essential	Mar-22				
3416F	Authorization of Medications at School	May 13, 2016				District Only					
3417	Catheterization	March 28, 2018		3417	Catheterization	Essential	Dec. 2014		Superintendent Approved		
3417P	Catheterization	March 28, 2018		3417P	Catheterization	Essential	Dec. 2011				
3418	Response to Student Injury or Illness	July 26, 2018		3418	Response to Student Injury or Illness	Encouraged	Sept. 2020	Under Review	Superintendent Approved		

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
3418P	Response to Student Injury or Illness	July 26, 2018		3418P	Response to Student Injury or Illness	Encouraged	Sept. 2020	Under Review			
3419	Self-Administration of Asthma and Anaphylaxis Medications	October 1, 2019		3419	Self-Administration of Asthma and Anaphylaxis Medications	Essential	Aug. 2012		Superintendent Approved		
3419P	Self-Administration of Asthma and Anaphylaxis Medications	October 1, 2019		3419P	Self-Administration of Asthma and Anaphylaxis Medications	Essential	Aug. 2012				
3420	Anaphylaxis Prevention and Response	September 22, 2022		3420	Anaphylaxis Prevention and Response	Essential	Aug. 2018		Superintendent Approved		
3420P	Anaphylaxis Prevention & Response	September 22, 2022		3420P	Anaphylaxis Prevention and Response	Essential	Aug. 2018				
3421	Child Abuse, Neglect and Exploitation Prevention	June 21, 2023		3421	Child Abuse, Neglect and Exploitation Prevention	Encouraged	Dec-22		Superintendent Approved		
3421P	Child Abuse, Neglect and Exploitation Prevention	June 21, 2023		3421P	Child Abuse, Neglect and Exploitation Prevention	Encouraged	Dec-22				
3422	Students Sports Concussion and Head Injuries	September 25, 2017		3422	Student Sports - Concussion, Head Injury and Sudden Cardiac Arrest	Essential	Jun-15		Superintendent Approved		
3422P	Students Sports Concussion and Head Injuries	September 25, 2017		3422P	Student Sports - Concussion, Head Injury and Sudden Cardiac Arrest	Essential	Jun-15				
3422F-1	Students Sports Concussion and Head Injuries	September 25, 2017				District Only					
3422F-2	Students Sports Concussion and Head Injuries	September 25, 2017				District Only					
3422F-3	Students Sports Concussion and Head Injuries	September 25, 2017				District Only					
3423	Parental Administration of Marijuana for Medical Purposes	September 28, 2022		3423	Parental Administration of Marijuana for Medical Purposes	Encouraged	Jul-19				
3424	Opioid Related Overdose Reversal	November 4, 2021		3424	Opioid Related Overdoses Reversal	Essential	Feb. 2020		Superintendent Approved		
3424P	Opioid Related Overdose Reversal	November 4, 2021		3424P	Opioid Related Overdoses Reversal	Essential	Feb. 2020				
3432	Emergencies	April 18, 2022		3432	Emergencies	Essential	Jun-22		Superintendent Approved		
3432P	Emergencies	April 18, 2022		3432P	Emergencies	Essential	Jun-22				
3440	Food, Food Education, Physical Education and Physical Activity	July 18, 2016				District Only			Superintendent Approved		
3440P	Food, Food Education, Physical Education and Physical Activity	July 18, 2016				District Only					
3510	Associated Student Bodies	January 12, 2022		3510	Associated Student Bodies	Essential	Aug. 2020		Board Approved		
3510P	Associated Student Bodies	January 20, 2022		3510P	Associated Student Bodies	Essential	Aug. 2020				
		July 17, 2018	3515 - Reviewed and not adopted.	3515	Student Incentives	Encouraged	Dec. 2011				
		July 18, 2018	3515P - Reviewed and not adopted.	3515P	Student Incentives	Encouraged	Dec. 2011				
3520	Student Fees, Fines, Tuitions and Charges	September 26, 2022		3520	Student Fees, Fines, or Charges	Encouraged	Jul-23		Superintendent Approved		
3520P	Student Fees, Fines, Tuitions and Charges	September 26, 2022		3520P	Student Fees, Fines, or Charges	Encouraged	Jul-23				
3530	Solicitation of Funds	January 23, 1992		3530	Fundraising Activities Involving Students	Essential	Dec. 2011	Under Review			

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approval	Lead 1	Lead 2
3530P	Solicitation of Funds	January 23, 1992		3530P	Fundraising Activities Involving Students	Essential	Dec. 2011	Under Review			
				3535	Financial Aid Advising Day	Encouraged	Aug. 2020				
	Student Fundraising for Charitable Purposes	December 15, 2017	3540 - Reviewed and recommended for deletion on Dec. 15, 2017								
	Student Fundraising for Charitable Purposes	December 15, 2017	3540P - Reviewed and recommended for deletion on Dec. 15, 2017								
	Music Programs and Uniforms	December 15, 2017	3800 - Reviewed and recommended for deletion on Dec. 15, 2017								

Current	Discretionary:	Under Review/In the Updating Process	Needs Updating/Reviewing				
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Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised or Adopted	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary/ District Only	Date of Last WSSDA Revision	Needs Updating?	Superintendent / Board Approved	Lead	Lead 2
4000	Communications and Community Relations Program	September 27, 2018		4001	Public Information Program	Encouraged	Oct. 2011		Superintendent approved		
4000P	Communications and Community Relations Program	October 4, 2021		4001P	Procedure - Public Information Program	Encouraged	Dec. 2011				
4011	Photographing, Recording Students and Sharing Student Information	August 31, 2022				District Only			Superintendent approved		
4011P	Photographing, Recording Students and Sharing Student Information	October 4, 2021				District Only					
Form 4011F1	Opt out of Release of Student Directory Info	March 2, 2021				District Only					
Form 4011F2	Cancellation Release of Student Directory Info	March 2, 2021				District Only					
Form 4011F3	Public Identification as Student in Special Education Release					District Only					
4020	Confidential Communications	September 27, 2018		4020	Confidential Communications	Encouraged	Dec. 2011		Superintendent approved		
4040	Public Access to District Records	October 5, 2017		4040	Public Access to District Records	Encouraged	Jul-23	Under Review	Superintendent approved		
4040P	Public Access to District Records	October 15, 2021		4040P	Procedure - Public Access to District Records	Encouraged	Julyl 2023	Under Review			
Form 4040F	Request to Inspect Public Records	September 7, 2021				District Only					
4040R	Public Access to District Records Resolution (Resolution Adopting Order Dispensing with Records Index	November 7, 2018		4040R	Public Access to District Records	Encouraged					
		September 14, 2022	Reviewed and not adopted	4050	Data Sharing with Local Tribes	Encouraged	Dec. 2020				
		September 14, 2022	Reviewed and not adopted	4050F	Data Sharing - Memorandum of Agreement	Encouraged	Dec. 2020				
4060	Distribution and Display of Information	June 13, 2023		4060	Distribution of Materials	Discretionary	Apr-23		Superintendent approved		
4060P	Distribution and Display of Information	June 13, 2023		4060P	Distribution of Materials	Discretionary	Apr-23				
4110	Citizen Advisory Committees, Task Forces and Advisory Groups	September 27, 2018		4110	Citizen Advisory Committees and Task Forces	Discretionary	Aug. 1998		Superintendent approved		
4110P	Citizen Advisory Committees, Task Forces and Advisory Groups	September 27, 2018		4110P	Procedure - Citizen Advisory Committees and Task Forces	Discretionary	Dec. 2011				
		October 7, 2019	4120 - Reviewed but not adopted.	4120	School Support Organizations	Discretionary	Jul-17				
		October 7, 2019	4120P - Reviewed but not adopted.	4120P	School Support Organizations	Discretionary	Jul-17				
		November 23, 2022	4129 - Reviewed but not adopted.	4129	Family Involvement	Discretionary	Dec. 2011				
		September 1, 2015	4129P - Reviewed but not adopted.	4129P	Procedure - Family Involvement	Discretionary	Dec. 2011				
4130	Title 1 Parental Involvement	November 21, 2018		4130	Title 1 Parental Involvement	Essential	Feb. 2018		Superintendent approved		

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		May 16, 2019	4130P - Reviewed and determined no longer necessary. No WSSDA model.								
4200	Parent Access and Safe and Orderly Learning Environment	April 20, 2022		4200	Safe and Orderly Learning Environment	Essential	Mar-22		Board approved		
4200P	Parent Access and Safe and Orderly Learning Environment	March 21, 2023		4200P	Procedure - Safe and Orderly Learning Environment	Discretionary	Feb. 2018				
4200F	Trespass Form	March 21, 2023				District Only					
4210	Regulation of Dangerous Weapons on School Premises	June 13, 2023		4210	Regulation of Dangerous Weapons on School Premises	Essential	Apr-23		Superintendent approved		
4215	Use of Tobacco and Nicotine Substances	February 18, 2020		4215	Use of Tobacco, Nicotine Products and delivery Devices	Essential	Oct. 2019		Superintendent approved		
4217	Effective Communication	July 6, 2016		4217	Effective Communication	Encouraged	Mar-16		Superintendent approved		
4217P	Effective Communication	July 6, 2016		4217P	Procedure - Effective Communication	Encouraged	Mar-16				
4217F	Request Form	June 20, 2016		4217F	Effective Communication	Encouraged	Mar-16				
4218	Language Access Plan	July 26, 2018		4218	Language Access Plan	Essential	Jun-22	Under Review	Superintendent approved		Isabel
4218P	Language Access Plan	January 16, 2019		4218P	Language Access Plan	Encouraged	Jun-22	Under Review			Isabel
		September 1, 2015	4220 - Reviewed but not adopted.	4220	Complaints Concerning Staff	Discretionary	Dec. 2011				
		September 1, 2015	4220P - Reviewed but not adopted.	4220P	Procedure - Complaints Concerning Staff	Discretionary	Dec. 2011				
4235	Public Performances	December 14, 2015		4235	Public Performances	Discretionary	Dec. 2011		Superintendent approved		
4237	Contests, Advertising and Promotions	July 6, 2016		4237	Contests, Advertising and Promotions	Essential	Dec. 2011		Superintendent approved		
4237P	Contests, Advertising and Promotions	July 6, 2016				District Only					
4260	Use of School Facilities	September 14, 2023		4260	Use of School Facilities	Essential	Feb. 2014		Board approved		
4260P	Use of School Facilities	July 6, 2016		4260P	Use of School Facilities	Essential	Dec. 2011				
		September 1, 2015	4265 - Reviewed but not adopted.	4265	Community Education Program	Discretionary	Dec. 2011				
4300	Limiting Immigration Enforcement in Schools	September 21, 2021		4300	Limiting Immigration Enforcement in Schools	Encouraged	Dec-20		Superintendent approved		
		September 27, 2021	4300P - Reviewed but not adopted.	4300P	Limiting Immigration Enforcement in Schools	Essential	Aug. 2020				
4310	District Relationships with Law Enforcement and other Government Agencies	March 5, 2019		4310	District Relationships with Law Enforcement and Other Government Agencies	Encouraged	Dec. 2018		Superintendent approved		
		July 26, 2018	4310P Reviewed and recommended for deletion. Topics covered in 3226P			Previously a district only procedure.					
				4311 (NEW)	School Safety and Security Services Program	Essential	May-20	Under Review			Jessica
				4311P(NEW)	School Safety and Security Services Program	Essential	Oct-22	Under Review			Jessica
	Notification of Threats of Violence or Harm	January 3, 2023	Retired by BPS and WSDA. Incorporated into 3143.	4314 (Retired)	Notification of Threats of Violence or Harm	Essential	Dec. 2018/Retired Aug. 2020-combined with 3143				
	Notification of Threats of Violence or Harm	January 3, 2023	Retired by BPS and WSDA. Incorporated into 3143.	4314P (Retired)	Notification of Threats of Violence or Harm	Essential	Dec. 2018/Retired Aug. 2020- Combined w/ 3143				

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised or Adopted	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/ Discretionary/ District Only	Date of Last WSSDA Revision	Needs Updating?	Superintendent / Board Approved	Lead	Lead 2
	Release of Information Concerning Sexual and Kidnapping Offenders	February 14, 2023	Retired by BPS and WSDA. Incorporated into 3143.	4315	Release of Information Concerning Sexual and Kidnapping Offenders	Encouraged	Aug. 2020 WSSDA retired. Feb. 2032 BPS retired				
4320	Cooperative Programs with Other District, Public Agencies, Private Schools and Daycare Agencies	December 14, 2015		4320	Cooperative Programs with Other District, Public Agencies, Private Schools and Daycare Agencies	Discretionary	Oct. 2011		Superintendent approved		
4331	Use of District Kitchen and Cafeteria Facilities	September 27, 2018				District Only			Superintendent approved		
4400	Election Activities	September 27, 2018		4400	Election Activities	Essential	Dec. 2011		Superintendent approved		
4400P	Election Activities	September 27, 2018		4400P	Election Activities	Essential	Dec. 2011				
4500	Unmanned Aerial Vehicles (Drones)	January 10, 2019		4500	Unmanned Aircraft System and Model Aircraft	Discretionary	Aug. 2018		Superintendent approved		

Current	Discretionary: Not Recently Reviewed	Under Review/In the Updating Process	Needs Updating/Reviewing
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Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary /District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approved	Lead	Lead 2
5000	Recruitment and Selection of Staff	August 25, 2015		5000	Recruitment and Selection of Staff	Encouraged	Dec. 2014		Superintendent approved		
				5000P	Recruitment and Selection of Staff	Encouraged	Dec. 2014				
5001	Hiring of Retired Staff	August 2, 2023		5001	Hiring of Retired School Employees	Essential	Apr-23		Superintendent approved		
5004	Infection Control Program	September 29, 2023		5004	Infection Control Program	Encouraged	Dec-22		Superintendent approved		
5004P	Infection Control Program	September 29, 2023		5004P	Infection Control Program		Dec-22				
5005	Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval	December 15, 2017		5005	Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval	Essential	Jul-17		Superintendent approved		
	Procedure - Employment Disclosures, Certification Requirements, Assurances and Approval	December 15, 2017	5005P - Reviewed Dec. 15, 2017 and recommended for deletion.			Formerly a district only policy.					
			Reviewed 9/2015 not recommended for adoption.	5006	Certification Revocation	Encouraged	Dec. 2011				
5010	Nondiscrimination and Affirmative Action	June 4, 2021		5010	Nondiscrimination and Affirmative Action	Encouraged	Jul-23		Superintendent approved		
5010P	Nondiscrimination	February 20, 2019		5010P	Nondiscrimination and Affirmative Action	Encouraged	Jul-23				
5011	Sexual Harassment of District Staff Prohibited	July 20, 2023		5011	Sexual Harassment of District Staff Prohibited	Essential	Jun-22		Board approved		
5011P	Sexual Harassment of District Staff Prohibited	July 12, 2023		5011P	Sexual Harassment of District Staff Prohibited	Essential	Jun-21				
			Deleted from BPS policies in Sept. 2015. Not recommended.	5020	Collective Bargaining	Discretionary	Dec. 2011				
5021	Conflicts Between Policy and Bargaining Agreements	August 25, 2015		5021	Conflicts Between Policy and Bargaining Agreements	Discretionary	Dec. 2011		Superintendent approved		
5022	Building Use by Union Organizations	August 25, 2015				District Only			Superintendent approved		
5050	Contracts	Oct. 2, 2018		5050	Contracts	Essential	Jul-23				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5161	Civility in the Workplace	Discretionary	Apr-23				
5201	Drug-Free Schools, Community and Workplace	April 18, 2023	Reviewed - no changes made	5201	Drug-Free Schools, Community and Workplace	Essential	Jul-19		Superintendent approved		
5202	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	June 4, 2021		5202	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	Encouraged	May-20		Superintendent approved		
5202P	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	June 4, 2021		5202P	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	Encouraged	May-20	Under Review			
			Reviewed in Feb. 2016. Incorporated into BPS policy 5350 Employee Assistance Program.	5203	Staff Assistance Program	Discretionary	Dec. 2011				
5214	Job-Sharing Staff Members	February 9, 2016				District Only			Superintendent approved		
			Reviewed Feb. 2016. Renumbered 5214 - District Only Policy.	5222	Job-Sharing Staff Members	Essential	Oct. 2015				
5231	Teacher School Day	February 9, 2016		5231	Length of Work Day	Discretionary	Oct. 2015		Superintendent approved		

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			Reviewed in Feb. 2016. Kept BPS policy title Teacher School Day.	5231P	Length of Work Day	Discretionary	Oct. 2015				
5240	Evaluation of Staff	October 18, 2017		5240	Evaluation of Staff	Essential	Jul-17		Superintendent approved		
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5251	Conflicts of Interest	Encouraged	Oct. 2015				
5252	Staff Participation in Political Activities	February 9, 2016		5252	Staff Participation in Political Activities	Discretionary	Oct. 2015		Superintendent approved		
5253	Maintaining Professional Staff/Student Boundaries	January 24, 2017		5253	Maintaining Professional Staff/Student Boundaries	Encouraged	Mar-19	Under Review	Superintendent approved		
				5253F-1 Additional Guidelines	Maintaining Professional Staff/Student Boundaries	Encouraged	Jul-19	Under Review			
5253P	Maintaining Professional Staff/Student Boundaries	January 24, 2017		5253P	Maintaining Professional Staff/Student Boundaries	Encouraged	Mar-19	Under Review			
				5254	Staff Expression	Discretionary	Apr-23				
				5254P	Staff Expression	Discretionary	Apr-23				
5260	Staff Access to Networked Information Resources	October 3, 2023	BPS and WSSDA policies 5260 share the same number but not the same content. We are in the process of changing the BPS policy number to differentiate the two.	5260	Personnel Records	Encouraged	Oct. 2015	Under Review	Superintendent approved		
5260P	Staff Access to Networked Information Resources	January 24, 2017		5260P	Procedure - Personnel Records	Encouraged	Dec. 2011	Under Review			
				5270	Resolution of Staff Complaints	Discretionary	Oct. 2015	Under Review			
				5270P	Resolution of Staff Complaints	Discretionary	Oct. 2015	Under Review			
5271	Reporting Improper Governmental Action (Whistleblower Protection)	February 9, 2016		5271	Reporting Improper Governmental Action (Whistleblower Protection)	Encouraged	Oct. 2015		Superintendent approved		
5271P	Reporting Improper Governmental Action (Whistleblower Protection)	February 9, 2016		5271P	Reporting Improper Governmental Action (Whistleblower Protection)	Encouraged	Oct. 2015				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5280	Separation from Employment	Encouraged	Dec. 2015				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5281	Disciplinary Action and Discharge	Discretionary	Oct-21				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5310	Compensation	Discretionary	Jul-23				
5314	Tax-Deferred Annuities	Sept. 2, 2021				District Only			Superintendent approved		
5314P	Procedure - Tax-Deferred Annuities	Sept. 2, 2021				District Only					
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5315	Garnishment and Personal Credit Problems	Discretionary	Dec. 2011				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5315P	Garnishment and Personal Credit Problems	Discretionary	Dec. 2011				
5318	Affordable Care Act Implementation for Hourly, Non-collectively Bargained Employed	February 9, 2016				District Only			Superintendent approved		

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary /District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approved	Lead	Lead 2
5318P	Affordable Care Act Implementation for Hourly, Non-collectively Bargained Employee	February 9, 2016				District Only					
5320	Leaves - Certificated and Classified Administrators and Non-Represented Classified Employees	September 25, 2023				District Only			Superintendent approved		
5325	Leaves to Attend Meetings/Conferences Certificated and Classified	August 14, 2017				District Only			Superintendent approved		
5326	Sabbatical Leave - Certificated and Classified Administrators	August 14, 2017				District Only			Superintendent approved		
5333	Holidays - Annual (Twelve-Month), Non-Represented Employees	October 30, 2015				District Only			Superintendent approved		
5334	Vacation - Annual (Twelve-Month), Non-Represented Classified Employees	September 19, 2020				District Only			Superintendent approved		
5338	Vacation-Annual (Twelve Month) Certificated and Classified Administrators	July 12, 2023				District Only			Superintendent approved		
5350	Employee Assistance Program	February 9, 2016				District Only			Superintendent approved		
			Reviewed September 29, 2023. Content integrated into BPS leave policies: 5320, 5325, 5326.	5400	Personnel Leaves	Essential	Dec-21				
5401	Sick Leave	March 28, 2018		5401	Sick Leave	Essential	Dec. 2017		Superintendent approved		
			Reviewed in Oct. 2018. Covered under BPS policy 5320.	5403	Emergency and Discretionary Leaves	Discretionary	Dec. 2011				
5404	Family and Medical Leave	July 12, 2023		5404	Family, Maternity and Military Caregiver Leave	Essential	Oct. 2019		Superintendent approved		
5406	Leave Sharing	Oct. 2, 2018		5406	Leave Sharing	Essential	May-18		Superintendent approved		
5406P	Leave Sharing	Oct. 2, 2018		5406P	Leave Sharing	Essential	May-18				
			Reviewed Aug. 2017 and not adopted. Content integrated into BPS leave policies: 5320, 5325, 5326.	5407	Military Leave	Encouraged	Dec. 2011				
				5407P	Military Leave	Encouraged	Dec. 2011				
			Reviewed in Oct. 2018. Covered under BPS policy 5320.	5408	Jury Duty and Subpoena Leave	Discretionary	Dec. 2011				
5409	Unpaid Holidays for Reason of Faith or Conscience	August 14, 2017		5409	Unpaid Holidays for Reason of Faith or Conscience	Essential	Jun-14		Superintendent approved		
				5409R	Resolution - Unpaid Holidays for Reason of Faith or Conscience	Essential	Jun-14				
			Reviewed Oct. 30, 2015. Covered under BPS Policy 5333.	5410	Holidays	Discretionary	Mar-22	Under Review			
			Reviewed Sept. 29, 2023. Content covered under BPS policy 5334 and 5338.	5411	Staff Vacations	Discretionary	Dec. 2011				

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary /District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent / Board Approved	Lead	Lead 2
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5510	Retirement Programs	Discretionary	Dec. 2011				
5515	Workforce Secondary Traumatic Stress	April 18, 2023		5515	Workforce Traumatic Stress	Essential	Jun-21				
5515P	Workforce Secondary Traumatic Stress	April 18, 2023		5515P	Workforce Traumatic Stress	Essential	Jun-21				
			Reviewed again on Sept. 29, 2023 and not recommended for adoption. Reviewed in June 29, 2017 and recommended for deletion. Originally incorporated into BPS policy 5340/5340P.	5520	Staff Development	Discretionary	Jun-21				
			Reviewed again on Sept. 29, 2023 and not recommended for adoption. Reviewed in June 29, 2017 and recommended for deletion. Originally incorporated into BPS policy 5340/5340P.	5520P	Staff Development	Discretionary	Jun-21				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5525	Professional, Civic and Service Organization Memberships	Discretionary	Dec. 2011				
5610	Substitute Employment	July 14, 2023		5610	Substitute Employment	Encouraged	Jun-22		Superintendent approved		
			Reviewed March 2017 and July 2023 and not adopted.	5610P	Substitute Employment	Encouraged	Sept. 2020				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5612	Temporary Administrators	Discretionary	Jun-22				
5630	Volunteers	January 24, 2017		5630	Volunteers	Discretionary	Dec. 2011		Superintendent approved		
5630P	Volunteer Procedures	January 24, 2017		5630P	Volunteers	Discretionary	Dec. 2011				
5641	Student Teachers	August 14, 2017		5641	Student Teachers	Discretionary	Dec. 2011		Superintendent approved		
5641P	Student Teachers	August 14, 2017		5641P	Student Teachers	Discretionary	Dec. 2011				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5642	Administrative Internships	Discretionary	Dec. 2011				
			Reviewed Sept. 29, 2023 and not recommended for adoption.	5642P	Administrative Internships	Discretionary	Dec. 2011				

Current	Discretionary: Not Recently Reviewed	Under Review/In the Updating Process	Needs Updating/Reviewing
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Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary /District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent/Board Approved	Lead	Lead -2
6000	Program Planning, Budget Preparation, Adoption and Implementation (formerly policy 6001)	September 18, 2019		6000	Program Planning, Budget Preparation, Adoption and Implementation	Encouraged	Feb. 2021		Board Approved	Finance	
				6000P	Program Planning, Budget Preparation, Adoption and Implementation	Encouraged	Feb. 2021			Finance	
6020	System of Funds and Accounts	October 17, 2019		6020	System of Funds and Accounts	Encouraged	Jul-23		Superintendent Approved	Finance	
				6020P	System of Funds and Accounts	Encouraged	Dec. 2011			Finance	
6021	Interfund Loans	February 20, 2019		6021	Interfund Loans	Discretionary	Dec. 2011		Superintendent Approved	Finance	
6022	Financial Management	November 9, 2015		6022	Minimum Fund Balance	Discretionary	Feb. 2011			Finance	
6030	Financial Reports	September 13, 2023		6030	Financial Reports	Discretionary	Ap. 2013		Superintendent Approved	Finance	
6040	Expenditures in Excess of Budget	October 22, 2019		6040	Expenditures in Excess of Budget	Discretionary	Dec. 2011		Superintendent Approved	Finance	
6100	Revenues From Local, State and Federal Sources	August 22, 2019		6100	Revenues From Local, State and Federal Sources	Encouraged	Jul. 2019		Board Approved	Finance	
		March 12, 2019	Reviewed and not recommended for adoption.	6100P	Revenues From Local, State and Federal Sources	Encouraged	Jun. 2018			Finance	
6101	Federal Cash and Financial Management	November 9, 2015		6101	Federal Cash and Financial Management	Essential	Oct. 2015		Superintendent approved	Finance	
6101P	Federal Cash and Financial Management	November 9, 2015		6101P	Federal Cash and Financial Management	Essential	Oct. 2015			Finance	
6102	District Fundraising Activities	January 10, 2013		6102	District Fundraising Activities	Discretionary	Dec. 2011		Superintendent Approved	Finance	
6102P	District Fundraising Activities	April 20, 2016		6102P	District Fundraising Activities	Discretionary	Dec. 2011			Finance	
6106	Allowable Costs for Federal Programs	February 10, 2022		6106	Allowable Costs for Federal Programs	Essential	May. 2020		Superintendent Approved	Finance	
6106P	Allowable Costs for Federal Programs	February 3, 2016		6106P	Allowable Costs for Federal Programs	Essential	Dec. 2015			Finance	
			Reviewed and not recommended for adoption.	6111	Tuition	Discretionary	Ap. 23			Finance	
6112	Rental or Lease of Real District Property	February 19, 2020		6112	Rental or Lease of District Real Property	Essential	Jun-22		Board Approved	Finance	
6114	Gifts	January 16, 2013		6114	Gifts or Donations	Discretionary	Jun. 2015		Superintendent Approved	Finance	
6114P	Gifts	January 16, 2013		6114P	Gifts or Donations	Discretionary	Jun. 2015			Finance	
	Uncollected Non-Tax Revenue	November 1, 2018	6119 -Reviewed and recommended for deletion	6119		District Only				Finance	
6120	Investment of Funds	April 17, 2019		6120	Investment of Funds	Encouraged	Dec. 2011		Superintendent approved	Finance	
6210	Purchasing: Authorization and Control	April 20, 2022	Reviewed Nov. 2018 against Aug. 2018 WSSDA standard by Simone Sangster. No changes other than a typo to remove the cents from dollar value \$5000.00.	6210	Purchasing: Authorization and Control	Essential	Dec. 2018		Board approved	Finance	
6210P	Purchasing: Authorization and Control	January 13, 2022		6210P	Purchasing: Authorization and Control	Essential	Dec. 2011			Finance	
6212	Procurement Cards	January 26, 2018		6212	Charge Cards	Encouraged	Dec. 2011		Superintendent approved	Finance	
6212P	Procurement Cards	August 3, 2023				District Only				Finance	
6212F-1	Request for Issuance of Procurement Card					District Only					
6212F-2	Procurement Card Authorization Form	August 3, 2023				District Only					

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6212F-3	Procurement Card User Agreement and Log	August 3, 2023				District Only					
6212F-4	Procurement Card Controls Assessment					District Only					
6212F-5	Procurement Card Sign Out Sheet					District Only					
6213	Travel Authorization and Expense Reimbursement	January 26, 2018		6213	Reimbursement for Travel Expenses	Encouraged	Dec. 2011		Superintendent approved	Finance	
6213P	Travel Authorization and Expense Reimbursement	September 13, 2023		6213P	Reimbursement for Travel Expenses	Encouraged	Dec. 2011			Finance	
6213F-1, F-2, F-3	Travel Authorization and Expense Reimbursement - Forms	September 13, 2023				District Only				Finance	
6215	Voucher Certification and Approval	November 7, 2018		6215	Expense Claim Certification and Approval	Essential	Jul-23		Board approved	Finance	
6215P	Voucher Certification and Approval	September 13, 2023		6215P	Voucher Certification and Approval	Essential	Dec. 2011			Finance	
6216	Reimbursement for Goods and Services: Warrants	January 26, 2018		6216	Reimbursement for Goods and Services: Warrants	Essential	Dec. 2011		Board approved	Finance	
				6217	Electronic Funds Transfer	Encouraged	Jul-23	New		Finance	
				6217	Electronic Funds Transfer		Jul-23	New			
6220	Bid Requirements	February 15, 2022		6220	Bid Requirements	Essential	Jul-23		Board approved	Finance	
6220P	Bid Requirements	January 18, 2023		6220P	Bid Requirements	Essential	Dec. 19			Finance	
			BPS Policy No. 6301	6225	Use of Electronic Signatures	Discretionary	Oct. 21			Finance	
6230	Relations with Vendors	February 20, 2019		6230	Relations with Vendors	Discretionary	Dec. 2020		Superintendent approved	Finance	
6240	Recognition Activities and Food and Beverages	March 21, 2017				District Only			Superintendent approved	Finance	Operations
6240P	Recognition Activities and Food and Beverages	April 20, 2017				District Only				Finance	
6250	Cellular Telephones	November 6, 2018		6250	Cellular Telephones	Encouraged	Dec. 2011		Superintendent approved	Finance	
6301	Electronic Signatures	April 17, 2020	WSSDA Policy 6225						Board approved	Finance	
6500	Risk Management	September 13, 2023		6500	Risk Management	Encouraged	Aug. 2018		Superintendent Approved	Finance	
6500P	Risk Management	October 14, 2019		6500P	Risk Management	Encouraged	Aug. 2018				
6511	Staff Safety	July 20, 2016		6511	Staff Safety	Essential	Dec. 2011		Superintendent approved	Operations	
6511P	Staff Safety	July 20, 2016		6511P	Staff Safety	Essential	Dec. 2011			Operations	
		April 18, 2022	Reviewed and not recommended for adoption.	6513	Workplace Violence Prevention	Discretionary	Jul-23				
		April 18, 2022	Reviewed and not recommended for adoption.	6513P	Workplace Violence Prevention	Discretionary	Jul-23				
6530	Insurance	January 10, 2013		6530	Insurance	Encouraged	Jul-23			Finance	
6535	Student Insurance	November 1, 2018		6535	Student Insurance	Encouraged	Feb. 2018		Superintendent approved	Finance	
				6540	School District's Responsibility for Privately-Owned Property	Discretionary	Dec. 2011				
				6550	Capitalization Threshold for Leases and Subscription - Based Information Technology Arrangements SBITA's	Encouraged	Jul-23			Finance ?	
				6570	Property and Data Management	Encouraged	Dec. 2011			Finance	Ed. Tech
				6580	Continuity of Operations Plan	Encouraged	Jul. 2017			Finance	Ed. Tech
				6580P	Continuity of Operations Plan	Encouraged	Jul. 2017			Finance	Ed. Tech
6600	Transportation	April 25, 2016		6600	Transportation	Encouraged	Feb. 2021		Superintendent approved	Operations	
6600P	Transportation	July 20, 2016		6600P	Transportation	Encouraged	Jul. 2011			Operations	

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6605	Student Safety Walking, Biking and Riding Buses	February 20, 2019		6605	Student Safety Walking, Biking and Riding Buses	Encouraged	Jul-23		Superintendent approved	Operations	
6605P	Student Safety Walking, Biking and Riding Buses	February 20, 2019		6605P	Student Safety Walking, Biking and Riding Buses	Encouraged	Jul-23			Operations	
	Video Cameras on School Buses	September 9, 2022	Policy and procedure recommended for deletion as information is now covered in 6610	6608	Video Cameras on School Buses	Discretionary	Dec. 2011		Superintendent approved	Operations	
	Video Cameras on School Buses	September 9, 2022		6608P	Video Cameras on School Buses	Discretionary	Dec. 2011			Operations	
6610	Video Security	September 9, 2022		6610	Video Surveillance	Encouraged	Aug. 2018			Operations	
6610P	Video Security	September 9, 2022				District only					
6620	Other Transportation Services	July 20, 2016		6620	Special Transportation	Encouraged	Dec. 2011		Superintendent approved	Operations	
6625	Private Vehicle Transportation	April 9, 2019		6625	Private Vehicle Transportation	Encouraged	Dec. 2011		Superintendent approved	Operations	
				6630	Driver Training and Responsibility	Discretionary	Aug. 2018			Operations	
6640	School-Owned Vehicles	July 20, 2016		6640	School Owned Vehicles	Discretionary	Dec. 2011		Superintendent approved	Operations	
				6690	Contracting for Transportation Service	Discretionary	Dec. 2011			Operations	
6700	Meal Charges	June 27, 2017		6700	Nutrition, Health, and Physical Fitness	Essential	Jul-23		Superintendent Approved	Operations	
6700P	Meal Charges	June 27, 2017		6700P	Nutrition, Health, and Physical Fitness	Essential	Jul-23			Operations	
6800	Safety, Operations and Maintenance of School Property	September 18, 2019		6800	Safety, Operations and Maintenance of School Property	Discretionary	Jun. 2021		Board Approved	Operations	
6800P	Safety, Operations and Maintenance of School Property	February 20, 2019		6800P	Safety, Operations and Maintenance of School Property	Discretionary	Dec. 2011			Operations	
6801	Capital Assets/Theft-Sensitive Assets	April 20, 2017		6801	Capital Assets/Theft-Sensitive Assets	Essential	Jun. 2012		Superintendent approved	Finance	
6801P	Capital Assets/Theft-Sensitive Assets	April 20, 2017		6801P	Capital Assets/Theft-Sensitive Assets	Essential	Jun. 2012			Finance	
6810	Energy Management/Education	October 17, 2019		6810	Energy Management, Education and Conservation	Encouraged	Oct. 2011		Superintendent Approved	Operations	
				6815	Advertising on District Property	Discretionary	Apr-23	New			
				6815P	Advertising on District Property		Apr-23	New			
6881	Disposal of Surplus Equipment and/or Materials	November 5, 2014		6881	Disposal of Surplus Equipment and/or Materials	Encouraged	Dec. 2011	Under Review	Superintendent Approved	Operations	Finance
				6881P	Disposal of Surplus Equipment and/or Materials	Encouraged	Dec. 2011				
6882	Sale of Real Property	January 18, 2017		6882	Sale of Real Property	Encouraged	July. 2016		Superintendent Approved	Finance	Operations
6883	Closure of Facilities	September 18, 2019		6883	Closure of Facilities	Discretionary	Dec. 2011		Board Approved	Operations	
6890	State Environmental Policy Act Compliance	March 13, 2019		6890	State Environmental Policy Act Compliance	Essential	Oct. 2011		Superintendent Approved	Operations	
6895	Pesticide Notification, Posting and Record Keeping	September 21, 2015		6895	Pesticide Notification, Posting and Record Keeping	Essential	Dec. 2011		Superintendent Approved	Operations	
6895P	Pesticide Notification, Posting and Record Keeping	September 21, 2015		6895P	Pesticide Notification, Posting and Record Keeping	Essential	Dec. 2011			Operations	
				6900	Facilities Planning	Discretionary	Dec. 2011			Operations	
6905	Site Acquisition	September 18, 2019		6905	Site Acquisition	Discretionary	July. 2017		Board Approved	Operations	Finance
6910	Construction Financing	August 21, 2014		6910	Construction Financing	Encouraged	Dec. 2011		Superintendent approved	Finance	
6910P	Construction Financing	August 27, 2019				District Only				Finance	
				6920	Construction Design	Encouraged	Oct. 2011			Operations	

Current BPS District Policy Number	BPS Name	Date of Last BPS Revision	Reviewed not Revised	WSSDA Policy Number	WSSDA Name	Essential/Encouraged/Discretionary /District Only	Date of Last WSSDA Revision	Needs Updating? Yes/No	Superintendent/ Board Approved	Lead	Lead -2
				6920P	Construction Design	Encouraged	Dec. 2011			Operations	
6925	Architect and Engineering Services	September 6, 2022		6925	Architect and Engineering Services	Encouraged	Dec. 2011		Superintendent approved	Finance	
6925P	Architect and Engineering Services	September 6, 2022		6925P	Architect and Engineering Services	Encouraged	Dec. 2011			Finance	
				6950	Contractor Assurances, Surety Bonds, Insurance and Change Orders	Encouraged	Oct. 11			Finance	
				6955	Maintenacne of Facilities Records	Encouraged	Dec. 2011			Operations	
6957	Construction Change Orders	May 18, 2023				District Only			Board approved	Finance	
6959	Acceptance of Completed Project	June 4, 2015		6959	Acceptance of Completed Project	Encouraged	Jul-23		Superintendent Approved	Operations	Ed. Tech
				6959P	Acceptance of Completed Project	Encouraged	Jul-23				
6970	Naming of Schools, Facilities and Memorials	December 18, 2014		6970	Naming of Schools	Discretionary	Oct-21		Superintendent Approved	Operations	Communications
6970P	Naming of Schools, Facilities and Memorials	December 18, 2014		6970P	Naming of Schools	Discretionary	Oct-21			Operations	Communications
				6971	Works of Art	Discretionary	Dec. 2011			Operations	Finance

Current	Discretionary: Not Recently Reviewed	Under Review/In the Updating Process	Needs Updating/Reviewing
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