

Dear Student,

Enclosed you will find a draft copy of your schedule. While we have made every effort to accommodate all your requests, there may be changes from what you selected when we met in the spring. Please review your schedule carefully, and contact your counselor with any questions or concerns. You may set up an appointment to discuss any concerns in person by sending an email to your counselor or to Ms. Oldfield, or by phoning the Counseling Office at (585) 335-4010 ext. 1009.

Please remember to check your schedule on the first day of school!

(Log into your Schoology account for any last minute changes or updates that may have been made.)

Students are **HIGHLY** discouraged from dropping courses. Any course that is dropped before a marking period grade has been posted, will not be listed on the student's transcript. If there is ever a time when a course is dropped after a marking period grade has been posted, the student's transcript will show the course as withdrawn.

To drop or add a course before school begins and through the first full week of classes:

- ◆ Student or parent may call or email the School Counselor to process a course drop or add.
- ◆ Only changes that will maintain a course minimum and not affect students' graduation credits will be approved.
- ◆ Changes that create an overload in a class will not be permitted.
- ◆ Certain course changes may require parent permission.

To drop a course after the first full week of classes:

- ◆ Student or parent/guardian may call or email the school counselor to discuss a course drop request.
- ◆ BOTH student and parent/guardian must participate in a drop conference with the student's counselor.
- ◆ A Drop/Add Form must be completed by the student, parent/guardian, teacher, counselor, and administrator.
- ◆ If anyone on the Drop/Add Form disagrees, then an in-person conference with all members on the form may be required.

Course Change Conference Dates 2025-2026

Semester One Courses			Full-Year Courses			Semester Two Courses		
Full-Year Courses								
September	15,	2025	January	19,	2026	February	2,	2026
September	16,	2025	January	20,	2026	February	3,	2026
September	17,	2025	January	21,	2026	February	4,	2026
September	18,	2025	January	22,	2026	February	5,	2026

To change an advanced/honors course level at any time during the school year:

- ◆ Students will be able to change levels for a class at any time, with recommendation from the teacher and counselor. (Example: If a student is in Honors English 10 and is struggling, the student may be moved to English 10.)
- ◆ Changes to a course level will not show on a student's transcript.
- ◆ When a student changes levels, the grade from the course they are dropping will remain on the student's report card.
- ◆ If a student changes courses in the middle of a marking period, the teacher of the current course and the teacher of the new course will determine the grade for that marking period.

Please remember to check your schedule on the first day of school!

Dansville High School Counselors

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