RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, June 18, 2025

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by the President, Mrs. Carol Flament, and the following Board Members were present to the call of the roll: Mr. Briscoe, Mrs. Flament, Mrs. Fine, Mrs. Garry, Mr. Glaneman, Mr. Mountain, Mrs. Ott, Mr. Toprani, and Mrs. Wilhelm.

ROLL CALL

President	Mrs. Ott
First Vice President	Mr. Briscoe
Second Vice President	Mrs. Glaneman
	Mrs. Flament
	Mrs. Fine
	Mrs. Garry
	Mr. Mountain
	Mr. Toprani
	Mrs. Wilhelm

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Director of Finance & Board Secretary	Ms. Kimberley Moore
Solicitor	Mr. Carl Beard

II. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported, "The elementary schools celebrated a successful school year with their annual Fun Day activities and celebrating the fourth graders as they "move-up" to middle school.

Congratulations to 7th grade students Jovaia Henderson, Penny Mizia, and Sloane Zdravecky who earned a spot at the State Level Media & Design Competition for the 2nd year in a row. While their creation of an original logo campaign did not take home the state title, we are extremely proud of their hard work and creativity.

I would like to conclude tonight by congratulating our Class of 2025. The ceremony marked the end of a journey filled with hard work, growth, and perseverance. We look forward to seeing the impact you will make in the world. Once again, congratulations, graduates!"

III. SECRETARY'S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Briscoe, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, May 14, 2025

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MRS. WILHELM

No report.

VI. SHASDA REPORT – MRS. OTT

No report.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that PSBA has created an infrastructure campaign webpage for Board members to advocate for infrastructure funding.

Mrs. Ott attended an IU1 forum with state representatives that was very informative. Mrs. Ott also spoke with representatives about the District's concerns and escalating costs with special education and charter school tuition.

VIII. ACSHIC REPORT – MRS. OTT

No report.

IX. SOLICITOR'S REPORT – MR. BEARD

Mr. Beard reported there was a School Law Symposium on June 18, and the Administration will be provided with the School Law update he prepared. Mr. Beard gave an update on recent cases/issues which will be in his educational law report.

X. PRESIDENT'S REPORT – MRS. OTT

Mrs. Ott announced numerous great happenings in the District. Several wrestlers were successful and returned home champions. We had 2 million dollars awarded to students this year in scholarships. On behalf of the Board, Mrs. Ott thanked and congratulated the retirees for their years of service in the District.

Mrs. Ott announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following items:

A. Receive Legal Counsel
B. Personnel Issues
C. Student Discipline
D. Receive Information from the Administration
E. Annual Security Report

XI. VISITORS' REQUESTS TO ADDRESS THE BOARD

None.

XII. COMMITTEE REPORTS

A. Policy – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Glaneman and Mrs. Wilhelm

No report.

B. Business and Financial Services – Chairperson: Mrs. Flament
Co-chairpersons: Mr. Mountain and Mr. Toprani

1. Treasurer's Report

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to accept the Treasurer's Report as presented. A copy of the Treasurer's Report can be found in the Appendix of these minutes.

2. **Payment of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Briscoe, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman and Mrs. Garry, to approve Motions 3 and 4 as stated below:

3. **Payment to HHSDR – Joe Montana Stadium**

For payment to HHSDR in the amount of $5,264.40 for invoice #7 for the Joe Montana Stadium improvements project. Payment of invoice #7 will be made from the Capital Projects Fund.

4. **Approval of Change Order GC-1 – Joe Montana Stadium**

To accept an add change order from DiMarco Construction Company, Inc., approved by the architects HHSDR, in the amount of $126,164.19 for the Press Box and Bleacher Improvements project at the Joe Montana Stadium. A copy of the Change Order GC-1 was included in the Board packet.

5. **Approval of the 2025-2026 Budget**

The Board, by a 8-1 vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to approve the Budget for the 2025-2026 school year. The balanced Budget represents $58,988,763 in expenditures. A copy of the Budget is enclosed in the Board packet.

Voting Yes – Messrs: Briscoe, Toprani, and Mountain, Mesdames: Garry, Glaneman, Ott, Wilhelm and Flament

Voting No –Mesdame: Fine

6. **Approval of Mon Valley Career and Technology Center 2025-2026 Proposed Budget**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to adopt the Mon Valley Career and Technology Center 2025-2026 Proposed Budget that totals $2,565,987.00 with Ringgold's share being $758,573.66. Copies of the Proposed Budget are enclosed in the Board packet.

Mrs. Flament motioned, seconded by Mr. Toprani, to approve Motions 7 through 11 as stated below.

At this time a motion was made to separate motion 10. The motion was made by Mrs. Wilhelm and seconded by Mrs. Fine and Mr. Mountain. The motion to separate passed unanimously by a vote to the call of the roll.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Toprani, to approve Motions 7, 8, 9, and 11 as stated below.

7. Approval of Tax Resolutions

To accept the following taxes for the 2025-2026 school year.

A. Real Estate – 17.4705

B. Reenactment of the Following:
1. Section 679 – Per Capita Tax - $5.00
2. Section 511 – Per Capita Tax - $5.00
3. Mercantile Tax – ½ Mill on Wholesale
4. Occupation Privilege Tax - $10.00
5. Earned Income Tax – ½ of 1% with an Exemption up to $3,000.00

8. Homestead/Farmstead Act

Providing up to $351.12 Homestead/Farmstead exclusion for those residents of the Ringgold School District that have been approved for the property tax relief by the Washington County Assessment Office. A copy of the resolution has been included in the Board packet.

9. Approval of Gas Lease

Approving and ratifying the Oil and Gas Lease Agreement and related documents with EQT Production Company leasing an additional 7.525 acres of District owned property located in Union Township. The Administration is authorized and directed to sign all necessary documents. A copy of the lease agreement and addendums were provided in the Board packet. Approval is subject to final review by the Solicitor and Administration. The royalty is 18% gross, not net.

10. Professional Development Agreement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, entering into an Agreement with Unlocking Excellence, LLC for professional development and related services. This Agreement is for the period of August 1, 2025, through July 31, 2027, and is at a cost of $37,000 plus any additional services requested by the Administration. Approval is subject to final review by the Solicitor and Administration.

Voting Yes – Messrs: Briscoe, Mesdames: Garry, Glaneman, Ott, and Flament

Voting No – Messrs: Toprani and Mountain Mesdame: Fine and Wilhelm

11. Assessment Appeals

Authorizing and directing the law firm of Peacock Keller LLP to file assessment appeals on behalf of the Ringgold School District on all properties sold in the past 12 months where the sale price is in excess of $200,000, and the increased assessed value based upon the sale price will generate $500 or more in annual tax revenue for the school district.

C. Personnel and Administration – Chairperson: Mrs. Glaneman
Co-chairpersons: Mr. Briscoe and Mrs. Flament

1. Letter of Retirement

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to accept the following retirement.

Robert Taylor	Bus Driver for the Ringgold School District effective end of the day June 3, 2025.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve Motions 2 through 4 as stated below:

2. Resignations of Personnel

To accept the following resignations:

McKenzie Winter	Mathematics Teacher for the Ringgold Middle School effective end of the day last working day of the 2024-2025 school year.
Ashley Knight	Special Education Teacher for the Ringgold School District effective end of the day May 20, 2025.
Leighann Krut	Accounting Specialist for the Ringgold School District effective end of the day May 31, 2025.
Melissa DeOrio	Spanish Teacher for the Ringgold High School effective end of the day last working day of the 2024-2025 school year.

3. Employment of Personnel

Granting permission to employ the following individuals, pending receipt of proper documentation:

Full-time Employment:

Justice Lundy	Special Education Teacher for the Ringgold School District at a salary of Bachelor's Step 1, which equates to $44,000 based on the 2025-26 school year.
Dalton Randolph	Science and Social Studies Teacher for the Ringgold Middle School at a salary of Bachelor's Step 1, which equates to $44,000 based on the 2025-26 school year.

Substitute Roster:

Laurel Bukowski	Retired Teacher
Laura Scagline	Retired Teacher
Denise Scheiber	Retired Teacher
Darcy Cheek	Clerical
Jamie Bogol	Clerical
Julissa Resnik	Paraprofessional
Teron Grimes	Custodian
Cari Mioducki	Bus Trainee
Ava Kelley	Summer Helper - Clerical
Abigayle Bailey	Summer Helper - Custodial
Vivian Trumpie	Summer Helper - Custodial
Ayden Hatfield	Summer Helper - Custodial
Sean Mcallister	Summer Helper - Custodial
Danika Young	Summer Helper - Custodial

4. **Ratification of Hirings**

To ratify and confirm the hiring of the following individuals, pending receipt of proper documentation:

Full-time Employment:

Sonya Cialone	Full-time Paraprofessional for the Ringgold School District effective May 14, 2025.
Lamar Russell	Full-time Paraprofessional for the Ringgold School District effective May 20, 2025.
Sherry Rhodes	Bus Aide for the Ringgold School District effective June 2, 2025.
Vicki Ellsworth	Full-time Custodian for the Ringgold School District effective June 9, 2025.

ESY Employment:

Justice Lundy	ESY Teacher for the Ringgold School District effective June 16, 2025.

Gabrielle Bricker	ESY Teacher for the Ringgold School District effective June 16, 2025.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Briscoe and Mr. Toprani, to approve Motions 5 through 8 as stated below:

5. **Approval of Employment Contract**

   Approving the Contract for Employment for Grace Snyder for the position of Accounting Specialist. This is a five-year contract and contains the standard language regarding evaluations and continued employment. A copy of this Contract was provided to the Board in the Board packet. Approval of the contract is subject to final review by the Solicitor and Administration.

6. **Approval of Employment Contract**

   Approving the Contract for Employment for Katlyn Massey for the position of Accounting Specialist. This is a five-year contract and contains the standard language regarding evaluations and continued employment. A copy of this Contract was provided to the Board in the Board packet. Approval of the contract is subject to final review by the Solicitor and Administration.

7. **Approval of Employment Contract - Director of Finance**

   Approving the five-year Contract for Employment of Kimberley Burchill as Director of Finance pursuant to the terms of the contract between the parties beginning January 21, 2026.

8. **Approval of Employment Contract - Executive Assistant to the Assistant Superintendent**

   Approving the five-year Contract for Employment of Autumn Harrison as Executive Assistant to the Assistant Superintendent pursuant to the terms of the contract between the parties beginning January 21, 2026.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Garry, to approve Motions 9 through 11 as stated below:

9. **Creation of New Position, Approval of New Job Description, Assignment to New Position, Elimination of Existing Director of Curriculum Position and Approval of Updated Organizational Chart**

   Approving the creation of the position of Director of Human Resources and Curricular Programs and approve the Job Description for same. The Administration further

recommends that Shannon Crombie be assigned to the position of Director of Human Resources and Curricular Programs effective July 1, 2025.

Be it further resolved that the current position of Director of Curriculum is eliminated in light of the creation of this new position.

It is also recommended that the Board approve the updated Organizational Chart as a result of these operational/program changes.

10. Elimination of Positions

Approving the elimination of three (3) Instructional Support Staff positions effective the close of the 2024-25 school term in order to promote a more effective and efficient educational program and to conform with standards of reorganization.

The affected individuals are Brenda Kennedy, Bridget Oder, and Samantha Kracun.

Be it further resolved that the Board Secretary and/or the Superintendent of Schools notify the affected employees of this action.

11. Creation of Position

Creating the positions of Special Education Teacher and English and Language Arts Teacher.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to approve Motions 12 through 14 as stated below:

12. Request To Attend A Conference

Granting permission for the following conference requests:

NASRO Advanced SRO Course
Police Department
Kirk Stinner, Chris Wilson, David Herchelroath, Paul Brand, Dana Harris, Kristie Salzman, Eric Helmick
Peters Township Police Department
July 28-30, 2025
Total $400.00 per person

Safety Care Training
Pupil Services
Ephraim Yoder and Deborah O'Connor
Pittsburgh, PA

July 23-25, 2025
Total $4,855.32 ($2,501.12 + $2,354.20)

13. Permission To Establish a Club at the Ringgold High School

Granting permission for the following teacher at the Ringgold High School, to establish the club listed below. The bylaws have been included in the Board packet.

Unified Club - Mandy Lutska

14. Approval of Compensation Plans

Approving the following Compensation Plans for the following positions effective July 1, 2025, which Compensation Plans will supersede any prior Compensation Plans. Copies of the plans are enclosed in the Board packet.

- Police Department Compensation Plan
- Healthcare Assistant Compensation Plan
- Behavioral Support Staff and Instructional Support Staff Compensation Plan

D. Curriculum, Education & Technology – Chairperson: Mrs. Wilhelm Co-chairpersons: Mr. Briscoe and Mrs. Glaneman

1. Exclusion of Students

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Wilhelm, seconded by Mr. Glaneman, to accept and approve the Agreement between the District and the parents of Students "25DA06" whereby Students "25DA06" shall be excluded from in-person instruction under the terms contained in the Agreement.

2. Blueprints and Head Start Lease Agreement and Meal Prices

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Wilhelm, seconded by Mrs. Garry, to enter into Lease Agreements with Blueprints, Pennsylvania Non-Profit Corporation, for the use of a classroom in the Ringgold Elementary School South facility and for the use of a classroom in the Ringgold Elementary School North facility. These leases shall be for one year beginning on July 1, 2025, with the option to renew one additional year. This motion also includes the approval of Head Start and Pennsylvania Pre-K Counts Meal Service Agreements. The approval of these documents is subject to final approval by the Administration and Solicitor. Copies of the agreements were included in the Board packet.

E. Athletics – Chairperson: Mr. Mountain

Co-chairpersons: Mrs. Fine and Mrs. Garry

1. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Mountain, seconded by Mrs. Fine and Mr. Briscoe, to hire the following coaches. Appointments are subject to contract documents prepared by the Administration and Solicitor, receipt of clearances, and other required paperwork.

Cheerleading

- Tabitha Coven – Varsity Assistant Cheerleading Coach at a salary of $2,700 (Annual Contract)
- Alyssa Grossi – Varsity Assistant Cheerleading Coach at a salary of $1,800 (Annual Contract)
- Tabitha Coven – Head Middle School Cheerleading Coach at a salary of $2,550 (Annual Contract)

Volleyball

- Henry Mulholland – Varsity Assistant Volleyball Coach at a salary of $3,600 (Annual Contract)

Girls Soccer

- Kelli Rosensteel – Varsity Assistant Soccer Coach at a salary of $3,745 (Annual Contract)
- Ryan Gess – Varsity Assistant Soccer Coach at a salary of $2,448 (Annual Contract)
- Steve Buccanerri – Head Middle School Girls Soccer Coach at a salary of $2,706.06 (Annual Contract)
- James Horning – Assistant Middle School Girls Soccer Coach at a salary of $2,121.60 (Annual Contract)

Boys Soccer

- Jace Kepich – Varsity Assistant Soccer Coach at a salary of $3,121.20 (Annual Contract)
- Todd Connelly – Varsity Assistant Soccer Coach at a salary of $3,121.20 (Annual Contract)

Cross Country

- Brett Seich – Varsity Assistant Cross Country at a salary of $2,496.96 (Annual Contract)
- Chris Lenhart – Head Middle School Cross Country Coach at a salary of $2,653 (Annual Contract)
- Heather Weinheimer – Assistant Middle School Cross Country Coach at a salary of $1,820.70 (Annual Contract)

Swimming & Diving

- Nick Groves – Varsity Assistant Swimming/Diving Coach at a salary of $2,754 (Annual Contract)
- Emma Sprowls – Varsity Assistant Swimming Coach at a salary of $1,800 (Annual Contract)

Wrestling

- Bob Marlow – Varsity Assistant Wrestling Coach at a salary of $4,993.92 (Annual Contract)
- Noah Lynch – Varsity Assistant Wrestling Coach at a salary of $3,264 (Annual Contract)

Girls Basketball

- Jerrell Bostic – Varsity Assistant Girls Basketball Coach at a salary of $4,993.92 (Annual Contract)
- Shavonne Steward – Varsity Assistant Girls Basketball Coach at a salary of $3,329.28 (Annual Contract)
- Brittany Monack – 8th Grade Girls Basketball Coach at a salary of $2,500 (Annual Contract)
- James Horning – 7th Grade Girls Basketball Coach at a salary of $2,500 (Annual Contract)

Boys Basketball

- Kevin Feld – Varsity Assistant Boys Basketball Coach at a salary of $3,264 (Annual Contract)
- Kevin Feld – 8th Grade Boys Basketball Coach at a salary of $2,550 (Annual Contract)
- Craig Johnston – 7th Grade Boys Basketball Coach at a salary of $2,550 (Annual Contract)
- Dax Kelly – 8th Grade Boys Basketball Volunteer Assistant Coach

Football

- Robert Heller Sr. – Offensive Coordinator/Varsity Assistant Football Coach at a salary of $7,140 (Annual Contract)
- Kurt Dietz – Defensive Coordinator/Varsity Assistant Football Coach at a salary of $7,000 (Annual Contract)
- Jayson Salmon – Varsity Assistant Football Coach at a salary of $5,000 (Annual Contract)
- Alfon Cook – Varsity Assistant Football Coach at a salary of $5,000 (Annual Contract)
- Bob Fonzi – Varsity Assistant Football Coach at a salary of $5,000 (Annual Contract)
- Jared Lowe – Head Middle School Football Coach at a salary of $2,550 (Annual Contract)
- Adam Mercer – Assistant Middle School Football Coach at a salary of $1,785 (Annual Contract)
- Connor Garry – Varsity Football Volunteer Assistant Coach
- Austin Young – Varsity Football Volunteer Assistant Coach
- Francis Bekavac – Varsity Football Volunteer Assistant Coach
- Frank Konek – Varsity Football Volunteer Assistant Coach
- John Mincin – Varsity Football Volunteer Assistant Coach

F. Health, Wellness, and Security – Chairperson: Mr. Toprani
Co-chairpersons: Mr. Briscoe and Mr. Mountain

No report.

G. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine

Co-chairpersons: Mrs. Flament and Mrs. Wilhelm

1. **Use of Facility Request**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mr. Briscoe, approve the following Use of Facilities request. The granting of the use of facilities shall be subject to change as determined by the Administration.

Ringgold Youth Basketball

- Use of the RHS and RMS Gymnasium for a youth basketball skills camp on July 22, July 23, and July 24 from 5:00pm to 9:00pm.
- School Affiliated Organization
- Fees according to Policy

2. **Acceptance of Agreement with Orbit Software (BusBoss)**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Flament, to enter into the Software Support Agreement with Orbit Software (BusBoss) for transportation routing services for use by the Transportation Department. This Agreement is for a term of 1 year with the option to be renewed annually. The annual cost is $10,430.00 which includes the cost for BusBoss Custom Student Import and Export Tool Support. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

XIII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, to adjourn.

The Board adjourned at 7:45 PM.

Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Director