

ORGANIZATIONAL CONTINUITY

The superintendent shall not allow through action or inaction that critical district functions are unprepared for reasonable foreseeable events that would impede district operations.

1. The superintendent shall not fail to take all reasonable and prudent actions with respect to organizational continuity that are typical for similar and highly effective organizations.
2. The superintendent shall not fail to:
 - a. Inform the board of new, discontinued or material changes in district practice with respect to number 1 above; and
 - b. Provide an affirmative (or negative) statement that the following actions have been taken:
 - i. Ensure that at least one other executive staff member is capable of assuming superintendent responsibilities on an emergency basis;
 - ii. Ensure that continuity of leadership exists at each level of the district's management;
 - iii. Ensure that critical district functions have prepared, maintained, and appropriately safeguarded policies and procedures manuals; and
 - iv. Ensure that district plans and appropriately tests emergency preparedness for reasonable foreseeable disasters or emergency situations.

Adopted: 9/10/2009
Updated: 7/19/2012