

2025-2026
CISD PAYROLL CALENDAR
Auxiliary Employees, Extra Duty Pay, & Leave
Pay Checks Issued from August – July

PAYROLL PERIOD Auxiliary, Extra Duty and Leave	PAYROLL/TRUE TIME DUE DATE All Paperwork MUST be received in the Payroll Office	PAY DAY
06/22/2025 - 07/26/2025	7/29/2025	8/20/2025
07/27/2025 - 08/30/2025	9/3/2025	9/19/2025
08/31/2025 - 09/27/2025	9/30/2025	10/20/2025
09/28/2025 - 10/25/2025	10/28/2025	11/20/2025
10/26/2025 - 11/29/2025	12/2/2025	12/18/2025
11/30/2025 - 12/27/2025	1/7/2026	1/20/2026
12/28/2025 - 01/31/2026	2/3/2026	2/20/2026
02/01/2026 - 02/28/2026	3/3/2026	3/17/2026
03/01/2026 - 03/28/2026	3/31/2026	4/20/2026
03/29/2026 - 04/25/2026	4/28/2026	5/20/2026
04/26/2026 - 05/23/2026	5/26/2026	6/18/2026
05/24/2026 - 06/20/2026	6/23/2026	7/20/2026

**PAYCHECK ERRORS OCCUR WHEN PAPERWORK IS NOT SUBMITTED
TO PAYROLL BY THE DUE DATE AND WHEN TIMESHEETS ARE NOT
SUBMITTED AND APPROVED.**