



## Autrey Mill Middle School Tardy Expectations



### **Tardiness to School**

It is the responsibility of the parents and the student for the student to arrive on time. Excused tardies include illness, medical appointments, and other legal excuses mentioned above. Parents are asked to send a note or email when the student is late. All students who are tardy must report to the office before reporting to class. Chronic tardiness to school or to class may result in disciplinary consequences.

### **Tardiness to Class**

Students are expected to be on time for all classes. If late, a pass from staff or faculty should accompany the student. If a student is late to class without a pass, there will be discipline actions as follows:

Once a student has been late 3 or more times in a week they will

1 <sup>st</sup> offense	Lunch Detention
2 <sup>nd</sup> offense	Recess Detention
3 <sup>rd</sup> offense	Administrative Detention (Morning, connections, etc.)
4 <sup>th</sup> offense	Administrative Detention and enter Minor

Tardies will be counted for the entirety of the 9-week quarter. At the start of a new 9-week quarter, tardies and discipline actions will reset.