



# Student Family Handbook

David S. D'Evelyn

Junior/Senior High School



10359 West Nassau Avenue

Denver, Colorado 80235

**Main Office: 303-982-2600**

Fax Number: 303-982-2601

**24-Hour Attendance Line: 303-982-5771**

#### **D'Evelyn Website:**

<http://www.develynjags.org>

- D'Evelyn Founding Documents
- Online listing of School Events
  - Daily Announcements
  - Faculty Web Pages

**School Philosophy:** The D'Evelyn Program has been developed to continue the alternative educational environment exemplified by the Dennison Fundamental Alternative School program. It is based on the belief that all students, not just an elite group, should be held to rigorous academic and behavioral standards, and that all students can achieve in a challenging program. We, the Initiating Committee, believe the purpose of education is to convey an essential body of cultural knowledge to the next generation, and that a solid liberal arts education is required in order for all citizens to be effective participants in their communities.

Independent, analytical reasoning, based on objective knowledge, is an essential skill and will be encouraged throughout the program. There will be an emphasis upon year-to-year sequential continuity in the development of basic knowledge and competence, with gradually increasing complexity and requirements. A mastery of the skills and knowledge acquired through the study of the basic academic subjects is the foundation for all subsequent learning, regardless of the student's future pursuits.

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**\*PLEASE NOTE: This is only a partial listing of school information. For a more detailed explanation of items, please refer to the D'Evelyn Program Document & the D'Evelyn Policies and Regulations, the D'Evelyn Steering Committee**

By-Laws, the D'Evelyn Student/Parent Handbook for 2011-12, the D'Evelyn Course Description Booklet, the D'Evelyn Counseling Department Post High School Planning Handbook and the Conduct Code book. ALL AVAILABLE via our website.

## **D'EVELYN JUNIOR/SENIOR HIGH SCHOOL DIRECTORY**

### **D'EVELYN ADMINISTRATIVE STAFF**

Mr. Josh Shapiro, Principal..... 303-982-5231

Mr. Ryan Bazz - Asst. Principal, Activities, Discipline 6th Grade.....  
303-982-4979

Mr. Nick Colangelo - Asst. Principal, Scheduler, Discipline 7th-8th Grade.....  
303-982-2058

Ms. Amber Cannizzaro - Asst. Principal, Discipline 9th-10th Grade.....  
303-982-2274

Mr. Adam Kelsey - Asst. Principal, Athletics, Discipline 11th-12th Grade.....  
303-982-1092

### **D'EVELYN COUNSELORS**

Ms. Erin Ranum - Senior High (A-L) ..... 303-982-4362

Ms. Molly Harrington - Senior High (M-Z)..... 303-982-5185

Ms. Jessie McKerley - Junior High (A-K)..... 303-982-9009

Ms. Gina Writz - Junior High (L-Z)..... 303-982-5214

Ms. Kelly Benninghoff - Social Emotional Counselor.....  
303-982-3368

### **STAFF DIRECTORY**

<b>Name</b>	<b>Room</b>	<b>Subject</b>	<b>Voicemail</b>
Aguiar, Lori	W105	Science	303-982-2630
Anneberg, Roy	NE126	Art	303-982-9123
Baca, Zach	E100	Math	303-982-1057
Barnes, Lorraine	Main Office	Clinic/Receptionist	303-982-2662
Battaglia, Valerie	Gym	Physical Education	303-982-7290

Beams, Keith	MW201	Social Studies	303-982-2650
Bell, Lisa	LMC	LMC	303-982-6335
Bender, Megan	E206	Spanish	303-982-2609
Benninghoff, Kelly	Counseling	SEL	303-982-3368
Blair, Jessica	E213	English	303-982-2256
Bolam, Jodi	ME102	Building Engineer	303-982-5772
Boswell, Chris	E204	Social Studies	303-982-2616
Bowman, Elizabeth	E205	Latin	303-982-7968
Bringham, Alexandra	NE110	Art	303-982-1392
Cannon, Cindy	E107	Math	303-982-3688
Carson, Steven	W211	Social Studies	303-982-2606
Courtney, Kate	E115	Math	303-982-9587
Crossley, John	W214	English	303-982-1090
Daly, Rush	W204	Social Studies	303-982-6113
Davis, Chris	NE117	6th Grade Teacher	303-982-7936
Doyle, Wendy	E104	Math	303-982-4405
Duncan, Joseph	W100	Science	303-982-7841
Frigo, Crystal	Counseling	Registrar	303-982-5647
Gause, Brennan	E203	Social Studies	303-982-2692
Gee, Ginger	Office/Library	Receptionist/Para	303-982-2600
Goldsborough, Sandra	NE119	6th Grade Teacher	303-982-0732
Hahn, Mitchell	E102	English	303-982-7588
Hobbs, Lynne	W212	English	303-982-2634
Holland, Deb	W205	Social Studies	303-982-5741
Lawrence, Devon	NE112	Art	303-982-9409
Leach-Flusche, Wendy	E200	SPED	303-982-1196
Mallett, DJ	Copy Room	Receptionist/Copy Room	303-982-2600
McDonough, Emilie	NE118	6th Grade Teacher	303-982-8962
McSkimin, Stacey	W201	Social Studies	303-982-8179
Miller, Kirstin	NE108	Vocal/Instrumental Music	303-982-1863
Monzel, Kristen	W202	English/Yearbook	303-982-2612
Morrisette, Matthew	NE106	Instrumental Music	303-982-9536
Mozingo, Emily	E202	Spanish	303-982-8653
Newcomb, Sarah	W106	Science	303-982-1265

Newell, Kari	W203	Social Studies	303-982-7477
Otterstetter, Noah	E112	Math	303-982-0789
Panchenko, Lyubov	NE121	6th Grade Teacher	303-982-2240
Paske, Allie	W213	Social Studies	303-982-0800
Porreco, Dan	Gym	P.E.	303-982-2631
Powers, Chris	W102	Science	303-982-2660
Powers, Tracy	W202	English	303-982-6746
Racine, Kim	LMC	Library Assistant	303-982-2600
Raczynski, Beth	Main Office	Attendance/Athletics/Activities	303-982-1890
Ray, Darren	W107	Science	303-982-2648
Ryckman, Cory	E113	Math	303-982-5775
Sabre, Ghislain	E216	French	303-982-2607
Sampson, Toni	NW100	Trainer	303-982-3692
Schilz, Ashley	Main Office	Financial	303-982-5129
Schott, Olivia	E214	Spanish	303-982-3615
Shealy, Lauren	W206	English	303-982-2691
Skelton, Jan	Main Office	Principal's Secretary	303-982-5768
Smith, Emily	E103	Math	303-982-2643
Sprague, Heather	W208	English	303-982-0736
Sweney, Kristine	E201	English	303-982-2608
Thomsen, Susan	E200	School Psychologist	303-982-6294
Torbay, Izzy	E208	Spanish	303-982-2600
Vander Plough, Mary Lynn	NE120	6th Grade Teacher	303-982-6418
Vollmer, Chris	ME202	Computers	303-982-3602
Weber, Alise	E114	Math	303-982-5195
White, Will	NE104	Vocal Music	303-982-2623
Whitty, Cassie	NE125	6th Grade Teacher	303-982-1018
Wilson, Ryan	W104	Physics	303-982-1897
Zgabay, Melanie	NE120	English	303-982-6418
Ziegler, Jason	E104	Math	303-982-8080
Zitricki, Brooke	W111	Science	303-982-2637

## Bell Schedules

### **D'Evelyn Bell Schedule for Grades 7 - 12**

First Bell		8:10
Period 1		8:15 - 9:05
Period 2		9:10 - 10:00
Period 3		10:05 - 10:55
Period 4A	*1st Lunch	11:00 - 11:30
	Class	11:35 - 12:25
Period 4B	Class	11:00 - 11:50
	** 2nd Lunch	11:55 - 12:25
Period 5		12:30 - 1:20
Period 6		1:25 - 2:15
7th Hour		2:25 - 3:15

### **D'Evelyn 2-Hour Delayed Start Bell Schedule for Grades 7-12 (40 minutes classes, no 7th Hour)**

First Bell		10:10
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Period 1		10:15 - 10:55
Period 2		11:00 - 11:40
Period 3A	Lunch	11:45 - 12:15
	Class	12:20 - 1:00
Period 3B	Class	11:45 - 12:25
	Lunch	12:30 - 1:00
Period 4		1:05 - 1:45
Period 5		1:50 - 2:30
Period 6		2:35 - 3:15

### **D'Evelyn Bell Schedule for 6th Grade students w/ 3rd lunch**

First Bell	8:10
Period 1	8:15 - 9:05
Period 2	9:10 - 10:00
Period 3	10:05 - 10:55
Period 4	11:00 - 11:50
Period 5	11:55 - 12:45
Lunch - 3rd Lunch	12:50 - 1:20
Period 6	1:25 - 2:15

7th Hour	2:25 - 3:15
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**D'Evelyn 2-Hour Delayed Bell Schedule for 6th Grade Only (40 minutes classes, no 7th Hour)**

First Bell	10:10
Period 1	10:15 - 10:55
Period 2	11:00 - 11:40
Period 3	11:45 - 12:25
Period 4	12:30 - 1:10
Lunch - 6th Grade Only	1:15 - 1:45
Period 5	1:50 - 2:30
Period 6	2:35 - 3:15

**15-Minute Delayed Start Schedule for Grades 7-12**

First Bell		8:25
Period 1		8:30 - 9:20

Period 2		9:25 - 10:15
Period 3		10:20 - 11:10
Period 4A	Lunch	11:15 - 11:45
	Class	11:50 - 12:40
Period 4B	Class	11:15 - 12:05
	Lunch	12:10 - 12:40
Period 5		12:45 - 1:35
Period 6		1:40 - 2:30
7th Hour		2:40 - 3:15

**15-Minute Delayed Start Schedule for 6th Grade Only**

First Bell		8:25
Period 1		8:30 - 9:20
Period 2		9:25 - 10:15
Period 3		10:20 - 11:10
Period 4		11:15 - 12:05
Period 5		12:10 - 1:00
Lunch		1:05 - 1:35
Period 5		1:40 - 2:30
Period 6		2:40 - 3:15

**DELAYED START SCHEDULE**

A delayed start to the school day will take place whenever Jefferson County goes on "Accident Alert" as a result of inclement weather. The Principal may also place the school on a delayed start if driving conditions may cause students to be late to school, even if Jefferson County does not declare an "Accident Alert" for the morning.

**INCLEMENT WEATHER**

PLEASE DO NOT CALL THE SCHOOL OFFICE, BUT LISTEN TO A RADIO, WATCH NEWS PROGRAMMING ON TV OR CHECK THE INTERNET. Also, you should receive emails regarding weather cancellations in

email from the school district. Email addresses must be current in Jeffco Connect. Beginning at 5:45 a.m. and continuing throughout the morning, the following radio and television stations will announce those schools to be closed:

RADIO STATIONS: KHOW 630 AM, KOSI 101 FM, KOA 850 AM, or KYGO 98.5 FM.

TELEVISION CHANNELS: 4, 7, 9, or Fox.

### **CAMPUS GUIDELINES**

D'Evelyn Jr./Sr. High School has a closed campus. Once a student arrives on campus, he/she is not to leave unless permission is given from the attendance office. The administrative staff will deal with any infraction of this rule. A pass is required each time a student leaves a room during class time.

### **7TH HOUR**

Seventh Hour is an integral part of the academic day at D'Evelyn and is designed to support the central goals of the D'Evelyn program. Academics are the primary focus of 7th Hour, including such goals as tutoring, make-up work, and additional study time. The secondary focus is on programs that complement academics; such as participation in student government, academic enrichment activities, preparation for academic competition, college counseling, club activities, and early departures for athletics, as needed. Non-curricular clubs or groups will typically meet on Fridays. Students are to sign up for 7th Hour on their chromebooks starting after 8 am. Regular and/or recurring absences from 7th Hour or other violations of rules will not be tolerated. The minimum consequence of a detention will be assigned for any student who does not sign up for 7th Hour three or more times. Students who do not sign-up will report to one of their classes and the teacher will contact an administrator. Campus Security/Administrators will document the number of times a student has failed to sign up.

### **ACADEMIC INTEGRITY**

D'Evelyn Jr/Sr High School holds high academic and behavioral standards for all students, and academic integrity is an extremely important aspect of those expectations. Moral or ethical lapses in academic integrity are tantamount to academic dishonesty. As such, all forms of academic dishonesty, including cheating, plagiarism, and mendacious computer/technology use are considered very serious and will be subject to academic and disciplinary consequences up to, and including, loss of credit, suspension, and referral to the Discipline and Attendance Review Team (DART). Academically dishonest acts include, but are not limited to:

- Copying, reproducing, including, or otherwise representing any or all of another person's work as your own. This includes the use of AI.
- Allowing another person to copy, reproduce or otherwise represent any or all of your work as their own.



- Using or representing the work of another person as your own work without proper citation or credit for the source.
- Using any class or class-related materials, cheat sheet, crib notes, cell phone, or any other aid during a test, quiz, or other form of assignment/assessment when such use is prohibited.
- Violating assignment /assessment directions or expectations with intent to commit academic dishonesty.
- Aiding or abetting others in committing acts of academic dishonesty.
- Stealing or otherwise acquiring and/or distributing, without permission, a teacher's or student's quiz, test, assignment, answer key, or teacher's manual, regardless of whether or not that information was actually used.

### **ALCOHOL AND OTHER DRUGS**

Refer to "Jefferson County School District Conduct Code on Students Use and Abuse of Alcohol and Other Drugs."

### **ATTENDANCE PROCEDURES**

To report an absence or early release, the parent or guardian of the student must report through Infinite Campus by 8:10 a.m. on the day of the absence. Our attendance telephone number is also available 24-hours 303-982-5771.

PLEASE NOTE: Jefferson County School Policy – "A school shall require communication from the parents or guardian WITHIN 24 hours to verify the reason for absence." Please be sure to state the reason for the absence. Please check the teacher's website for missed assignments and communicate with teachers by email if any clarification or further communication is needed. If you have any questions, call a counselor or the main office. Parents must also remember to call the attendance line each day of the extended absence when a student is out sick. Once students arrive at school, they must remain on school grounds. A student arriving after 8:15 a.m. is considered tardy.

### **EXCUSED ABSENCES**

The parent must contact the school to have absences excused for the following reasons only:

- ◆ Injury or illness, physical, emotional or mental disability, family emergency.
- ◆ Legal and court proceedings
- ◆ Pre-arranged absences approved by the administration

### **UNEXCUSED ABSENCES**

The attendance secretary will refer any unexcused absences to the appropriate school administrator. It is the responsibility of parents to call in their students' absence to the attendance voice mail. Any absence not called in after 24 hours is automatically considered unexcused.

### **TARDIES**

Tardiness is defined as the appearance of a student without proper excuse (listed above under excused absences) after the scheduled time that a class begins. Because of the importance of class time, disruptive nature of tardiness and the detrimental effect upon the other students, consequences shall be imposed for excessive tardiness.

Any student that is unexcused tardy 3 times during periods 1-7 will be issued a detention. Each subsequent tardy will result in another detention, and after 6 tardies to one class period, students will receive an In-School Detention or Suspension.

### **TARDY SANCTIONS**

Medical appointments must be accompanied by an appointment slip from the doctor's office as proof to the attendance desk. Students who arrive late to school for situations such as a religious holiday will not be penalized.

### **EARLY CHECK OUT**

Students who must leave school for an appointment during the day must obtain a check out form from the attendance office. Parents must use Infinite Campus or call the attendance number (303-982-5771) by 8:10 a.m., requesting a student to be dismissed early. Early Dismissal slips can be picked up in the Attendance Office BEFORE a student leaves the building. Upon returning to school (on the same day), the student must report to the attendance office for an admit slip.

### **CHECK OUT DURING 4TH PERIOD**

Because of the D'Evelyn closed campus policy, parents must personally come in and check their student out for lunch and then also check them back in upon return. Exceptions will not be made. Your student is not allowed to leave campus with teachers and/or staff members unless written permission is submitted to the attendance office for each occurrence. The same check in/check-out procedures apply.

### **MAKE-UP WORK**

Make up-work/credit during absence: Students are expected to make up all work that is missed during the time they are absent. Teachers must put their classroom policy into their syllabus.

“D’Evelyn may provide accommodations and additional support to students impacted by serious health conditions. D’Evelyn does not, however, offer modifications of its curriculum” ST-08. Contact the counseling department for more information.

Excused Absence - Absent students have two calendar days for every day absent to make up all work missed for full credit. Students are encouraged to use a pre-arranged absence form if possible.

Unexcused Absence - Make-up work shall be allowed following an unexcused absence. Student make-up work due to an unexcused absence may be graded with a penalty aligned with the teacher’s policy.

Pre-Arranged Absences - Students who plan to be absent from school for one or more days should get a pre-arranged absence form from the website or the main office. This will require Administrator approval prior to the dates of the absence. Pre-Arranged Absence Forms are due prior to missing school. Please be advised that teachers are not expected to provide homework in advance for vacations taken during school time.

Suspensions - Makeup work shall be allowed following an out-of-school or in-school suspension with the goal of providing the student an opportunity to keep up with the class and as an incentive to avoid future suspensions. In order to achieve full credit, work should be turned in the day the student returns to class. Students and families should collaborate with the student’s counselor and teachers to facilitate the identification of assigned work during a suspension.

### **BEHAVIOR AND DISCIPLINE**

The Jefferson County Schools Conduct Code is strictly enforced at D’Evelyn. All families can access a Conduct Code and the D’Evelyn Comprehensive Discipline Plan on the D’ Evelyn Webpage, or can request a paper copy from the district. The high behavioral standards of D’Evelyn students’ applies not only in school, but also in school-sponsored athletic and extracurricular events, as well as any event that is connected to the function of the school. Additionally if a student’s name appears on a substitute teacher report as disruptive or disrespectful, the student will meet with the appropriate AP. If a student’s name appears a second time, the student will be suspended from school. Copies of the D’Evelyn Comprehensive Discipline Plan are available upon request through the office.

In addition to the District Conduct Code, the following school rules will be enforced:

- ◆ Leaving campus during the school day without permission
- ◆ Dress Code
- ◆ Inappropriate public display of affection
- ◆ Profanity

### **DISCIPLINE INFORMATION POLICY**

According to state law and district policy, any teacher or counselor who directly works with a student is entitled to see the student's information file. Students and parents/guardians may challenge the accuracy of the information in the discipline file. Students have the right to provide a written response

regarding a disciplinary incident in which they are involved and to place the response in their disciplinary files.

### **CELL PHONES, PERSONAL ELECTRONICS, TELEPHONE AND TOYS**

Students' Personal Electronic Devices (PEDs); cell phones, gaming devices, digital musical devices, tablets, personal laptops, and any other non-medical device with wireless and/or Internet connectivity, are to be turned off and stored in the students locker from the first bell through the last bell. Chromebooks/Laptops and headphones may be used for classroom educational purposes as directed by the teacher. All PEDs can be confiscated and will be delivered to the main office for retrieval after school. Continual infringement will lead to further disciplinary actions. The school accepts no liability for lost or damaged items (Policy ST-06-R4). Additionally, skateboards and rollerblades are not allowed at school.

Classroom phones are NOT intended for student use. Due to the amount of phone calls coming into the Main Office, parents should not assume that your student will be allowed phone use other than for emergencies.

### **VISITORS**

Student visitors, other than currently enrolled D'Evelyn students, are **not allowed** to visit during the instructional day without prior permission from an administrator. ALL visitors must sign in at the Main Office upon entering the building. Name tags must be worn in order to travel the hallways. THERE WILL BE NO EXCEPTIONS.

### **IDENTIFICATION CARDS**

A picture ID card will be furnished and must be carried by each student while at school. This ID will be required to purchase lunch. A fee will be charged for replacement of ID cards.

### **DANCE/SOCIALS**

Students and parents, your presence and participation at dances or socials is greatly welcomed and encouraged. In order to make these events fun, safe, and enjoyable for all involved, students must adhere to all district and school rules for students and guests on or off campus. Senior high students must properly fill out, sign, and submit a guest request form at least 24 hours before the event. Junior high socials are for junior high students only, and high school dances are for high school students only. No outside guests are permitted for junior high socials. Junior high students are also not permitted to attend senior high dances. If students are required to leave for misconduct, they must immediately make arrangements to leave school grounds. Refunds will not be given.

## **DRESS CODE**

The D'Evelyn Jr/Sr High School Standard of Dress is designed to provide guidelines for the appropriate dress at school in order to foster an environment conducive to effective teaching and learning (FD 2). The dress code also promotes noble values, such as integrity, honor, and respect for self and others (FD 12). Staff and students are expected to comply with our Standard of Dress during the school day and to represent D'Evelyn with dignity by our attire at all school-sanctioned events, inside or outside the walls of the building.

While D'Evelyn respects students' rights to express themselves in the way they dress, all clothing must be appropriate for a grade 6-12 educational environment. Appearance or dress that is disruptive to the educational process; that constitutes a health or safety hazard; that has the potential of causing personal embarrassment; that displays divisive, vulgar, or derogatory comments; or that causes any kind of classroom disruption, is prohibited. Full Dress Code Policy can be found under About heading on the D'Evelyn website.

There may be special school-sponsored activities for which costumes or special clothing are allowed. These include Spirit Weeks, uniforms for any sport, Cheer/Poms, Color Guard and theatrical/musical performances. Prior approval from administration must be obtained for any exceptions to the above noted guidelines.

## **HEALTH ROOM**

If a student becomes ill while at school, they need to inform their teacher and receive a pass before going to the clinic. Sick students will be allowed to rest for 10 minutes. The student will need to return to class or make arrangements to go home. The health room aide will arrange for the student to receive an excused absence for the time he/she is in the health room, or for the remainder of the day if the student goes home. Any accident occurring on the school grounds must be reported to the office. Parents will be notified by the school when accidents occur.

## **MEDICATION POLICY**

Students should not carry medication with them, unless specifically requested by the parent and physician. Documentation required: Parent permission form #924 for all non-prescription and prescription medication and parent permission form #924 and written physician authorization for all prescription medication. Prescription medication will require a physician's written authorization before the medication is dispensed. All medication MUST BE in the ORIGINAL CONTAINER with dosage and physician's name clearly labeled. Even though the carrying of medication by students is not encouraged, students may assume their own medication responsibilities provided the school has the required permission and authorization on file. Students may carry only enough medication for one day. Students, who appear to be using poor judgment in carrying and taking their own medication,

may have such medication confiscated by school personnel, and parents will be contacted. A structured plan will then be developed for administering this medication.

### **PARKING**

Parking permits for on-campus parking are \$125.00 per year. Approved drivers must sign a contract and abide by all student driver policies. Proof of insurance and a copy of the student's driver's license must be on file in the office. All students who drive to school must purchase a parking tag and park in the student lot. Students may not park on the side streets or surrounding areas. Any violation of the contract may result in revocation of parking privileges.

### **EXTRA-CURRICULAR ELIGIBILITY**

All extra-curricular activities that have public performances and/or competitions are under the CHSAA academic eligibility guidelines. To remain eligible, students cannot be failing more than one class. Students failing more than one class at the end of a semester are ineligible for the first nine weeks of the next semester. Eligibility is checked on a weekly basis.

### **FUNDRAISING FOR NON-SCHOOL ACTIVITIES**

The Assistant Principal for Athletics and/or Activities will coordinate all school fundraising. Students may not bring fundraising items to school for non-school activities.

### **GANG POLICY**

D'Evelyn is committed to maintaining a safe & positive environment. Any negative activity that threatens the safety or disrupts the education of students is prohibited and will be subject to disciplinary measures. The school administration retains the right to ban any apparel, insignia, jewelry accessory, notebook or other school supply, or any manner of grooming which by virtue of its color, arrangement, trademark, and/or any other attribute that denotes membership in gangs.

### **HALL PASSES**

Students who are in the halls during class time must have a signed pass/planner with a proper signature. In addition to the signature, the pass/planner must include the time and correct date.

### **HOMEWORK**

Homework is an integral part of D'Evelyn's overall instructional program. Teachers have the responsibility to assign homework that is purposeful and relevant. On the average, students can expect to receive approximately one half hour of homework daily from each of the courses in which they are enrolled. It is the responsibility of the student to know what homework has been assigned, to complete that homework, and to be prepared for each day's lessons.

### **Course Sequence Map**

Required Courses are in *Italic* type

	<b>ENGLISH</b>	<b>HISTORY</b>	<b>SCIENCE</b>	<b>MATH</b>	<b>WORLD LANGUAGE</b>	<b>ELECTIVES</b>
<b>Grade 6</b>	<i>Reading 6 &amp; Writing 6</i>	<i>Geography 6</i>	<i>Earth Science</i>	<i>Math 6</i>	Not Applicable	Elective
<b>Grade 7</b>	<i>English 7</i>	<i>Geography 7</i>	<i>Life Science</i>	<i>Math 7</i>	Elective (or French or Latin)	Elective
<b>Grade 8</b>	<i>English 8</i>	<i>United States History 8</i>	<i>Physical Science</i>	<i>Pre-Algebra</i>	<i>World Language I or II (or other Elective)</i>	Elective
<b>Grade 9</b>	<i>Literature &amp; Composition</i>	<i>Geography/ Eastern Civilizations</i>	<i>Biology</i>	<i>Algebra/ Geometry 1</i>	<i>World Language II or III</i>	Elective
<b>Grade 10</b>	<i>British Literature &amp; Composition</i>	<i>Western Civilization</i>	<i>Chemistry</i>	<i>Algebra/ Geometry 2</i>	<i>World Language III or Honors IV</i>	Elective
<b>Grade 11</b>	<i>American Literature &amp; Composition</i>	<i>United States History</i>	<i>Physics</i>	<i>Algebra 3/ Trig</i>	<i>Honors World Language IV or AP (or other Elective)</i>	Elective

<b>Grade 12</b>	<i>Classical Literature &amp; College Composition</i>	<i>Government Honors/ Economics</i>	AP Science Elective (or other Elective)	<i>Pre-Calculus</i>	<i>World Language V or AP (or other Elective)</i>	Elective
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\*Standard Math Track: Some students may be one year ahead or one year behind. Students behind in math will also be behind in the high school science sequence. A minimum of three years of high school level math is required (Algebra 1 and higher).

\*\* Grade levels for completion of World Language requirements may vary from the map. Three years of the same World Language must be taken for graduation, with 8th grade foreign language study counting towards the requirement. At least two years must be taken in High School.

\*\*\* One semester of Physical Education must be taken in Junior High and one in High School. The high school requirement may be met by participating for two seasons in the same CHSAA sport or by successful completion of a physical competency test.

\*\*\* One semester of Computer Applications must be taken during the six years or students must pass a competency test.

\*\*\* One semester of Fine Arts is required in High School.

Please note: Some of the course titles have changed. Due to the district-wide computer program, standard course titles have been created and will be used throughout Jefferson County. The content of the classes at D'Evelyn remains the same.

## **GRADUATION REQUIREMENTS**

### Junior High School Requirements:

Each junior high school student will have completed successfully at least the following areas of study:

Course	Duration	Note
English	3 Years	
Math	3 Years	Courses Determined by Placement Test
Science	3 Years	
History	3 Years	
World Languages	(opt. start see text below *)	
Computer Applications	1 Semester	(or pass competency test)
Physical Education	1 Semester	

\* Students may take world language classes in junior high school, however, only 8th grade world language counts toward the graduation requirement (however the student does not earn High School credit for any courses taken prior to the beginning of the 9th grade year). If a student takes a world language in 8th grade, at least two additional years of the same world language must then be taken while in high school.

### Senior High School Requirements:



All students must take six courses each semester. Full-year courses earn one credit while semester courses earn a half credit.

Students must earn no fewer than 22 credits in grades 9 - 12 to receive a D'Evelyn High School Diploma.

Courses	Duration	Note
English	4 Years	See Course Map
Math	3 Years, Consecutively	Beginning with Algebra 1
Science	3 Years	Biology, Chemistry, Physics
History	4 Years	See Course Map
World Language	3 Years	3 Consecutive Years of the Same Language, one of which may be taken in 8th grade; however, the 8th grade class will not appear on your senior high school transcript.
Computer Application	1 Semester	Completed in 7th-9th grade
Fine Arts	1 Semester	Music, Theater, or Art
Physical Education	1 Semester	Lifetime Fitness

### **GRADING & REPORT CARDS**

Progress reports are posted on-line every 6 weeks with final report cards posted at the end of each semester. The semester grade is cumulative. Exact dates for grade reports are in the School Calendar. Letter grades are given in each subject area according to this scale: A (90 - 100%), B (80 - 89%), C (70 - 79%), D (60 - 69%), F (below 60%).

### **HONOR ROLL**

Each semester students with outstanding academic achievement will be recognized for their work during the previous semester by being named to the D'Evelyn Honor Roll. Honor Roll awards will be made according to the following criteria: Platinum, 4.0; Gold, 3.99-3.75; Silver, 3.74-3.5; and Bronze, 3.49-3.0. Grades for determining Honor Roll recognition will be weighted.

### **LETTERING**

Academic lettering will be announced in the fall of the following year. See the appropriate coach, sponsor, Athletic Director, or Activities Director for specific lettering guidelines.

## **LIBRARY MEDIA CENTER (LMC)**

Students may check out books by using their school ID number. Students are expected to return materials in a timely manner. A fee will be charged for lost or damaged books.

## **TEXTBOOKS**

Textbooks are furnished by the school. Textbooks have become extremely expensive – all students should give textbooks proper care. Book covers are required for all books, and students are responsible for taking care of the books. Fines will be assessed for damaged or lost books.

## **INTERNET**

The district believes the Internet should be used in schools as a learning resource to educate and to inform students. Accordingly, the district provides access to the Internet for its students as a means to offer a wide variety of educational resources. While many opportunities offered by the Internet are exciting and appropriate, others are unsuitable for school use. Consequently, use of the computer and Internet is for educational purposes only while attending school. Misuses of district computers and technology, including but not limited to, the unauthorized reproduction of school or legal documents, copyright violations, attempts to harm or destroy data of another user, improper use of the internet or electronic mail, vandalism, solicitation, uploading, downloading, or creation of computer viruses, and tampering with operating systems or data.

## **LOCKERS**

All D'Evelyn students will be assigned a locker in which to place their books and other personal items per availability. Students and their parents will sign a locker contract to document prior notice to students and parents regarding the conditions under which the student may use a school/District locker. The locker is District property, and the locker may be inspected as needed for safety, health, and maintenance purposes.

## **LOST AND FOUND**

Most lost items are kept on a table outside the Main Office. Any school work or items of value, are kept in the Main Office. All unmarked and unclaimed items will be donated to a charitable organization after a reasonable length of time.

## **LUNCH**

Fourth period is extended to provide a lunch break for every 7-12th grade student. Approximately half of the student body attends 1st lunch. There is a fifteen-minute break between lunches, and then the

second half will have lunch. 6th grade has 3rd lunch following their 5th period. Lunch menus are posted in the cafeteria. There is a variety of a la carte items always available. Academic halls are off limits during the lunch period unless students have a pass. All food must be consumed in the cafeteria or the patio area just outside the cafeteria. It is also expected that students clean up their table area after completing lunch. All junior high students will be assigned lunch duty (to help wipe down tables and throw away trash) for approximately one week of the year.

### **NON-DISCRIMINATION POLICY**

The school district goal is to “Value diversity and encourage respect and understanding in our school community.” Students can learn best in a school where all persons are treated with respect. This kind of positive climate will also help maintain the good reputation of our school in the community. At D’Evelyn, we will not tolerate disrespectful or discriminatory behavior. If a student is found to have treated another person disrespectfully, disciplinary action will be taken. When we have an accusation of discrimination at our school, we may all feel injured because of community reactions of “guilt by association.” We need to be sure that the actions of a few don’t speak for all of us. That is why if a student feels he or she has been treated with disrespect or witnesses an incident of disrespect, it is important for the student to discuss the situation as quickly as possible with a counselor or administrator so that appropriate action can be taken. If students don’t speak up, silence may be viewed as consent for the disrespectful behavior.

### **OFFICE HOURS**

The office hours are from 7:30 am – 3:45 pm. The main office phone number is 303-982-2600 and the fax number is 303-982-2601.

### **POSTERS/SIGNS**

All notices posted at D’Evelyn must be approved by administration before being displayed. Whoever puts up posters is responsible for removing them in a timely fashion.

### **PUBLIC DISPLAY OF AFFECTION (PDA)**

The D’Evelyn Discipline committee has formulated the following guidelines for the PDA policy at D’Evelyn: OK: Hand holding, hugging - defined by brief embraces, arms around each other’s waists  
NOT OK: Kissing, prolonged embraces, hands in inappropriate places such as below the waist or in each other’s pockets, sitting on other student’s lap.

### **SCHOOL-SPONSORED COMPETITIONS**

D’Evelyn’s behavior code is in effect at all school functions, as well as during the school day. Opposing teams, spectators, and officials will be extended the same respect and courtesy that we give to each

other. Unsportsmanlike behavior has become a growing concern at high school athletic events statewide. The administration at D'Evelyn is committed to establishing an atmosphere of good sportsmanship—not only with our student athletes, but among our spectators as well. As a general guideline:

- ◆ Taunting players, coaches, officials and visiting spectators will not be allowed.
- ◆ Let the coaches do their job. During game time is not the appropriate time to talk with athletes or coaches.
- ◆ Spectators are not allowed on the playing field/court during the game. This includes half time.
- ◆ Profane and obnoxious language and/or behavior is not allowed.
- ◆ Report unbecoming behavior to the administrator in charge.