

LEE-HAMILTON MTSS COMPREHENSIVE GUIDE

As a Lee-Hamilton Eagle...

I Will Be Responsible, Safe,
Cooperative, and Kind.

I Will Persevere.



I WAS BORN TO SOAR!

Multi-Tiered System
of Supports (MTSS)
Framework



Lee-Hamilton Intermediate

The Eagle Way

The Eagle Way
As a Lee-Hamilton Eagle...
I Will Be Responsible, Safe, Cooperative, and Kind.
I Will Persevere.
I Was Born to SOAR!



VISION & MISSION

VISION	<p>FFSD: All learners graduate believing anything is possible and are prepared to realize those possibilities.</p> <p>Lee-Hamilton Eagles thrive in inclusive, secure, and productive environments, fostering their growth as innovative, collaborative, and forward-thinking individuals who shape a better future.</p>
MISSION	<p>FFSD: We provide high quality instruction to every student in every neighborhood while prioritizing equity and compassionate relationships.</p> <p>Lee-Hamilton is committed to fostering an inclusive and supportive environment where all students have the opportunity to thrive and reach their full potential, engaging in exceptional instruction that nurtures social, emotional, and cognitive growth.</p>

FFSD CORE VALUES

Student-Centered	We use an equity lens to focus our policies, our actions, and our resources on students' academic, social/emotional, and physical well-being.
Excellence	We have high expectations for all of our students and are relentless about providing high-quality, culturally competent teaching and resources to meet those expectations.
Innovation	We ensure our students are ready for a dynamic, ever-changing world by exploring real world issues and promoting curiosity and critical thinking to find innovative solutions.
Relationships	We build relationships across our schools and community to ensure everyone feels welcomed, heard, and involved as agents of positive change to create access and opportunities for students.

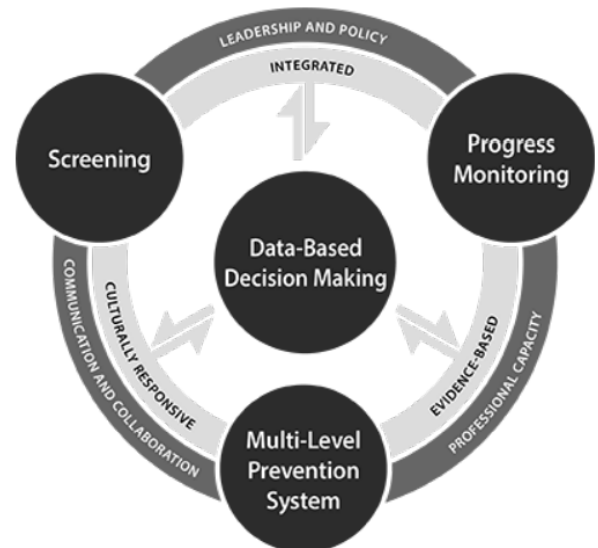
Statement of Purpose

The purpose of the multi-tiered systems of support at Lee-Hamilton is to reach all students with diverse needs by considering the whole child (academically, socially, and behaviorally).

Multi-Tiered System of Supports (MTSS) Framework: Introduction

What is MTSS?
Multi-tiered system of supports (MTSS) is a framework that integrates data and instruction within a multi-level prevention system to maximize student achievement and support students' social, emotional, and behavior needs from a strengths-based perspective. (Center on MTSS , 2020))

Essential Components of MTSS
<ul style="list-style-type: none">➤ Universal Screening➤ Multi-Level Prevention System➤ Progress Monitoring➤ Data-Based Decision Making



Universal Screening

Universal Screening uses a systematic process for identifying students who may be at risk for poor learning outcomes, including academic, behavioral, social, emotional, school completion, and college and career readiness outcomes. Screening data can also be used to identify schools that need support due to large numbers of struggling students.

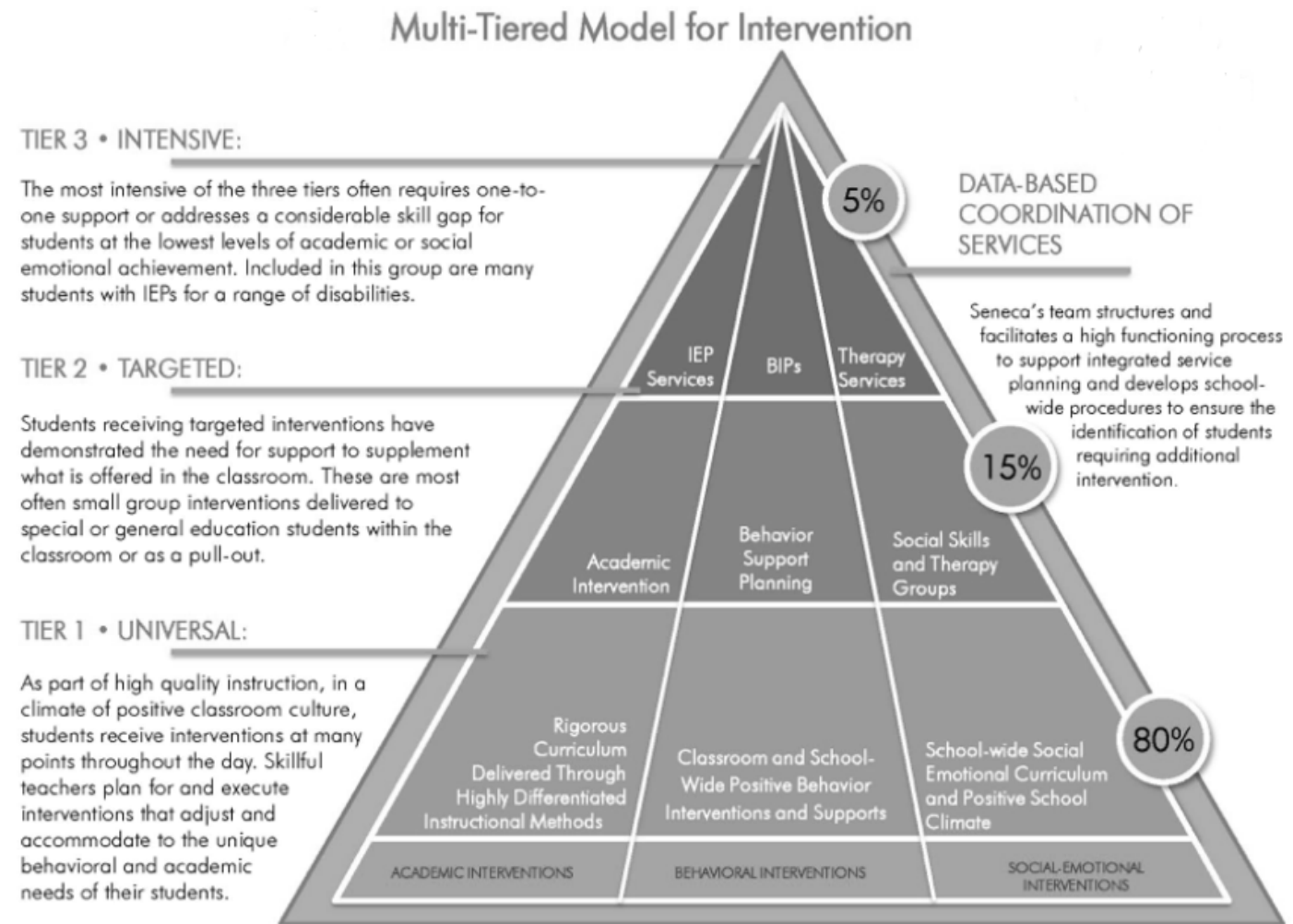
Multi-Level Prevention System: Tiered Systems of Supports

MTSS is a comprehensive framework for providing academic, behavioral, and social-emotional support in schools.

The multi-level prevention system includes three tiers of intensity for instruction, intervention, and supports. At all levels, attention should be on selection of evidence-based practices and fidelity of implementation, with consideration for cultural and linguistic responsiveness and recognition of student strengths.

- Tier 1 (universal) includes high-quality, school wide academic, social, emotional and behavioral programming and supports designed to meet the needs of all students.
- Tier 2 (targeted) schools provide small group, standardized academic interventions or targeted behavioral or mental health supports using validated intervention programs to support students identified as at-risk.
- Tier 3 (individualized) includes intensive intervention for students not responding to Tier 2 through instruction and supports that are intensified and individualized based on student need. ([Center for MTSS](#))

Multi-Tiered Model for Intervention



Progress Monitoring

Progress monitoring uses valid and reliable tools and processes to assess performance, quantify improvement or responsiveness to intervention and instruction, and evaluate the effectiveness of instruction, interventions, and supports.

Data-Based Decision Making

Data analysis and decision making occur at all levels of MTSS implementation, from individual students to the district level. Teams use screening and progress monitoring data to make decisions about instruction, movement within the multi-level prevention system, intensification of instruction and supports, and identification of students with disabilities (in accordance with state law). Teams use implementation data to evaluate the extent to which their assessments, interventions, and supports have been implemented as intended and identify areas of improvement.

Tier 1 Universals: Academic, Behavioral, and Social-Emotional

Academic Universals	Behavioral Universals	Social-Emotional Universals
<p>Academic Core Curriculum:</p> <ul style="list-style-type: none"> ➤ Evidence-based ➤ Aligned to grade/content level standards ➤ Effective instructional strategies ➤ Differentiated 	<p>District-wide Expectations:</p> <p>S: Safe P: Persevere R: Responsible C: Cooperative K: Kind</p> <p>Acknowledgement System: Varies by school to encourage and reward appropriate behavior</p> <p>4:1 Behavior Specific Praise</p>	<p>SEL Curriculum:</p> <p>Explicit instruction and reinforcement of CASEL competencies:</p> <ul style="list-style-type: none"> ➤ Self-awareness ➤ Self-management ➤ Social awareness ➤ Relationship skills ➤ Responsible decision-making <p>Counselor Lessons</p>
<p>Academic Data/Assessments:</p> <ul style="list-style-type: none"> ➤ Screeners: <ul style="list-style-type: none"> ○ STAR ➤ Benchmark Assessments: (progress toward mastery of grade/content standards) <ul style="list-style-type: none"> ○ STAR & Galileo ➤ Classroom Assessment: <ul style="list-style-type: none"> ○ Common Formative ○ Standards-Based 	<p>Behavioral Data:</p> <ul style="list-style-type: none"> ➤ Referrals ➤ Suspensions ➤ Classroom Specific <ul style="list-style-type: none"> ○ Behavior FYI 	<p>SEL Data/Assessment:</p> <ul style="list-style-type: none"> ➤ SEL Universal Screener/Survey: (identify students' strengths and growth areas in social-emotional competencies to identify students in need of Tier 2/3 intervention) <ul style="list-style-type: none"> ○ DESSA SEL screener (K-12) ○ SECA Student Survey (5-12)

Equity, Anti-Racism, Cultural Responsiveness and MTSS

The FFSD MTSS Framework is rooted in our work around equity and anti-racism. In order to fulfill our mission to become an anti-racist school district, we must commit to serving all students equitably. Culturally responsive practices, systems, and data within a Multi-Tiered System of Supports are necessary to achieve equitable outcomes for all.

The Ferguson Florissant School District is a community of learners committed to equity and the success of each student. This commitment means that student success will not

be predicted nor predetermined by race, ethnicity, family economics, mobility, language, gender, gender identity, sexual orientation, disability, or initial proficiencies or zip code. Recognizing that each student has a unique identity is central to our work in education. The Ferguson-Florissant School District, school and classroom decisions, policies, and practices affect each student differently depending on the components of that student's identity. Our commitment to equity supports fostering an inclusive and barrier-free environment in which everyone will fully benefit. To that end, the [Ferguson-Florissant Equity Lens](#) was developed to assist district staff and leaders when making decisions.

To maximize student excellence and social justice, Ferguson-Florissant School District is on its journey to becoming an anti-racist organization that furthers educational equity for all students, especially our most marginalized students. FFSD Standards for Social Justice in Anti-Racist Schools will further our progress in this journey, challenging us to understand and correct the inequities that may unintentionally exist within our district, to proactively act in ways that promote anti-racism, and to build on the strengths that have enabled our past progress around race and bias. Similar to educational standards, [Ferguson-Florissant School District Anti-Racist Standards](#) represent the vision and goals that we will achieve as we move towards becoming an anti-racist organization.

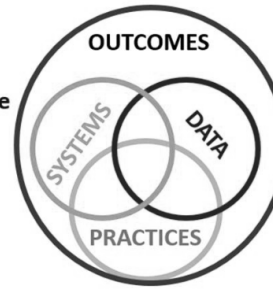
The FFSD Anti-Racist Standards focus on seven areas:

1. Student and Family Empowerment Rights
2. Student Development and Progress
3. Communication, Dialogue, and Community Engagement
4. Leadership
5. Teaching and Learning; Curriculum and Assessments
6. Policy Governance, Procedures, Administration
7. Adult Learning and Recruitment

Multi-Tiered System of Supports for Equitable Outcomes *Supporting culturally equitable targets of social/emotional competence and academic achievement*

Systems Supporting Culturally Knowledgeable Staff Behavior

- Team-based leadership and coordination
- Professional development, coaching, and content expertise



Supporting Culturally Valid Data-Based Decision Making

- Universal screeners
- Progress monitoring
- Evaluation of fidelity

Culturally Responsive Practices Supporting Students

- Three tiered continuum of culturally relevant, evidence-based interventions

(OSEP Technical Assistance on Positive Behavioral Intervention and Supports, (2021). McIntosh, K., & Goodman, S. (2016). Integrated Multi-Tiered Systems of Support: Blending RTI and PBIS. New York: Guildford Press.)

Multi-Tiered System of Supports (MTSS) Framework: Academic Supports

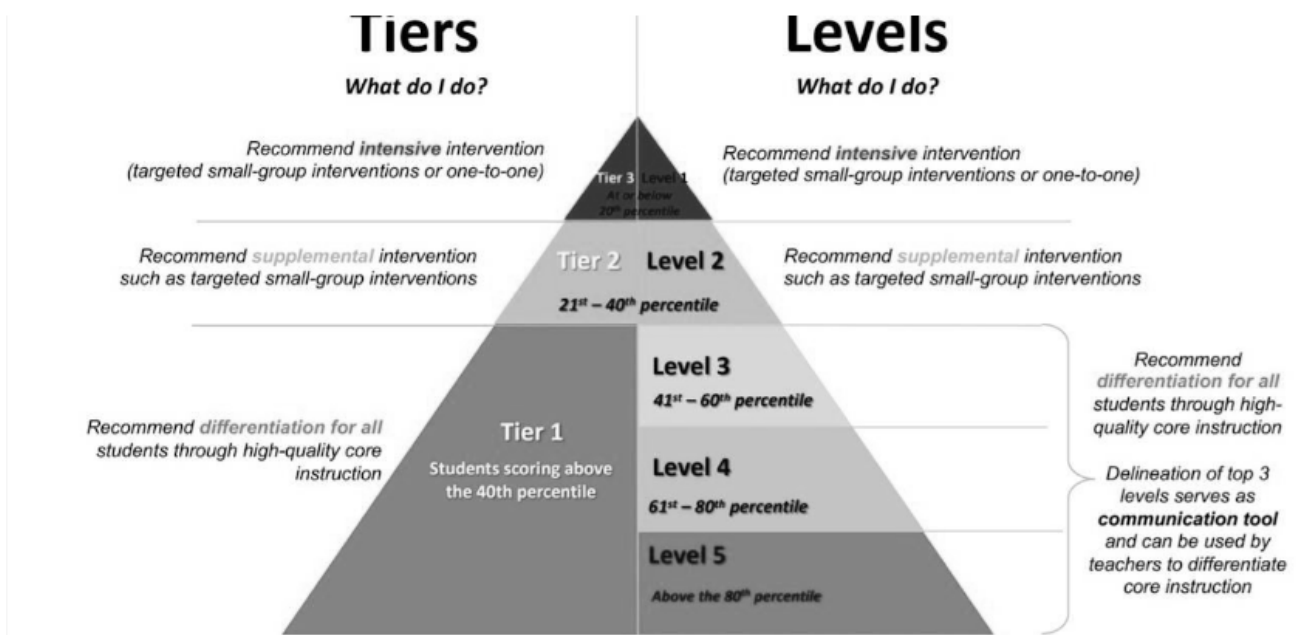
Academic Supports: Response to Intervention

What is Academic Response to Intervention (RTI)?

Response to Intervention (RTI) is a multi-tier approach to the early identification and support of students with learning and behavior needs. The RTI process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their rate of learning. [RTI Action Network](#)

Response to Intervention and MTSS

Response to Intervention & MTSS



Four Essential Components of Response to Intervention (RTI)

1. High-quality, evidence-based differentiated classroom instruction for all students
2. Ongoing student assessment: universal screening and progress monitoring for all students to measure progress toward standard mastery and identify students in need of additional support
3. A multi-tier approach that incorporates increasing intensities of instruction offering interventions matched to student needs.
4. Parent involvement and communication of student progress, goals, and interventions

Academic Universals

Core Curriculum	<p>Explicit standards-aligned differentiated instruction in grade level/ content area content and skills</p> <ul style="list-style-type: none">➤ English Language Arts: Wit & Wisdom➤ Reading: 95%, UFLI, & PALS Reading➤ Math: Eureka➤ Math Fluency: SpringMath➤ Science: MySci
Academic Data & Assessment	<p>Measurement of content mastery and foundational skills that are administered to all students in a given grade level or course</p> <ul style="list-style-type: none">➤ Benchmark Assessments: (progress toward mastery of grade/content standards)<ul style="list-style-type: none">○ STAR ELA○ STAR Math○ Galileo Science➤ Screeners:<ul style="list-style-type: none">○ STAR➤ Classroom Assessment:<ul style="list-style-type: none">○ Common Formative Assessments○ Standards-Based Assessments

Response to Intervention: Grades 3-5 Reading Programs

Tiered Component Guidelines for Intermediate School

TIER COMPONENTS	TIER ONE Core	TIER TWO Strategic	TIER THREE Intensive
Focus of Instruction	Wit & Wisdom (3-5) <ul style="list-style-type: none"> ➤ Regular reading instruction with differentiated instruction embedded 95% (3-5) <ul style="list-style-type: none"> ➤ Core phonics instruction PALS Reading (3-5) <ul style="list-style-type: none"> ➤ Reading Fluency & Comprehension 	95%, UFLI, and Imagine Language and Literacy targeted to student needs <ul style="list-style-type: none"> ➤ Regular core reading instruction ➤ Supplemental interventions which includes review of prerequisite skills ➤ Small group assistance outside of regular reading instruction 	95%, UFLI, and Imagine Language and Literacy targeted to student needs Intensive intervention targeted to student needs, included special services
Grouping	Whole group and small group	Small group supplemental intervention	Differentiated small group (3 or less) and individual intensive intervention
Academic Engaged Time	120 minutes per day	60 minutes per week Additional small group instruction time	Highly increased systematic explicit instruction and practice
Frequency of Assessment	3 benchmarks per year to monitor student progress	Bi-Weekly STAR CBMs	Bi-Weekly STAR CBMs

Response to Intervention: Grades 3-5 Math Programs

Tiered Component Guidelines for Intermediate School

TIER COMPONENTS	TIER ONE Core	TIER TWO Targeted	TIER THREE Individualized
Focus of Instruction	<p>Eureka Math</p> <ul style="list-style-type: none"> ➤ Regular math instruction with differentiated instruction embedded <p>SpringMath</p> <ul style="list-style-type: none"> ➤ Math fact fluency 	<p>Eureka Math, SpringMath, and Imagine Math targeted to student needs</p> <ul style="list-style-type: none"> ➤ Regular core math instruction ➤ Supplemental interventions which includes review of prerequisite skills ➤ Small group assistance outside of regular math instruction 	<p>Eureka Math, SpringMath, and Imagine Math targeted to student needs</p> <p>Intensive intervention targeted to student needs, included special services</p>
Grouping	Whole group and small group	Whole group with small group supplemental intervention	Differentiated small group (3 or less) and individual intensive intervention
Academic Engaged Time	60 minutes per day	<p>60 minutes per week</p> <p>Additional small group instruction time</p>	Highly increased systematic explicit instruction and practice
Frequency of Assessment	3 benchmarks per year to monitor student progress		

Response to Intervention: Grades 3-5 Science Program

Tiered Component Guidelines for Science

TIER COMPONENTS	TIER ONE Core	TIER TWO Targeted	TIER THREE Individualized
Focus of Instruction	Core Science Program ➤ K-8 MySci	Core Science Program with embedded supplemental program interventions targeted to student needs ➤ Regular science courses ➤ Supplemental interventions include review of basic concepts during class or individual/small group assistance scheduled outside of class time.	Core Science Program with embedded supplemental instruction and intensive interventions targeted to student needs.
Grouping	Large and Differentiated Groups	Large group with small group supplemental interventions.	Differentiated small group and individual intensive intervention Intensive science class of 15 or less.
Academic Engaged Time	One Class Period	24/7 Tutor Me Increased systemic explicit instruction and practice. One class period with thirty minutes of intervention scheduled once a week.	One class period with an additional one intensive class period once a day. Highly increased systemic explicit instruction and practice.
Frequency of Assessment	Three to four screening per year to monitor student progress ➤ STAR & Galileo benchmark ➤ District unit assessment	Three to four screening per year to monitor student progress ➤ STAR & Galileo benchmark ➤ District unit assessment ➤ Formative assessments to monitor identified student and standard	Twice a month minimum progress monitoring of all participating students.

Academic Data and Assessment Systems

Student Benchmarks	<ul style="list-style-type: none">➤ STAR & Galileo<ul style="list-style-type: none">○ Measures progress toward mastery of grade/content standards in ELA, Math, and Science for students (K-12)○ <u>Achievement Level</u>: predicts end of year performance on standardized state assessments○ <u>Growth</u>: measures progress between first and last assessment
Placement Assessments	<ul style="list-style-type: none">➤ STAR
Screeners	<ul style="list-style-type: none">➤ STAR: screener and progress monitoring for reading➤ Dyslexia (K-3): screener for potential risk for dyslexia
Classroom Assessment	<ul style="list-style-type: none">➤ Standards-Based Assessments(K-5)➤ Common Formative Assessments

Multi-Tiered System of Supports (MTSS) Framework: Behavioral Supports: PBIS

What is PBIS?

Positive Behavioral Interventions and Supports (PBIS) is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day. PBIS creates schools where all students succeed. (Center for PBIS)

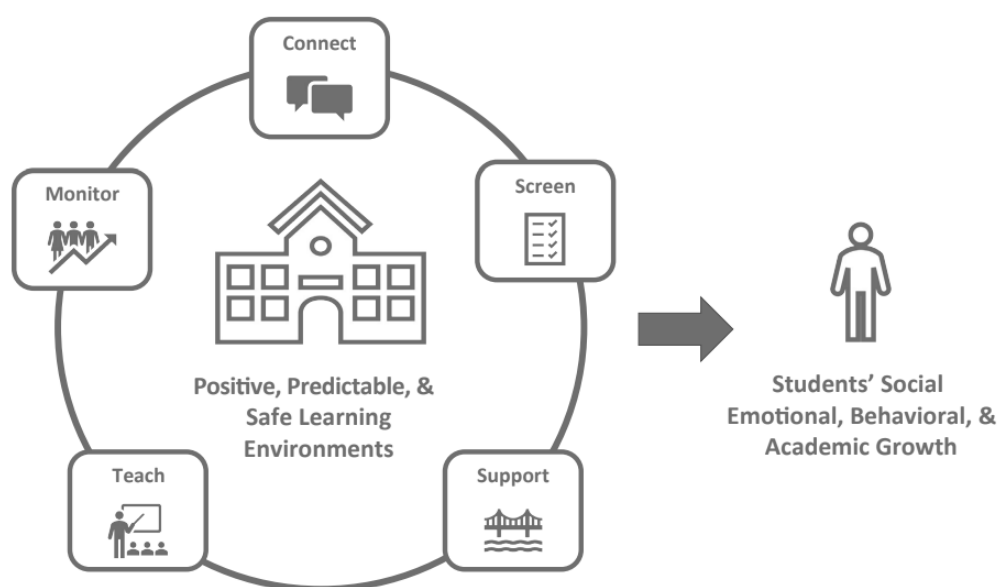


Figure 4. Critical practices to support students' social, emotional, behavioral, and academic growth

[The Center for PBIS](#) recommends a “back to basics” approach to address the significant disruptions to students’ educational access and experiences. The PBIS framework has been historically focused on systems to promote appropriate behavior in schools on all aspects of student success, including academic achievement. The Center for PBIS resources increasingly include wider comprehensive MTSS resources. At FFSD, PBIS generally refers to the behavioral components of a MTSS framework, which has been implemented in the district for many years. The Ferguson-Florissant School District recognizes the value of these evidence-based and culturally relevant practice for equitable and high impact:

1. Connect: Enhance relationships among educators, students, and families
2. Screen: Identify students who need additional support
3. Support: Establish a safe environment
4. Teach: Effectively teach, prompt and reinforce expectations and social-emotional/behavioral skills
5. Monitor: Monitor implementation to enhance supports for all students and those who require more support

[Center for PBIS: "A District Guide for Returning to School"](#)

Lee-Hamilton Tier 1 Behavioral Universals			
Mission Statement	The mission of the Ferguson-Florissant School District is to provide high-quality instruction to every student in every neighborhood while prioritizing equity and compassionate relationships.		
Core Values	Student-Centered, Excellence, Innovation, Relationships		
School-Wide Expectations	As a Lee-Hamilton Eagle... I will be responsible, safe, cooperative, and kind. I will persevere. I was born to soar!		
Student Responsibilities <ul style="list-style-type: none"> ➤ Attend school daily ➤ Meet school-wide expectations as stated in the Behavior Expectation Matrix ➤ Take responsibility for their own actions and their effect on others ➤ Respond to conflict appropriately ➤ Participate and complete all work assigned to the best of their abilities ➤ Set and maintain goals 	Teacher/Staff Responsibilities <ul style="list-style-type: none"> ➤ Foster a safe climate, culture, and environment for students ➤ Teach School-wide Expectations in different settings such as; the hallway, classroom, cafeteria, restroom, recess, arrival and dismissal ➤ Post and model school-wide expectations ➤ Reteach and Reinforce School-wide Expectations throughout the day ➤ Provide praise and reinforcement to students who display expectations using a 4:1 ratio of positive to negative ➤ Implement the Acknowledge Plan to reward positive behavior ➤ Implement the reactive plan at the classroom level: <ul style="list-style-type: none"> ○ classroom-managed behaviors ○ continuum of consequences ➤ Conduct, report, and use screening assessments (see Assessment Schedule) ➤ Help students set individual and class goals ➤ Engage students in Circles to build community ➤ Facilitate restorative conversations 	Administrator Responsibilities <ul style="list-style-type: none"> ➤ Teach, post, model, and reinforce School-wide Expectations in common areas and school-wide communication to students, staff, and families ➤ Implement the reactive plan at the school level: <ul style="list-style-type: none"> ○ Office managed behaviors ○ Continuum of consequences ○ Consistently follow the Student Expectations Code (SEC) ➤ Provide professional development opportunities for staff and teachers ➤ Provide time in the schedule for teaching and re-teaching school-wide expectations ➤ Share screening data with staff and support staff with analyzing the data ➤ Recognize students and classes for meeting attendance, behavior, and academic goals ➤ Recognize students and classes for improvement towards attendance, behavior, and academic goals 	Family Responsibilities <ul style="list-style-type: none"> ➤ Ensure that students arrive to school daily and on time ➤ Review and reinforce School-wide Expectations at home ➤ Communicate with teachers and administrators on a regular basis ➤ Review and sign the Student Expectations Code ➤ Support and/or participate in school activities designed foster school community and acknowledge appropriate behavior ➤ Participate in conferences/ meetings related to their student's progress and needs

Lee-Hamilton Intermediate Expectation Matrix (Click to View)



Lee-Hamilton Intermediate
The Eagle Way

	Classroom	Restroom	Hallway	Playground	Cafeteria	Bus	Assemblies/Gym
I will be... Responsible	<ul style="list-style-type: none"> Be on time Have my supplies/ homework Participate Keep my area clean Take care of classroom supplies 	<ul style="list-style-type: none"> Flush the toilet Wash my hands Put paper towels in the trash 	<ul style="list-style-type: none"> Keep objects and body quiet Go directly to my destination Always have a hall pass 	<ul style="list-style-type: none"> When signaled, line up quietly with my class Give turns 	<ul style="list-style-type: none"> Wait in line quietly Wait to be dismissed Clean my area, dump tray, and return to my seat Appropriately discard trash 	<ul style="list-style-type: none"> Enter and exit in an orderly manner Keep track of my belongings Seat to seat, back to back, feet to floor 	<ul style="list-style-type: none"> Raise my hand Sit properly Stay with the assigned adult
I will be... Safe	<ul style="list-style-type: none"> Walk and move carefully Follow emergency drill procedures 	<ul style="list-style-type: none"> Report problems Wash my hands with soap Use equipment properly 	<ul style="list-style-type: none"> Keep my eyes and head forward Go straight to my destination Walk on the right-hand side of the hall 	<ul style="list-style-type: none"> Use equipment correctly Stay in designated area Use Line Basics 	<ul style="list-style-type: none"> Walk when entering, and exiting Only eat food I've brought or has been served to me Use hand sanitizer 	<ul style="list-style-type: none"> Stay seated while bus is in motion Keep your body/belongings inside the bus Report any incident 	<ul style="list-style-type: none"> Enter and exit properly Sit in my assigned area
I will be... Cooperative	<ul style="list-style-type: none"> Follow directions promptly Be an active listener Share and give turns Solve problems positively Participate in class activities 	<ul style="list-style-type: none"> Keep the facilities clean and put away trash When finished, I will exit promptly and return to class Wait for my turn One person per stall Use sink appropriately 	<ul style="list-style-type: none"> Follow adult directions Stay in a line on the right-hand side Give turns at the drinking fountain Walk at all times 	<ul style="list-style-type: none"> Follow game rules Practice good sportsmanship Respond immediately when teacher/adult calls Invite others to play 	<ul style="list-style-type: none"> Raise my hand if I need assistance Follow directions promptly Eat first, then socialize Keep my food on my tray and my trash in my area 	<ul style="list-style-type: none"> Follow directions Sit in assigned seat Food and drink is put away 	<ul style="list-style-type: none"> I will be an engaged audience member
I will be... Kind	<ul style="list-style-type: none"> Be friendly and helpful Use kind words and actions Treat others as you want to be treated Use positive language 	<ul style="list-style-type: none"> Keep the bathroom tidy Wait patiently 	<ul style="list-style-type: none"> Observe others' personal space Look at displays instead of touching Respect the learning happening in classrooms Wait patiently 	<ul style="list-style-type: none"> Invite others to play Help others in need Give turns Resolve conflicts with kind words 	<ul style="list-style-type: none"> Use polite words Use good manners Be considerate of others' food choices 	<ul style="list-style-type: none"> Show a positive attitude while riding the bus Keep the bus clean 	<ul style="list-style-type: none"> Be respectful to the speaker/performer and others Applaud/respond appropriately
I will... Persevere	<ul style="list-style-type: none"> Keep trying even if work is difficult Always try my best Ask for help 	<ul style="list-style-type: none"> Stay with my group Speak and act calmly 	<ul style="list-style-type: none"> Be a good example for others by maintaining Line Basics 	<ul style="list-style-type: none"> Allow others to join my game Accept others' skill differences 	<ul style="list-style-type: none"> Maintain voice level and seating arrangement 	<ul style="list-style-type: none"> Maintain voice level and seating arrangement 	<ul style="list-style-type: none"> Maintain voice level and seating arrangement Be a good example by paying attention and being courteous for the duration of the assembly
Voice Volume	0-2	0-1	0-1	0-3	0-2	0-1	0

K.H.F.O.O.T.Y. = Keep, Hands, Feet, & Other Objects To Yourself

Please Keep Phones Off and Away at All Times

Effective Classroom Strategies

Effective Classroom Strategies Checklist

Use this checklist to prepare for the start of school.

Effective Classroom Practices	Staff Expectations to Support Student Behavior
1. Classroom Expectations	<input type="checkbox"/> I have created and posted classroom expectations aligned with school and district matrix and universals. <input type="checkbox"/> I have made a plan to teach and practice the classroom expectations and rules. OPTIONAL READING: Click here for an infographic about expectations.
2. Classroom Procedures and Routines	<input type="checkbox"/> I have created and posted classroom procedures and routines. <input type="checkbox"/> I have made a plan to teach and practice the classroom procedures and routines. EXAMPLES: restroom, moving around the room, pencil sharpening, transitions, passes, etc.
3. Behavior Specific Praise	<input type="checkbox"/> I have a plan to use a variety of strategies to give behavior specific praise to all students. <input type="checkbox"/> I have a method for providing behavior specific praise at a ratio of 4: 1.
4. Pre-corrects	<input type="checkbox"/> I have planned a variety of ways to review my expectations daily including using student voice. <input type="checkbox"/> I have a plan for how pre-corrects are being used at the beginning of each transition.
5. Active Supervision	<input type="checkbox"/> I have designed the classroom floor plan to allow for ease of movement for active supervision and allow for safety precautions. <input type="checkbox"/> I have created a classroom space where all areas of the room are accessible by scanning, moving, and interacting frequently and strategically.
6. Opportunities to Respond	<input type="checkbox"/> I use a variety of strategies to increase student opportunities to respond (examples: turn and talk, wait time, guided notes, response cards). <input type="checkbox"/> I have determined a strategy to use to track students being called on.

Acknowledgement Systems for Reinforcement and Rewards

Acknowledgement puts the positive in Positive Behavioral Intervention and Supports (PBIS). It shifts the focus from negatively responding to unwanted behaviors with discipline, to positively responding to desired behaviors with praise or even rewards. An acknowledgement system provides immediate, intermittent, and/or long-term rewards to any student or group who displays desired school-wide expectations for behavior. Staff use the school-wide and classroom expectations as the common language of acknowledging behaviors. This not only provides consistency among staff, but also continuity for students as they progress throughout the school as well as through the grades. Often staff name the expectation as well as the specific behavior when they acknowledge student behavior positively.

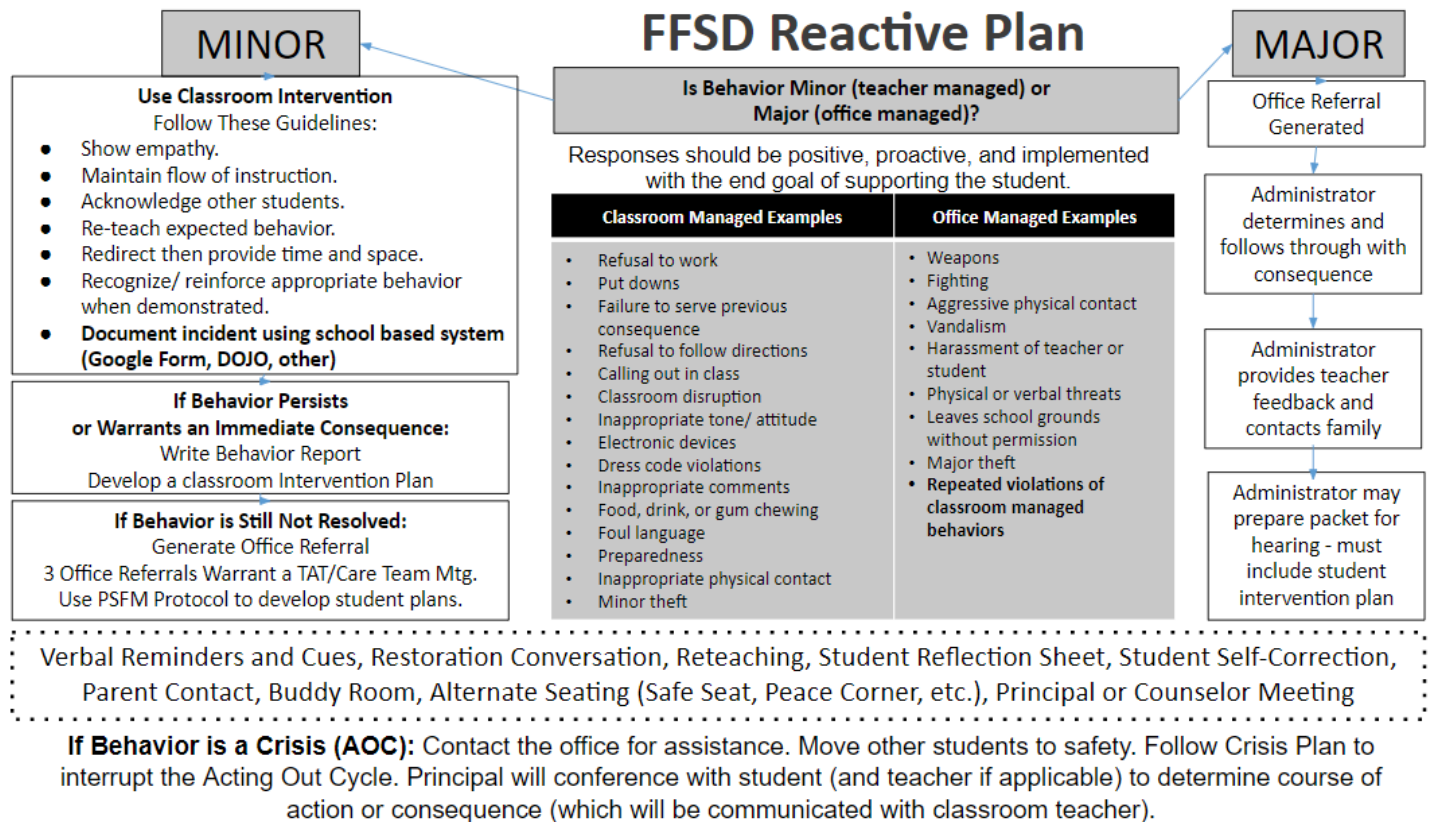
Types of Acknowledgement	Who Can Be Acknowledged by Meeting Expectations?	Examples
<ul style="list-style-type: none"> ➤ High Frequency ➤ Intermittent ➤ Long-term 	<ul style="list-style-type: none"> ➤ Individual ➤ Group ➤ School-wide ➤ Faculty/Staff 	<ul style="list-style-type: none"> ➤ Positive Specific Verbal Praise in a ratio of 4:1 (positive to negative/non-specific) ➤ School-wide public feedback (announcements/ assemblies/ bulletin boards) ➤ Celebrations and Award Ceremonies ➤ Classroom Rewards ➤ Visual Feedback in classrooms or common areas ➤ Dojo Points ➤ Tickets ➤ Raffles ➤ Field Trips ➤ Positive Postcards/Phone Calls ➤ Certificates

Teaching, Reteaching & Reinforcing Expectations

Procedures for Teaching	
<ul style="list-style-type: none"> ➤ Schedule a day during orientation week staff will be informed in detail of the MTSS plan. ➤ Follow the pacing guide and curriculum for Math, ELA, Writing, Science and Second Step/7 Mindsets ➤ During the first 2 weeks of school, explicitly teach students the district, building, and classroom expectations. ➤ Behavior Expectation Matrix Posters in the Classroom ➤ Reactive Plan Posters in the Classroom ➤ Anchor charts for academic and social skills ➤ Weekly Memo -Testing Schedules, Meetings, Screeners, Second Step Goals and PBIS talking points. ➤ Keep faculty updated during building staff meetings and professional development ➤ Teachers explicitly teach and practice expectations in the classroom and common areas 	
Procedures for Re-Teaching	
<ul style="list-style-type: none"> ➤ Behavior Expectation Posters in each setting ➤ Practicing routines and procedures regularly ➤ After every 5 weeks, recap Social-Emotional lesson ➤ After every break (at least one week), reteach PBIS expectations lessons ➤ Teach Talking Points for daily lessons on the behavior expectations during advisory or morning meeting ➤ Teach the Second Step Curriculum 	
Procedures for Reinforcing	
<ul style="list-style-type: none"> ➤ Shout Outs on announcements ➤ Shout Outs on the Shout Out Board ➤ Recognize students with prizes who complete tasks ➤ Dojo points ➤ Incentive tickets 	<ul style="list-style-type: none"> ➤ Raffles ➤ Certificates ➤ Assembly recognition ➤ Recognition Boards ➤ Colored Id Cards ➤ Earn extra incentives

Reactive Plan for Minor and Major Behaviors

A Reactive Plan outlines the flow-chart of adult responses to minor and major behaviors. We differentiate between Classroom-Managed and Office-Managed Behaviors and follow a Continuum of Consequences for each. A teacher may address minor inappropriate behaviors without writing an office referral, which elevates the incident to the attention of the school administrator. An administrator or dean addresses more serious discipline incidents. Administrators reference the Student Expectations Code when making decisions about consequences. Teachers and administrators are encouraged to utilize Restorative Practices, rather than a punitive approach. The commitment to teaching, reteaching and reinforcing universal student expectations is rooted in the responsibility of schools to maintain a safe and orderly learning environment. There are consequences for behavior that disrupts that environment laid out in the SEC.



Behavioral Interventions

Evidence-based academic interventions are provided throughout the district, however not every intervention listed here is available at every grade span or school. Student data is used to identify students who may need targeted interventions. School MTSS Comprehensive Guides contain information as to the specific Tier 2 and Tier 3 academic interventions and strategies utilized to support students at each school. These are some of the behavioral interventions in place at schools.

Research-Based Behavioral Interventions		
Tier 1: Low-Level Strategies (Available Universally)	Tier 2: Targeted (Teach, Reinforce, Feedback)	Tier 3: Intensive/Individualized (T2 with increasing intensity)
<ul style="list-style-type: none"> ➤ Alternatives To Suspension ➤ Behavior Specific Praise ➤ <u>Effective Teaching Practices</u> ➤ Individual & Visual Schedules ➤ Newcomers Club ➤ Non-Verbal Cues & Signals ➤ Peer Tutoring ➤ Reward System ➤ Self Monitoring ➤ Sensory Tools 	<ul style="list-style-type: none"> ➤ Behavior Contract ➤ Structured Breaks ➤ Check In Check Out (CICO) ➤ Counselor Referral ➤ Daily Behavior Form ➤ Individual & Visual Schedules ➤ Mentoring ➤ Newcomers Club ➤ Peer Tutoring ➤ Reteaching Clinics ➤ Self Monitoring ➤ Sensory Tools ➤ Social Stories ➤ Social Skills Group (Teaching): <ul style="list-style-type: none"> ○ Conflict Resolution ○ Coping Skills ○ Organizational Skills ○ Relationship Skills ○ Relaxation Techniques ○ Social Skills 	<ul style="list-style-type: none"> ➤ District Social Worker ➤ Behavior Intervention Plan (BIP) ➤ Collaboration With Student's Physician And/Or Mental Health Provider ➤ External Partners (for example) <ul style="list-style-type: none"> ○ KVC ○ Pinocchio ○ CHADS ○ Behavioral Health Response (BHR) ○ Annie's Hope (Grief) ○ Hazel Heart

The Ferguson-Florissant School District has created the [Student Expectation Code](#) to assure all stakeholders have direct access to the guiding principles and consistent procedures applicable to the administration of student discipline within all schools. All children have different needs, and our mission is to ensure that all children succeed. Towards that end, this document serves as a lens through which to view how the district will utilize preventative and restorative approaches to support students equitably even when they may make choices that negatively impact themselves or others. In order to promote equitable outcomes for students, this document identifies areas where interventions to support students in preventing negative behaviors are included or required and defines ranges and maximums for consequential actions. The Ferguson-Florissant School District intends to make plain the thought and care used to assure administrative procedures and disciplinary consequences are learning experiences for student growth and to ensure that our families are informed partners throughout the process of supporting students in being at their very best each and every day.

Suspension Practices

FFSD works to decrease the number of out of school suspensions through implementation of an MTSS framework that provides tiered behavioral and SEL supports to students aimed to prevent major infractions. The Student Expectations code lays out the circumstances under which suspension is an appropriate consequence for a Level 4 or Level 5 infraction. Families are encouraged to become familiar with the SEC and understand their students' rights and responsibilities. Whenever possible, school principals try to provide effective alternatives to suspension. Alternatives to suspension vary by grade span and school.

Alternatives to Suspension (Examples)
<ul style="list-style-type: none"> ➤ Restorative Room (ISS) ➤ Reteaching of expectations ➤ Restorative conference ➤ Parent supervision at school ➤ Counseling ➤ Community service ➤ School service (for example, assisting with clean-up or special projects) ➤ Behavior monitoring ➤ Restitution ➤ Problem solving or behavior contract ➤ Alternative programming ➤ Loss of privileges (like recess, social time) ➤ Time out/Buddy Room ➤ Detention (before or after school, lunch) ➤ Mentoring (with teacher, counselor, or staff member) ➤ Behavior Intervention Plan (BIP) ➤ Referral to community mental health services ➤ Loss of bus privileges for bus-related incident

School-Based Teams for PBIS Tiered Systems

Teams of educators meet to develop and monitor PBIS practices in each school. Highly effective teams have the following characteristics. The MTSS District Leadership Team seeks to support these school-based teams by providing district-wide direction, training, and coaching.

Members: The Tiered Fidelity Inventory (TFI) recommends that the members of the team include a systems coordinator, a school administrator, a family member, and individuals able to provide (a) applied behavioral expertise, (b) coaching expertise, (c) knowledge of student academic and behavior patterns, (d) knowledge about the operations of the school across grade levels and programs, and (e) student representation for high schools

Meetings: School teams meet monthly and follow an agenda, and keep minutes that are available to all staff

Systems Development: Teams develop and monitor systems for behavioral expectations, teaching expectations, classroom procedures, effective use of FFSD PBIS Matrix and procedures for addressing office-managed and classroom managed behaviors, alignment of school systems with the [FFSD Student Expectations Code](#), building-based Professional Development (PD), and acknowledgement and rewards

Data-Driven Decision Making: Teams participate in data-driven decision making monthly: analyze and respond to formal and informal discipline data, attendance data, CARE Team referrals, and other data sources as appropriate

Stakeholder Engagement: Teams develop opportunities for building and community stakeholder engagement: shares practices, procedures, and data with the entire staff and encourages the community (staff, families, and partners) to be involved and provide feedback

Evaluate Effectiveness: Teams evaluate the effectiveness of PBIS systems at least annually

Behavioral Assessment Systems & Data

BIG 5 + 1: Teams analyze school behavior: average referrals per day, average referrals per month, top referral incidents, top referral locations, top times of day incidents occur, out of school suspension incidents/days.

Referrals: Office referrals are tracked and monitored to identify (1) trends in student behavior and (2) individual students who would benefit from targeted interventions. When students struggle to meet behavioral expectations, adults must support them in learning appropriate behaviors and addressing root causes.

School-based Internal Behavior Systems (pre-referral): Schools have systems for tracking behaviors, especially classroom-managed behavior, prior to the need for an office referral that is entered in the Student Information System (Infinite Campus). At Lee-Hamilton, we refer to this pre-referral as a Behavior FYI. Students receive interventions in response to these pre-referral behaviors. Building Leadership Teams and educator teams monitor pre-referral data.

School-based Behavior Progress Monitoring: Schools have systems in place to progress monitor interventions that support students who have demonstrated behavioral challenges. Progress monitoring information is collected and analyzed, usually every 6-8 weeks. Progress monitoring is often a process implemented by Care Teams, but may be carried out by any educator who is supporting a student individually or in a group setting.

Multi-Tiered System of Supports (MTSS) Framework: Social-Emotional Learning (SEL) and Supports

Social-Emotional Learning (SEL)

What is Social-Emotional Learning?
Social-Emotional Learning (SEL) concepts provide an extra dimension to education, focusing on improving cooperation, communication, and decision-making. In a world where emotional intelligence is critical for lifelong happiness, successful careers, and healthier relationships, SEL gives students a framework for developing these skills.

Social-Emotional Universals

SEL Curriculum	<ul style="list-style-type: none">➤ Counselor Curriculum<ul style="list-style-type: none">○ Explicit instruction and reinforcement of CASEL competencies:<ul style="list-style-type: none">■ Self-awareness■ Self-management■ Social awareness■ Relationship skills■ Responsible decision-making➤ Social-Emotional Curriculum<ul style="list-style-type: none">○ Second Step (Click Here for Information) Second Step focuses on promoting self-regulation through the development of executive functions and emotion management skills, and social-emotional competence. Second Step is aligned to CASEL standards.
SEL Data & Assessment	<ul style="list-style-type: none">➤ SEL Screener/Survey<ul style="list-style-type: none">○ DESSA Screener & SECA Student Survey (5th grade only)<ul style="list-style-type: none">■ Identify student strengths and areas of needed growth in social-emotional competencies to■ Identify students in need of Tier 2 &/or 3 intervention(s)

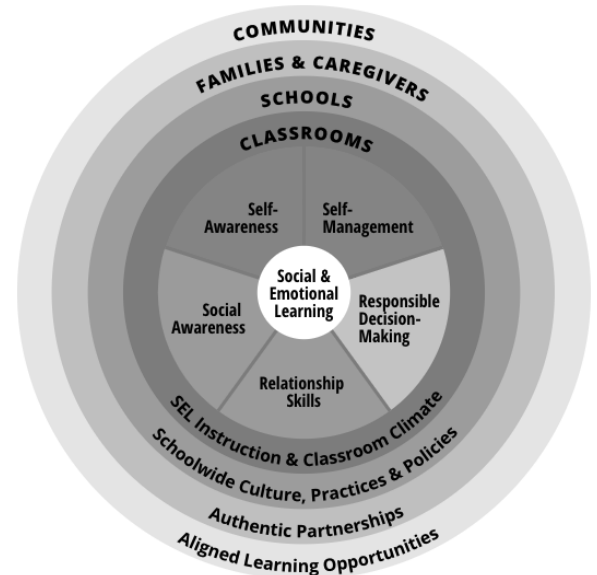
Social-Emotional Learning through CASEL Alignment

Ferguson-Florissant School District's SEL core curriculum, tiered resources, surveys, screeners, and MTSS student data management system are aligned to the CASEL framework. Additionally, promoting social-emotional learning is a key element in building a just, equitable, and anti-racist school district.

Social-Emotional Core Curriculum

What is our approach to Social-Emotional Learning ?

- A focus on the following competencies:
 - (1) self-awareness,
 - (2) self-management,
 - (3) social awareness,
 - (4) relationship skills, and
 - (5) responsible decision making.
- Skills are reinforced, extended, and applied to age-appropriate situations at each grade level.
- Schools strive to establish classroom and school routines to offer students the opportunity to practice and receive feedback and reinforcement on their use of the skills
- School leaders act to shape a school culture that will provide a safe place for students to practice skills and where adults model the skills



Second Step (K-5)

Our district-approved social-emotional learning curriculum for Pre-K through grade 5 is Second Step. The curriculum focuses on promoting self-regulation through the development of executive functions and emotion management skills, and social-emotional competence.

- Expectations: Teachers will teach one 30 minute lesson per week from the Second Step curriculum and reinforce the concepts throughout the week
- Optional: Teachers may provide extension activities from the Second Step curriculum throughout the week
- School-wide Reinforcement: Second Step SEL concepts and language are used throughout the building, including morning announcements
- Additional Resources: Anti-Bullying, anti-racism, and other SEL resources are available through the Second Step program

Social-Emotional Learning and Restorative Practices

What are Restorative Practices?

Restorative practices is an emerging social science that studies how to strengthen relationships between individuals as well as develop social connections within communities. In schools, restorative practices help to create a trusting environment by giving both students and adults an opportunity to make positive choices and interact respectfully in the classroom and throughout the school. ([CASEL Guide to Schoolwide SEL: Restorative Practice and SEL Alignment](#))

Restorative Practices (RP) include both proactive and responsive practices to build community and restore relationships when harm has occurred.

Proactive practices: practices that proactively build healthy relationships and develop community

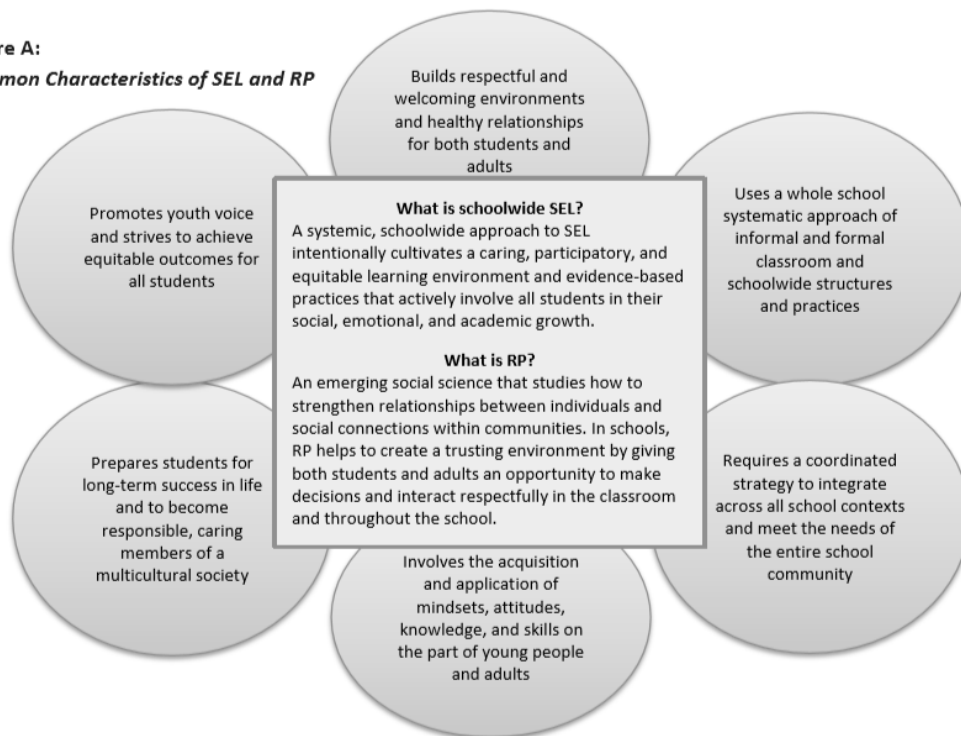
- Affective language (e.g., “I statements,” empathetic listening, affective questions, nonverbal affirmation)
- Small impromptu conversations or “restorative chats”
- Community-building circles (e.g., talking circles)

Responsive practices: practices that respond to conflict and wrongdoing with the goal of repairing harm, rebuilding relationships, and restoring community. Responsive practices involve both the person who caused harm and those who are impacted.

- Responsive conversations or restorative conferences
- Responsive circles (e.g. restorative problem-solving, peace circles, and reintegration circles)
- Peer-based conferences, peer juries, justice panels

CASEL Guide to Schoolwide SEL: Restorative Practice and SEL Alignment

Figure A:
Common Characteristics of SEL and RP



Role of School Counselors in SEL

Who are School Counselors?

School Counselors work within schools to fully implement a comprehensive school counseling program that supports the academic, career, and social/emotional development of all students through the delivery of counseling curriculum, individual student planning, and responsive services. The program is managed and evaluated through system support activities that also support the on-going mission of the school.

Effective comprehensive school counseling programs are vital to the school climate and a critical element in the development of success ready students. Comprehensive school counseling programs have a positive impact on students, parents, schools and communities.

School Counseling Curriculum Description: lessons presented to help students attain the desired Grade Level Expectations (GLEs) in the areas of social/emotional, academic and career development. The school counseling curriculum is systematically presented by school counselors in collaboration with teachers through K-12 classroom lessons or other learning activities.



Counseling Program Services and Programs: Peninsula School District

Examples of MTSS School Counselor Duties/Interventions to Support SEL

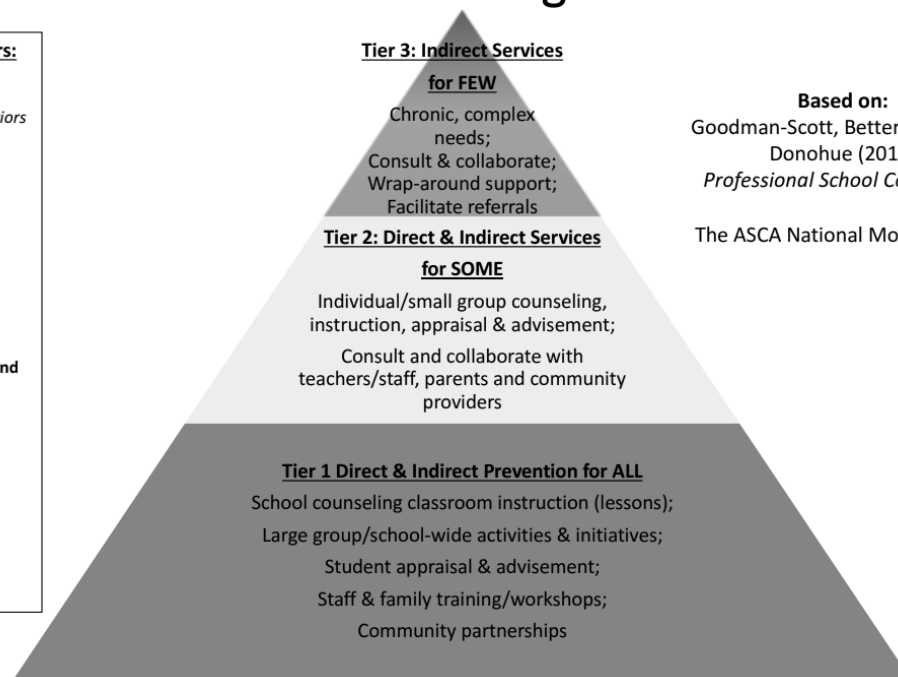
Tier 1	Tier 2	Tier 3
<ul style="list-style-type: none"> ➤ <u>School Counseling Lessons</u> ➤ Coordination of SEL Curriculum ➤ Management of SECA/DESSA data 	<ul style="list-style-type: none"> ➤ <u>Small Group Counseling</u> ➤ Restorative Circles/Meetings or Mediation ➤ Coordinate/Facilitate CICO ➤ Care Team Meeting Facilitation ➤ Crisis Intervention 	<ul style="list-style-type: none"> ➤ Individual Counseling ➤ Suicide Risk Assessments ➤ Referrals to outside agencies

2019 ASCA National Model Aligned with MTSS

Across all Tiers, School Counselors:

- **DEFINE** MTSS and SC program:
 - Grounded in *Mindsets & Behaviors* and professional standards
- **MANAGE** MTSS and SC program:
 - Belief, vision, mission, goals
 - Program planning tools
 - Data and action plans
- **DELIVER** prevention and intervention activities that are:
 - Culturally-responsive
 - Evidence-based
 - Focused on **academic, career and social/emotional domains**
- **ASSESS** MTSS and SC programs:
 - Program/SC assessment & appraisal
- Incorporate **ASCA THEMES**:
 - **Collaboration**
 - **Leadership**
 - **Advocacy**
 - **Systemic Change**

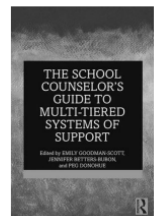
@SchCouns4MTSS



Based on:
Goodman-Scott, Betters-Bubon & Donohue (2016)
Professional School Counseling

The ASCA National Model (2019)

For more information
(Routledge, 2019):



Social Work Services: Social-Emotional Tiered Supports

Who are School Social Workers?

School Social Workers provide a focused reach to support all students specifically in areas of social-emotional learning and mental health needs, and are uniquely trained to integrate the school, community, and family context into interventions and resource referrals. School social work interventions reduce barriers to learning enabling students to be physically, mentally, and emotionally present and ready to learn in the classrooms ([School Social Workers Association of America](#)). Ferguson-Florissant School District (FFSD) School Social Workers serve as the link between students, families, the community, and the school.

Social-Workers & Multi-Tiered System of Supports (MTSS)

In an effort to improve academic and behavioral outcomes, FFSD School Social Workers partner with staff within the LEA to systematically address concerns from a context that is preventative, yet team and data-driven. Through a tiered model of support, school social workers provide a multitude of direct and indirect intervention/support services with the goal of increasing student outcomes on an individual and district-wide level. Tiered interventions align and support outcomes within the school based social work practice model. Those student directed outcomes include evidence-based practices in mental health, promoting a positive school culture/climate that is conducive to student learning, and maximizing access to community and school based services for students district-wide.

Examples of MTSS School Social Work Duties/Interventions

Tier 1: Universal Prevention Services (All Students)

Conduct School-Wide needs and risk assessment · review school-wide data collection · Collaboration and consultation with teachers and administrators · Crisis intervention and prevention · Provide professional development for school staff and families · Student and Family engagement activities · Leadership and accountability for systems wide mental health initiatives · Education policy advocacy · systems of care coordination · McKinney Vento · Foster care · Foster community partnerships · Support current Universal services · Development of new Universal programs/services · Available to provide support to all students (e.g. resources, crisis counseling, conflict mediation) · partner with Home-School-Community Liaison · partner with Parent education & support programs · Provide In-service for students, parents, and school staff

Tier 2: Selective Early Intervention Services

Classroom and small group practices to address social-emotional Learning · Behavioral and mental health needs · Group counseling and skill building · Attendance · Engagement · Conduct functional assessments for individual case management planning · Create self-management tools for students · Support Check-In/Check-Out (CICO) program · Small group instruction using evidence-based interventions (e.g. social competence, self-regulation, etc.) · Teacher/classroom consultation · Other Universal supports

Tier 3: Intensive individualized support (Wrap-around/Case Management Services)

Family support · Implementation and review of Functional Behavioral Assessments · Behavioral Intervention Plans · IEP participation · Intensive case management that may include: social assessments, development of individual treatment plans, referrals to services, student monitoring and collaboration with interdisciplinary teams.

Social-Emotional Tiered Supports: External Partnerships [\(Click Here\)](#)

External Partner	Tier 1	Tier 2	Tier 3
Behavioral Health Response (BHR)	Emotional Regulation Presentations, Staff & Parent Presentations		Trauma Informed Care
Better Family Life		School Based Therapy - Individual, family and group psychotherapy	School Based Therapy - Individual, family and group psychotherapy
BJC	Consultation and staff presentations		
Center for Behavioral Health			Comprehensive psychological assessment and evaluation services
CHADS	Signs of Suicide Presentations (Gr. 5) Mental Health Presentations		
CHADS Family Support Counseling			Family Support Counseling
CHADS Mentoring			Mentoring
Compass Health Network-Pinocchio		Pinnocchio (K-3)	Pinnocchio (K-3)
ConnectED (formerly NCADA)	Resiliency-skill curricula; peer programming		
FACE department	MS Speaker Series	My Brothers Keeper, Jr Mentoring Sessions	
Great Circle			School Based Therapy
Jewish Family & Children's Service	The Child Abuse Prevention Program (CAPP)		
Preferred Family Healthcare			Substance Abuse treatment, early intervention and outpatient counseling
Safe Connections	Project Hart	Prevention Groups, Teen Counseling	
SSM Health Behavioral Health			Intensive Outpatient Program
St. Vincent Home for Children			Therapeutic support, residential treatment, substance abuse and transition services

Social-Emotional Learning Data and Assessment Systems

Student Screeners and Surveys

[Devereux Student Strengths Assessment \(DESSA\) \(Click Here\)](#)

The DESSA is a nationally standardized, strength-based behavior rating scale that assesses students' social and emotional competence with editions that support students K-12. It has been used by districts across the country to support social and emotional learning. It is aligned to CASEL standards. We use the DESSA Mini to identify students who may need support. We use the DESSA Comprehensive Screener to drill down into exactly what would benefit each student who demonstrates a need for additional support. A team of professionals individualize support in a Care Team process.

[Social-Emotional Competency Assessment \(SECA\) \(Click Here\)](#)

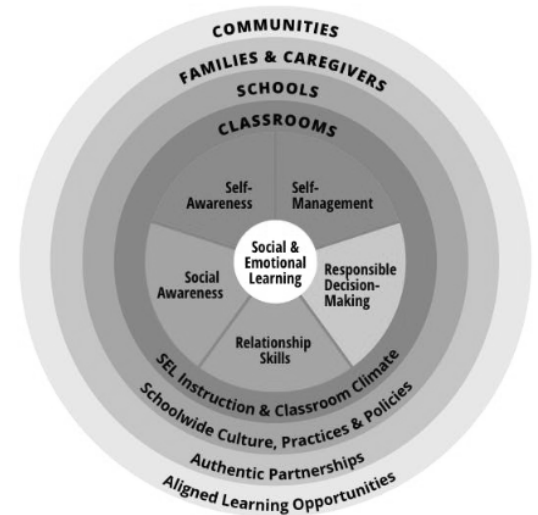
The SECA is a research-based, student-facing survey that measures self-reported social and emotional competencies of students in grades 5-12. Students respond to questions that measure their confidence in 8 social-emotional domains. We use the SECA result to identify areas we can address school-wide to help all students gain confidence in certain competencies. We can also support smaller groups of students in Tier 2 interventions.

Both DESSA and SECA are aligned to the [CASEL Standards](#):

1. Self-awareness of strengths and weaknesses
2. Self-awareness of emotions
3. Self-management of emotions
4. Self-management of goals
5. Self-management of school work
6. Relationship skills
7. Social awareness
8. Responsible decision-making

[Culture and Climate Surveys \(Click Here\)](#)

The School Climate Surveys are a set of four multidimensional surveys to measure student, teacher, administrator, faculty, and family perceptions of school climate: elementary, middle/high, school personnel, and family. The surveys are brief, reliable, and valid for assessing perceived school climate among students in Grades 3-12. We use climate surveys to determine how members of our FFSD community view the culture and climate of our schools. This information helps us plan for continuous improvement.



Multi-Tiered System of Supports (MTSS) Framework: Additional Supports & Resources

Attendance & Engagement

Tiered Supports for Attendance & Engagement		
	General Strategies	Specific Actions
Tier 1	Family Engagement	<ul style="list-style-type: none"> ➤ Clear communications about expectations ➤ Education on importance of attendance/engagement ➤ Clarity on when NOT to send a child to school ➤ Emphasize home/school partnership ➤ Outreach when students are absent
	Prevent: Remove Barriers	<ul style="list-style-type: none"> ➤ Transportation ➤ Free lunch/breakfast ➤ Address homelessness ➤ Alternatives to suspension ➤ Wellness checks: health and SEL ➤ Access to technology/WiFi, as needed
	Teach Expectations/Relevance	<ul style="list-style-type: none"> ➤ Clear communication about expectations ➤ Education on importance of attendance/engagement ➤ Clarity on when it's not safe to come to school
	Reinforce/Reward	<ul style="list-style-type: none"> ➤ Focus on engagement ➤ Positive reinforcement for attending ➤ Recognition for high engagement and improvement
	Relationships/Connections	<ul style="list-style-type: none"> ➤ Community building in class and building ➤ Taking attendance in a caring manner ➤ Teacher outreach when students are absent/ return ➤ Connection to 1+ adult in school ➤ Greeting students entering building and classroom ➤ Increased peer engagement ➤ Opportunities for student voice
	Monitor Accurately	<ul style="list-style-type: none"> ➤ Follow attendance protocols ➤ Track access/work submission for remote learning
Tier 2	Attendance Teams	<ul style="list-style-type: none"> ➤ Use absenteeism data to activate targeted supports ➤ Investigate reasons for absenteeism ➤ Individualized attendance planning
	Targeted Intervention	<ul style="list-style-type: none"> ➤ Parent phone calls/meetings ➤ Student mentoring re: attendance ➤ Address specific barriers to attendance/engagement ➤ Priority participation in expanded learning (home/school) ➤ Group support by similar reasons for absenteeism
	Relationships/Reinforcement	<ul style="list-style-type: none"> ➤ Recognize attendance/engagement improvement ➤ Identify "champions" for each student at level T2 ➤ Develop incentives with students
Tier 3	Intensive Intervention	<ul style="list-style-type: none"> ➤ Intensive outreach to locate student and family and assess situation ➤ Coordinated case management: including child welfare, mental health, health, housing/homelessness and CPS (last resort)

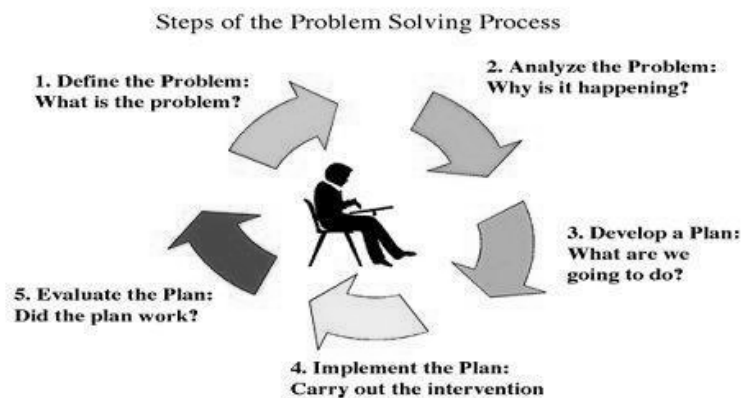
Care Team Individualized Intervention Process

Care Team

The Care Team is a group of professional staff representing a variety of disciplines which may include general education, guidance and counseling, administration, school health/nursing, special education, speech/language pathology, school social work, school psychology and parents that work together to support a student in areas of academic, social-emotional and behavioral needs. This team uses current information to develop and recommend research-based interventions to support the student.

Process

The Care Team is designed to support teachers and staff with suggestions of research based interventions to support students who are struggling with Tier 1 instruction. Students who are referred to the Care Team have not shown the expected academic, behavioral or social-emotional growth in spite of having received support from the classroom teacher. Teachers should first attempt to eliminate concerns by implementing strategies in the classroom prior to making a referral to the Care Team. Once the Care Team referral is made, the counselor (as facilitator) will gather some basic information about the student and schedule the meeting. During the meeting, the Care Team members will discuss the strengths and opportunities for growth for the student and develop a plan to support the student. The team will schedule a follow-up meeting in 4-6 weeks to review progress.



Care Team Procedures

Lee-Hamilton typically holds Care Teams on Thursday mornings and includes the principal, counselor, school psychologist, instructional support leader, and teacher. The makeup of this team may vary or include additional staff depending on the problem-solving process. Additional members of the team might include: special education staff member, school/district social worker, school nurse, speech/language pathologist, student, and/or parent.

Care Team Members and Roles

Team members should have designated roles to help the meeting run smoothly. Some members might fill multiple roles.

- Facilitator: The facilitator schedules the meeting and leads the discussion
- Time Keeper: This person keeps the meeting progressing. This is a very important role as many times, so much time is spent on the problem, that there isn't enough time to discuss the interventions.
- Recorder: This person keeps the notes of what is said and decided in the meeting.
- Support Team Members: Recommend interventions. Sometimes things are so clear to those who aren't directly involved in the situation.

As the facilitator of this meeting, counselors should use the agenda/notes document to guide the meeting. During this meeting the team will review various information (problem/concern, interventions tried, goals to work toward and interventions to put in place as well as who is responsible for implementation, etc.) A follow up meeting will be scheduled at this time as well - Some of this can be filled in on the agenda/notes document before the meeting based on the information from the referral.

If there are speech/language concerns, the SLP should be invited. Based on the concern, you might invite a member of your SELT team or ISL. If possible, invite the previous year teacher as they might have some insight as to what worked for them. This is not always possible, especially at the secondary level.

Over the next 4-6 weeks, the interventions that were discussed during the meeting need to be implemented with fidelity. If it was decided that the student would receive one-on-one tutoring for 30 minutes, each day, then that is what would need to be done in order for the intervention to be considered implemented with fidelity.

At the following meeting, the team will review the data collected over the last 4-6 weeks and discuss how the student is doing. If the intervention is working, continue with this intervention and begin to discuss any other areas the student might need to improve and start the process over with this new intervention. If the intervention is not working, discuss fidelity and other options of what might work better. Schedule another follow up meeting.

Care Team Resources

- Care Team Training Module - [Video](#)
- [Care Team Referral Links](#)
- [Care Team Agenda/Notes Sheet](#) (forced copy)

Student Rights & Responsibilities

STUDENT RIGHTS AND RESPONSIBILITIES	
Students have the right to:	Students have the responsibility to:
To attend school in the district of residency or in accordance with one of the legally recognized exceptions, and receive a free and appropriate public education from age 7 to 21, as provided by law	All enrolled students will attend school daily, regularly, and on time, perform assignments, strive to do the highest quality work possible, and be prepared to learn
To expect that school will be a safe, orderly, and purposeful place for all students to obtain an education and to be treated equitably	To be aware of all rules and expectations regulating student's behavior and conduct themselves following these guidelines
To be considered as an individual and treated courteously, equitably, and civilly by other students and school staff	To consider everyone in the school community and to treat others in the manner that one would want to be treated
To express one's opinions verbally or in writing	To express opinions and ideas civilly so as not to offend, slander, or restrict the right and privileges of others
To dress in such a way as to express one's personality following the dress code	To dress appropriately following the dress code so as not to endanger physical health, safety, limit participation in school activities, or be unduly distracting while expressing one's personality
To be afforded equal and appropriate educational opportunities.	To be aware of available educational programs to use and develop one's capabilities to their maximum
To take part in all school activities on an equal basis regardless of actual or perceived race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty socio-economic status, and language	To work to the best of one's ability in all academic and extracurricular activities, as well as being cooperative and supportive of others
To have access to relevant and objective information concerning drug and alcohol abuse, as well as access to individuals or agencies capable of providing direct assistance to students with serious personal problems	To be aware of the information and services and to seek help in dealing with personal problems when appropriate
To be protected from intimidation, harassment, or discrimination based on actual or perceived race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty socio-economic status, and language by employees or students on school property or at a school-sponsored event, function or activity	To be considerate of one another and treat others equitably following the Student Expectation Code. To conduct themselves in a manner that fosters an environment free from intimidation, harassment, or discrimination. To report and encourage others, to report any incidents of intimidation, harassment or discrimination

Special Education and MTSS

The Ferguson-Florissant School District has developed an MTSS Framework which addresses goals related to Special Education programs in partnership with Special School District. Strong multi-tiered support for all students eliminates practices which have historically resulted in the over-identification of students with disabilities. By serving our students effectively in the general education setting, we are able to reduce special education referrals and improve student outcomes.

The objective is to reduce disproportionality in the identification of students with disabilities, decrease suspension rates of students with disabilities, and be an inclusive setting which increases access of students with disabilities to the general education setting (Least Restrictive Environment).

Students with disabilities, like all students, benefit from school-wide implementation of a multi-tiered system of support (MTSS). Most students with disabilities (95%) receive at least part of their instruction in general education, and 63% spend most of their time in general education (i.e., 80% or more of their time in general education). As a result, they benefit from the positive MTSS outcomes found in numerous studies, including sustained academic performance, reduced behavior problems, reduced inappropriate referrals to special education, and improved graduation rates.

When schools implement individualized education programs (IEPs) within a larger school-wide MTSS, students with disabilities are able to receive intensive intervention through data-based individualization at Tier 3 while ensuring access to aligned Tier 1 programming as well as Tier 2 intervention in other areas of identified need. Data collected through MTSS supports IEP teams in developing and implementing the IEP [Sec. 300.320]. [Center on Multi-Tiered Systems of Support](#)

Key Terms:

- **SPED:** Special education is specialized instruction targeted for the individual needs of students who have been identified as needing special education services as a result of a disability.
- **Individual Education Plan (IEP):** A written plan that describes the individual learning needs of a student with disabilities and the SPED services, supports, aids, accommodations, and modifications that will be provided to that student
- **Least Restrictive Environment (LRE):** The school setting (placement) which allows a child with a disability to be educated to the greatest extent possible with children who do not have disabilities
- **Accommodation/Modification:** Accommodations/modifications are amendments to curriculum so barriers are effectively removed which prevent a student from demonstrating content mastery. This support allows a student to have equal access to learning.
- **Disproportionality in Special Education:** Unequal or out of proportion identification, placement, and discipline of students with disabilities. Disparities may exist in race, ethnicity, or gender.
- **Functional Behavior Assessment (FBA):** The process of gathering data about problem behaviors of students with disabilities. Information about when, where, and under what conditions the behaviors occur is included.

[Guide: How Does MTSS Support SPED?](#)

Important Terms in MTSS

- Baseline Data: Data that is collected before an intervention or program change begins
- Care Team: Group of professional staff representing a variety of disciplines that work together to support a student in areas of academic, social-emotional and behavioral needs. This team uses current information to develop and recommend research-based interventions to support the student.
- Differentiated Instruction: Way a teacher responds to a variety of student needs in the classroom in Tier 1 Universal Core Instruction by modifying the content, process, or product
- Evidence-based: Research-based programs, assessments, and strategies shown to have had positive outcomes on student achievement or behavior
- Fidelity: Occurs when strategies, content, and systems are implemented in the way they were designed to be used
- Interventions: Evidence-based instruction designed to improve student performance relative to specific, measurable goals in a targeted area of need
- MTSS District Leadership Team: District team of representatives across all facets of academic, behavioral, and social-emotional supports for students who work together to drive implementation of the MTSS framework throughout the district (PK-12).
- Progress Monitoring: Ongoing assessment conducted more frequently to guide instruction, monitor progress, and evaluated effectiveness of instruction/interventions
- Targeted Support: Additional evidence-based academic or behavioral support to ensure all students achieve success at school (help)
- Tiers: Layers of support students receive. An MTSS Framework has three tiers, or layers, of support. All students receive Tier 1 Universals; some students receive Tier 2 targeted support, and a few students receive Tier 3 individualized intensive support.
- Universal Screening: Assessments for all students focused on target academic skills or social-emotional competencies that are highly predictive of student outcomes and can be used to identify students for additional support.

Resource: [Lake County Schools Parent Guide to the MTSS Framework](#)